

Resume of
ABU JUBAYER

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House # 238/2, Road # Lane 1
Block # Bazar Road
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Career Objective :

To obtain a growth oriented job in a reputed organization that provides a fully professional working environment and where may creativity, sincerity and skill are the evaluating factors for recognition and job performance. I also feel nice to exchange my idea, view, information to each other and making object oriented solution, which could be a challenging option.

Professional Trainings:

Training Title	Training Organizer	Status	Year
Post Graduate Diploma in Social Compliance and CSR Issues	BKMEA, SEIP Project, Asian Development Bank	Ongoing	2016
Certificate Course on Environmental Law and Compliance	Organized by ISC- USA and Bangladesh Office, USAID, Ambessay of Sweden and Walmart	Passed	2016
Certificate Course on Industrial Personal Protective Equipments (PPE)	Organized by ISC- USA and Bangladesh Office, USAID, Ambessay of Sweden and Walmart	Attend	2015
Certificate Course on Industrial Bankable Project Proposal Writing	SMEF and World Bank	Passed	2015
Embaded course on Eco Hydrology Preservation	Tokyo University, Japan	Passed	2014
Industrial Waste Management, Organized by KUET	IWWG and European Union	Passed	2013
Training on Export Marketting (USA and EUStandard)	SCTI and World Bank	Passed	2012
Post Graduate Diploma in Disaster Management (Natural and Industrial)	Department of Geography, University of Dhaka	Passed	2012
Training on Immediate Response on Hazard and Risk Minimization (Fire and Earthquake)	Fire Service, Bangladesh	Attend	2012

Relevant Workshop Attend (Recent):

Title of Workshop	Organizers/Venue	Year
Rainwater Preservation and 3R practice in Industry	ITN- Bangladesh University of Engineering and Technology (BUET)	2016
ETP Uses and Perspective of Bangladesh	Civil Engineering Department, (BUET)	2016
Sustainability in Business	ECO leaban (EU)- Pan pacific Sonargong	2015
Industrial Waste Water Management (Best Practice in Bangladesh)	Rain Forum, BGMEA	2015

Employment records relevant to the assignment:

Period	Name of Employing organization and your title/ position. Contact Information for references	Country	Summary of activities performed relevant to the assignment
Feb 2015 – July 2016	<p>Sustainable Research and Consultancy Limited</p> <p>Sustainability Manager (Social and Environmental)</p> <p>Contact Information: Tel: 01711121023 E-mail: amdadali1961@gmail.com Contact Person: Mr. Amdad Ali, Managing Director</p>	Bangladesh	<p>Responsible For</p> <p>Preparation of IEE, EIA, EMP and ETP status report of different industries (Garments and Leather).</p> <p>Review, rearrangements and implementation of legislative requirement of regulatory bodies (DoE, DoL, DIFE and Buyers) for factories.</p> <p>Best HR practice in establishments and prepare it for different social and environmental audits (BLL-2006 and BLR-2015).</p> <p>Environmental and occupational Health and Safety, PPE and Fire Safety training training, monitoring evaluation, management and reporting.</p> <p>Hazard calculation, boiler audit, energy audit and sustainability management consoling.</p>
Jan 2013 – Dec 2014 (Intermittent)	<p>Ecosystem Services for Poverty Alleviation (ESPA) project, BUET</p> <p>Researcher</p> <p>Contact information ESPA, BUET Tel: 01711 127512 Email: mshahjahanmondal@iwfm.ac.bd</p>	Bangladesh	<p>Responsible for</p> <p>Industrial Impact analysis</p> <p>Ground water Impact Modeling (Industry and Irrigation)</p> <p>Environmental Impact modeling,</p> <p>Ground water resource assessment,</p> <p>Ecosystem services for development analysis, statistical environmental assessment and long term environmental planning,</p> <p>Drinking water technology selection and Data analysis with Excel and SPSS.</p>
Jan 2012 – Apr 2013	<p>Dewdrop Style Limited and Joty Textile Limited</p> <p>Assistant Manager (Environmental Health and Safety)</p> <p>Contact Information: Tel: 01711585084 E-mail: shabbir.dsl@gmail.com Contact Person: Mr. Sabbir Ahmed Jewel, Managing Director:</p>	Bangladesh	<p>Responsibilities for:</p> <ul style="list-style-type: none"> Ensure all technical, Social, Security and legal compliance issues of the factory Need to prepare daily compliance report, arrange training session. Assist in Audit booking, prepare CAP Report & day to day audit follow-up. Assist to maintain liaison with Buyer & third party auditors on regular basis. Assist to maintain all documents as required by law. Assist to Implementation social and technical Compliance related guidelines. Handle with Wal-Mart, H&M, Tesco, Next, M&S, etc. Assist to Handle with 3rd party audit ITS, SGS, UL, BV, etc. Assist to Handle with certification audit knowledge with, Wal-Mart, CTPAT, WRAP, BSCI, Sedex, ISO, WCA, etc Assist Maintain and ensure all compliance related issues i.e. buyer COC and legal requirements as per BLL, Alliance, Accord, BNBC & NFPA.

			<ul style="list-style-type: none"> • Ensure EMS (Environment Management System) in the factories • Ensure Health Safety related issue.
Nov 2011 – Jun 2012	Dewdrop Style Limited and Joty Textile Limited Executive (Compliance-Environmental Health and Safety) Contact Information: Tel: 01711585084 E-mail: shabbir.dsl@gmail.com Contact Person: Mr. Sabbir Ahmed Jewel, Managing Director:	Bangladesh	Responsibility for: <ul style="list-style-type: none"> • Managing dispute settlements according to labor law, Factory rules & Compliance guidelines. • Handling workers' grievances, wages and salaries, employee welfare and healthcare. • Ensure checking ID card & Time Card each and every Employee • Monitoring of housekeeping & cleanliness of inside & outside factory • Direct & control overall HR & Compliance of the factory. • Formulate various policies & procedures related to HR & Compliance of the company. • Provide direction for the review of organizational structures, job analysis, job descriptions/ specifications and job evaluation. • Handle employee grievance, counseling and ensure employee disciplining functions. • Maintaining the standard in social and technical compliance issues • Maintain and ensure buyer's Code of Conduct • Dealing with Buyer and third party auditor on compliance issue. • Work closely with top management and employees to improve work relationships, build morale, increase productivity and retention.
Mar 2011 – Dec 2012 (Intermittent)	WASH project, Japan - NUGELP Bangladesh office and, JICA. Field officer	Bangladesh	Field visit and Industry visit with international team. Managing and provide technical environmental guidance/support to the project team.
Jan 2010 – Mar 2011	Resource Control Company (RCC) Limited Junior Environmental Consultant	Bangladesh	Responsible for review of regulatory environmental framework for infrastructure development project, collection of baseline data and analysis, identification of probable impacts, assist EIA experts to evaluate identified impacts and to formulate mitigation measures, preparation of waste management plan, formulation of monitoring and EMP implementation arrangement plan, and to develop draft report.

Academic Qualification:

Institution	Dates attended	Degree/diploma obtained
Institute of Water and Flood Management, Bangladesh University of Engineering & Technology (BUET), Dhaka	2012-2015	M. Sc. in Water Resource Development
Environmental Science Discipline, Khulna University, Khulna, Bangladesh	2006-2010	B. Sc. in Environmental Science

Language Efficiency:

English	:	Good (Speaking, Listening, Reading and Writing).
Hindi	:	Moderate Speaking and Listening
Bengali	:	Mother tongue and Writing

Computer Literacy:

- MS Office tools (MS Word, MS Excel, MS PowerPoint and MS Access)
- keyboard speed of 25 words per minute
- Software (ERP, GIS, Eco Modeling, Hec – Ras)

Personal information:

Permanent Address : Vill. +Post: GazirKhamar, P.S: Sherpur Sadr, Dist: Sherpur
Religion : Islam (Sunni)
Nationality : Bangladesh
Date of birth : 10th June, 1987

Reference:

Farzana Sharmin
Course Organizer and Senior Trainer
Social Compliance and CSR Issues
SEIP Project
Bangladesh Knitwear Manufacturers & Exporters
Association (BKMEA)
Cell: 01712-577 027
Email: complianceofficer2@bkmea.com

Dr. Shajahan Mondal
Professor
Institute of Water and Flood Management
Bangladesh University of Engineering and Technology
Dhaka -1000
E-Mail: mshahjahanmodal@iwfm.buet.ac.bd
Mobile: 01717-033658

Certification:

I, the undersigned, certify to the best of my knowledge and belief that

- (i) *This CV correctly describes my qualifications and experience*
- (iii) *In the absence of medical incapacity, I will undertake this assignment for the duration and in terms of the inputs specified for me in Form TECH-6 provided team mobilization takes place within the validity of this proposal.*
- (iv) *I was not part of the team who wrote the terms of reference for this consulting services assignment*
- (v) *I am not currently debarred by a multilateral development bank*



[Signature of Expert]

Date: 02 / 11 / 2016
Day/Month/Year