

MEng Important Deadlines (F21)

[1st Semester – New Students](#)

[2nd Semester](#)

[Final Semester – The semester you plan to complete your studies](#)

[Final Project Course Deadlines](#)

Check out the [2021-2022 Schedule of Dates](#) for other important semester dates.

Last day to complete UNIV*7100 Academic Integrity course: Wednesday October 6th

(The drop deadline for courses is always the last day of classes)

*Last day to **drop courses**: Friday December 3rd

First (1st) Semester

1. Make sure you are familiarizing yourself with the UoGuelph website

Some useful links:

[MEng Information and Program Requirements](#)

[Office of Graduate and Postdoctoral Studies \(OGPS\)](#)

[OGPS Forms and Documents](#)

(most forms you will need can be found under the “Graduate Records Forms” section)

[International Student Support](#)

If there is any information you are looking for a great place to start is the University of Guelph Search function [uoguelph.ca/search] We are always happy to answer any questions you may have, but we appreciate if you do your best to search out the answer first.

2. **UNIV 7100** must be completed by 20th day of class. (October 6th)
3. Utilize this semester to decide which study option you would like to do. This is declared in your second semester.
 - If you are thinking of declaring the Final Research Project (MRP) study option, you should utilize this semester to seek out an advisor for your project. You will confirm this in your second semester as well.

Second (2nd) Semester

The following documents are to be submitted by Monday, November 1st

For students completing the Coursework (CW) study option:

1. Degree Program Form
 - a. This lists all courses you plan to complete in your studies, both technical and elective. There should be 9 courses listed. This is used to show that you are choosing the appropriate number of field specific courses, and that you are following the program requirements. It is understood that specific courses may not always be available and that some planned courses may change.
 - b. For advisement on course selection or academic needs contact the MEng Graduate Coordinator, Dr. Syeda Tasnim.
 - c. The form is to be reviewed and signed by Dr. Tasnim before submission.

For students completing the Major Research Project (MRP) study option:

1. Advisory Committee Form
 - a. To be signed by your advisor
2. Degree Program Form
 - a. This lists all courses you plan to complete in your studies, both technical and elective. There should be 7 courses plus the final project course listed. This is used to show that you are choosing the appropriate number of field specific courses, and that you are following the program requirements. It is understood that specific courses may not always be available and that some planned courses may change.
 - b. For advisement on course selection or academic needs contact your advisor.
 - c. The form is to be reviewed and signed by your advisor before submission.

More information regarding both options of study can be found on our [MEng program webpage](#).

Students in Their Final Semester

1. Apply to graduate on Webadvisor
 - a. You will be applying for your convocation in the semester *following* your completed studies (ie; if you are completing your studies in F21, you will be applying for **W22** convocation)

Last day to apply for F21 convocation without late fees is: **Friday October 22nd**

For students completing the Coursework (CW) study option:

- Email the following to soegrad.course@uoguelph.ca
 - I. Your full name & student ID number
 - II. A list of all courses taken (including the ones currently enrolled in)
 - III. The statement "I am completing my studies this semester, F21"

For students completing the Major Research Project (MRP) study option:

- Make sure you are registered for your Final Project Course
 - Even if you were previously registered in a final project course, and are continuing your project into another semester, you will need to register again in order to receive your final grade.
- See next page for Final Project Course deadlines

Final Project Course Deadlines

1. Final Presentation Request Form.

To be submitted by the last day of classes: Friday, December 3rd

- Please indicate the date and time that you and your advisor have confirmed for the presentation
- The form should be signed by you, your advisor, and the additional committee member that will review your presentation.

2. Make sure you have applied to graduate on WebAdvisor.

- You will be applying for the W22 graduation selection.
- Last day to apply without late fees is Friday October 22nd

3. Make sure you have met all degree requirements for graduation.

4. Send the following documents one week prior to your presentation date.

- A copy of your final report (PDF)
- A copy of your report abstract (word document)
- A copy of the receipt of your report submission to TurnItIn (see info below)

Last day to present your final project: Friday, December 17th

Turn-it-in

The link for Turnitin is: <http://www.turnitin.com/>. In order to make a submission to Turnitin, you must create a student account or log in.

Class ID: 13748792

Class enrollment key: Project

Upload document to the Assignment entitled Final Project

*Documents can only be submitted once.