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Applying Position	Monitoring and Evaluation Officer
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Applicant's Name	Md. Mehedi Hasan
Email	mhshuvo29@gmail.com
Contact Address	House# 176/1, Flat# C3, (3rd Floor), New Paltan, Azimpur, Dhaka-1205.
Cell Phone	+8801717677451
Home District	Rangpur



C. Personal Information:

CIVIL PERSONAL INFORMATION:			
Mother's Name	Mouluda Akhtar		
Father's Name	Md. Ataur Rahman		
Marital status	Unmarried	Sex	Male
Date of birth	20/11/1990	Nationality	Bangladeshi

D. Education: Insert row if necessary

Degree	Year	Institution/Board	Subject/Department	Result/Grade
MSS	2013	University of Dhaka	Public Administration	3.16 (Scale of 4)
BSS	2012	University of Dhaka	Public Administration	3.27 (Scale of 4)
HSC	2007	Rajshahi	Science	4.00 (Scale of 5)
SSC	2005	Rajshahi	Science	5.00 (Scale of 5)

E. Job Experiences: Insert row if necessary

SI	Designation	Duration		Organization	Major Responsibilities
		From	To		
01	Field Investigator (Contractual)	01/08/2017	31/01/2018	Matarbari Ultra-Super Critical Coal-Fired Power Plant Project	1) Visiting the project area; 2) Collection and compilation of data and information from various sources; 3) Interviewing of the key informants and making detail report on each of the interviews; and 4) Assist in analysis and drafting of report.
02	Research Associate (Contractual)	01/03/2016	30/09/2016	Human Development Research Centre (HDRC)	1) Desk research; 2) Collection and compilation of data and information from various sources; 3) Making contacts and appointments with relevant key informants; 4) Interviewing of the key informants and making detail report on each of the interviews; 5) Organizing seminar/workshops; and 6) Assist in analysis and drafting of report.
03	Customer Service Representative (CSR)	01/01/2014	30/06/2014	Airtel Bangladesh Limited	1) Social Compliance; 2) Customer Support; 3) Social Media Activities; and 4) Operating Company's Social Media Pages/Sites.

F. Training (If any): Insert row if necessary

SI	Course Name	Duration	Place and Imparting Organization	Major Contents
01	Social Compliance and CSR Issues	Six (6) Months	Institute of Apparel Research and Technology (BKMEA), Dhaka	Bangladesh Labor Law, Industrial relations and welfare issues, occupational health and safety, International major standard, Accord and alliance, CTPT and Policy making procedures.
02	MS Office Course	Six (6) Months	National Institute of Computer and Education (NICE), Dhaka	MS-Word, MS- Excel, MS Access, Power Point, Operating Software and Browsers, Scanning, Internet Browsing, Typing (English & Bangla)

G. Report writing (If any): Insert row if necessary

SI	Title	Medium/Language	Authorship		Objectives	Contents
			Sole	Joint		

H. References (non-relative-Not more than two)

SI	Name and Designation	Organization	Mobile	E-mail
01	Abu Jubayer, Director (Operation)	Sustainable Research & Consultancy Ltd.	+8801711459532	Jubayer.buet.bd@gmail.com
02	Suad Rifat Sanjid, Sr. Officer (Accounts)	Al-Noor Agro Industries Ltd.	+8801978842627	srsanjid@gmail.com

Signature : 

Date : February 12, 2018