ABDUL REHMAN

Location: Karachi, Pakistan Contact: +923104587003 Email : abdulrehmansid7@gmail.com

OBJECTIVE

A dedicated and skilled frontend developer with a strong foundation in web technologies and a passion for delivering effective digital solutions. Eager to apply my technical expertise and strong organizational skills to a role in **Secondary Sales Support**, where I can contribute to efficient operations and support the team with my technical and administrative experience.

PROFESSIONAL EXPERIENCE

Bosch Pharmaceuticals (Pvt) Ltd.   **2022-2023**
Computer Operator

- Efficiently managed day-to-day data entry tasks and ensured accuracy in company databases.
- Provided administrative support to various departments by handling reports and managing systems.
- Collaborated with team members to streamline data processing procedures.
- Gained insight into operations, enabling effective communication and problem-solving.

Apex aims solutions Ltd.   **June-2024 Present**

Data Management Team Lead - USA System Support & Customer Communication

- Lead the data management team for USA-based systems, ensuring seamless support and communication with clients.
- Oversee data processes, ensuring accuracy and efficiency in handling customer requests and system-related issues.
- Maintain consistent communication with customers to provide updates and solutions, fostering strong relationships.

SKILLS & EXPERTISE

- Frontend Development: HTML5, CSS3, JavaScript, Bootstrap, Flexbox
- Web Design Tools: Expertise in creating responsive and visually appealing websites
- Microsoft Office Tools: Proficient in Excel, PowerPoint, and InPage for efficient documentation and reporting
- Problem-Solving & Communication: Ability to collaborate effectively with cross-functional teams
- Data Management: Leading data operations and ensuring system support

EDUCATION

Bachelors (Appeared)
Computer Science

Ziauddin University
Intermediate in Pre-Engineering

Oxford English Grammar School
Matric in Computer Science

CERTIFICATION

Saylani Information Technology
Web and Mobile Development Training
Hands-on experience in building web projects using modern development tools