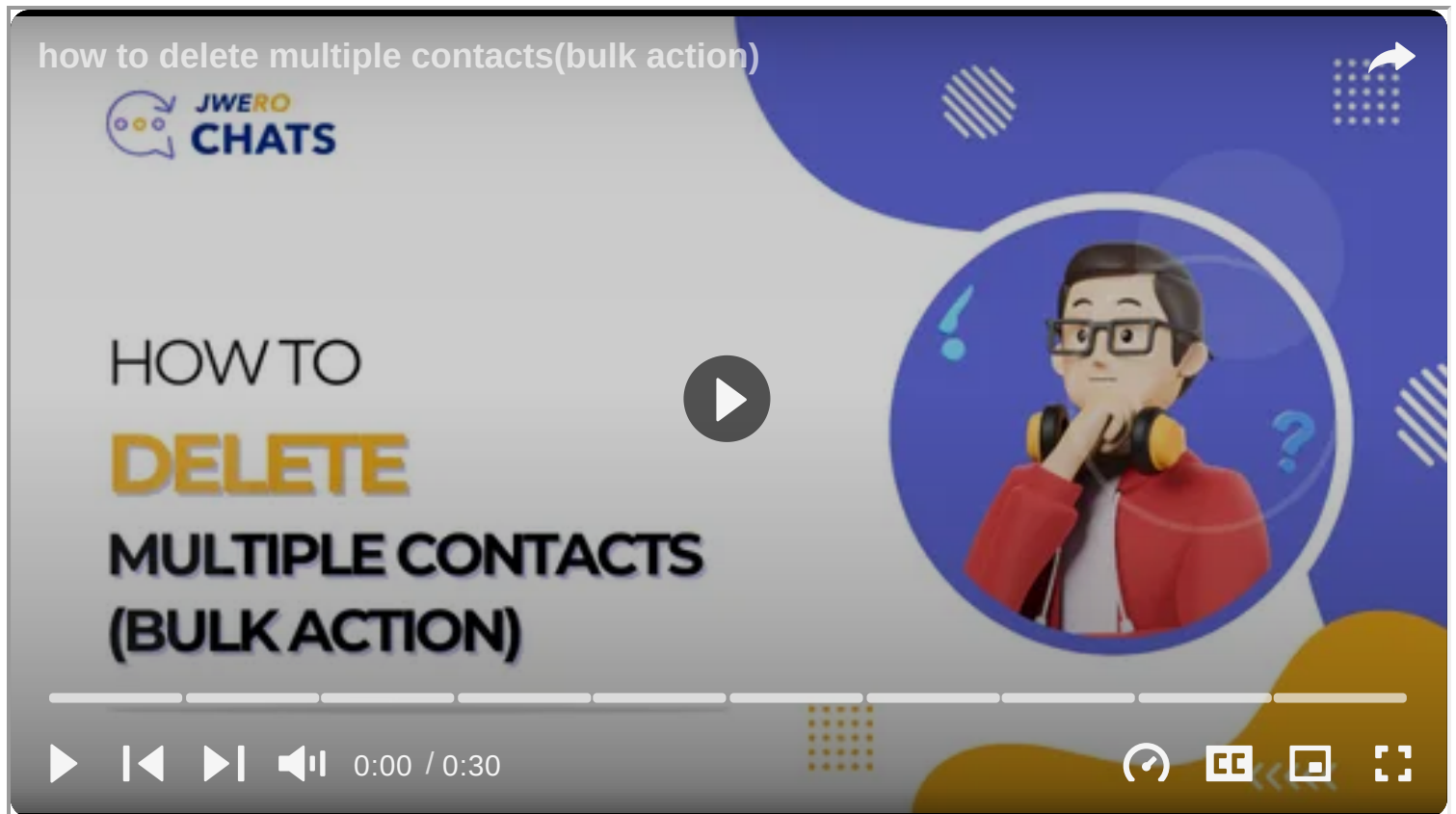# How To Delete Multiple Contacts (Bulk Action)
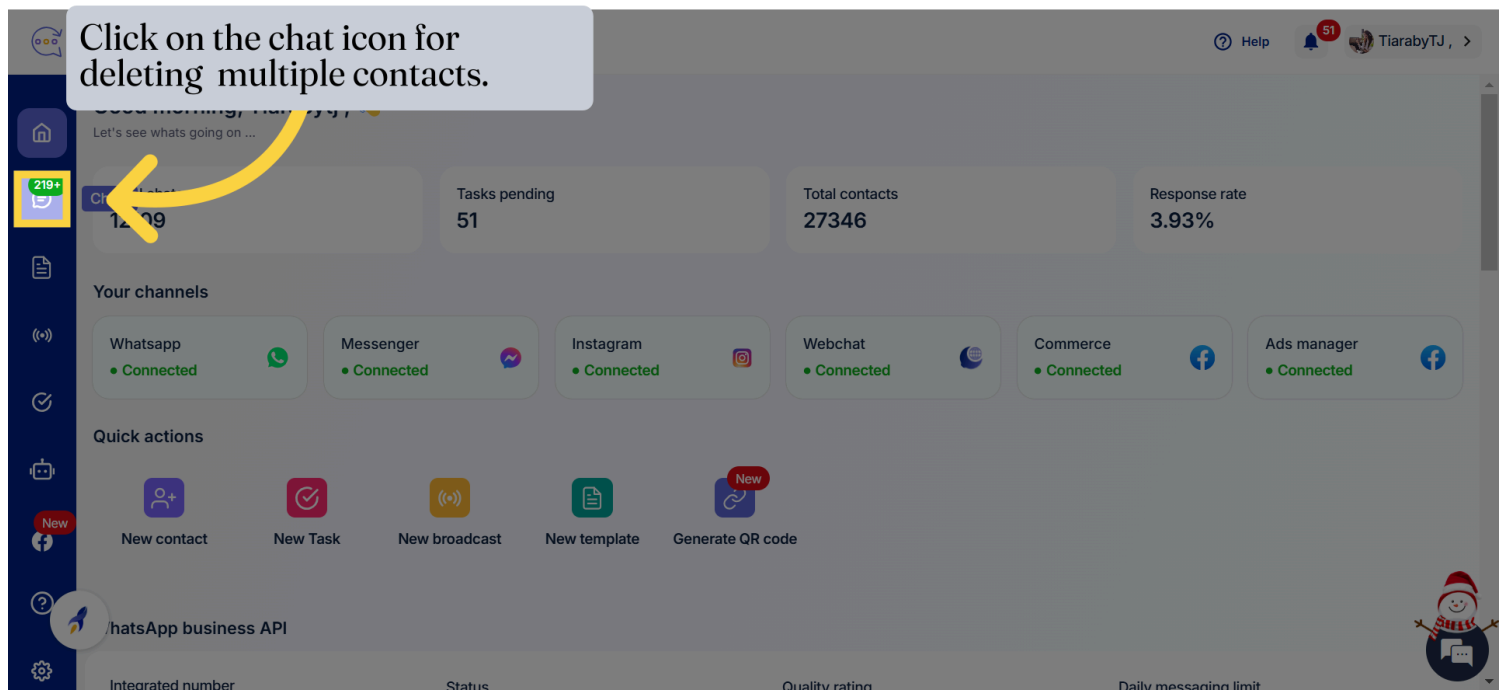

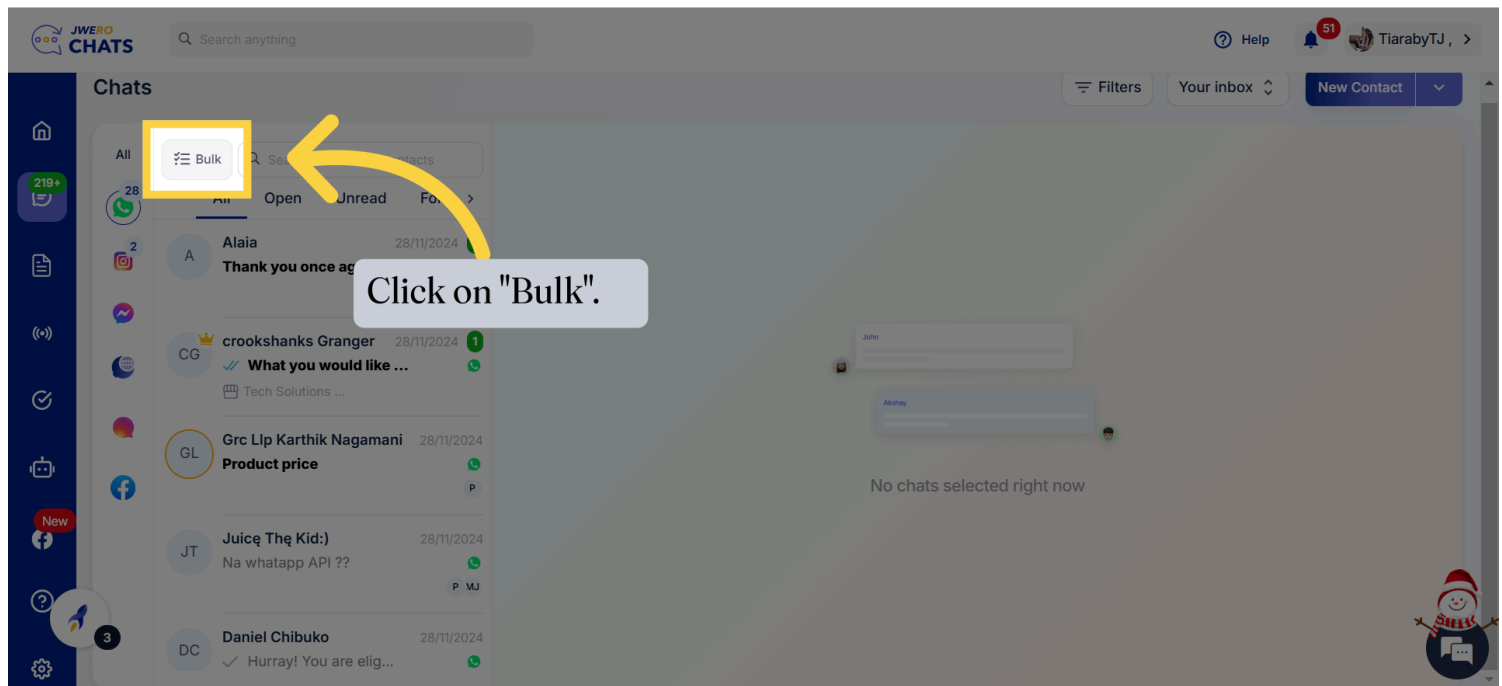**1. Deleting multiple contacts (bulk action).**

Deleting multiple contacts (bulk action) allows you to quickly remove a selected group of contacts from your system.
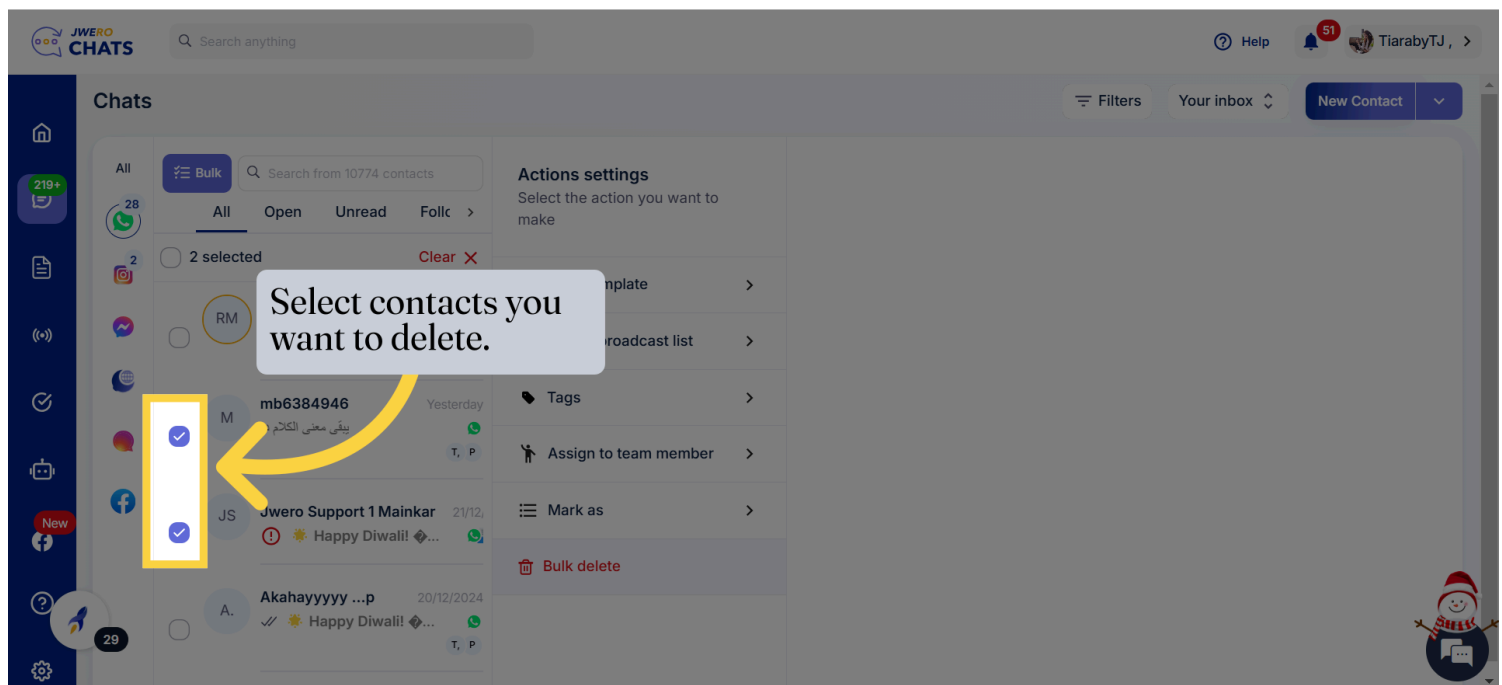
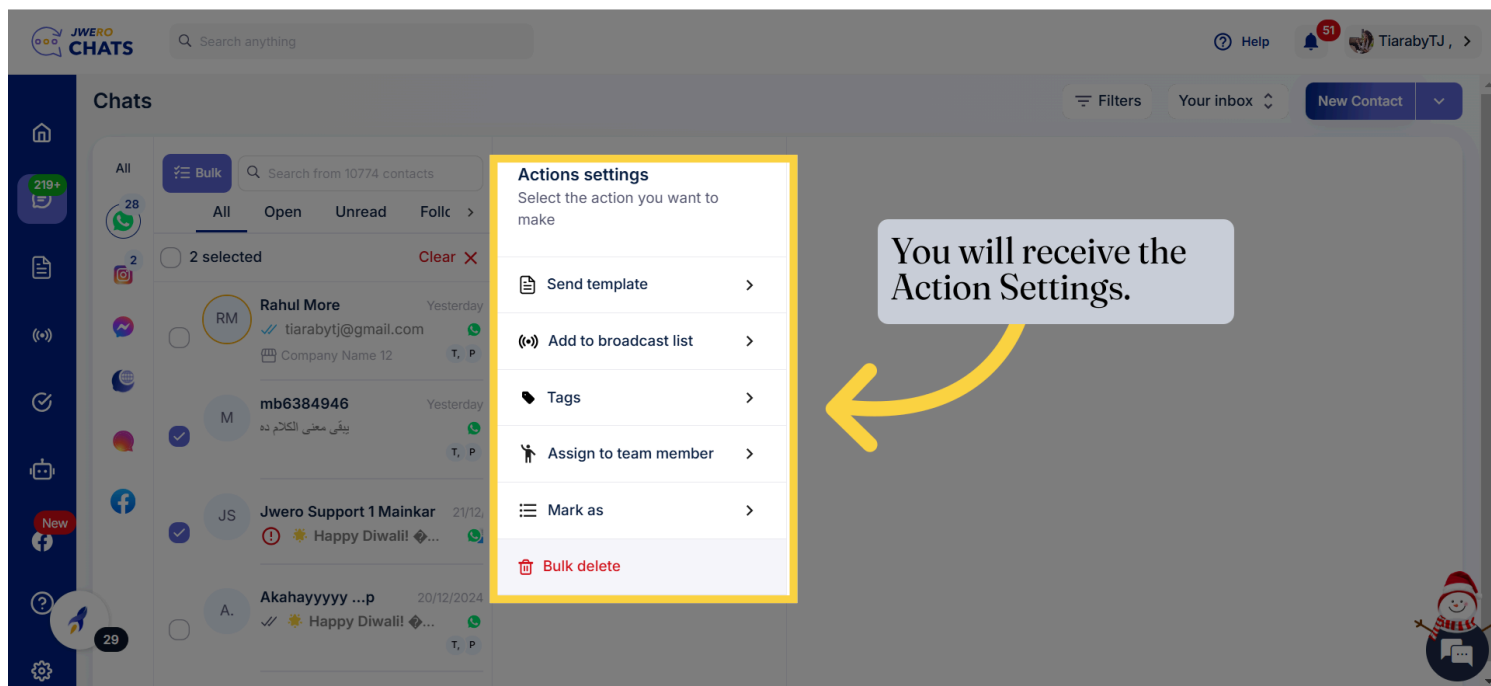**2. Click on the chat icon for deleting multiple contacts.**

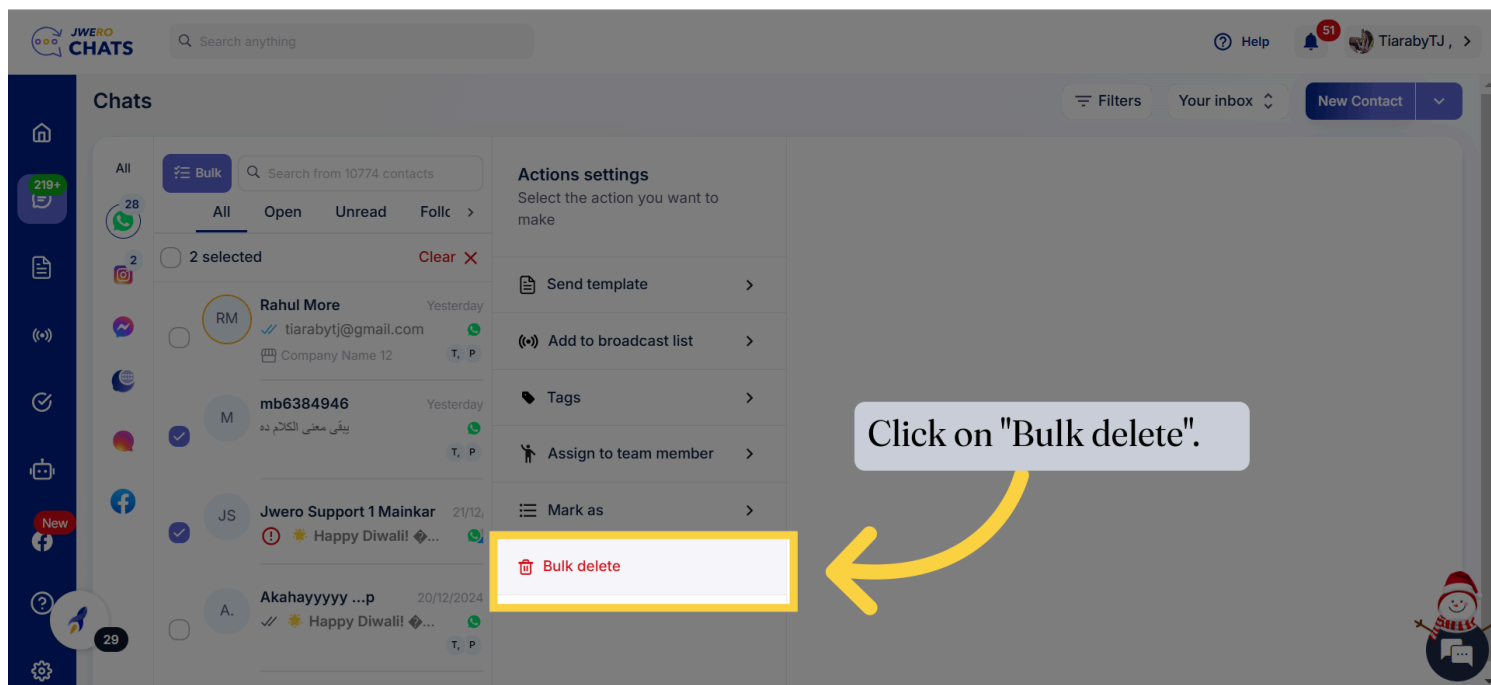Click on the chat icon for
deleting multiple contacts.

3. Click on "Bulk".

Click on "Bulk".

4. Select contacts you want to delete.

Select contacts you want to delete.

5. You will receive the Action Settings.

6. Click on "Bulk delete".

7. Click on "Delete".

Click on "Delete".

8. You will receive this message on successfully deleting the contacts.

You will receive this message on successfully deleting the contacts.