

SEE MIN THU (SITHU HTIN)

IT SYSTEM ADMINISTRATOR | FORMER DEVELOPER

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PROFESSIONAL SUMMARY

IT System Administrator with hands-on experience in Windows and Linux systems, virtualization, networking, and end-user support. Strong in troubleshooting, system setup, system security and infrastructure fundamentals. Experienced with Microsoft 365, Google Workspace, VirtualBox, servers, DNS, email systems, cybersecurity and database management. Actively building labs in Windows Server, Linux server and cloud environments.

PROFESSIONAL EXPERIENCE (2022 - 2026)

IT System Administrator at Shoklo Malaria Research Unit(Borderland Health foundation) (2024-2026)

IT Support at Burma Medical Association (2022-2024)

- **User & System Support**

- Provided IT support and system administration for 300+ users
- Monitored and maintained computers and laptops to ensure reliability
- Coordinated support tickets and communicated with external vendors and support engineers (eg- microsoft, crowdstrike, mimecast, sophos).

- **Network & Infrastructure**

- Maintained network availability and ensured systems remained operational
- Configured firewall rules and network switches
- Deployed and maintained windows and linux servers and core IT infrastructure

- **Security & Maintenance**

- Implemented system security using antivirus and firewall policies
- Managed Windows updates, software approvals, and security patches
- Performed regular data backups and system monitoring

- **Operations & Coordination**

- Procured IT devices including end-user equipment and servers
- Collaborated with internal teams and external support engineers
- Escalated complex technical issues and reported to IT management

SKILLS

- Windows Server, Windows 10/11
- Linux and Linux Servers (Debian,Ubuntu)
- Active Directory (Users, Groups, GPO)
- User & access management
- TCP/IP, DNS, DHCP
- Firewall rules, basic switch configuration
- Virtualization (VirtualBox, KVM, VMware)
- Microsoft 365 , Google Workspace
- Patch management & system updates
- Backup & recovery
- Endpoint security (antivirus, firewalls)
- Web server management (Apache, Nginx) & Database management (MySQL, PostgreSQL)
- Web Development (React, Next js, Node Js, Python and CMS like wordpress,elementor)
- Automation with python & bash scripts
- Ticketing systems, vendor coordination & IT Documentation
- Network printers ,printers & IT devices management

EDUCATION

University

University of Medicine 2, Yangon

2013 - 2020

- Former Final year medical student who changed the career to IT

Certifications

2022 - 2026

Technical

- Google IT Support
- Simbolo Oracle Database Class
- Creathit Front End Development Bootcamp
- Data Analysis with SQL in Datacamp
- Introduction to Linux by IBM
- Solo Learn IT certificates
- Python Developer
- other IT certificates

Others

- PSEA
- Information security and data protection awareness course

LANGUAGES

- Burmese
- English
- Thai (Basics)

PLATFORMS

Linkedin

- <https://www.linkedin.com/in/see-min-thu/>

Github

- <https://github.com/SiThuHtin>

Portfolio Website

- maintaining and will deploy soon.(domain will be sithuhtin.com)

Gitbook(My IT documentation website)

- <https://sithu-htin-docs.gitbook.io/sithu-things/>

