



HVAC TECHNICIAN

PROFESSIONAL SUMMARY

**MOHAMMAD TAUSIF
RAZA**

E-mail:
tausif1992raza@gmail.com

(TOTAL EXPERIENCE: 7+ YEARS)

PERMANENT ADDRESS

Digwadih No-10, Near
Ramparikha School, Purani
Basti, Po- Jealgora, Dhanbad,
Jharkhand, 828110

Cont. No:- +91-7993231602
Email id:-
tausif1992raza@gmail.com

PERSONAL DATA

Date of Birth : 15/06/1986
Sex : male
Nationality : Indian
Marital Status : Unmarried
Languages : English,
Hindi, Urdu,
Arabic

PASSPORT DETAILS

New Passport No: S-2610905
Place of Issue : Ranchi
Date of Issue : 20/07/2018
Date of Expiry : 19/07/2028
Old Passport No : K-5100885

QUALIFICATION

Academic Level	Board/Council/University	Division
I.T.I.	Industrial Training Institute, Ranchi	FIRST
METRIC	J.A.C., RANCHI	FIRST

COMPUTER PROFICIENCY

- ❖ Operating System: -Windows 7, XP
- ❖ Windows Application: -MS-Word & PowerPoint
- ❖ Database: -Microsoft-Excel

TECHINICAL QUALIFICATION

- One-year Diploma in AIR CONDITION & HVAC TECHNICIAN
From National Industrial of Technical Training, Jamshedpur.
- Six Month Diploma in Computer Application (D.C.A).

WORKING EXPERIENCE (IN GULF)

I have worked with HVAC TECHNICIAN with ABDULLA FOUAD (K.S.A.)
from 01ST July 2012 to 30th June 2016.

➤ Designation : HVAC Technician

WORKING EXPERIENCE (IN INDIA)

I am working with "ZEN HVAC & ELECTRONIC SOLUTIONS PVT. LTD."
under HITACHI, Jamshedpur from 06th Sep 2016 to Till Date Service

➤ Designation : HVAC TECHNICIAN

EXTRA CURRICULAM ACTIVITIES

- ❖ I am consistent Blood Donate.
- ❖ Photography
- ❖ Love riding car

Declaration

I do hereby declare that all the statements made in this application are true and completed to best of my knowledge and belief.

DATE-:

Mohammad Tausif Raza

PLACE-:

- Operating and maintenance split AC, Window AC, Package AC, VRF and VRV.
- Installation and commissioning of all type AHU, FCU, Split AC, Window AC.
- Operating and maintenance water cooled Chiller, primary pump, secondary pump, condensing water pump.
- Operating and maintenance of cooling water, sand separator pump.
- Maintenance in all types of pumps such as centrifugal, reciprocating and rotary pumps.
- Operating, servicing and maintenance of cooling tower, heat exchanger and chilled.
- Responsible to maintain maintenance and ppm report on daily, weekly and monthly.
- Annual pump-down and restart as and when required.
- Servicing and maintenance of air handling units & precision units.
- Routine checking of all types of plants, equipment's like cooler units, compressors, chillers, cooling towers, chilled water pumps, etc. during field refrigeration/ HVAC jobs.
- Performing the repair jobs of motors (3 HP & 1 HP) to smooth running of chiller system.
- Aware of industrial safety rules while working in the plant.

OPERATING AND MAINTENANCE OF HVAC HEATING VANTILATION AIR CONDITIONING SYSTEM:-

- Planned Preventive maintenance of water cooled chiller, primary pump, secondary pump, condensing water pump, cooling tower, sand separator pump, chemical dosing system (CHW & CW), Pressurization unit, VFD filter cleaning, sir separator, expansion tank, MCC panel cleaning , 11KV panel cleaning, central media filter, water softener, air handling unit, fresh panel air handling unit, energy recovery unit +GEF, fan coil unit, split AC unit toilet, exhaust fan, smoke extraction fan, exhaust fan, fresh air fan, stair pressurization unit, jet fan, vav box, smoke curtain, air curtain.

SAFETY KNOWLEDGE

Knowledge of general Safety precaution to work.

Knowledge of all Safety precaution & Emergency Situation while in operation.

Follow all Safety rule's & regulation as per company standard.

COMPETENCY

- ❖ To perform the job successfully, an individual should demonstrate the following competencies.
- ❖ **Attendance and Punctuality** - Is consistently at work and on time.
- ❖ **Quality Management** - Demonstrates accuracy and thoroughness.
- ❖ **Problem Solving** - Identifies and resolve the problems in timely manner.
- ❖ **Dependability** - Commits to long hours of work when necessary to reach goals.
- ❖ **Planning and organizing** - Prioritizes and plans work activities, sets goals and objectives.
- ❖ **Professionalism** - Reacts well under pressure, treat others with respect consideration & regardless of their position.
- ❖ **Ethics** - Treats people with respect, keeps commitments, inspire the trust of others, works with integrity and ethically, upholds organization values.
- ❖ **Oral Communication** - Listens and gets clarification, responds well to questions, gives and welcome feedback, able to build crew moral, excellent relationship and interpersonal skills.
- ❖ **Organization Support** - Follows policies and procedures, completes administrative tasks correctly and on time,