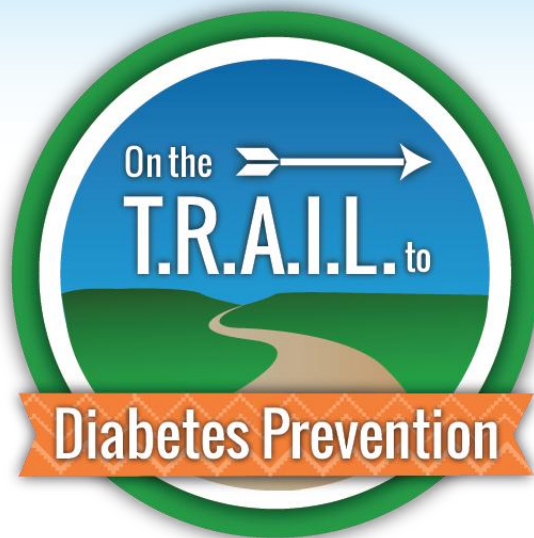


2018-2019 Application Support Webinar



Thursday, June 7, 2018 | 3:00 PM EDT
Thursday, June 14, 2018 | 3:00 PM EDT

REMINDER

The *audio* portion of the webinar will be via conference call.
Please access the call using the following call line and code:
Conference Call Line: **716-273-1030** Participant Code: **892 4007#**

Welcome

Introduction of NCAI and FirstPic, Inc. Staff

Key Staff



National
Congress of
American
Indians

PROGRAM LEAD

Natasha Anderson

Yankton Sioux Tribe

Native Youth Strategy

Whitney Sawney

Cherokee Nation

Communications Associate

FINANCE LEAD

Kurt Sodee

Director of Finance

Finance Staff

Training & Technical Assistance Provider

Kelly Crowe, Project Director

Program Team

Abrahm Neuser, Sr. Project Coordinator

Marie Paterson, Project Assistant

Finance Team

Robin Paterson, Project Manager

David Cook, Sr. Project Coordinator

Aji Bakare, Project Assistant

Matthew Bieler, Project Assistant



National Partners



**BOYS & GIRLS CLUBS
OF AMERICA**



**National
Congress of
American
Indians**



T.R.A.I.L. Background

- Type 2 diabetes prevention through healthy eating and physical activity education for American Indian/Alaska Native (AI/AN) youth ages 7-11.
- Started in 2003, funded by the Indian Health Service (IHS).
- Curriculum revisions were made for the 2013-2014 grant year. Age of eligibility was broadened in 2014-2015 grant year.
- From 2003-2015, TRAIL served nearly 15,000 youth in over 85 tribal communities.
- For more information, visit www.NAClubs.org.

Accessing the Application

Your 2018-19 T.R.A.I.L. application must be submitted electronically via the [Online Reporting Site](#). If you are an existing T.R.A.I.L. site, please use your current login information to access the application. **If you are a new site please contact support@firstpic.org so that we can create an account for you.** The link to the application is: <https://firstpic.force.com/trail/>



Username 1 Saved Username

Password

Log In

☒ Remember me

[Forgot Your Password?](#)

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APPLICATIONS

Applications

Application Id	Type	Status	Submitted Date
APP-00407	Existing	Requested	
APP-00361	Existing	In Progress	
APP-00354	Existing	In Progress	
APP-00358	New	In Progress	

1 - 4 of 4



Tips for a Successful Application

- Assume the reviewer of your application **does not know anything about your Club**, BGCA programming, or the T.R.A.I.L. program.
- Responses should be in narrative format.
- A response is required for all questions.
- Do not use acronyms, as the reviewer may not know for what they stand.
- Spelling and grammar do count and should be correct.
- Sentences should be clear, concise, and complete thoughts.
- Save your report as you go!

2018-2019 Application Overview

Application Section		Total Possible Points
Part A	General Information	N/A
Part B	Project Location Details & Communities Served	N/A
Part C	Narrative	30.0 (<i>Current Orgs</i>) 25.0 (<i>New Applicants</i>)

Part A: General Applicant Information



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Part A: General Applicant Information

All pre-populated information came from the information that has been entered into the reporting site during your current year of implementation. Please update any of this information if necessary.

Boys & Girls Club Organization

Organization Name

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Organization Street Address (Please enter the address you are using for your DUNS registration):

Organization City

Organization State

--None-- ▼

Organization Zip Code

DUNS Number

Does your Club have access to computers and Internet for online completion of programmatic and financial reporting?

--None-- ▼

Do you have adequate space to implement at least 60 minutes of Club-wide Daily Physical Activity and regularly implemented Physical Activity Challenge at all participating sites?

--None-- ▼

Applicant Contact Information ?

Name:

Example Person

Title:

Phone Number:

Email Address:

example@example.land

Club Organization Chief Executive Officer (CEO) Contact

First Name:

Last Name:

Title:

Phone Number:

Email Address:

Main Financial Contact ?

First Name:

Last Name:

Title:

Phone Number:

Email Address:

☐ Same as CEO?

Main Programmatic Contact ?

Part A: General Applicant Information

Boys & Girls Club Organization

- Organization Name:
- Organization City and State:
- DUNS Number:
- Does your Club have access to computers for online completion of programmatic and financial reporting?
- Do you have adequate space to implement 60 minutes of daily Club-wide physical activity and regular physical activity challenges?

Applicant Contact Information

- Name:
- Title (or relationship to Club):
- Phone Number:
- Email address:

Chief Executive Officer (CEO) Contact Information (if not main contact)

- Name:
- Phone Number:
- Email address:

Main Financial Contact Information

- Name:
- Title (or relationship to Club):
- Phone Number:
- Email address:

Main Programmatic Contact

- Name:
- Title (or relationship to Club):
- Phone Number:
- Email address:

Previous T.R.A.I.L. Funding

- Has your Club been funded for T.R.A.I.L. previously? If yes, list which years the Club received funding for the program. If no, enter N/A.

Club Financial Information

- If your Organization is awarded funding, you will be required to provide a copy of your most recent audit.

Part B: Project Location Details and Communities Served



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Part B: Project Location Details and Communities Served

Please enter information specific to all sites for which you are applying to implement the T.R.A.I.L. program.

Please indicate if you will be implementing the 2018–2019 T.R.A.I.L. program at the same sites that you implemented the 2017–2018 T.R.A.I.L. program.

Unit Name

Example Site

Status of Implementation of this Site

Currently Implementing Site Proposing To Continue ▼

Tribe(s) served (if different from parent organization):

Number of Club members

Number of applicable youth (American Indian/Alaska Native youth, ages 7-11)

Average Daily Attendance of youth ages 7-11 during the school year (club-wide)

Average Daily Attendance of youth ages 7-11 during the summer (club-wide)

Is this Unit a school implementation site?

--None-- ▼

Change in Attendance ?

--None-- ▼

Unit Name

Status of Implementation of this Site

New Site ▼

Tribe(s) served (if different from parent organization):

Number of Club members

Number of applicable youth (American Indian/Alaska Native youth, ages 7-11)

Average Daily Attendance of youth ages 7-11 during the school year (club-wide)

Average Daily Attendance of youth ages 7-11 during the summer (club-wide)

Is this Unit a school implementation site?

--None-- ▼

Change in Attendance ?

--None-- ▼

Delete Site ?



Part B: Project Location Details and Communities Served

Please submit information for each unit at your organization where you would like to run the T.R.A.I.L. program (Up to 5 units). Please keep in mind your ability to meet grant requirements and successfully implement the T.R.A.I.L. program at these individual sites.

- Unit Name
- Unit Information
 - Tribes Served
 - # of Club members
 - # of applicable youth (American Indian/Alaska Native youth, ages 7-11):
 - Is this Unit a school implementation site?
 - Average Daily Attendance during the school year
 - Average Daily Attendance during the summer
 - Status of Implementation of site (current orgs)
 - Change in Attendance (current orgs)

Part C: Application Narrative



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Part C: Application Narrative

Recruitment and Retention of Youth, Caretakers, and Community Members for the T.R.A.I.L. Program.

The T.R.A.I.L. program provides Native youth with a comprehensive understanding of healthy lifestyles with the long-term goal of preventing and/or reducing the onset of type 2 diabetes in Native youth ages 7–11. Through sequenced learning modules, the program requires Native youth to participate in a number of activities including, but not limited to, curriculum-based lessons, physical activity sessions, and an education project to the community. To facilitate the aforementioned events and activities, the Club and Program Coordinator are to construct partnerships, as well as working relationships with parents/guardians, community members, and community organizations.

Please read each section description and instruction carefully before answering. Provide as much detail as you can and assume the reviewer of your application does not know anything about your Club. Responses should be in narrative form with complete sentences and without the use of acronyms. Spelling and grammar should be correct.

Did your organization have any challenges with recruitment during the previous program year? If so, please address how you will resolve these challenges for the 2018-2019 program year. If your organization did not have any challenges, please provide a successful strategy that was used for recruiting youth into the T.R.A.I.L. program.

HELLO.

Did your organization have any challenges with retaining youth during the previous program year? If so, please address how you will resolve these challenges for the 2018-2019 program year. If your organization did not have any challenges, please provide a successful strategy that was used for retaining youth throughout the T.R.A.I.L. program.

To promote lifelong healthy habits and well-being among youth, caretakers need to be recruited to form partnerships with the Club in order to increase support for a healthy community. Did your organization have any challenges with caretaker involvement during the previous program year? If so, please address how you will resolve these challenges for the 2018-2019 program year. If your organization did not have any challenges, please provide a successful strategy that was used to promote caretaker involvement in the T.R.A.I.L. program.

A component of the T.R.A.I.L. program includes forming a partnership with a community health organization that collaborates with your Club. A Community Health Partner is an organization, group, or individual that provides services/education/training related to overall health, well-being, physical activity, diabetes prevention, nutrition, etc. Did your organization have any challenges with finding/maintaining a community partnership and MOU during the previous program year? If so, please address how you will resolve these challenges for the 2018-2019 program year. If your organization did not have any challenges, please provide a successful strategy that was used to recruit and maintain a partnership and MOU with a Community Health Partner.

Part C: Application Narrative

Narrative Overview

Recruitment and Retention of Youth, Caretakers, and Community Members

- Program Outreach (new applicants)
- Recruitment Efforts for Youth
- Retention Efforts for Youth
- Caretaker Involvement
- Community Health Partnership
- Previous Challenges (current orgs)
- Previous Successes (current orgs)
- Program Expansion (current orgs)

2018-2019 T.R.A.I.L. Application Scoring Rubric

Part C: Application Narrative		
Recruitment and Retention of Youth, Caretakers, and Community Members		
Program Outreach (new)	Total of 5 points possible per question.	5
Recruitment Efforts for Youth		5
Retention Efforts for Youth		5
Caretaker Involvement		5
Community Health Partnership		5
Previous Challenges (current)		5
Previous Successes (current)		5
Program Expansion (current)		N/A
TOTAL POSSIBLE POINTS		25 (New Applicants) 30 (Current Orgs)

Scoring Rubric for Other Narrative Responses

- **5 points** – Includes 2 site/community specific details outlining your engagement efforts; Strategies presented are innovative and creative, answer presented in a narrative format; clear, complete sentences with punctuation; no spelling and/or grammar errors
- **4 points** – Includes 1-2 community/site specific details outlining your engagement efforts; Strategies presented in a narrative format; clear, complete sentences with punctuation; no spelling and/or grammar errors
- **3 points** – Includes 1 community/site specific detail outlining your engagement efforts; Strategies presented in a narrative format; clear, complete sentences with punctuation; 1-2 spelling and/or grammar errors
- **2 points** – Does not include community/site specific detail outlining your engagement efforts; Strategies presented in a narrative format; complete sentences with punctuation; 3-4 spelling and/or grammar errors
- **1 point** – Does not include community/site specific detail outlining your engagement efforts; Strategies not presented in a narrative format; run-on and incomplete sentences; 4 or more spelling and/or grammar errors

Narrative Example:

Recruiting Participants

- **5 Points**

The T.R.A.I.L. Coordinator will host three informational engagements. The informational engagements will be: [Community name] Elementary School's parent-teacher conference in September, [Club name] will collaborate with the local radio station to produce Public Service Announcements about T.R.A.I.L., and have a booth to market the T.R.A.I.L. program at the [Club name] Day for Kids.

- **2 Points**

We will have parent meeting & some diner 2 introduce the TRIALS program but we won't not serve dessert so we can get kids.

Remember!

- Your 2018-19 TRAIL Application must be submitted electronically via the Online Reporting Site: <https://firstpic.force.com/trail/>
- Assume the reviewer of your application does not know anything about your Club, BGCA programming, or the T.R.A.I.L. program.
- Responses should be in narrative format.
- A response is required for all questions.
- Do not use acronyms other than T.R.A.I.L., as the reviewer may not know for what they stand.
- Spelling and grammar do count and should be correct.
- Sentences should be clear, concise, and include complete thoughts.
- Read more about the T.R.A.I.L. program at www.NAClubs.org!

Questions?