IAC REQUIREMENT ELICITATION QUESTIONNAIRE

Intern Name:	Siddesh Mishra
Selected Domain:	Artificial Intelligence
Domain Problem/Project name:	ChatAll
Meeting Date & Time	
Meeting Venue/ Link:	Google Meet
Stakeholders Present in the Meeting:	

This questionnaire is to be used by the consultant to gather requirements from the client

What will the project accomplish that is not currently accomplished manually or with other projects/software? Rapid Response to students queries in both text and speech form. Are there other projects/systems with which this project/system will interface? Yes but they are mostly search engine chatbots Is there any existing project/system documentation? No	client	
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What triggers this process to start?	Users initiate a conversation or query through text or speech
	Cloud Counselage for system management, developers for
Who is responsible to perform this process?	system maintenance, and users for interaction.
	users typing or speaking questions, with responses generated
How does this process work today?	using AI models and databases.
	The end result is quick and accurate responses to user queries,
What is the end result or output of this process?	enhancing support and learning experiences.
Is there a system that supports this process today?	Yes, the chatbot system supports this process.
If there is a system, are you able to show us how this system works?	A live demonstration of the system's functionality is possible.
If there is a system, are you able to provide us with some screen shots from this	Screenshots of the user interface and interactions can be
system?	provided.
If there is a system, are you able to refer us to where we can find the user guide for	A user guide or documentation for the system is available for
this system?	reference.
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Reports	
Do you currently have any existing operational reports which help you manage this	
team?	Yes
Are you able to tell us about your most important reports?	Performance metrics, user engagement, and system health.
Which systems produce your reports for you?	In-house analytics system
How often to you receive these reports?	Weekly and monthly basis.
Are you able to share some examples of these reports with me/ us?	Yes
Tell us about some of your reporting requirements. What would you really like to	I would like to see more detailed user feedback reports to
see produced as a report? Why?	improve the chatbot's performance and satisfaction levels.
	Interaction data, system uptime, and user feedback. Weekly and
	monthly reports. Internal teams, management, and external
Discuss the content, frequency, audience and layout of the report at a high level.	stakeholders for performance tracking.
Identifying use cases	
	Users expect functions for asking questions, receiving answers,
What functions will the users want from the system?	and feedback submission.
Does the system store information?	Yes, the system stores FAQs and user interactions.
	Users need to ask questions (create), receive answers (read), and
Do the users need to create, update, or delete information?	submit feedback (update).
Does the system need to notify a user about changes in an internal state?	Yes
	The system should be aware of holidays and events affecting
Are there any external events the system must know about?	query volume.
What is the user's overall job?	Seek information and assistance quickly.
	Users have faced delays in responses and difficulty in finding
What problems have the users had in the past?	specific information.
What problems have the users had in the past?	specific information. Currently, users manually browse through FAQs, type queries,