



Dr. Smita Patel

Date: 11-11-2022

AYS Software Solution
5th Floor, M Agile
Pan Card Club Road
Baner, Pune – 411045

Subject: Offer Letter for the position of Trainee Software Engineer ship at AYS Software Solution.

Dear **Shwetali Nalawade,**

You will be working with us as a “Trainee Software Engineer” for a period of 6 months. In this period, you will receive training and assignments on various projects within AYS Software Solution.

The nature of the project will be decided once you join as Trainee Software Engineer. At the end of this training period, AYS Software Solution may offer you employment opportunities based on your performance during the training program.

Terms and Conditions

1. Your confirmation with the AYS Software Solution will be dependent on your performance during the 6 months training period.
2. Your continued employment with AYS Software Solution during or on completion of your training program is under complete discretion of AYS Software Solution Management.
3. You will be eligible to a stipend of Rs. 10000/- (Rs Ten Thousand) per month till the completion of your 6 months.
4. As a AYS Software Solution trainee/intern you are expected to abide by all the policies as per the AYS Software Solution handbook.
5. You are expected to complete 9 hours per day (45 hours per week).
6. You are not eligible for a leave in the first month of joining.
7. You are entitled to 5 paid leaves during the training period.
8. There won't be any encashment of leaves at the end of your training period.



AYS
Software Solution

9. AYS Software Solution will issue a confirmation letter on successful completion of the training period program.
10. Increment eligibility is after 1 year from the date of confirmation.
11. Additional Annual Benefits (Gratuity & Mediclaim) will be applicable from the date of confirmation.

To formalize your acceptance, simply sign the bottom of this letter. We are planning for your official start date as **14th Nov 2022**.

We look forward to having you on our team!

Yours Sincerely,

Dr. Smita Patel

Founder

AYS Software Solution