**First/Last name**

**Employment Experience**

**Highlights**

**Academic Qualifications**

In this section you can go ahead and write about your very own personal and professional profile. Explain in details where you have been and what you have accomplished. It’s a great way to firstly get in touch with your future employer. Say how you can help their business and why you are the right person for the job.

Degree. Diploma obtained.  **2015**

**School. City. State.**

Degree. Diploma obtained.  **2013**

School. City. State.

Electromechanical Technician. **2012-2015**

**Company or business name.**

* Write here what you did.
* What you were in charge of.
* The important projects you took part of and how you worked it out.

Electromechanical Technician. **2010-2012**

**Company or business name.**

* Write here what you did.
* What you were in charge of.
* The important projects you took part of and how you worked it out.
* This is where you talk about you career highlights.
* What you did that impressed your current or last employer?
* Example: Installed a ¼ million dollar system.
* Example 2: Supervised a group of 15 employees for a special installation.

**Professional Profile**

**Contact**

1234 on the Street,

New York, NY

012345

123-123-1234

123-123-1234

email@freecvtemplate.org

**Summary**

Here you can go ahead and write about your experience and what you can do for your future employer. Explain the summary of what you are and what you are capable of. It’s like a condensed text of your cover letter. This said, you don’t even need a cover letter with this small summary.

**Skills**

Computer

Creativity

Evaluating

Leadership

Maintenance

Motivation

Planning

Service

Technology

**References**

References available upon request.