9/28/2020 My CV

MD. MEHEDI HASAN

Cell Phone: 01717677451 | Email: mhshuvo29@gmail.com

Central Road First Drive, House – 111, Flat – 5B,

Kolabagan, Dhaka-1205.



Contact Details

Alternate Cell Phone: 01521252064

Land Phone:

Alternate Email: shuvo.hasan.du@gmail.com

Skype ID:

Present Address: Central Road First Drive, House – 111, Flat

- 5B, Kolabagan, Dhaka-1205.

Permanent Address: House # 48, Road # 03, Khamar Para,

Alamnagar, Sadar, Rangpur-5402.

Nationality: Bangladesh

Personal Details

Father's Name: Md. Ataur Rahman Mother's Name: Mouluda Akhtar

Marital Status: Single

Partner's / Spouse Information: Name: , Occupaton: , No. of Children: 0 Sex: Male | Date of Birth: 20 November,

1990 | Blood Group: O +ve

National ID: 19908524912147922 | Passport No.: BM0481157

Academic Background

Degree / Certificate	Concentration	Grade/Division	Passing Year	Institution
Master of Social Science	Public Administration	3.16 out of 4	2013	University of Dhaka
Bachelor (Honors)	Public Administration	3.27 out of 4	2012	University of Dhaka
HSC (Higher Secondary School Certificate)	Science	4.00 out of 5	2007	Rangpur Govt. College
SSC (Regular)	Science	5 out of 5	2005	Rangpur Zilla School

Current / Last Job Details

Organizations	Contact No.	Address	Position	From	То	Service Length
Sustainable Research and Consultancy (SRC) Ltd.	+8801711459532	28, Taz Mansion, Kawran Bazar, Dhaka - 1215.	Officer (Coordination and Documentation)	2017- 01-01	2020- 09-28	3 years 8 months and 27 days

jobs.actionaidbd.org/cv/view 1/4

9/28/2020 My CV

						Service
Organizations	Contact No.	Address	Position	From	То	Length

Responsibilities:

Coordinate and Facilitate planning & implementation activities in support of the project; - Expedite project implementation by maintaining liaison with government / nongovernment authority, local & international agencies and other stakeholders; - Review, check and keep records of documents and information related to project; - Support to prepare presentations, and progress reports; - Organize meeting, seminar, workshop, training, and field visit

Monthly Salary: 35000.00 | **Notice Period**: 7 days | **Reason for Leaving**: To work in an international organization with better opportunities.

Previous Job Details

Organizations	Address	Position	From	То	Service Length	Contact
1). Human Development Research Centre (HDRC)	Road 8, House 5, Mohammadia Housing Society Mohammadpur, Dhaka - 1207	Research Associate	2016- 03-01	2016- 09-30	0 years 6 months and 29 days	01825042029

Responsibilities:

Collect, compile & analyze data and information; - Make contacts and appointments with Relevant Key Informants; - Arrange Focus Group Discussion and Interview; 2 | P a g e - Support to translation of Paurashava Master Plan from English into Bengali; - Assist in preparation of Reports and Presentations; - Organize meeting, seminar, workshop and training.

Thesis / Publications

Please include thesis or pulications info in your profile if you have any.

<u>Training / Workshop</u>

Title	Institution/Trainer	Country	Year	Duration	Days/Hours
Enterprise Systems Analysis & Design-J2EE	IDB-BISEW (CCS)	Bangladesh	2019	1000	hours
Social Compliance and CSR Issues	Institute of Apparel Research and Technology (BKMEA)	Bangladesh	2016	180	days
MS Office Package	Youth Training Center	Bangladesh	2015	180	days
Active Citizens Youth Leadership Training Programme	British Council, supported by Democracywatch.	Bangladesh	2018	4	days
Climate Culture and Art Symposium 2018	ICCCAD	Bangladesh	2018	3	days

jobs.actionaidbd.org/cv/view 2/4

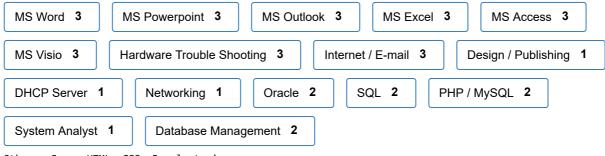
9/28/2020 My CV

Title	Institution/Trainer	Country	Year	Duration	Days/Hours	
Health and Livelihood Improvement of waste pickers in Bangladesh	Stamford university Bangladesh	Bangladesh	2018	1	days	

Language Proficiency

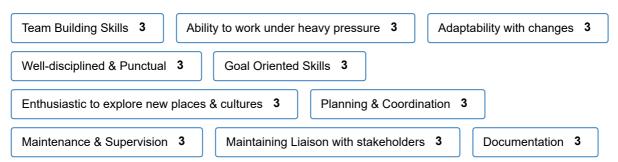
Language	Туре	Reading	Writing	Speaking
Bangla	Mother Tongue	4	4	4
English	Second Language	4	4	3

Computer / IT Proficiency



Others: Java, HTML, CSS, Bangla typing

Other Technical Efficiency



References

Name	Designation	Organization	Contact No.	Email	Relationships
Dr. Nazmul Ahsan Kalimullah	Professor	Department of Public Administration, University of Dhaka	+880-1711- 531652	janipop1995@gmail.com	Academic
Abu Jubayer	Managing Director	Sustainable Research and Consultancy (SRC) Ltd.	+880- 1711459532	jubayer.buet.bd@gmail.com	Supervisor
Sayeeda Afrose	EcoSec Assistant	International Committee of the Red cross	+880-1847- 463566	safrose@icrc.org	Friend

jobs.actionaidbd.org/cv/view 3/4