

Minutes of the Meeting 1-4-25

Date: 1-4-25

Time: 3:30 p.m.

Attendees: Siddharth Mago, Aviral Malhotra

Meeting Platform: Physical

Agenda:

- Clarify doubts regarding usage of personal database for testing
- Confirm the number of file types offices upload
- Update the client of the progress of the project

Discussion:

- Feature change: Only admins can add FAQ. Users can not ask questions through the website.
- Feature change: Announcements are links, not texts.
- Feature change: Contacts page is a user management page.
- Feature change: Changes in the user and announcement schemas for backend
- Feature request: Checking of FAQ duplication through keywords. As the admin is typing a new question, similar questions must appear.
- Feature request: Support for multiple file types like word, wiki, pdf
- Feature request: Office files have subcategories to place them in the correct folder
- Feature request: superadmin can edit portals
- FAQs are office specific
- 5 latest announcements are shown

- Quick links which have 'pinned' tag set to true are shown to the user.
- Use personal database for testing.
- Complete most of the work by 14th April, 2025 for testing by office staff.