



December 04, 2020

## OFFER LETTER

**Mr. MOHAMMAD TAUSIF**

**Passport Number: S 2610905**

Further to your employment application and recent interview, we are pleased to offer you a position in our company in Doha (**Qatar**) on the following Terms and Conditions:

- 1) Position Title: **HVAC TECHNICIAN**
- 2) Reporting To: **Department Head**
- 3) Location: **LINC Facility Services MENA, Doha, Qatar**
- 4) Project: **All - Various Projects**
- 5) Salary:

Basic Salary	QR	1,325/-	per month
Cola	QR	825/-	per month
Food Allowance	QR	300/-	per month
Accommodation & Transportation	Company will provide		
Air Ticket:	Return economy ticket (best available fare) every two (2) years to home country.		
<b>Total</b>	<b>QR</b>	<b>2,450/-</b>	<b>per month</b>

- 6) Joining Date: **Based on Client Mobilization date**
- 7) Probation Period: **Six (6) months from the Joining Date**
- 8) Period of Contract: **Limited 5 Years**
- 9) Working Hours: **In accordance with the Qatar Labor Law**
- 10) Public Holidays: **As per the Qatar Government declared holidays**

*Tausif Raza*




- 11) Sick Leave: In accordance with the Qatar Labour Law  
Annual Leave: Thirty (30) calendar days for each completed year of service  
LEAVE IS SUBJECT TO REPLACEMENT AVAILABILITY AT SITE & APPROVAL FROM CLIENT.
- 12) Medical Insurance: Self Only
- 13) Gratuity: In accordance with the Qatar Labour Law
- 14) Upon Termination by:  
The Employer: The Employer shall provide one (1) months advance notice of its intention to terminate the Employee's employment. In the event that the Employer fails to provide adequate notice as stipulated herein, they shall be required to compensate the Employee for the amount in lieu of any deficient notice period equal to the employee's basic salary.  
The Employee: The Employee shall provide at least three (3) months advance written notice from the date of their resignation. In the event that the Employee fails to provide adequate notice as stipulated herein, they shall be required to compensate the Employer for the amount in lieu of any deficient notice period equal to the employee's basic salary.
- 15) Notes: This offer is not a contract; therefore Linc Facilities Services will prepare an employment contract for you after we receive your Labour approval.  
This offer is subject to the following conditions:  
i. No Objection Certificate from your current sponsor. (if applicable).  
ii. You provide an attested copy of your highest relevant degree qualification from the Qatar Embassy/Home country consulate and Ministry of Foreign Affairs, Qatar.  
iii. You pass the Qatar immigration and medical.  
iv. Satisfactory Reference Checks.
- 16) Offer Validity: This offer is valid for seven (7) days, subject to client final approval & labour approval

Yours sincerely  
For Linc Facilities Services Qatar LLC

Accepted by:

General Manager

  
Signature of Applicant  
Date: 05/12/2020

