

May 13, 2019

Position: Project Manager (IMAGE Plus)

Executive Director

Pollisree

Balubari, Dinajpur-5200

Md. Mehedi Hasan

Central Road 1st Drive

House – 111, Flat – 5B

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Email:

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Dear Sir/Madam,

I am writing to apply for the position of Project Manager (IMAGE Plus) at Pollisree. I learned of this opportunity through the www.bdjobs.com website; and based on the experience, skills and qualification outlined in the job listing, believe that am well suited to join your team in this capacity. Attached is my CV for your consideration.

As the attached CV indicates, I have gained over 3 years of proven progressive professional work experience in development sector as Senior Officer, Filed Investigator and Research Associate. Have spent substantial years as a Senior Officer at the Sustainable Research and Consultancy (SRC) Limited, leading the coordination of various projects and programs. In my role, I was assigned to manage administrative, development, planning, and implementation policies, procedures and programs in support of the project; maintain liaison with government/non-government authority, local & international agencies and other stakeholders; support to prepare presentation, report & articles; organizing meeting/seminar, internal events, programs & field visits; conduct social/baseline surveys; monitoring, evaluation and so on. Besides working as a Senior Officer in SRC Limited, currently I'm also working as a Research Associate on part time basis of Center for Asia-Pacific Initiative (CAPI) for the period of 05.04.2019 to 05.08.2019 on the piloting phase of the "Comparative Study on Startup Business Blockage for SME in Developing Country". In addition, hold a master's degree in Social Science with special concentration on research methodology, public policy analysis, and project cycle management.

I'm very much excited by the prospect of applying the technical and team building skills that I have gained as well as my familiarity with partners to a career with the Pollisree. Not only does the Project Manager position represent a logical next step in my desired career path, but it offers unique opportunity to join an excellent organization with a special match for my skills and interest that is committed to providing humanitarian services with opportunities for continuous development and growth.

I look forward to hearing from you. Thank you for your attention and consideration.

Sincerely yours

Md. Mehedi Hasan