

Minutes of the Meeting 19-4-25

Date: 19-4-25

Time: 3:30 p.m.

Attendees: Siddharth Mago, Nilanjana De, Shravani K, Aviral Malhotra,
Vanshika Alahawat

Meeting Platform: Physical

Agenda: Feedback and Requested Changes

Main Page

1. Standardize design of "Add File" section with uniform text box sizes and dropdown menus
2. Implement office color coding in announcements section
3. Add a file button with category option on the Office page
4. Enable announcement add/modify/delete functionality in archive section

Portals and Quick Links

1. Remove "Done Editing" button from portals
2. Increase icon size and spacing between icons
3. Implement separate sections for pinned and unpinned portals
4. Display icons in list format instead of string representation

Office Page

1. Improve color contrast between background and files/links for better visibility
2. Display files and URLs with distinct icons for clearer identification
3. Add icon to indicate and access previous versions
4. Implement word-based search functionality for FAQ section
5. Include "Add New File" button that routes to add file page with pre-selected office and category

Contacts Page

1. Add author information in contact page with visibility controls
2. Include essential information: Name, Email, Office Name
3. Improve CSS styling for filters

Upload File Page

1. Display office name at the top of upload file page
2. Enable super-admin permission to add files to any office

Navigation and UI Improvements

1. Ensure college icon redirects to homepage

2. Implement "Click to open" functionality on admin view announcements
3. Add announcement link on user page
4. Integrate file version retrieval system
5. Implement version comparison feature with individual file page
6. Set up routing from office page to individual file page

Pending Approvals and Issues to Address

1. Add preview option for files
2. Fix pin/unpin functionality in quicklinks (pinned status not updating correctly)
3. Update footer with correct links
4. Resolve author attribution for announcements and quicklinks (schema update required)
5. Add pin option in archive for links
6. Implement version icon in archive and office pages
7. Ensure delete file function updates dynamically without page refresh
8. Harmonize color scheme across add file and office file pages to match overall theme
9. For link-type files, remove download option from archive page and reconfigure preview as the link
10. Fix office option not appearing in edit quicklinks
11. Ensure college icon on announcement bar redirects to respective office page

Action Items

1. Development team to implement all feedback points
2. Add sample data as requested
3. Priority to be given to routing and file version management
4. Schedule follow-up review after implementation