Savitribai Phule Pune University, Pune

Modern Education Society's

Wadia College of Engineering, Pune 01

PART 'A'

YEAR OF PERFORMANCE APPRAISAL : 2024

1.	Name	:	Radha
2.	Designation	:	HOD
3.	Name of the Department / Centre	:	Computer Engineering
4.	Email / Mobile	:	radha@gmail.com / 1234567890
5.	Year of Performance Appraisal	:	2024

TABLE 1

Sr.	Activity	Grading Criteria	Self-appraisal Grading	Verified Grading
1	Teaching (Number of classes taught / total classes assigned) × 100% **(Includes tutorials, labs & related activities)**	80% & above : **Good** Below 80% but above 70% : **Satisfactory** Less than 70% : **Not satisfactory**	Total Classes Assigned : No. of Classes Taught : % of Classes Taught : **Grade :**	-
2	Involvement in university / college student related activities / research activities	Involved in at least 3 activities : **Good** 1–2 activities : **Satisfactory** Not involved : **Not satisfactory**	**Grade :**	-

TABLE 2

S.N.	Academic / Research Activity	Score	Self-appraisal	Verified
1	Research Papers (Journal + Conference)	8 per paper		-

Signature of HOD

Date : -

Signature of the Teacher

Date : -

PART 'B'

Overall Grading for TABLE 1

Assessment Criteria	Verified Grade
Good in teaching and satisfactory or good in activities	

Justification (if not satisfactory):

-

Comments of the Head of the Department:

-

Remarks of the Principal:

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Signature (Principal)

Date : -