

# RESUME OF SADIA ISLAM USHA

**Mailing Address:**

31, Kazi Garden 2E (1st Floor),  
Azimpur Road, Lalbagh, Dhaka-1205..

**Mobile No: +88 01730584623**

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## Career Objectives

Intend to work in a challenging and competitive environment where strong sense of responsibility and commitment are required. Where the dignity of work provides job satisfaction and the place of the work provides potential avenues for learning and growing and achieving a top position in the hierarchy of the organization.

## Educational Qualification:

### Higher Secondary Certificate (H.S.C)

Name of Institute : Dhaka City College.  
Passing year : 2021  
Board : Dhaka  
Group : Science  
Result : GPA: 5.00 Out of 5.00

### Secondary School Certificate (S.S.C)

Name of Institute : Engineering University School And College  
Passing year : 2019  
Board : Dhaka  
Group : Science  
Result : GPA: 5.00 Out of 5.00

## Interest and Hobby:

Traveling, Listening to Music, Reading Books , Writing & Playing

## Language Skills:

Bengali: (Spoken, Reading & writing)

English: (Spoken, Reading & writing)

## Skill

- Efficiency In Office Program (MS word, MS Excel, Power Point, Access)
- Efficiency In Internet Browsing And Email.

## Ability

- Hard working, Prepared to work long hours if necessary.
- Confident and friendly as person, smart, energetic and always cheerful.
- Ability to work in a team.
- Ability to manage and work independently and under pressure.
- Strong managerial, analytical, leadership and interpersonal communication skill.

## Personal Information

|                      |   |  |
|----------------------|---|--|
| Name                 | : | <b>Sadia Islam Usha</b>                                    |
| Father's Name        | : | Mohammad Hasan Ali   |
| Mother's Name        | : | Farjana Hasan  |
| Permanent Address    | : | Vill: Megharpara, P.O+P.S: Chatmohor-6630,<br>Dist: Pabna. |
| Date of Birth        | : | 17 November, 2002  |
| Place of Birth       | : | Dhaka  |
| Nationality          | : | Bangladeshi (by birth)                                     |
| Marital Status       | : | Unmarried  |
| Religion             | : | Islam  |
| Height               | : | 5' 3"  |
| Blood Group          | : | O+ (ve)  |
| Sex                  | : | Female   |
| Birth Certificate No | : | 20028527503232142  |

## Declaration

I hereby consciously assertion that all the particulars mentioned above are true, I myself will be liable for any misinformation mentioned herewith.

**Date:**.....



**Signature**