

# Miss Siân Louise Hazelton

Morden, London, SM4 4SX

Email: sianlhazelton@yahoo.co.uk

Tel: 07710523926

## **Personal Statement:**

I believe myself to be an outgoing person. I enjoy interaction with all types of people. I consider myself to be reliable, confident and I pride myself on my punctuality. I work well within a team, but I am also able to work under my own initiative. I enjoy problem solving. I work hard to overcome obstacles and achieve my goals.

## **Education and Training:**

<i>04.24 - Present</i>	<b>Just IT Training Ltd, London</b> <b>Digital Skills Bootcamp: Software Development</b> A twelve week intensive bootcamp covering the fundamentals of Web and Software development.
<i>09.19 - 10.21</i>	<b>Kingston University, Kingston Upon Thames</b> English Literature MA (Merit)
<i>09.16 - 09.19</i>	<b>Kingston University, Kingston Upon Thames</b> English Literature and Creative Writing BA (First)
<i>09.13 - 07.15</i> <i>A-Level:</i>	<b>Sussex Coast College, Hastings</b> AS-Level Media Studies (C), A-Level English Literature (B), A-Level English Language (B), A-Level Psychology (B)
<i>09.08 - 07.13</i> <i>GCSE:</i>	<b>St Leonard's Academy, Hastings</b> 12 GCSEs and 1 BTEC A-C including Maths and English

## **Employment History:**

<i>08.23 - 04.24</i>	<b>Career Break</b> After returning from Japan I took the opportunity to explore different future career paths, and ultimately decided to pause working to pursue my interest in software development.
<i>05.19 - 10.20/</i> <i>05.24 - Present</i>	<b>Surbiton Racket and Fitness Club, Surbiton</b> <b>Club Assistant</b> <ul style="list-style-type: none"><li>● Required to serve customers food and drink at the bar.</li><li>● Heavy focus on creating a friendly atmosphere for our members and assisting with any enquiries they have about the club.</li></ul>

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*04.22 – 07.23*

## **Japan Exchange and Teaching (JET) Program, Japan**

### **Assistant Language Teacher**

- It was my responsibility to plan, prepare and execute 21 lessons a week.
- I involved myself with school events and ran an English Post Box to encourage regular English discussions.
- My lessons were taught entirely in English, so I needed clear communication, patience, a well organised activity and most importantly, enthusiasm.

*05.21 – 11.21*

## **Not My Beautiful House, Kingston**

### **Sales Assistant**

- I was responsible for sales and assisting customers on the shop floor.
- I was tasked with organising products as they came into the store, putting them onto the system, pricing them and getting them out on display.
- Assisted with running workshops and parties within the store space, as well as outside events such as a vendor market.

*10.20 – 07.21*

## **Union of Kingston Students, Kingston**

### **Self-Isolation Caller**

- Calling students that are isolating to check if they need any assistance, forwarding them to the relevant person for their issues and having a friendly conversation with them to alleviate loneliness.

*09.18 – 05.21*

## **Union of Kingston Students, Kingston**

### **Helpdesk Assistant**

- My role consisted of answering the telephone, responding to emails and directing students and staff to the right Union member for their issue.
- I was also responsible for handling money for Societies and the Union Merchandise.

*06.17 - 09.18*

## **KFC, Surbiton**

### **Front of House Staff**

- My role required efficient customer service that matched the fast-paced environment.
- The job consisted of operating the till, preparing food, packing food, maintaining stock and cleaning surfaces.

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## **Additional Experience:**

In 2019 I was nominated to work at the Bentall Centre as a representative of Kingston Universities School of Art.

I have GDPR, First Aid and Mental Health First Aid training.

## **Interests:**

In my spare time I enjoy reading, playing video games, cosplaying and crafts.

References available on request.