

Working Of Tasks Filter

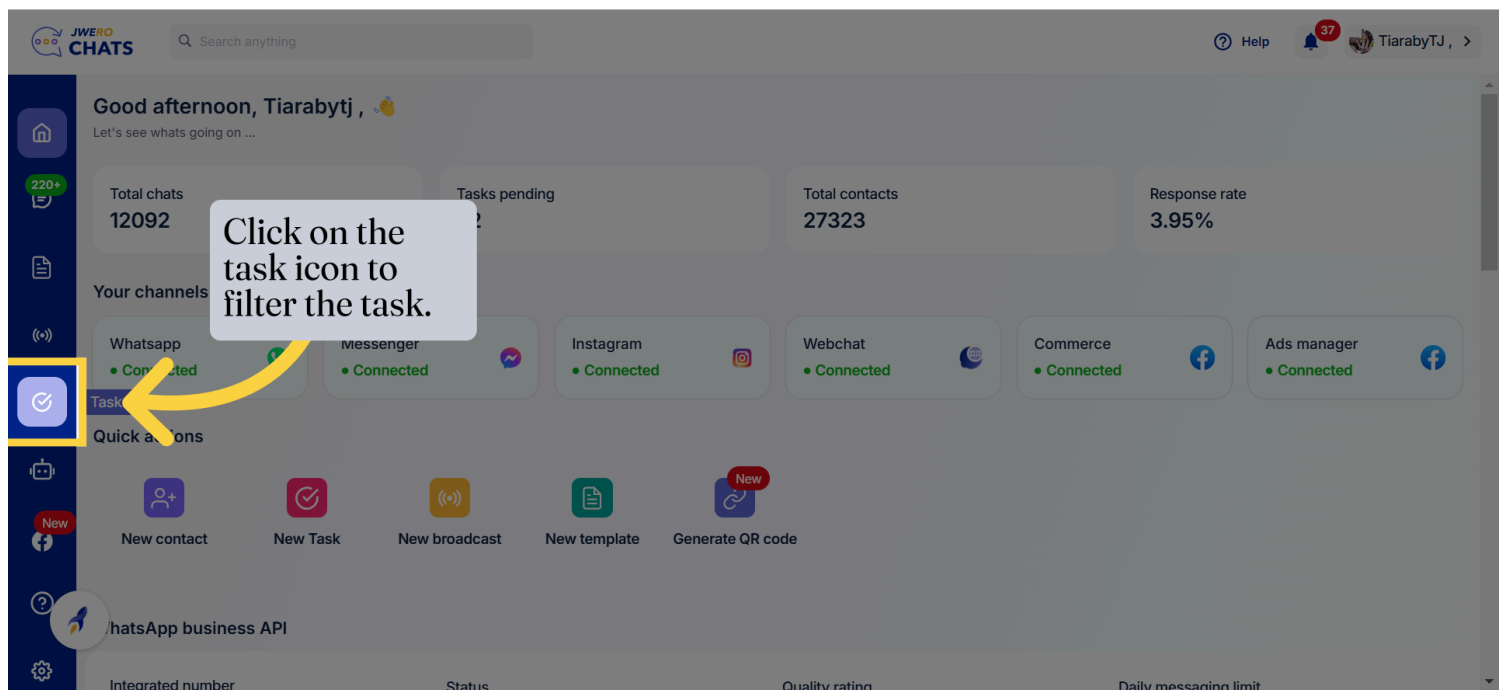


1. Filter by

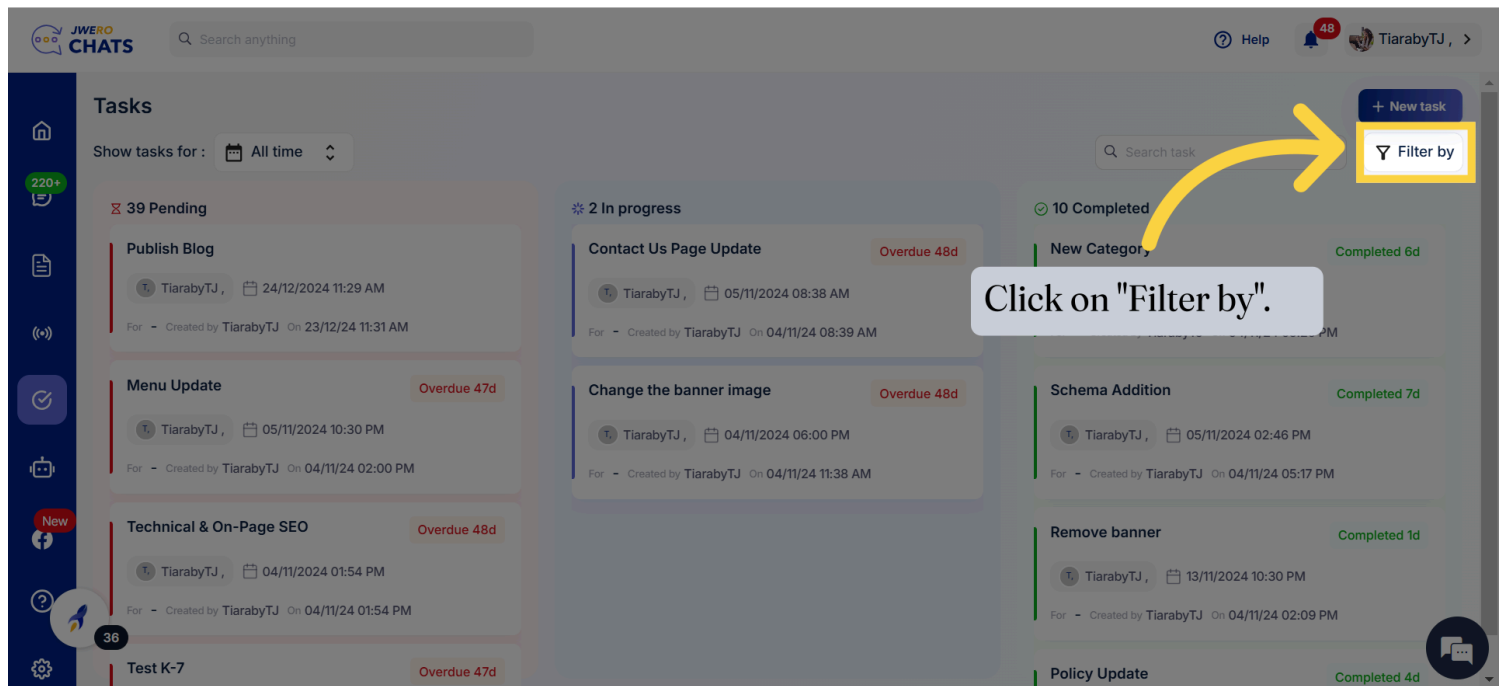
"Filter by" allows you to filter tasks based on contact number, team member, or the task creator.



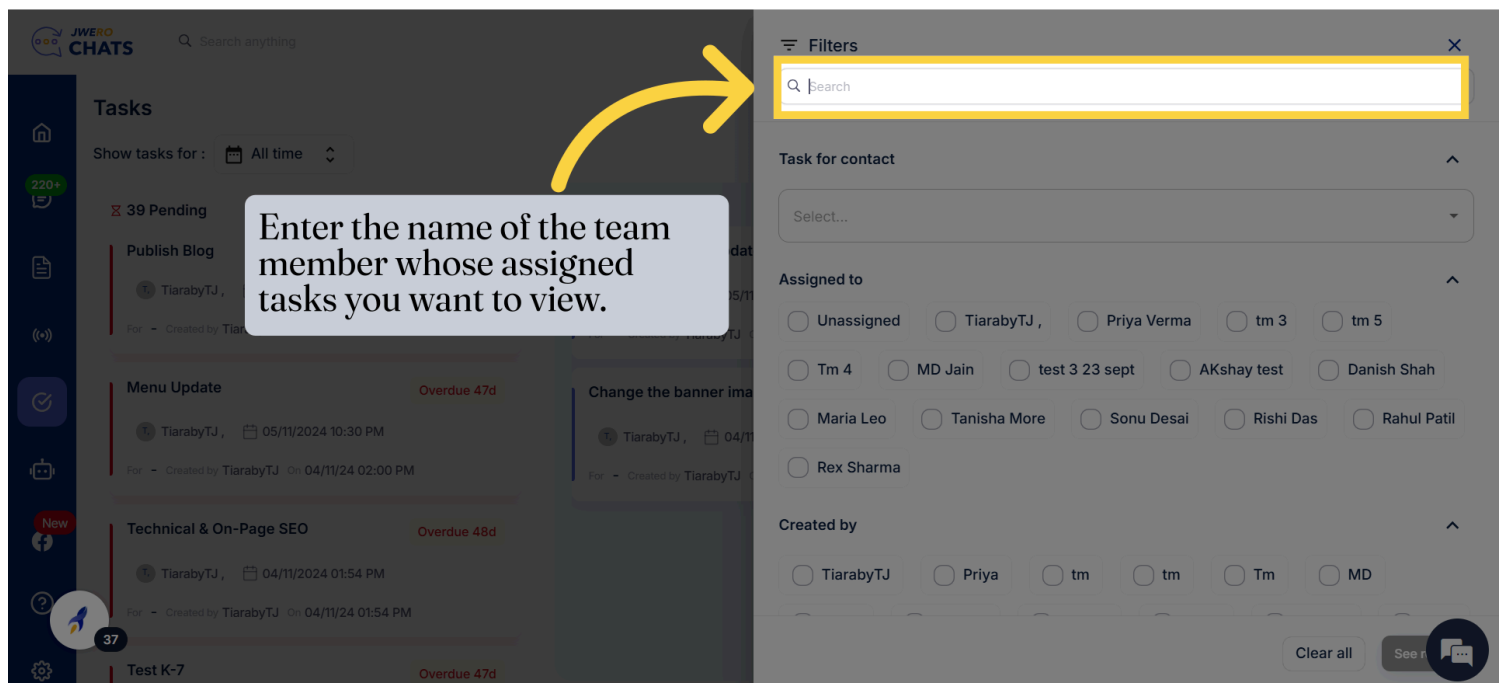
2. Click on the task icon to filter the task.



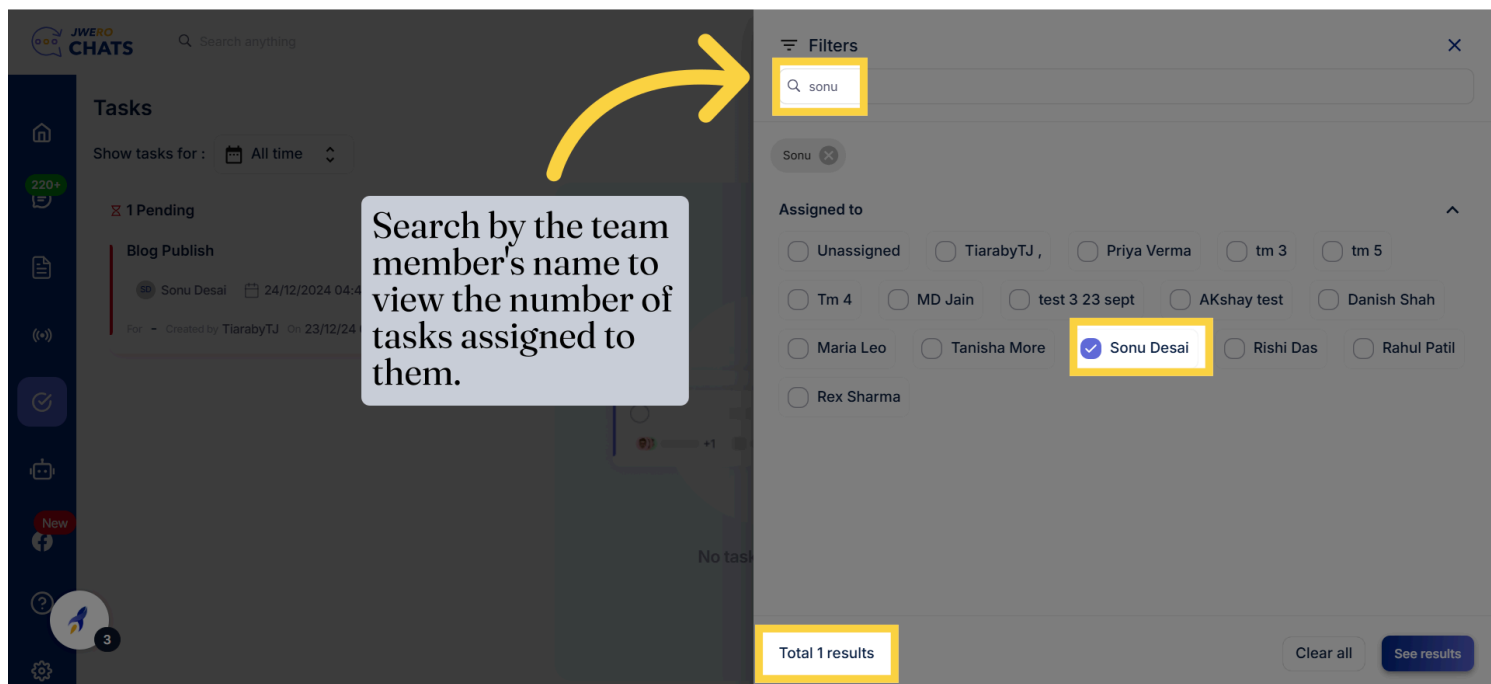
3. Click on "Filter by".



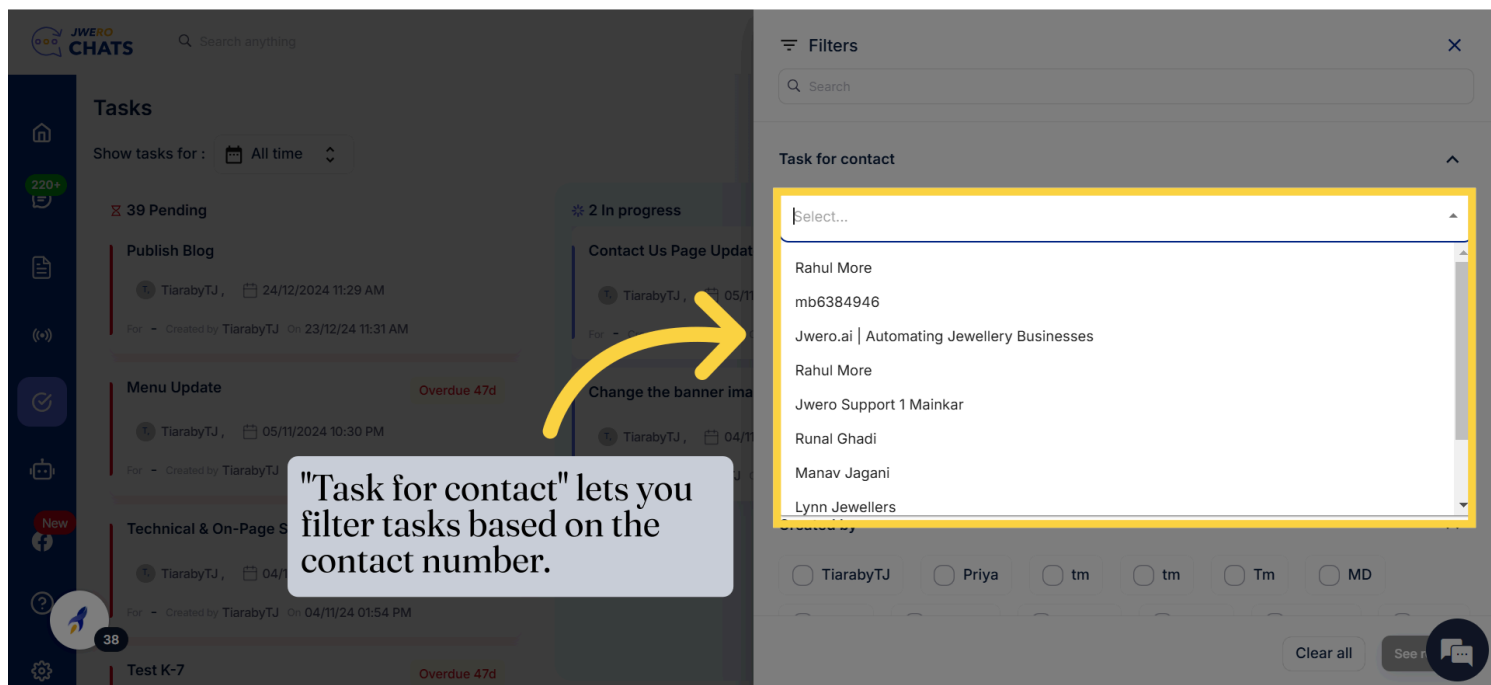
4. Enter the name of the team member whose assigned tasks you want to view.



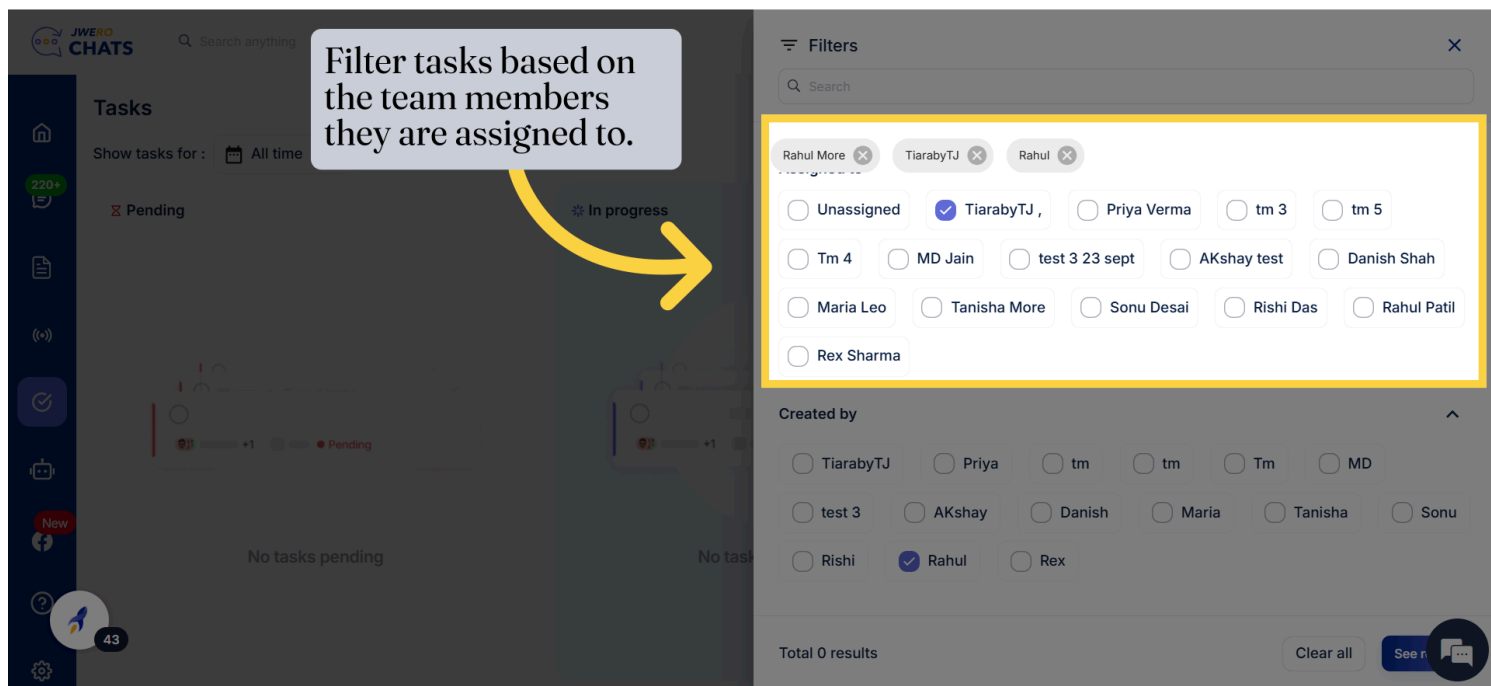
5. Search by the team member's name to view the number of tasks assigned to them.



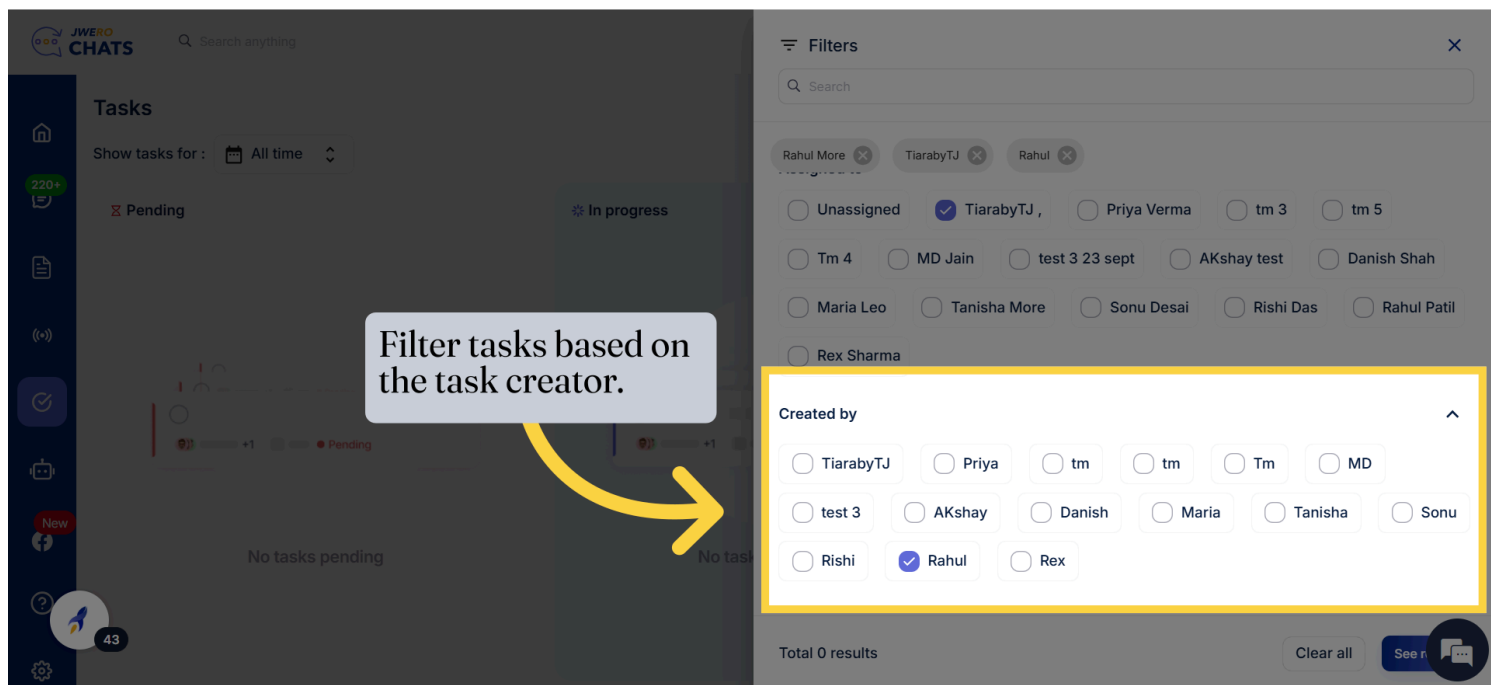
6. "Task for contact" lets you filter tasks based on the contact number.



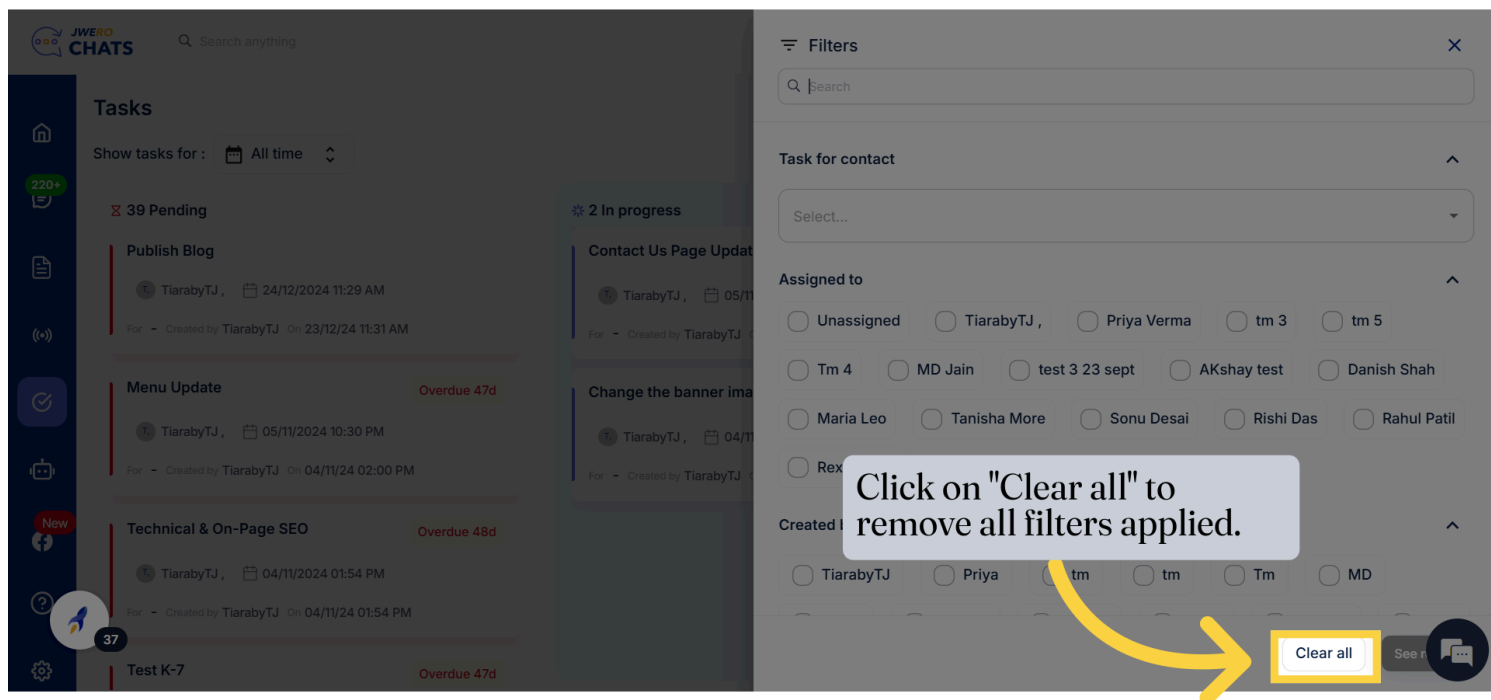
7. Filter tasks based on the team members they are assigned to.



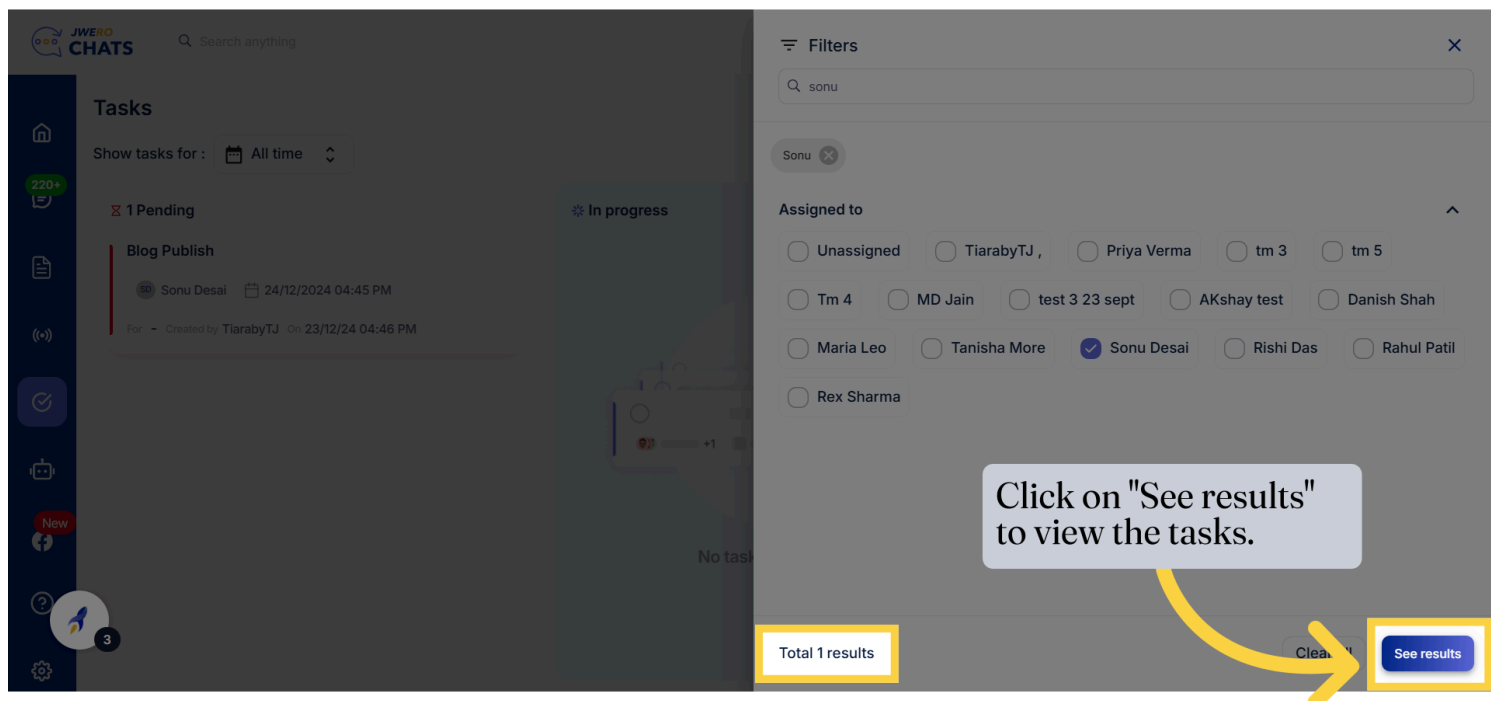
8. Filter tasks based on the task creator.



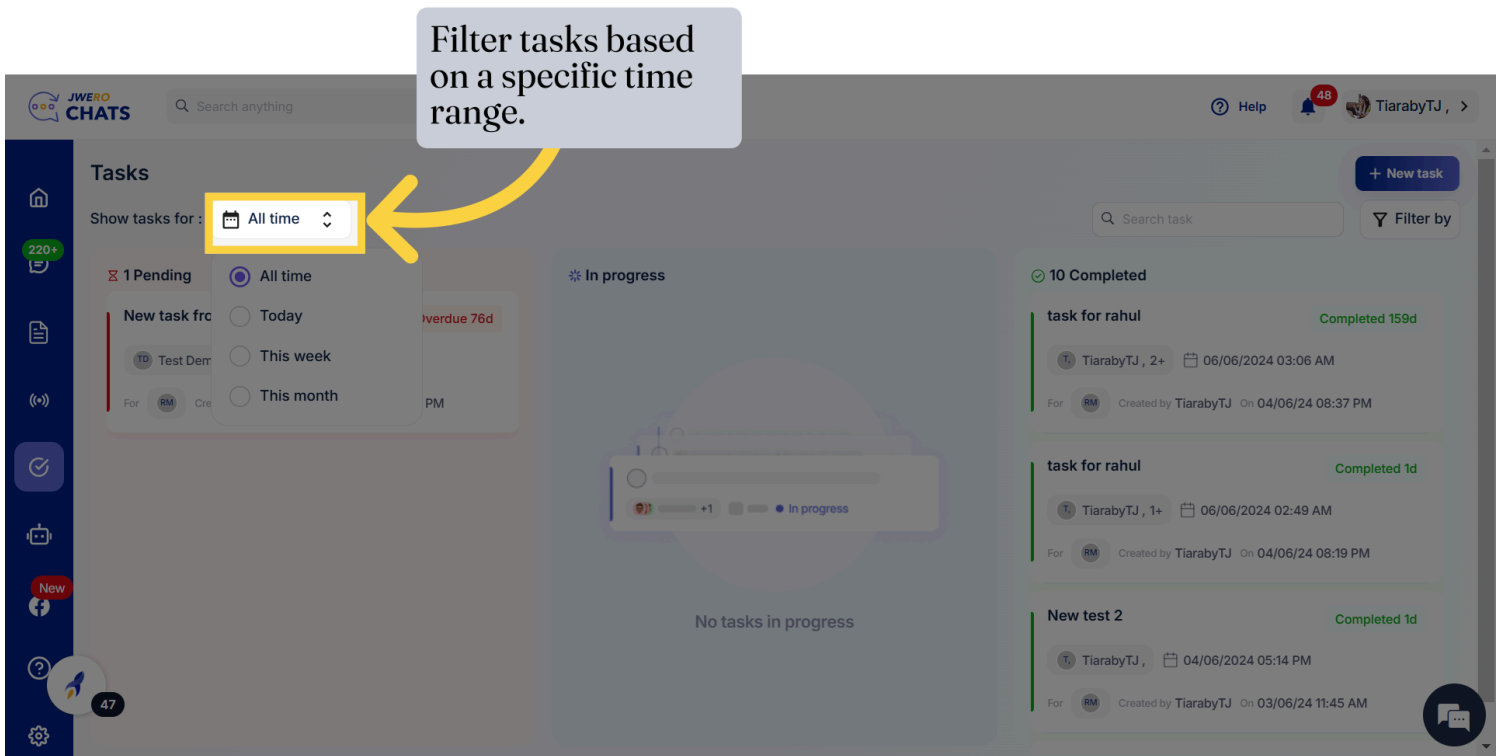
9. Click on "Clear all" to remove all filters applied.



10. Click on "See results" to view the tasks.



11. Filter tasks based on a specific time range.



12. Select the time from the available options.

