MoM 12-2-25

Add an author option not needed as a separate entity

All versions of the uploaded file must be shown somewhere

Firstly document goes to pending approval page by HR

Add author, upload file in one place

Upload file with author name, upload file or enter file link

Office wise users

Announcements access to everyone

Quick links access to everyone

Contacts page: last priority

Pdf's latest version must be shown, All versions to be stored

Users: superadmin, admins, HR, everyone else

Very simple website layout

Any changes made from logged in account should reflect the name of the user

Swapfiles: she'll check and tell if it's needed

3 forms: upload documents by office, new announcements, quick links