

SAP® PartnerEdge®

Partner Certification Academies for SAP BTP **Low-Code/No-Code Developer - SAP Build** **Discovering SAP Business Technology Platform**

FOR INTERNAL SAP AND PARTNER USE ONLY

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Key building blocks of SAP Build Work Zone

Site Menu

- Primary interface for users to access applications, workpages, workspaces etc.

Workpages

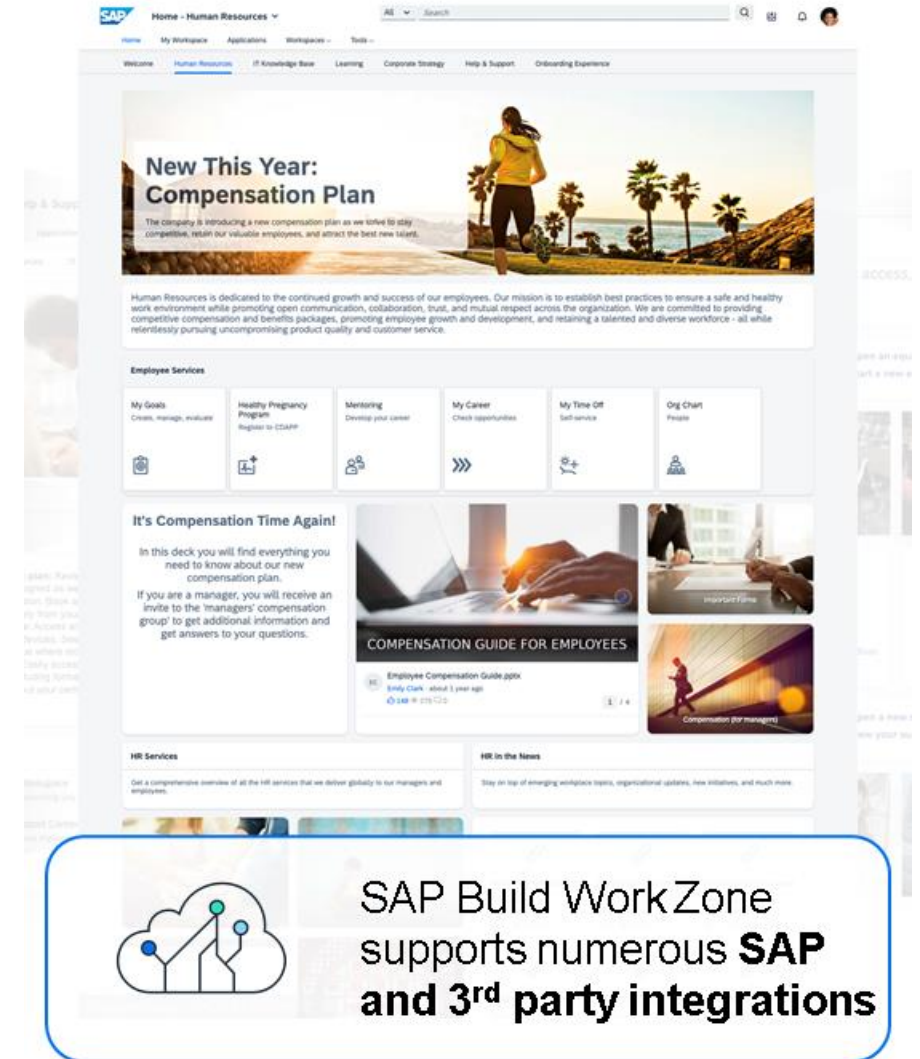
- Highly customized and interactive pages
- Can host variety of content – applications, widgets, UI cards etc.
- Workpages can be used as default landing pages, known as home pages

Workspaces

- Collaborative environments to support projects, team activities etc.

Applications

- Functional components to perform tasks and processes



Site Menu

Centralized navigation

- Organizes access to pages, apps, and workspaces
- Hierarchical structure with sections and sub-sections

Customizable

- Add, modify, or remove menu items (pages, apps, external links)
- Role-based access for personalized views

Integration with applications

- Links to SAP Fiori, custom BTP apps, external systems
- Cross-application navigation for seamless user experience

Responsive design

- Adapts to desktop, tablet, and mobile devices

Site Menu (Contd.)

Search functionality

- Quick search through menu items and content

Branding and styling

- Aligns with company branding (colors, icons, layout)

Role based access control

- Display tailored to user roles and permissions

Administrative tools

- Drag and drop menu management
- Usage analytics for optimization

Menu Item Types

Custom

- High level of flexibility
- Links to wide range of content

Workspace

- Directly link to specific workspaces

Application

- Direct link to individual applications

Predefined Menu Items

- System generated links that point to commonly used features or services

Site Menu



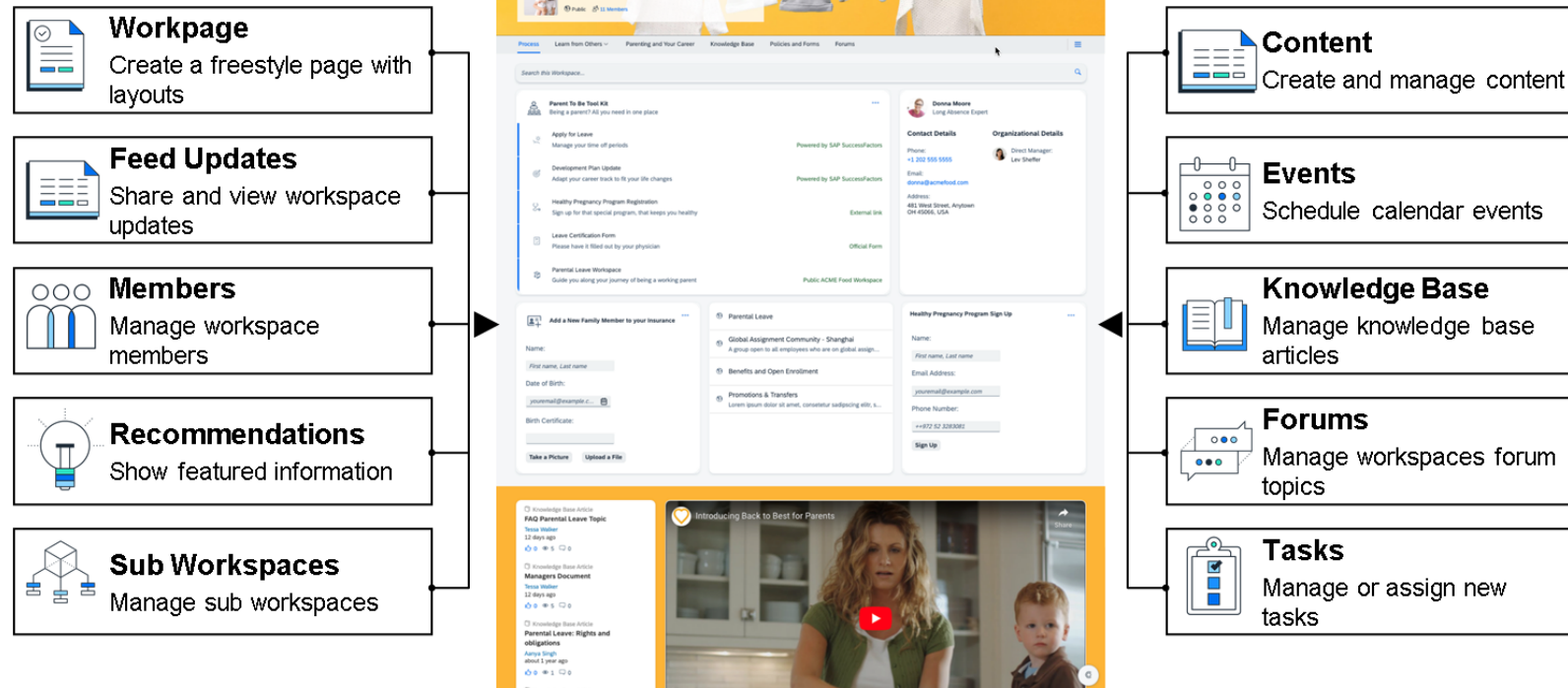
Workpages

Key Features

- Customizable layout
- Integration of widgets and cards

Creating and managing workpages

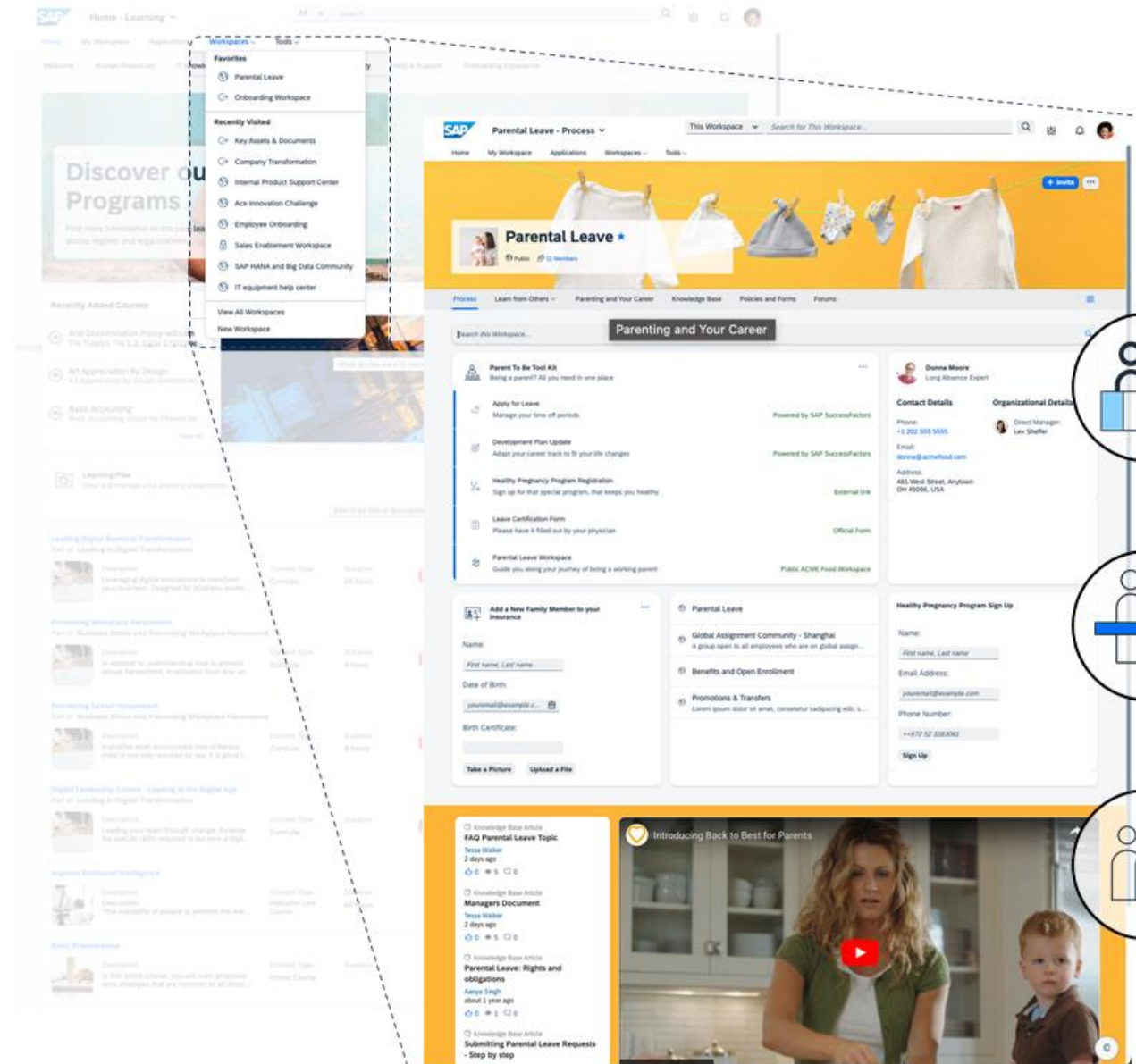
- Rich and visual built-in page editor with drag and drop simplicity
- No development skills required



Workspaces

Types of workspaces

- Public
 - Accessible to both internal and external users
 - Discoverable through global search tool
- Private
 - Strictly by invitation or user list assignment
 - Not visible in the global search
- My workspace
 - Personal dashboard for each user



Public
Workspaces



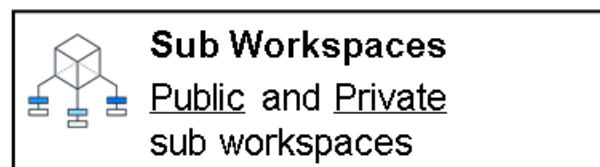
Private
Workspaces



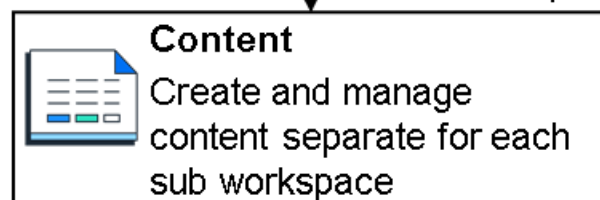
External
Workspaces



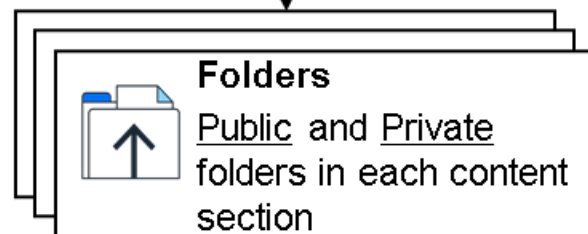
Public Workspaces



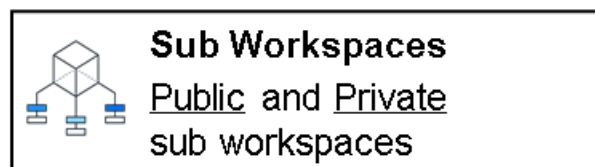
1:1 relationship



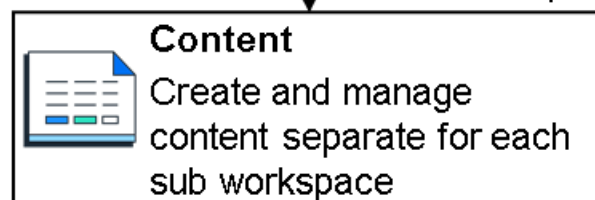
1:n relationship



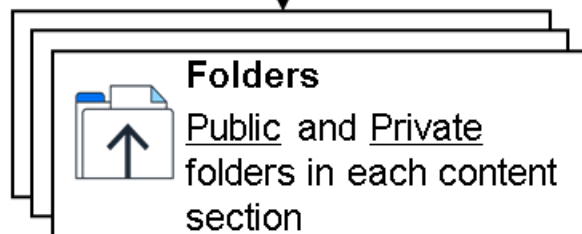
Private Workspaces



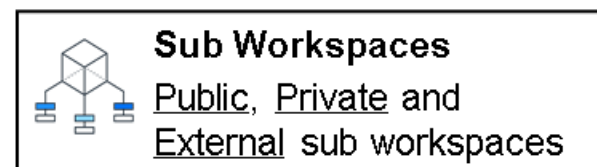
1:1 relationship



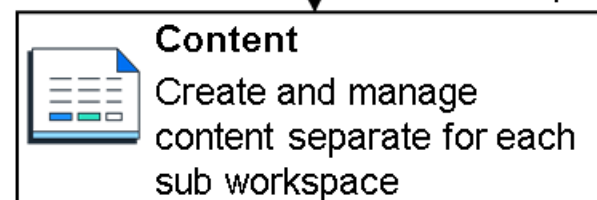
1:n relationship



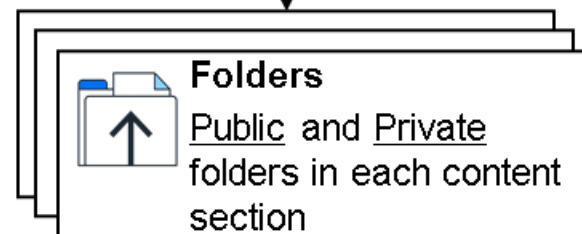
External Workspaces



1:1 relationship



1:n relationship



Details about Private Workspaces:

- **Accessibility:** Entry to private workspaces is strictly by invitation or user list assignment, ensuring that access remains exclusive to a select group of members, whether they are internal or external to the organization. This restriction is crucial for maintaining the confidentiality of sensitive projects or discussions.
- **Discovery:** Private workspaces are not visible in the global search results or the workspace repository for non-members, maintaining their confidentiality. However, workspace administrators have the option to enable discovery, allowing for controlled visibility of the workspace title and description.
- **Note:** Similar to public workspaces, when external users are granted access to a private workspace, a dedicated warning is prominently displayed. This feature underscores the importance of discretion and the careful management of access to these exclusive areas, ensuring that all participants are aware of the workspace's restricted and sensitive nature.

Integrating Applications

Manual integration

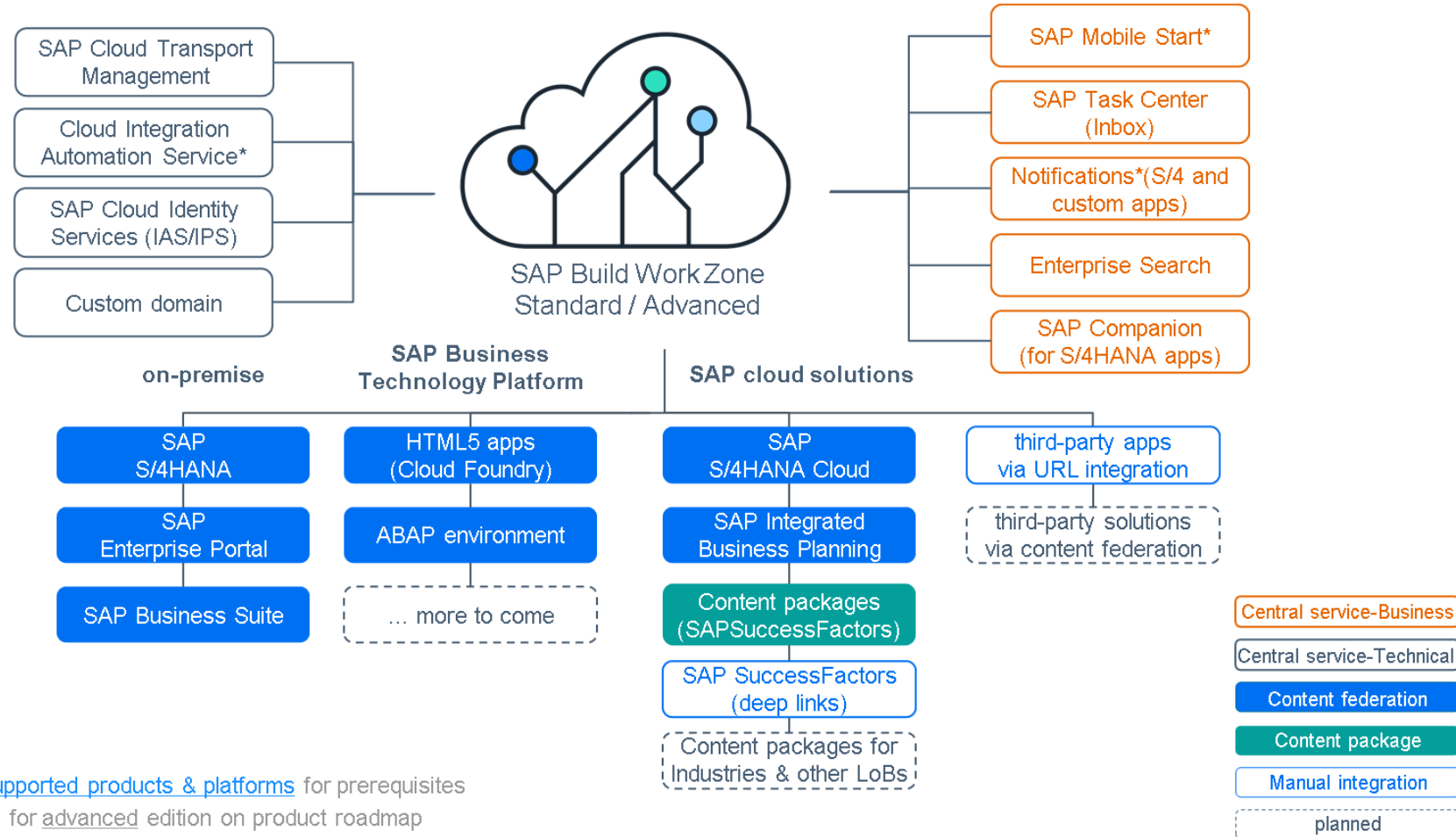
- Steps: Application selection, Configuration, Adding, Testing

Content federation

- Steps: Identifying content providers, Configuration, Content integration, Testing

Content packages

- Steps: Identifying content providers, Configuration, Content integration, Testing



Workspace Features

Feed updates section

Membership section

Recommendations section

Sub-workspaces section

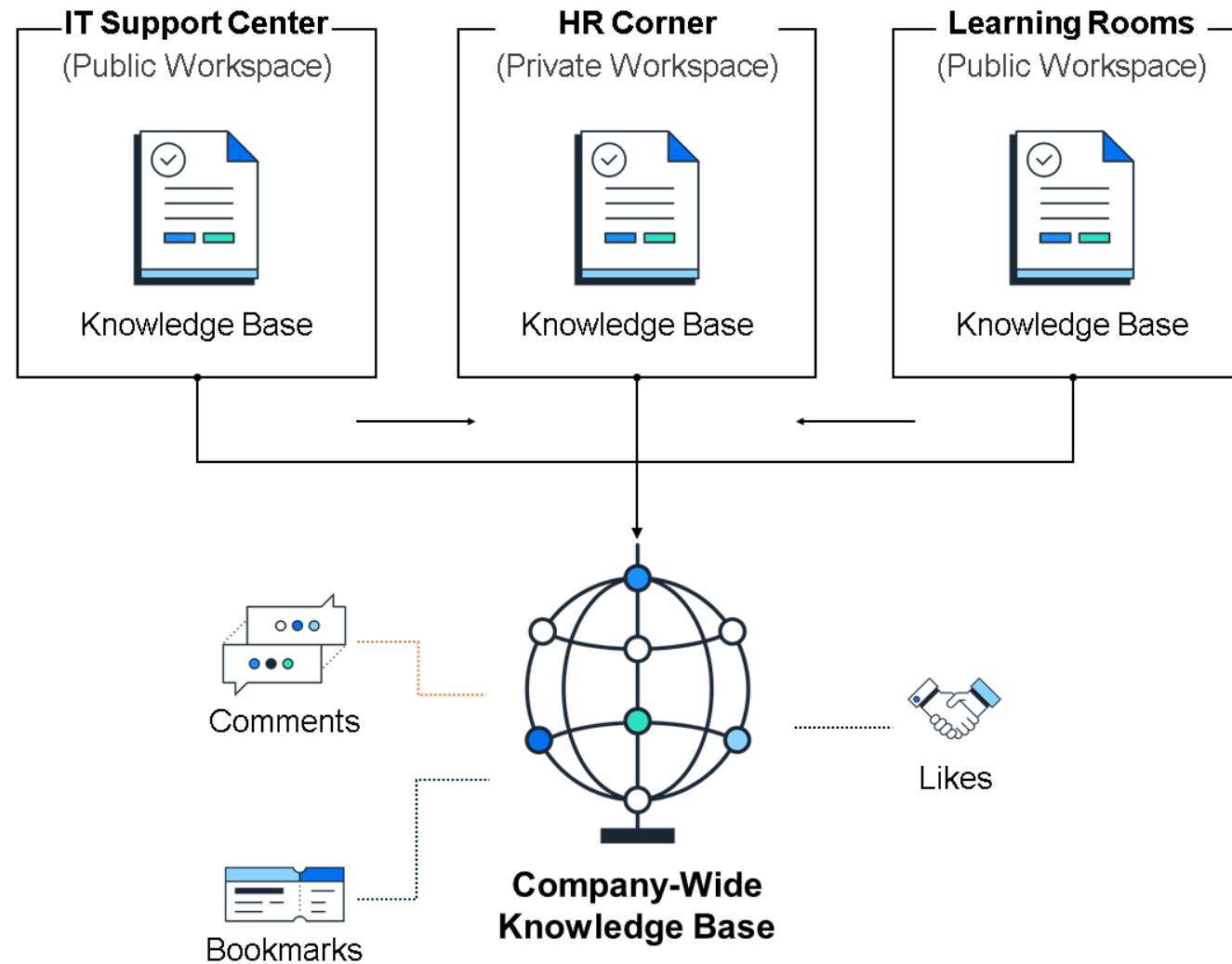
Content section

Events section

Forum section

Task section

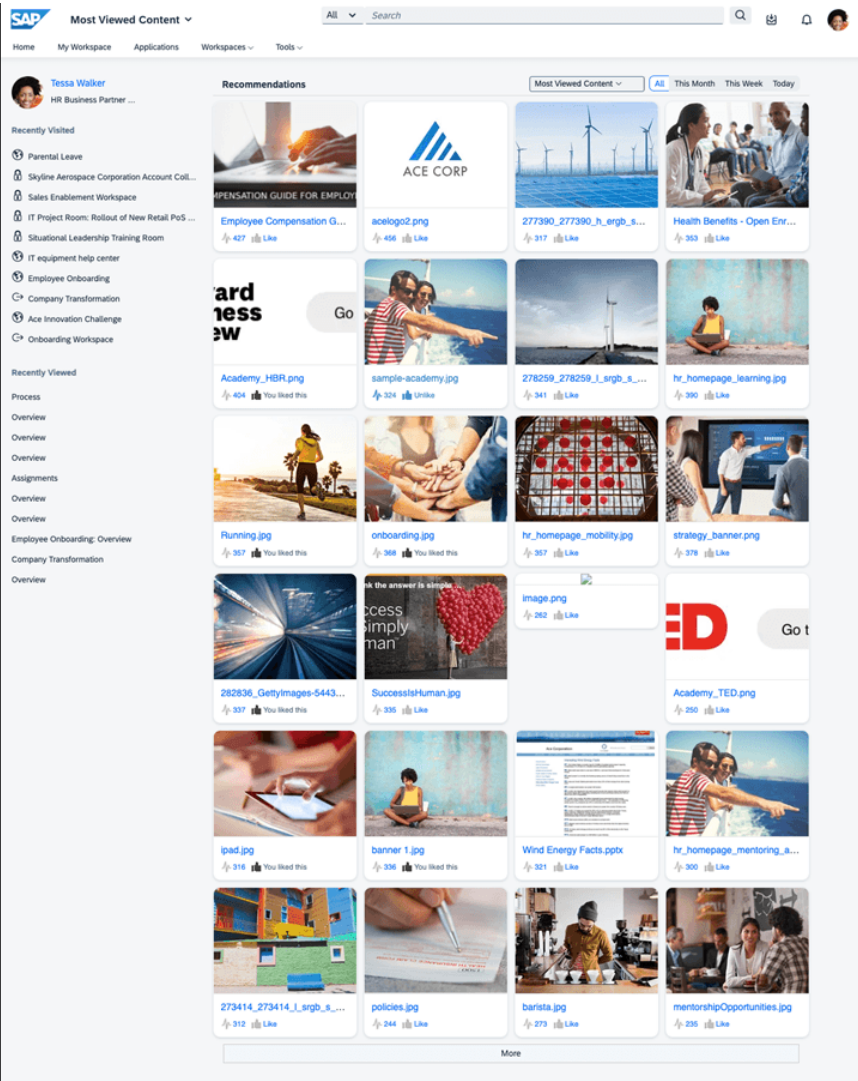
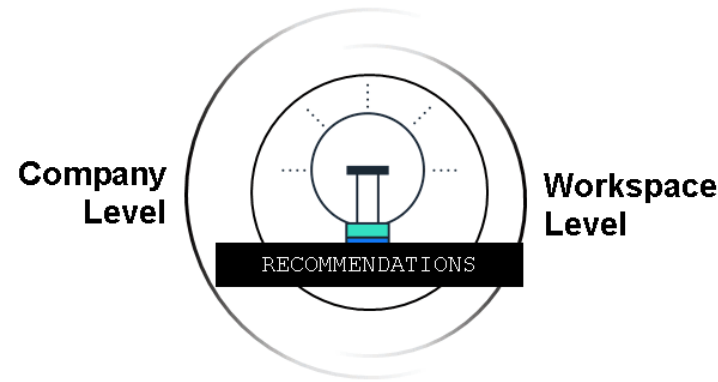
Knowledge Base Feature



Recommendations Feature

Recommendations

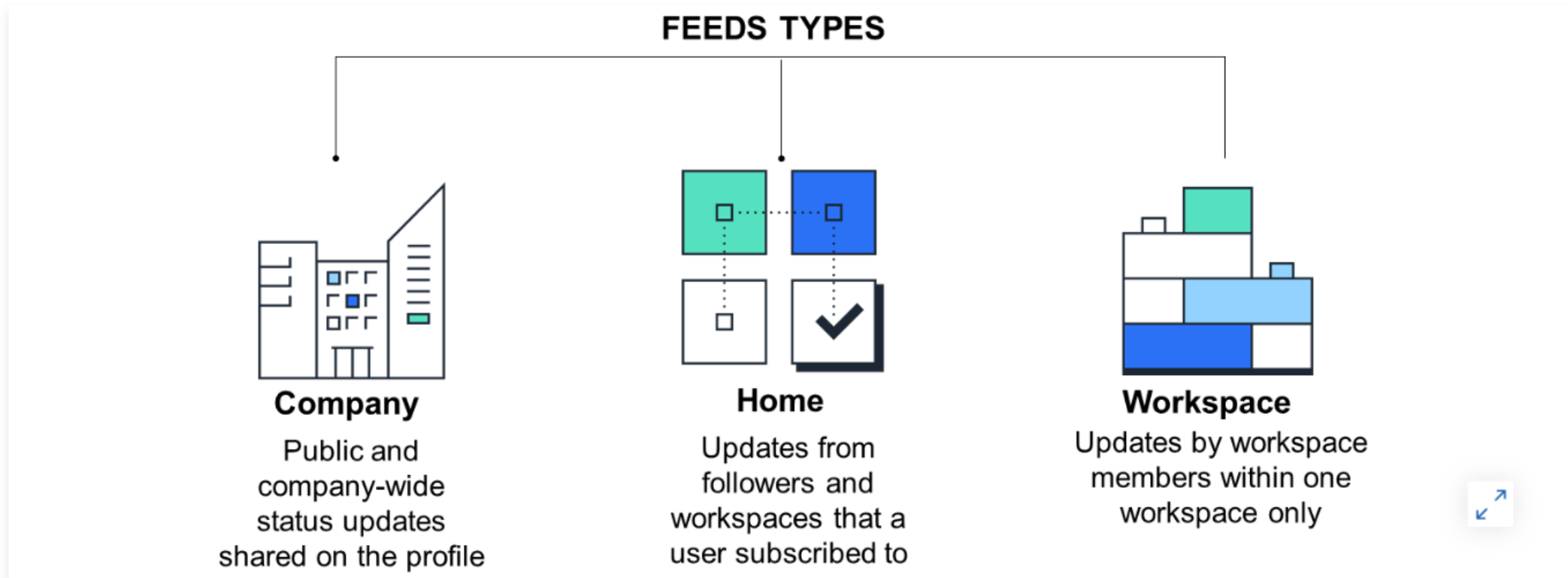
SAP Build Work Zone provides recommendations based on the items that you liked, commented on, followed, bookmarked, or where you were @mentioned



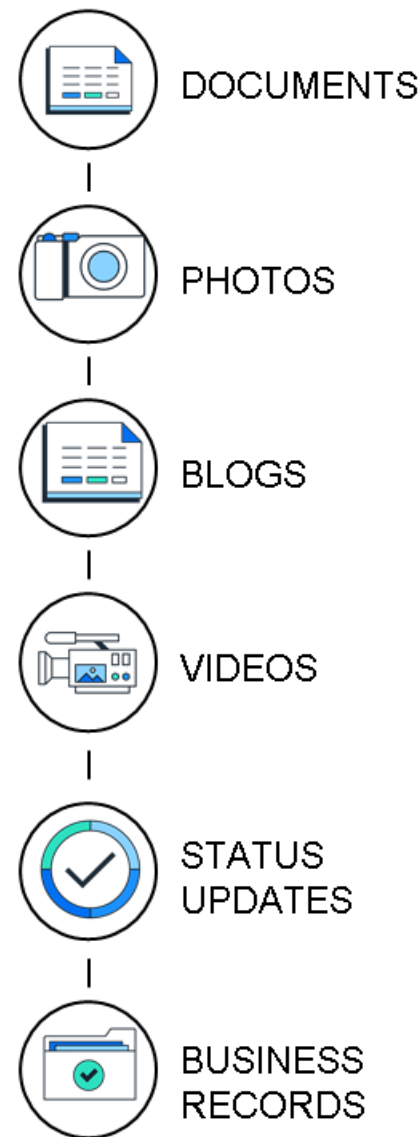
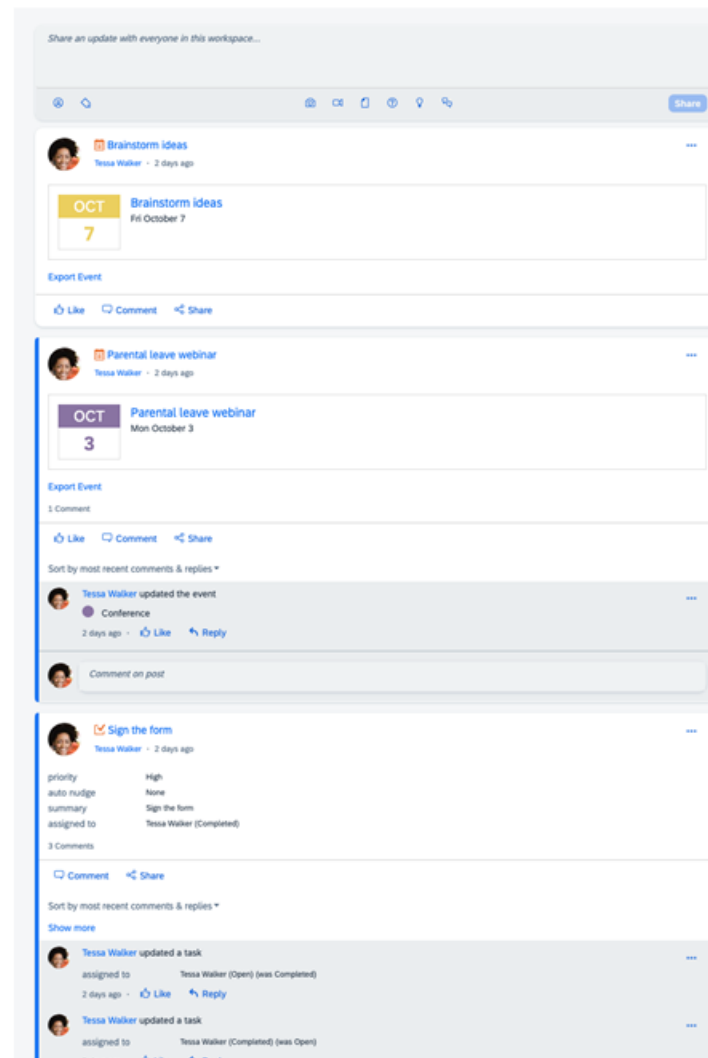
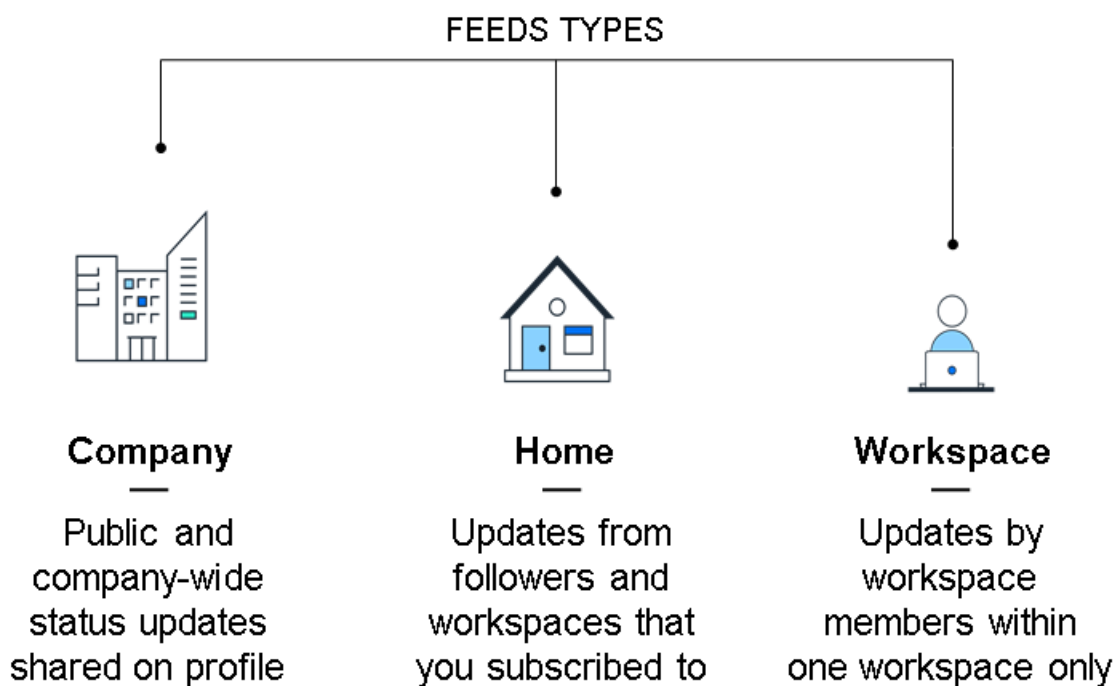
Feed Update

Feed Updates Section

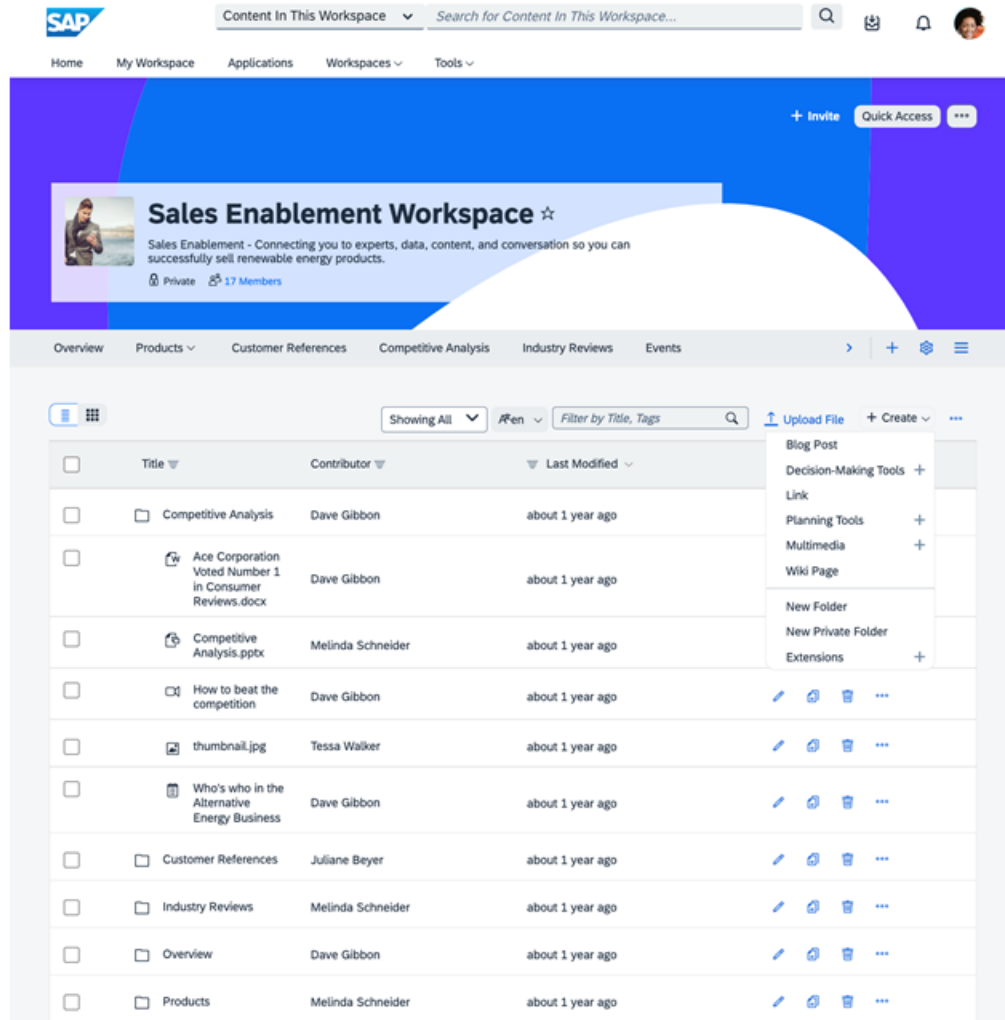
The *Feed Updates Section* is pivotal for workspaces where user interaction and timely updates are crucial. This feature provides a chronological view of comments, posts, and other user actions, fostering an active and engaged community within the workspace. It's an excellent tool for keeping members informed and encouraging ongoing dialogue.



Stay updated with feeds shared by you, your workspaces, and your colleagues

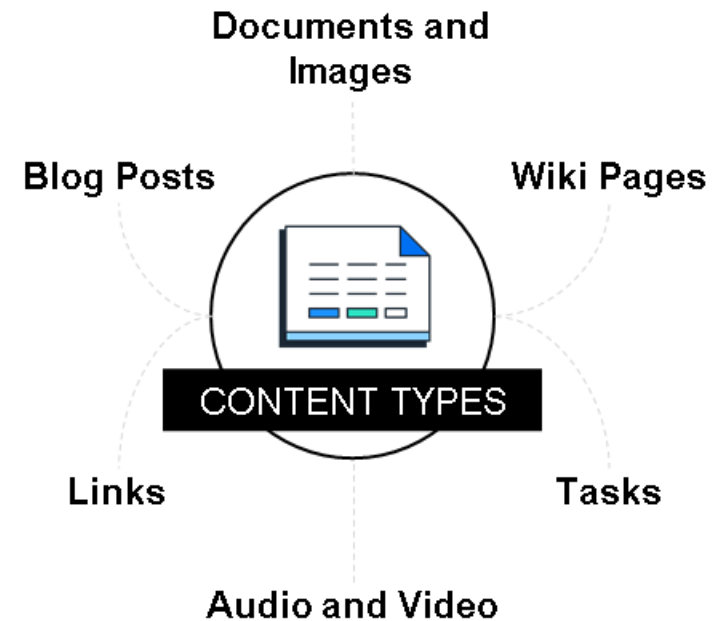


Content



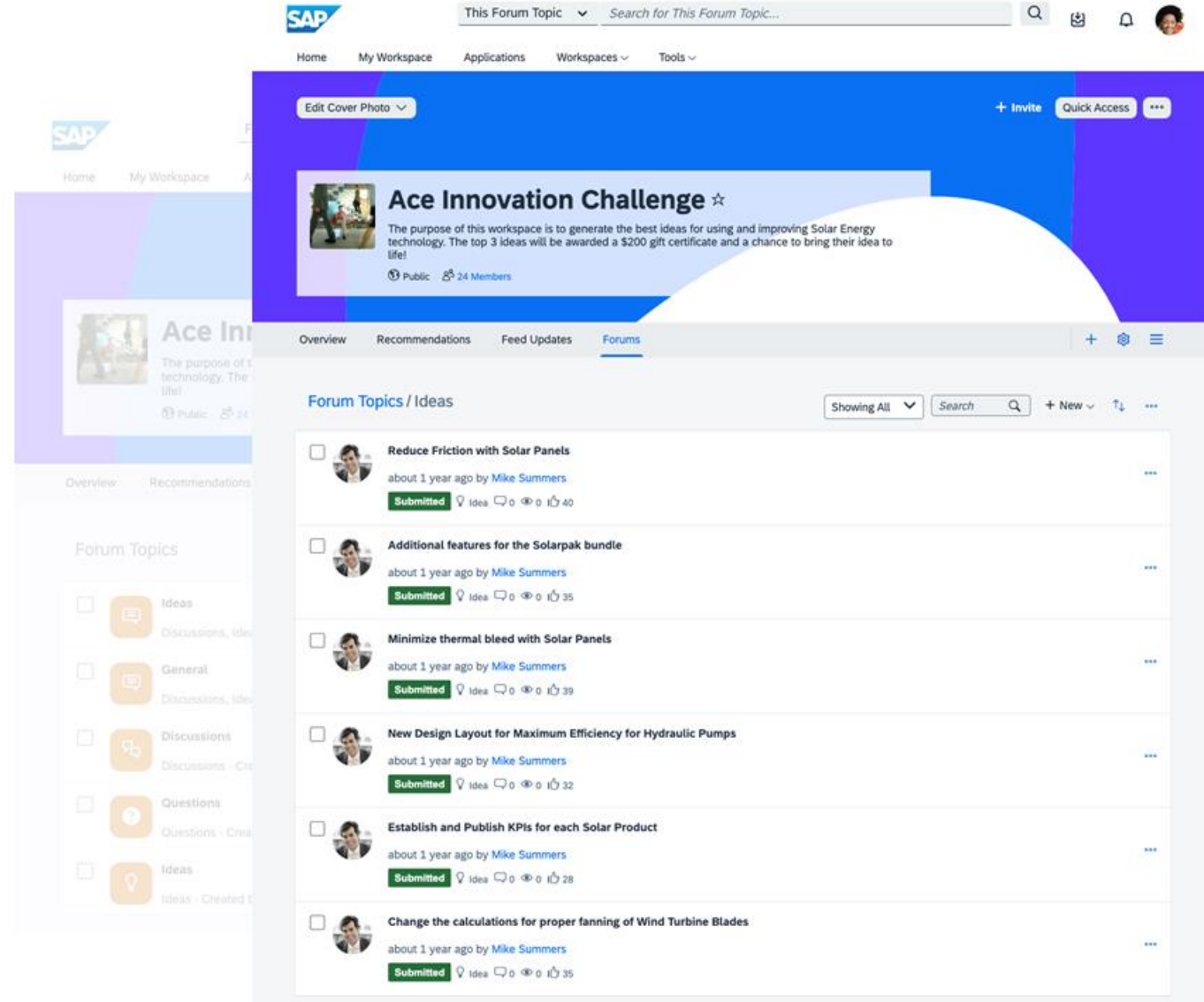
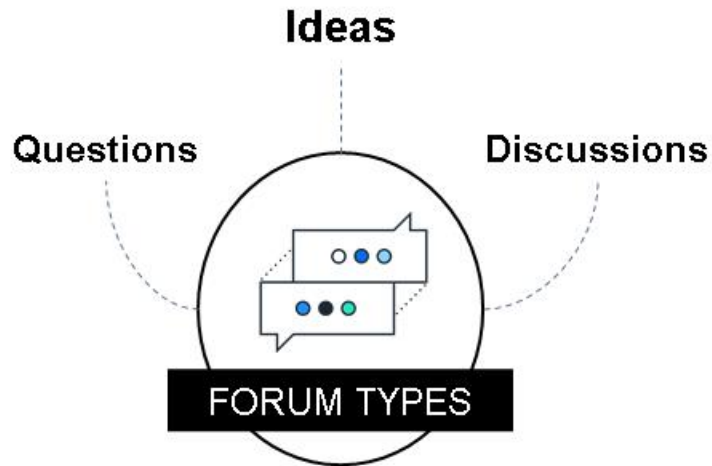
Choose from **diverse types of content** to exchange information with employees

Publish content in relevant **workspace** or **user profile page**



Forum

Organize forums to discuss ideas and various business topics with members of workspace



Task

Tasks can be created in a workspace and assigned to one or multiple users.


Tasks can be surfaced to overview pages via a dedicated task widget.

The image displays two SAP interface components. The top component is a workspace titled "Food Safety Certification Test" under the "Food Safety Compliance Center / Tasks" path. It includes an "Edit" button, a "0 comments" indicator, and a "More" dropdown. The workspace details show a description, assignees (Geoff Hill, Tessa Walker, Emily Clark, David Ronco, Maya Hightower, Mitesh Shah, Paul Johnson) with their status (Open, In Progress, Completed), a due date of August 12, 2021, and a high priority. A comments section is also visible.

The bottom component is a screenshot of the SAP "IT Project Room: Rollout of Ne..." workspace. It features a navigation bar with "Home", "My Workspace", "Applications", "Workspaces", and "Tools". The main content area shows a task list under the "Tasks" tab. The task list includes:

- Complete time recordings by end of month** (Medium Priority, no assignee, about 1 year ago)
- Submit travel requests** (Medium Priority, Tessa Walker, less than a minute ago, Completed)
- Provide status of work items** (Medium Priority, Tessa Walker, less than a minute ago, In Progress)
- Create task force to address issue RPS-22** (Medium Priority, Julianne Beyer, about 1 year ago)
- Rollout Communication Plan Sign Off** (Medium Priority, Mya Cooper, about 1 year ago)

User privileges and settings



The image shows four people standing against a teal background. From left to right: a man with glasses and a blue sweater, a woman with long dark hair, a man with curly hair and glasses wearing a beige sweater, and a woman with long blonde hair. Below each person is a white box containing their role name and a list of privileges.

Role	Privileges
Administrator	<ul style="list-style-type: none">✓ Privileges to add content✓ Create workspaces✓ Manage users✓ Configure the platform
Key User	<ul style="list-style-type: none">✓ Designated to add content✓ Create workspaces
End User	<ul style="list-style-type: none">✓ Utilize SAP Build Work Zone for daily tasks, accessing only the workspaces they have been invited to

Features available in the header bar

Theme or display settings

Applications

Language and formatting preferences

Advanced features

Search functionality

Mobile app preferences