

# Training of NABL Mobile App for Assessors



## OBJECTIVE:

OBJECTIVE OF THIS TRAINING IS  
TO LEARN HOW TO USE THE  
MOBILE APP TO SEND LOCATION  
AND TO CONDUCT ASSESSMENT OF  
COLLECTION CENTRES

# Things to remember :



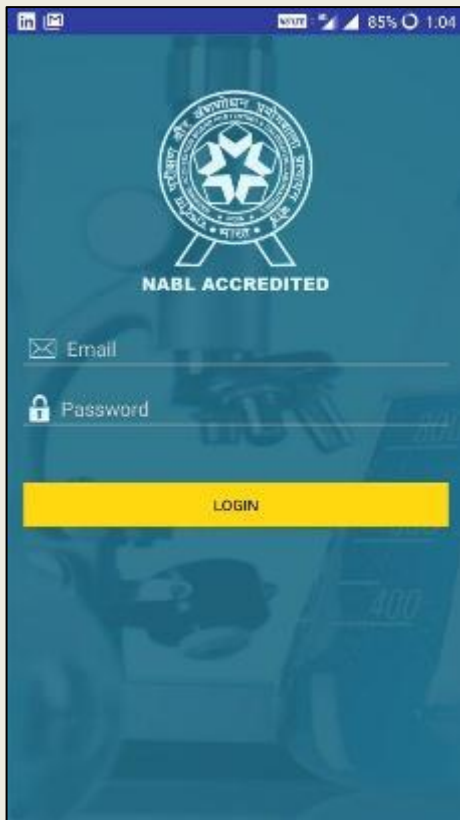
- This app is intended to conduct assessment work of collection centres in field by the Assessors.
- Same App is also used to send your last location so that Assessments can be allocated according to your location proximity.
- Assessors can login into the app and can see list of collection center assigned to them and can conduct assessment of these one by one.
- Please turn on location on tablet.

**IMP: Login into the App when you are in network zone and download the Allocated Collection Centres.**

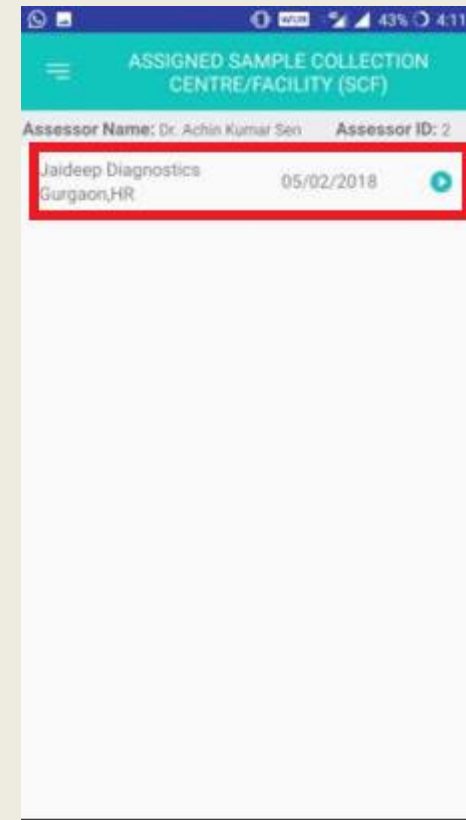
Once centres as downloaded on device, Assessment can be conducted in offline mode as well. Internet will be again required for syncing of data.

# App Home Page – Login into App

**Step 1:** Turn on the NABL app on the mobile to find the following interface:



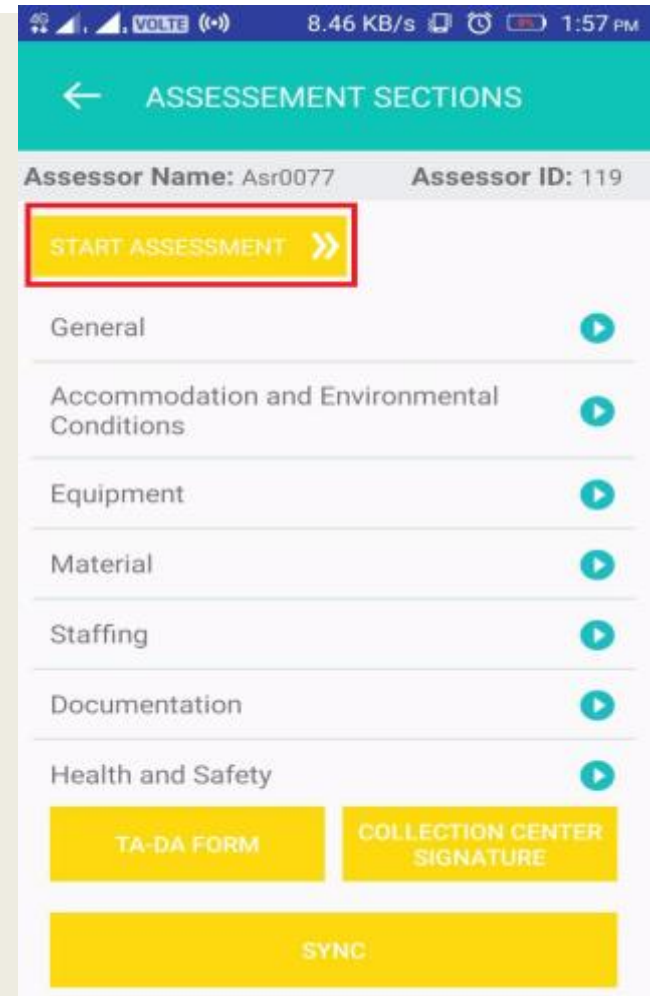
**Step 2:** Once you login you will find Assigned Sample Collection Center/Facility list .



# Select Collection Centre for Assessment

**Step 3:** After selecting Collection centre for assessment, App will list all the sections for which assessment is to be done.

Click on 'Start assessment' button to initiate the Assessment of collection centre.



4G LTE 8.46 KB/s 1:57 PM

← ASSESSEMENT SECTIONS

Assessor Name: Asr0077 Assessor ID: 119

**START ASSESSMENT >>**

- General
- Accommodation and Environmental Conditions
- Equipment
- Material
- Staffing
- Documentation
- Health and Safety

TA-DA FORM COLLECTION CENTER SIGNATURE

SYNC








# Conduct Assessment

**Step 4:** Assessors can select a section by clicking on the icon situated at right corner of each category.

ASSESSMENT SECTIONS

Assessor Name: Asr0077 Assessor ID: 119

START ASSESSMENT >>

- General 
- Accommodation and Environmental Conditions 
- Equipment 
- Material 
- Staffing 
- Documentation 
- Health and Safety 

TA-DA FORM COLLECTION CENTER SIGNATURE

SYNC

**Step 5:** After clicking on icon, questionnaire will appear to conduct assessment.

ASSESSMENT SECTIONS

Collection Center Name: Shankar collection

1. Type of the collection centre/source of sample

- ☐ Owned
- ☐ Managed
- ☐ Franchise
- ☐ Any other source of sample collection which is not categorized above

2. Size of premises

- ☐ Adequate
- ☐ Inadequate

3. Average Number of patients per day

4. Does it meet the requirement of the workload?

# Capture NC, Remarks and Photo

**Step 6:** Assessor can capture answer of each question and can also enter remarks, add NC and attach a picture for every question

ASSESSMENT SECTIONS

Collection Center Name: Shankar collection

1. Type of the collection centre/source of sample

☐ Owned

☐ Managed

☐ Franchise

☐ Any other source of sample collection which is not categorized above

2. Size of premises

☐ Adequate

☐ Inadequate

3. Average Number of patients per day

4. Does it meet the requirement of the workload?

**Step 7:** Click on remark icon to add remarks.

ASSESSMENT SECTIONS

Collection Center Name: Metropolis Healthcare Ltd, Delhi

1. Is it adequately lit and clean

☐ Yes

☐ No

☐ NA

2. Is the humidity and temperature suitable

☐ Yes

☐ No

☐ NA

3. Are cleaning policies available

☐ Yes

☐ No

☐ NA

4. Is it adequately ventilated and prevented from dust

☐ Yes

☐ No

☐ NA

# Capture NC, Remarks and Photo

**Step 8:** When NC button is clicked, a pop-up window will appear to capture NC details. NC can be added as major/minor along with NC details.

The screenshot shows the 'ASSESSMENT SECTIONS' app interface. At the top, there is a back arrow and the title 'ASSESSMENT SECTIONS'. Below this, the 'Collection Center Name' is listed as 'Metropolis Healthcare Ltd, Delhi'. The screen displays four assessment questions, each with three radio button options: 'Yes', 'No', and 'NA'. Below each question, there are three circular buttons: 'SP' (green), 'NC' (teal), and 'PH' (blue). The 'NC' button for the first question, '1. Is it adequately lit and clean', is highlighted with a red rectangular box.

**Step 9:** Click on Camera button to add pictorial evidence with a requirement.

This screenshot shows the same 'ASSESSMENT SECTIONS' app interface as the previous one. The 'PH' button for the first question, '1. Is it adequately lit and clean', is highlighted with a red rectangular box. The rest of the interface, including the assessment questions and the 'SP' and 'NC' buttons, remains the same.








# TA-DA FORM DATA

**Step 10:** After saving assessment the icon situated on right side of each category will change (into yellow color) as shown below.

ASSESSMENT SECTIONS

Assessor Name: Asr0077 Assessor ID: 119

START ASSESSMENT >>

- General 
- Accommodation and Environmental Conditions 
- Equipment 
- Material 
- Staffing 
- Documentation 
- Health and Safety 

TA-DA FORM COLLECTION CENTER SIGNATURE








SYNC

**Step 11:** After completing all the sections, assessor can fill TA-DA Form data by clicking on 'TA-DA FORM' button.

ASSESSMENT SECTIONS

Assessor Name: Asr0077 Assessor ID: 119

START ASSESSMENT >>

- General 
- Accommodation and Environmental Conditions 
- Equipment 
- Material 
- Staffing 
- Documentation 
- Health and Safety 

TA-DA FORM COLLECTION CENTER SIGNATURE

SYNC



# TA-DA FORM DATA

**Step 12:** After clicking TA-DA Form , following form will appear to capture Claim details

TA-DA FORM

**Bank Account Details**

Name of the Bank

Bank Address

Account No

IFSC code

**Travel Details**

Departure Arrival Mode of Travel Distance in Kms

**Details of claim**

(a) Amount Paid for to & fro Air travel

Amount in Rupees

(b) Amount Paid for to & fro Rail travel

Amount in Rupees

(c) Amount Paid for to & fro Road travel

Amount in Rupees

(d) For travel by own Car/Taxi Regn.No

Amount in Rupees

(e) Other

Amount in Rupees

**Attachment Upload -**

☐ Certify that no amount claimed above has been or will be claimed from any other official source, Declare that information above submitted is the actual and true.

ENTITLEMENT FOR TRAVEL SUBMIT

**Step 13:** After click '+' icon button will appear Travel Details form ,After fill travel details user click 'Submit' button

TRAVEL DETAILS

From

**Arrival**

Date: Select date Time: Select time

At

**Mode of Travel :**

Mode of Travel

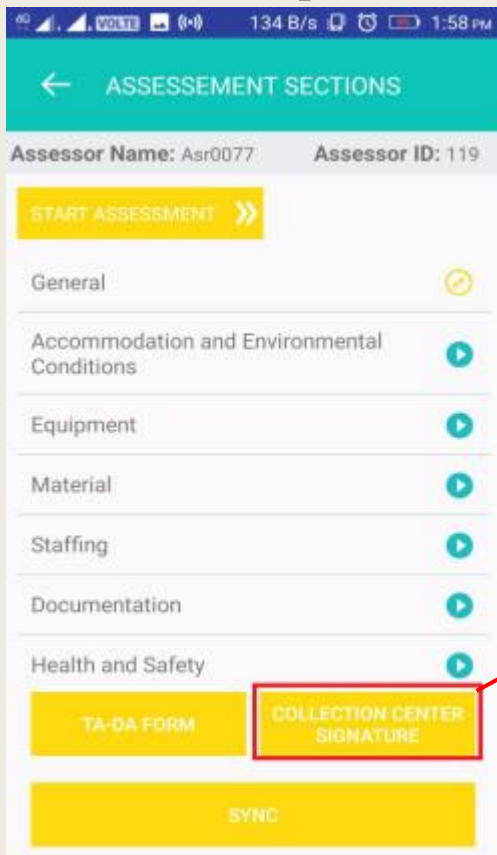
**Distance :**

Distance in kms

ADD MORE SUBMIT

# COLLECTION CENTER SIGNATURE

**Step 14:** Click on 'COLLECTION CENTER SIGNATURE' button to capture signature of collection centre person.



ASSESSMENT SECTIONS

Assessor Name: Asr0077 Assessor ID: 119

START ASSESSMENT >>

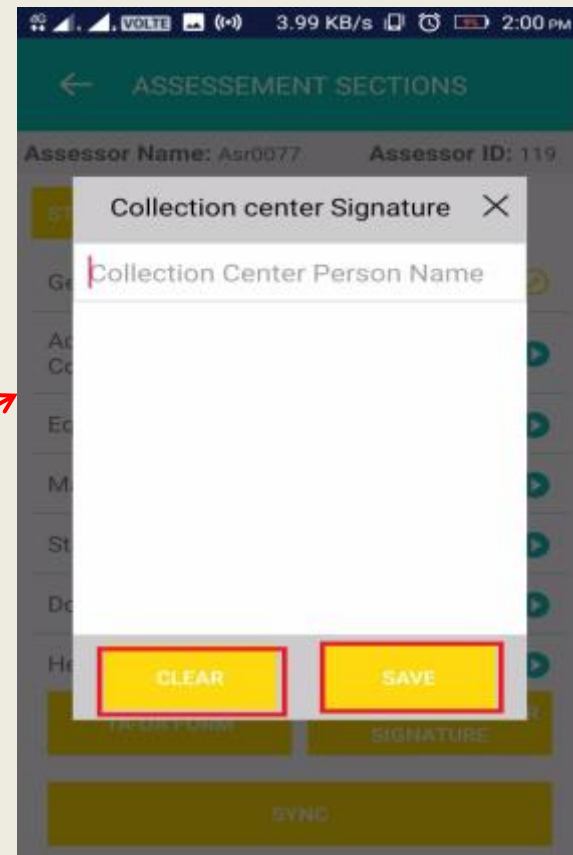
- General
- Accommodation and Environmental Conditions
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TA-DA FORM

**COLLECTION CENTER SIGNATURE**

SYNC

**Step 15:** Capture name and signature of authorised person of Collection centre.



Collection center Signature

Collection Center Person Name

CLEAR

SAVE

TA-DA FORM

SIGNATURE

SYNC

# SYNC DATA



**Step 16:** Check following steps has been completed before syncing the assessment data:

- Assessment of all the sections has been completed (Saved sections will be changed to yellow icons).
- TA-DA Form has been captured along with picture of associated bills etc.
- Signature of Collection Centre contact person has been captured.
- Ensure internet is available before syncing the assessment data to server.

4G VOLTE 134 B/s 1:58 PM

← ASSESSEMENT SECTIONS

Assessor Name: Asr0077 Assessor ID: 119

START ASSESSMENT >>

General

Accommodation and Environmental Conditions

Equipment

Material

Staffing

Documentation

Health and Safety

TA-DA FORM

COLLECTION CENTER SIGNATURE

SYNC

# Sending Location using Mobile App



- Send your latest location to NABL SCF application using the Send your location feature of App. This location will be used for allocating collection centre based on your location proximity to centre.

