On the T.R.A.I.L. to Diabetes Prevention

2020-2021 Implementation Training
New Program Staff (session 2 of 2)

Housekeeping

- Phone Calls and other business

- Chat Box

- Questions

- Recording and follow-up

ADMINISTRATIVE DOCUMENTATION IN THE ONLINE REPORTING SITE (ORS)

Online Reporting Site

- Live Overview of Logging in
  - https://firstpic.force.com/ncai/login
    - Bookmark this page
  - Dashboard Overview

Documents Repository

- 2 levels (Organization and Site)
- Organization Level Documents
  - Contact Form
  - LOA
  - MOA
  - Healthy Snack Recipes
- Site Level Documents
  - Implementation Plan(s)
- Due Dates

Progress Reports

- Due dates (See Grantee Timeline)
  - **Quarter 1 (Sept-Nov):** due from Clubs 12/7/2020
  - **Quarter 2 (Dec-Feb):** due from Clubs 3/8
  - **Quarter 3 (March-May):** due from Clubs 6/7
  - **Quarter 4 (June-Aug):** due from Clubs 9/7
- Components and reporting guide
- Submission to Funder (IHS)

Physical Activity Logs

- Due Dates
  - Will receive auto-email reminders from the Online Reporting Site to help you remember the due dates
- At least 60 minutes per day when open
- CLUB WIDE (Not just T.R.AI.L. participants)
- Can include anything physical where youth are moving their bodies
- Distinction between No Activity, Club Closed, and Club Activity

Youth Data

- Pre/Post Tests
- PA Challenges
- Chapter Reports
- How to collect youth data remotely
  - Pre/Post Test
  - PA Challenges
- Enter AS YOU GO – Do not wait

Online Reporting Site Review

- Check the Online Reporting Site Often to ensure all reports are up to date
  - Documents Repository
  - PA Logs
  - Progress Reports
  - Youth Data
- An overview of everything we just covered can be located in the Help Tab portion of the Online Reporting Site

REMOTE & VIRTUAL PROGRAMMING

Virtual Programming

- If possible, utilize the same platform as your local school district
- Possible platforms could be
  - Zoom
  - Facebook
  - Google Meet
- How to Market Opportunities to the Community

Virtual Programming Cont'd

- What resources could be needed?
  - Permission slips for virtual participation
  - Computer with webcam, microphone, and audio capabilities
  - Internet
- Best Practices policies for engaging with youth virtually
  - Ensure interactions are always observable and interruptible
  - No direct communication with youth on personal accounts
  - Only post photos of youth on the Club site and always have permission first

Other Programming Options

- Non-virtual Remote Programming
  - Create take home packets

- Hybrid Programming
  - Based on local directives some Clubs may run a combination of on-site and remote programming
  - A Club may also find that some aspects of virtual programming may fit their needs while other aspects are better done non-virtually

- More in-depth guidance documents forthcoming

Training Doesn't Stop Here

- We at FirstPic and NCAI want to continue to support you throughout the grant year in ways that you believe will be most helpful and engaging.

- We hope to continue to incorporate your preferences, ideas, and expertise into the ongoing training that is provided

- You can always email us with a training suggestion or be on the lookout for the link to a Surveymonkey in the coming days/weeks.

Q & A

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