Sidra Medicine
Sidra Medicine
Research - Biomedical Informatics

Contracts   PID 25

🏠 **Project Home**   📖 **Codebook**

📖 Codebook ▾

📖 Data Dictionary Codebook   05-15-2025 06:30

⌃ Collapse all instruments

#	Variable / Field Name	Field Label *Field Note*	Field Attributes (Field Type, Validation, Choices, Calculations, etc.)
Instrument: **Contracts** (contracts)			⌃ Collapse
1	record_id	Contract Number	text
2	title_on_contract	Section Header: *Contract Management related Information* Title on Contract	notes
3	lead_pi_sidra	Lead PI Sidra	sql (autocomplete) select q1.record,CONCAT(q1.record,' (',q1.first_name,' ',q1.last_name ,')')from (select q.record,max(q.first_name) first_name ,max(q.last_name) last_name from (select RECORD, case when field_name='first_name' then value end as first_name, case when field_name='last_name' then value end as last_name from redcap.redcap_data where project_id=24 and field_name in ('first_name','last_name')) q group by q.record) q1;
4	project_id	Project ID *This is a note only: Please enter the SDR# to which the contract belongs to*	text
5	irb_protocol	IRB Protocol	text
6	qnrf_number	QNRF Number (if applicable)	text
7	projects	Projects	sql (autocomplete) select distinct rd.record , case when p.project is not null then p.project else 'NA' end as projects from redcap.redcap_data rd left join (select value, group_concat(concat('',record,'') SEPARATOR ',') as project from redcap_data where project_id = 20 and field_name = 'contract_number' group by value) p on (p.value = rd.record) where project_id = 25 and field_name ='record_id' ; Field Annotation: @HIDDEN
8	font_size_3_color_red_list	List of Projects: [projects]	descriptive
9	ross_ticket_no	Section Header: *Turn around time* Enter ROSS ticket number if any (for requests to initiate the contract)	text Field Annotation: @HIDDEN
10	date_initiated	When was the request initiated?	text (date_dmy) Field Annotation: @HIDDEN
11	date_request_was_received	Date request was received from the requester	text (date_dmy)

12	state_of_the_request	State of the request	dropdown (autocomplete)
			1 Request to initiate the agreement
			2 Send to legal for review
			3 Back to End User for more information
			4 Back to End User's collaborator for more information
			5 Routing sheet - End User
			6 Routing sheet - Legal
			7 Routing sheet - Others
			8 Routing sheet - CRO
			9 Others
13	start_date_request_status	Start Date	text (date_dmy)
14	end_date_request_status	End Date	text (date_dmy)
15	remarks_request_status	Remarks	notes
16	funding_source_category	Section Header: *Budget Source and Details* Main Funding Source Category *Please chose from drop down*	dropdown (autocomplete)
			1 QNRF
			12 PI Fund
			13 IRF Fund
			14 CRO funded
			15 Sidra Clinic
			2 Sidra Fund
			3 HMC
			4 QU
			5 HBKU
			6 Other Grant Schemes
			7 Other external sources
			8 Zero Costs
			9 NA
			10 More information needed
			11 Commercial
17	funding_source	Funding Source *Please provide all funding sources if more than one*	text Field Annotation: @HIDDEN
18	contract_budget_qar	Total Contract Budget (QAR)	text Field Annotation: @HIDDEN
19	investintern	Internal Costs by Sidra identified in the contract (in QAR) (the value can be as well 0 QAR, or kept empty in case it is not specified): *in QAR*	text (number)
20	investcounter	Internal Costs for Counterparty on their side, identified in the contract (in QAR) (the value can be as well 0 QAR, or kept empty in case it is not specified): *in QAR*	text (number)
21	money_out	Amount of money which will be transferred from Sidra to counterparty (identified in the contract) in QAR: *please enter in QAR the money which goes from Sidra to the counterparty*	text (number)
22	trigger_upload_po Show the field ONLY if: [money_out] > 0	Is the outgoing money PO relevant, please tick the box to trigger automated email reminder to end-user to upload PO.	radio 1 Yes - PO relevant
23	money_in	Amount of money which will be received by Sidra (identified in the contract) in QAR: *Please enter how much money (in QAR) will be received by Sidra through this contract, in QAR*	text (number)
24	payment_arrangement	Payment arrangement	checkbox
			1 payment_arrangement___1 Advance payment
			2 payment_arrangement___2 Cost incurred basis

25	contracttypeselect	Please select Contract Type from drop-down	dropdown (autocomplete)
			12 Clinical Trial Agreement
			16 Collaboration Agreement
			17 Co-Funding Agreement
			1 Conference Sponsorship Agreement
			2 Copyright Transfer Agreement
			3 Data Transfer / Access Agreement
			4 Fee for Service Agreement
			5 Lab/Facility Service Agreement
			6 Master Collaboration Agreement
			7 Master Externship Agreement
			8 Master Research Funding Agreement
			9 Material Transfer Agreement
			10 Memorandum of Understanding
			11 Non-disclosure Agreement
			13 Sub-Award Agreement
			14 Supplemental Agreements
			18 Supplemental Agreements (Migrated)
			15 Visiting Scientist Agreement
			20 Other
26	supplagree Show the field ONLY if: [contracttypeselect] = '14' or [contracttypeselect] = '18'	Please define more Supplemental Agreement	dropdown (autocomplete)
			1 Change Agreement
			2 Extension Agreement
			3 Grant Agreement
			4 Master Technology Agreement
			5 Variation Agreement
			6 Other
27	otheragreement Show the field ONLY if: [contracttypeselect] = '20'	Please define Other Agreement	text
28	relationcontractyn	Is that contract related to an existing contract?	yesno 1 Yes 0 No
29	selectcontract1 Show the field ONLY if: [relationcontractyn] = '1'	Please select the contract this contract is related to.	sql (autocomplete) select distinct record from redcap.redcap_data where project_id=25 and field_name='record_id';
30	related_to_collsub	Was that related contract a Collaborative Agreement or a Sub-Awardee Agreement?	yesno 1 Yes 0 No
31	contract_type	Contract Type Comment	text

32	selectcountry2	Section Header: *Counterparty Information* Select a Country from the drop-down	dropdown (autocomplete)	
			1	Afghanistan
			2	Aland Islands
			3	Albania
			4	Algeria
			5	American Samoa
			6	Andorra
			7	Angola
			8	Anguilla
			9	Antarctica
			10	Antigua & Barbuda
			11	Argentina
			12	Armenia
			13	Aruba
			14	Ascension Island
			15	Australia
			16	Austria
			17	Azerbaijan
			18	Bahamas
			19	Bahrain
			20	Bangladesh
			21	Barbados
			22	Belarus
			23	Belgium
			24	Belize
			25	Benin
			26	Bermuda
			27	Bhutan
			28	Bolivia
			29	Bosnia & Herzegovina
			30	Botswana
			31	Brazil
			32	British Indian Ocean Territory
			33	British Virgin Islands
			34	Brunei
			35	Bulgaria
			36	Burkina Faso
			37	Burundi
			38	Cambodia
			39	Cameroon
			40	Canada
			41	Canary Islands
			42	Cape Verde
			43	Caribbean Netherlands
			44	Cayman Islands
			45	Central African Republic
			46	Ceuta & Melilla
32	selectcountry2	Section Header: *Counterparty Information* Select a Country from the drop-down	47	Chad
			48	Chile
			49	China
			50	Christmas Island
			51	Cocos (Keeling) Islands
			52	Colombia

53	Comoros
54	Congo - Brazzaville
55	Congo - Kinshasa
56	Cook Islands
57	Costa Rica
58	CÃ´te d''Ivoire
59	Croatia
60	Cuba
61	CuraÃ§ao
62	Cyprus
63	Czechia
64	Denmark
65	Diego Garcia
66	Djibouti
67	Dominica
68	Dominican Republic
69	Ecuador
70	Egypt
71	El Salvador
72	Equatorial Guinea
73	Eritrea
74	Estonia
75	Ethiopia
76	Eurozone
77	Falkland Islands
78	Faroe Islands
79	Fiji
80	Finland
81	France
82	French Guiana
83	French Polynesia
84	French Southern Territories
85	Gabon
86	Gambia
87	Georgia
88	Germany
89	Ghana
90	Gibraltar
91	Greece
92	Greenland
93	Grenada
94	Guadeloupe
95	Guam
96	Guatemala
97	Guernsey
98	Guinea
99	Guinea-Bissau
100	Guyana
101	Haiti
102	Honduras
103	Hong Kong SAR China
104	Hungary
105	Iceland

106	India
107	Indonesia
108	Iran
109	Iraq
110	Ireland
111	Isle of Man
112	Israel
113	Italy
114	Jamaica
115	Japan
116	Jersey
117	Jordan
118	Kazakhstan
119	Kenya
120	Kiribati
121	Kosovo
122	Kuwait
123	Kyrgyzstan
124	Laos
125	Latvia
126	Lebanon
127	Lesotho
128	Liberia
129	Libya
130	Liechtenstein
131	Lithuania
132	Luxembourg
133	Macau SAR China
134	Macedonia
135	Madagascar
136	Malawi
137	Malaysia
138	Maldives
139	Mali
140	Malta
141	Marshall Islands
142	Martinique
143	Mauritania
144	Mauritius
145	Mayotte
146	Mexico
147	Micronesia
148	Moldova
149	Monaco
150	Mongolia
151	Montenegro
152	Montserrat
153	Morocco
154	Mozambique
155	Myanmar (Burma)
156	Namibia
157	Nauru
158	Nepal

159	Netherlands
160	New Caledonia
161	New Zealand
162	Nicaragua
163	Niger
164	Nigeria
165	Niue
166	Norfolk Island
167	North Korea
168	Northern Mariana Islands
169	Norway
170	Oman
171	Pakistan
172	Palau
173	Palestinian Territories
174	Panama
175	Papua New Guinea
176	Paraguay
177	Peru
178	Philippines
179	Pitcairn Islands
180	Poland
181	Portugal
182	Puerto Rico
183	Qatar
184	RÃ©union
185	Romania
186	Russia
187	Rwanda
188	Samoa
189	San Marino
190	SÃ£o TomÃ© & PrÃncipe
191	Saudi Arabia
192	Senegal
193	Serbia
194	Seychelles
195	Sierra Leone
196	Singapore
197	Sint Maarten
198	Slovakia
199	Slovenia
200	Solomon Islands
201	Somalia
202	South Africa
203	South Georgia & South Sandwich Islands
204	South Korea
205	South Sudan
206	Spain
207	Sri Lanka
208	St. BarthÃ©lemy
209	St. Helena
210	St. Kitts & Nevis
211	St. Lucia

				212	St. Martin
				213	St. Pierre & Miquelon
				214	St. Vincent & Grenadines
				215	Sudan
				216	Suriname
				217	Svalbard & Jan Mayen
				218	Swaziland
				219	Sweden
				220	Switzerland
				221	Syria
				222	Taiwan
				223	Tajikistan
				224	Tanzania
				225	Thailand
				226	Timor-Leste
				227	Togo
				228	Tokelau
				229	Tonga
				230	Trinidad & Tobago
				231	Tristan da Cunha
				232	Tunisia
				233	Turkey
				234	Turkmenistan
				235	Turks & Caicos Islands
				236	Tuvalu
				237	U.S. Outlying Islands
				238	U.S. Virgin Islands
				239	Uganda
				240	Ukraine
				241	United Arab Emirates
				242	United Kingdom
				243	United Nations
				244	United States
				245	Uruguay
				246	Uzbekistan
				247	Vanuatu
				248	Vatican City
				249	Venezuela
				250	Vietnam
				251	Wallis & Futuna
				252	Western Sahara
				253	Yemen
				254	Zambia
				255	Zimbabwe
				256	Multicenter - Multi-Country
				257	European Union
				NA	NA
33	counter_party	Counter Party		text	

34	select	Select a Counter Party from the drop-down *For using this drop-down list, First information must be entered in Counterparty-Contracts Registry*	sql (autocomplete) select distinct record as dropdown_value, CONCAT("", "", (select value from redcap_data where project_id=107 and record = dropdown_value and field_name = "counterparty"), if((select value from redcap_data where project_id=107 and record = dropdown_value and field_name = "country") is not null, concat("; ", (SELECT substring_index(substring(programs FROM locate(concat("\\n ", (select value from redcap_data where project_id=107 and record = dropdown_value and field_name = "country"),", "), concat("\\n ", programs))+length((select value from redcap_data where project_id=107 and record = dropdown_value and field_name = "country"))+2), " \\n", 1) as event_program from (select element_enum as programs from redcap_metadata WHERE project_id = 107 and field_name='country') ee)), "")) as label from redcap_data where project_id = 107 and record in (select record from redcap_data where project_id=107 and field_name="counterparty") order by label
35	counterpartydetail1	Details about lead person on counterparty, name, address etc.	text
36	lead_person_on_counterpart	Lead Person on Counterparty	sql (autocomplete) select q1.record,CONCAT(q1.record,' (',q1.first_name,' ',q1.last_name ,')')from (select q.record,max(q.first_name) first_name ,max(q.last_name) last_name from (select RECORD, case when field_name='first_name' then value end as first_name, case when field_name='last_name' then value end as last_name from redcap.redcap_data where project_id=24 and field_name in ('first_name','last_name')) q group by q.record) q1;

37	ipown	Section Header: *Ownerships* IP Ownership:	dropdown (autocomplete)

1	Joint ownership
2	Sidra only
3	Counterparty only
4	Not Applicable
5	Not specifically mentioned in contract

38	dataown	Data Ownership:	dropdown (autocomplete)

1	Joint ownership
2	Sidra only
6	Sidra only for data generated by Sidra / Sidra expense and vice versa for counterparty
3	Counterparty only
4	Not Applicable
5	Not specifically mentioned in contract

39	mta_part	Agreed Transfer of Material / Samples	checkbox

1	mta_part___1	From Sidra to Counterparty
2	mta_part___2	From Counterparty to Sidra
3	mta_part___3	Not Applicable

40	samples_treatment_how_the	Samples treatment (How the samples/consumables to be treated after the project end)	dropdown (autocomplete)

1	Samples can be retained at the recipient
2	Samples shall be destroyed
3	Samples shall be returned to the source
4	To seek guidance from the source

41	data_transfer	Agreed Data Transfer	checkbox

1	data_transfer___1	Data Transfer from Sidra to Counterparty
2	data_transfer___2	Data Transfer from Counterparty to Sidra
3	data_transfer___3	Not Applicable

42	data_treatment_how_the_dat	Data treatment (How the data to be treated after the project end)	dropdown (autocomplete)
			1 Data can be retained at recipient
			2 Data shall be destroyed
			3 Data shall be returned to the source
			4 To seek guidance from the source
43	status_of_the_agreement	Section Header: *Ops* Status of the Agreement	dropdown (autocomplete)
			1 Executed/Active
			13 Executed/Active - Extension under Process
			2 Pending - Counterparty
			3 Inactive/Terminated/Expired
			4 Pending - Counterparty''s signature
			5 Pending - Legal
			6 Pending - PI feedback
			7 Routing Sheet
			8 Pending - Research Admin
			10 Closed - Terminated
			11 Closed - Expired
			9 Closed - not active
44	statuscommentcontract	Comment Status	text
45	start_dt	Start Date	text (date_dmy)
46	original_initial_end_date	Original / Initial End Date	text (date_dmy)
47	end_dt	End Date(As per extension, if any: [new_end_date][last-instance])	text (date_dmy)
48	start_before_end	Logic check Start date earlier then end date	calc Calculation: datediff([end_dt],[start_dt],"d") Field Annotation: @HIDDEN
49	reminder_person_email	Reminder Person Email:	text (email) Field Annotation: @CALCTEXT(if([lead_pi_sidra]<>"", mid([lead_pi_sidra], 1, find('@', [lead_pi_sidra])+9), 'not-assigned@sidra.org'))
50	dt_sig	Date of the Signature	text (date_dmy)
51	end_date	Comments	text
52	remarks	Remarks	notes
53	routing_sheet	Routing sheet *Routing sheet*	file
54	upload_document_1	Final signed contract *Final signed contract*	file
55	upload_document_2	Accompanying documents *Other relevant document 1*	file
56	upload_document_4	Other *Space for other relevant documents*	file
57	contracts_complete	Section Header: *Form Status* Complete?	dropdown
			0 Incomplete
			1 Unverified
			2 Complete

Instrument: **Additional Documents** (additional_documents)   ⌃ Collapse

58	documents_contract_info	Here you can upload relevant documents	descriptive
59	description_docs	Please enter descriptive text / title:	text Field Annotation: @CHARLIMIT=50
60	upload_doc_contract	Please upload document	file
61	additional_documents_complete	Section Header: *Form Status* Complete?	dropdown
			0 Incomplete
			1 Unverified
			2 Complete

Instrument: **Amendment - Extension** (amendment_extension)   ⌃ Collapse

62	category_amendment	Please select	radio

			1	Amendment - end date remains the same
			2	Extension - end date change
			3	Amendment & Extension - end date change
			4	Work Orders

63	previously_assigned_number	Previously assigned number	text Field Annotation: @HIDDEN

64	list_amendments Show the field ONLY if: [category_amendment] = '1' or [category_amendment] = '3'	Section Header: *Amendment* Please select what applies: Amendments with regards to:	checkbox

			1	list_amendments___1	Lead PI
			2	list_amendments___2	Involved Projects
			3	list_amendments___3	IRB Protocols involved
			4	list_amendments___4	Funding Source
			5	list_amendments___5	Budget
			6	list_amendments___6	Scope of work / Research activity
			7	list_amendments___7	Change of Responsibilities
			8	list_amendments___8	Exchange of Material
			9	list_amendments___9	Exchange of Data
			10	list_amendments___10	IP Arrangements

65	detail_changes Show the field ONLY if: [category_amendment] = '1'	Describe changes in more detail	notes
66	upload_new_file Show the field ONLY if: [category_amendment] = '1'	Upload Amendment file	file
67	date_amendment_signed Show the field ONLY if: [category_amendment] = '1'	Date Amendment signed	text (date_dmy)
68	date_extension_signature Show the field ONLY if: [category_amendment] = '2' or [category_amendment] = '3'	Section Header: *Extension* Date Extension has been signed	text (date_dmy)
69	new_end_date Show the field ONLY if: [category_amendment] = '2' or [category_amendment] = '3'	What is the new proposed end date of the Contract?	text (date_dmy)
70	comment_on_extension Show the field ONLY if: [category_amendment] = '2' or [category_amendment] = '3'	Comment on Extension	notes
71	extended_contrart_file Show the field ONLY if: [category_amendment] = '2' or [category_amendment] = '3'	Upload final signed contract with new end date	file
72	wo_po_number Show the field ONLY if: [category_amendment] = '4'	WO - PO number	text
73	wo_price Show the field ONLY if: [category_amendment] = '4'	Price in QAR *in QAR*	text
74	wo_e_completion_date Show the field ONLY if: [category_amendment] = '4'	Estimated completion date	text (date_dmy)
75	wo_signature_date Show the field ONLY if: [category_amendment] = '4'	Signature Date	text (date_dmy)

| 76 | upload_wo

Show the field ONLY if:
[category_amendment] = '4' | Upload WO | file |
| 77 | comment_work_order

Show the field ONLY if:
[category_amendment] = '4' | Comment Work Order | notes |
| 78 | amendment_extension_complete | Section Header: *Form Status*

Complete? | dropdown

0	Incomplete
1	Unverified
2	Complete	

Instrument: MoPH Letter (moph_letter)   [⌃ Collapse]

79	explainmoph	In some cases we will need a Registration Letter of MoPH. That is the case when Sidra is spending money to a 3rd party abroad.	descriptive
80	uploadmophregist	Please upload the Registration letter with MoPH	file
81	commentsmoph	Space for Comments:	text
82	moph_letter_complete	Section Header: *Form Status*

Complete? | dropdown

0	Incomplete
1	Unverified
2	Complete	

Instrument: PMO obsolete fields (pmo_obsolete_fields)   [⌃ Collapse]

| 83 | info_obsolete | In this section we wil keep old fields which are not used anymore but still have information, in order not to loose them. | descriptive |
| 84 | duration_of_contract | Duration of contract | calc
Calculation: [end_dt]-[start_dt] |
85	country	Country	text
86	date_of_request	Date of Request	text (date_dmy)
87	date_of_request_com	Date of Request Comment	text
88	reminderdatestatus	Reminder date to follow up on status	text (date_dmy)
89	start_date	Start Date Comment	text
90	date_of_the_signature	Date of the Signature Comments	text
91	todocontract	To-do List	text
92	remindercontract	Reminder Date Setting
enter a date, an email will be triggered to you with the content of the to-do list	text (date_dmy)
93	biomat	Source of Biomaterials (select not applicable if not applicable):	dropdown (autocomplete)

1	Both parties
2	Sidra
3	Counterparty
4	Not Applicable	
94	providedata	Source of data:	dropdown (autocomplete)

1	Both parties
2	Sidra
3	Counterparty
4	Not Applicable	
95	pmo_obsolete_fields_complete	Section Header: *Form Status*

Complete? | dropdown

0	Incomplete
1	Unverified
2	Complete	

Instrument: Detail Contract Expediture (detail_contract_expediture)   [⌃ Collapse]

| 96 | po_invoice_relevant | The Amount below is | checkbox

| 1 | po_invoice_relevant___1 | PO Relevant | |

97	year_expenditure	Year	dropdown
			1 — Year 1
			2 — Year 2
			3 — Year 3
			4 — Year 4
			5 — Year 5
			2019 — 2019
			2020 — 2020
			2021 — 2021
			2022 — 2022
			2023 — 2023
			2024 — 2024
			2025 — 2025
			2026 — 2026
			2027 — 2027
			2028 — 2028
			2029 — 2029
			2030 — 2030
			2031 — 2031
			2032 — 2032
			2033 — 2033
			2034 — 2034
			2035 — 2035
			2036 — 2036
			2037 — 2037
			2038 — 2038
			2039 — 2039
			2040 — 2040
98	select_fundsource	Select Funding Source	radio
			1 — PI Budget
			2 — IRF Budget
			3 — External Budget
99	transfer_sidra_to_outside	Section Header: *for values in QAR* Transfer - From Sidra to Collaboration Partner (in QAR) *in QAR*	text (number, Min: 0) Field Annotation: @DEFAULT='0'
100	transfer_sidra_to_outside_us	Section Header: *for values in USD* Transfer - From Sidra to Collaboration Partner (in USD) *in USD*	text (number, Min: 0) Field Annotation: @DEFAULT='0'
101	transfer_sidra_to_outside_cal	Section Header: *Calculated Field for Cross Check* Transfer - From Sidra to Collaboration Partner (in QAR) *in QAR*	calc Calculation: [transfer_sidra_to_outside]+ ([transfer_sidra_to_outside_us]*3.65)
102	detail_contract_expediture_complete	Section Header: *Form Status* Complete?	dropdown 0 — Incomplete 1 — Unverified 2 — Complete

Instrument: **Detail Contract Revenue** (detail_contract_revenue)			^ Collapse
103	po_invoice_relevant_v2	The Amounts below are	checkbox 2 — po_invoice_relevant_v2___2 — Invoice Relevant

104	year_expenditure_v2	Year	dropdown

			1	Year 1
			2	Year 2
			3	Year 3
			4	Year 4
			5	Year 5
			2019	2019
			2020	2020
			2021	2021
			2022	2022
			2023	2023
			2024	2024
			2025	2025
			2026	2026
			2027	2027
			2028	2028
			2029	2029
			2030	2030
			2031	2031
			2032	2032
			2033	2033
			2034	2034
			2035	2035
			2036	2036
			2037	2037
			2038	2038
			2039	2039
			2040	2040

105	transfer_received_by_sidra_v2	Section Header: *for values in QAR* Transfer - Received by Sidra from Collaborating Institution (in QAR) *in QAR*	text (number) Field Annotation: @DEFAULT='0'
106	transfer_received_by_sidra_us_v2	Section Header: *for values in USD* Transfer - Received by Sidra from Collaborating Institution (in USD) *in USD*	text (number) Field Annotation: @DEFAULT='0'
107	transfer_received_by_sidra_cal_v2	Section Header: *Calculated Field for Cross Check* Transfer - Received by Sidra from Collaborating Institution (in QAR) *in QAR*	calc Calculation: [transfer_received_by_sidra_v2]+([transfer_received_by_sidra_us_v2]*3.65)
108	detail_contract_revenue_complete	Section Header: *Form Status* Complete?	dropdown 0 Incomplete 1 Unverified 2 Complete

Instrument: **PO Details** (po_details)   ⌃ Collapse

109	explain_po_upload	Here you upload PO's against the contract.	descriptive
110	po_number_contract	Section Header: PO Number	text
111	upload_po_contract	Upload PO	file
112	po_date_contract	Please enter PO date	text (date_dmy)
113	po_amount_contract	Enter PO amount in QAR *in QAR*	text (number)
114	comment_po	Section Header: Comment	text

115	po_details_complete	Section Header: *Form Status* Complete?	dropdown
			0	Incomplete
			1	Unverified
			2	Complete

Instrument: **Communication Log** (communication_log)			∧ Collapse

116	subject_log	Subject	text
117	communication_to	Communication to	dropdown (autocomplete)
			1	CRO
			2	OPS Director
			3	Legal
			4	PI
			5	External Partner
			6	Finance
			20	Other
118	define_other_com	Define Other	text
119	log_date_send_out	Date send out	text (date_dmy)
120	log_answer_date	Date received answer	text (date_dmy)
121	log_meantime	In the meantime	checkbox
			1	log_meantime___1	Phone Clarification
			2	log_meantime___2	Send additional Information
			3	log_meantime___3	Send Reminder
122	log_upload	Upload	file
123	log_comment	Comment	text
124	more_002	Add another Entry	yesno
			1	Yes
			0	No
125	subject_log_2 Show the field ONLY if: [more_002] = '1'	Section Header: Subject	text
126	communication_to_2 Show the field ONLY if: [more_002] = '1'	Communication to	dropdown (autocomplete)
			1	CRO
			2	OPS Director
			3	Legal
			4	PI
			5	External Partner
			6	Finance
			20	Other
127	define_other_com_2 Show the field ONLY if: [more_002] = '1'	Define Other	text
128	log_date_send_out_2 Show the field ONLY if: [more_002] = '1'	Date send out	text (date_dmy)
129	log_answer_date_2 Show the field ONLY if: [more_002] = '1'	Date received answer	text (date_dmy)
130	log_meantime_2 Show the field ONLY if: [more_002] = '1'	In the meantime	checkbox
			1	log_meantime_2___1	Phone Clarification
			2	log_meantime_2___2	Send additional Information
			3	log_meantime_2___3	Send Reminder
131	log_upload_2 Show the field ONLY if: [more_002] = '1'	Upload	file

132	log_comment_2 Show the field ONLY if: [more_002] = '1'	Comment	text
133	more_003 Show the field ONLY if: [more_002] = '1'	Add another Entry	yesno 1 Yes 0 No
134	subject_log_3 Show the field ONLY if: [more_003] = '1'	Section Header: Subject	text
135	communication_to_3 Show the field ONLY if: [more_003] = '1'	Communication to	dropdown (autocomplete) 1 CRO 2 OPS Director 3 Legal 4 PI 5 External Partner 6 Finance 20 Other
136	define_other_com_3 Show the field ONLY if: [more_003] = '1'	Define Other	text
137	log_date_send_out_3 Show the field ONLY if: [more_003] = '1'	Date send out	text (date_dmy)
138	log_answer_date_3 Show the field ONLY if: [more_003] = '1'	Date received answer	text (date_dmy)
139	log_meantime_3 Show the field ONLY if: [more_003] = '1'	In the meantime	checkbox 1 log_meantime_3___1 Phone Clarification 2 log_meantime_3___2 Send additional Information 3 log_meantime_3___3 Send Reminder
140	log_upload_3 Show the field ONLY if: [more_003] = '1'	Upload	file
141	log_comment_3 Show the field ONLY if: [more_003] = '1'	Comment	text
142	more_004 Show the field ONLY if: [more_003] = '1'	Add another Entry	yesno 1 Yes 0 No
143	subject_log_4 Show the field ONLY if: [more_004] = '1'	Section Header: Subject	text
144	communication_to_4 Show the field ONLY if: [more_004] = '1'	Communication to	dropdown (autocomplete) 1 CRO 2 OPS Director 3 Legal 4 PI 5 External Partner 6 Finance 20 Other
145	define_other_com_4 Show the field ONLY if: [more_004] = '1'	Define Other	text

146	log_date_send_out_4 Show the field ONLY if: [more_004] = '1'	Date send out	text (date_dmy)		
147	log_answer_date_4 Show the field ONLY if: [more_004] = '1'	Date received answer	text (date_dmy)		
148	log_meantime_4 Show the field ONLY if: [more_004] = '1'	In the meantime	checkbox		
			1	log_meantime_4___1	Phone Clarification
			2	log_meantime_4___2	Send additional Information
			3	log_meantime_4___3	Send Reminder
149	log_upload_4 Show the field ONLY if: [more_004] = '1'	Upload	file		
150	log_comment_4 Show the field ONLY if: [more_004] = '1'	Comment	text		
151	more_005 Show the field ONLY if: [more_004] = '1'	Add another Entry	yesno		
			1	Yes	
			0	No	
152	subject_log_5 Show the field ONLY if: [more_005] = '1'	Section Header: Subject	text		
153	communication_to_5 Show the field ONLY if: [more_005] = '1'	Communication to	dropdown (autocomplete)		
			1	CRO	
			2	OPS Director	
			3	Legal	
			4	PI	
			5	External Partner	
			6	Finance	
			20	Other	
154	define_other_com_5 Show the field ONLY if: [more_005] = '1'	Define Other	text		
155	log_date_send_out_5 Show the field ONLY if: [more_005] = '1'	Date send out	text (date_dmy)		
156	log_answer_date_5 Show the field ONLY if: [more_005] = '1'	Date received answer	text (date_dmy)		
157	log_meantime_5 Show the field ONLY if: [more_005] = '1'	In the meantime	checkbox		
			1	log_meantime_5___1	Phone Clarification
			2	log_meantime_5___2	Send additional Information
			3	log_meantime_5___3	Send Reminder
158	log_upload_5 Show the field ONLY if: [more_005] = '1'	Upload	file		
159	log_comment_5 Show the field ONLY if: [more_005] = '1'	Comment	text		
160	more_006 Show the field ONLY if: [more_005] = '1'	Add another Entry	yesno		
			1	Yes	
			0	No	
161	subject_log_6 Show the field ONLY if: [more_006] = '1'	Section Header: Subject	text		

162	communication_to_6 Show the field ONLY if: [more_006] = '1'	Communication to	dropdown (autocomplete)
			1 · CRO 2 · OPS Director 3 · Legal 4 · PI 5 · External Partner 6 · Finance 20 · Other
163	define_other_com_6 Show the field ONLY if: [more_006] = '1'	Define Other	text
164	log_date_send_out_6 Show the field ONLY if: [more_006] = '1'	Date send out	text (date_dmy)
165	log_answer_date_6 Show the field ONLY if: [more_006] = '1'	Date received answer	text (date_dmy)
166	log_meantime_6 Show the field ONLY if: [more_006] = '1'	In the meantime	checkbox 1 · log_meantime_6___1 · Phone Clarification 2 · log_meantime_6___2 · Send additional Information 3 · log_meantime_6___3 · Send Reminder
167	log_upload_6 Show the field ONLY if: [more_006] = '1'	Upload	file
168	log_comment_6 Show the field ONLY if: [more_006] = '1'	Comment	text
169	more_007 Show the field ONLY if: [more_006] = '1'	More Fields	yesno 1 · Yes 0 · No
170	subject_log_7 Show the field ONLY if: [more_007] = '1'	Section Header: Subject	text
171	communication_to_7 Show the field ONLY if: [more_007] = '1'	Communication to	dropdown (autocomplete) 1 · CRO 2 · OPS Director 3 · Legal 4 · PI 5 · External Partner 6 · Finance 20 · Other
172	define_other_com_7 Show the field ONLY if: [more_007] = '1'	Define Other	text
173	log_date_send_out_7 Show the field ONLY if: [more_007] = '1'	Date send out	text (date_dmy)
174	log_answer_date_7 Show the field ONLY if: [more_007] = '1'	Date received answer	text (date_dmy)
175	log_meantime_7 Show the field ONLY if: [more_007] = '1'	In the meantime	checkbox 1 · log_meantime_7___1 · Phone Clarification 2 · log_meantime_7___2 · Send additional Information 3 · log_meantime_7___3 · Send Reminder

176	log_upload_7 Show the field ONLY if: [more_007] = '1'	Upload	file
177	log_comment_7 Show the field ONLY if: [more_007] = '1'	Comment	text
178	more_008 Show the field ONLY if: [more_007] = '1'	Add another Entry	yesno 	1	Yes
0	No	
179	subject_log_8 Show the field ONLY if: [more_008] = '1'	Section Header: Subject	text
180	communication_to_8 Show the field ONLY if: [more_008] = '1'	Communication to	dropdown (autocomplete) 	1	CRO
2	OPS Director
3	Legal
4	PI
5	External Partner
6	Finance
20	Other	
181	define_other_com_8 Show the field ONLY if: [more_008] = '1'	Define Other	text
182	log_date_send_out_8 Show the field ONLY if: [more_008] = '1'	Date send out	text (date_dmy)
183	log_answer_date_8 Show the field ONLY if: [more_008] = '1'	Date received answer	text (date_dmy)
184	log_meantime_8 Show the field ONLY if: [more_008] = '1'	In the meantime	checkbox | 1	log_meantime_8___1	Phone Clarification
2	log_meantime_8___2	Send additional Information
3	log_meantime_8___3	Send Reminder	
185	log_upload_8 Show the field ONLY if: [more_008] = '1'	Upload	file
186	log_comment_8 Show the field ONLY if: [more_008] = '1'	Comment	text
187	more_009 Show the field ONLY if: [more_008] = '1'	Add another Entry	yesno 	1	Yes
0	No	
188	subject_log_9 Show the field ONLY if: [more_009] = '1'	Section Header: Subject	text
189	communication_to_9 Show the field ONLY if: [more_009] = '1'	Communication to	dropdown (autocomplete) 	1	CRO
2	OPS Director
3	Legal
4	PI
5	External Partner
6	Finance
20	Other	

190	define_other_com_9 Show the field ONLY if: [more_009] = '1'	Define Other	text
191	log_date_send_out_9 Show the field ONLY if: [more_009] = '1'	Date send out	text (date_dmy)
192	log_answer_date_9 Show the field ONLY if: [more_009] = '1'	Date received answer	text (date_dmy)

193	log_meantime_9 Show the field ONLY if: [more_009] = '1'	In the meantime	checkbox

			1	log_meantime_9___1	Phone Clarification
			2	log_meantime_9___2	Send additional Information
			3	log_meantime_9___3	Send Reminder

194	log_upload_9 Show the field ONLY if: [more_009] = '1'	Upload	file
195	log_comment_9 Show the field ONLY if: [more_009] = '1'	Comment	text

196	more_010 Show the field ONLY if: [more_009] = '1'	Add another Entry	yesno

			1	Yes
			0	No

197	subject_log_10 Show the field ONLY if: [more_010] = '1'	Section Header: Subject	text

198	communication_to_10 Show the field ONLY if: [more_010] = '1'	Communication to	dropdown (autocomplete)

			1	CRO
			2	OPS Director
			3	Legal
			4	PI
			5	External Partner
			6	Finance
			20	Other

199	define_other_com_10 Show the field ONLY if: [more_010] = '1'	Define Other	text
200	log_date_send_out_10 Show the field ONLY if: [more_010] = '1'	Date send out	text (date_dmy)
201	log_answer_date_10 Show the field ONLY if: [more_010] = '1'	Date received answer	text (date_dmy)

202	log_meantime_10 Show the field ONLY if: [more_010] = '1'	In the meantime	checkbox

			1	log_meantime_10___1	Phone Clarification
			2	log_meantime_10___2	Send additional Information
			3	log_meantime_10___3	Send Reminder

203	log_upload_10 Show the field ONLY if: [more_010] = '1'	Upload	file
204	log_comment_10 Show the field ONLY if: [more_010] = '1'	Comment	text

205	more_011 Show the field ONLY if: [more_010] = '1'	Add another Entry	yesno

			1	Yes
			0	No

206	subject_log_11 Show the field ONLY if: [more_011] = '1'	Section Header: Subject	text
207	communication_to_11 Show the field ONLY if: [more_011] = '1'	Communication to	dropdown (autocomplete) 	1	CRO
2	OPS Director
3	Legal
4	PI
5	External Partner
6	Finance
20	Other	
208	define_other_com_11 Show the field ONLY if: [more_011] = '1'	Define Other	text
209	log_date_send_out_11 Show the field ONLY if: [more_011] = '1'	Date send out	text (date_dmy)
210	log_answer_date_11 Show the field ONLY if: [more_011] = '1'	Date received answer	text (date_dmy)
211	log_meantime_11 Show the field ONLY if: [more_011] = '1'	In the meantime	checkbox | 1	log_meantime_11___1	Phone Clarification
2	log_meantime_11___2	Send additional Information
3	log_meantime_11___3	Send Reminder	
212	log_upload_11 Show the field ONLY if: [more_011] = '1'	Upload	file
213	log_comment_11 Show the field ONLY if: [more_011] = '1'	Comment	text
214	more_012 Show the field ONLY if: [more_011] = '1'	Add another Entry	yesno 	1	Yes
0	No	
215	subject_log_12 Show the field ONLY if: [more_012] = '1'	Section Header: Subject	text
216	communication_to_12 Show the field ONLY if: [more_012] = '1'	Communication to	dropdown (autocomplete) 	1	CRO
2	OPS Director
3	Legal
4	PI
5	External Partner
6	Finance
20	Other	
217	define_other_com_12 Show the field ONLY if: [more_012] = '1'	Define Other	text
218	log_date_send_out_12 Show the field ONLY if: [more_012] = '1'	Date send out	text (date_dmy)
219	log_answer_date_12 Show the field ONLY if: [more_012] = '1'	Date received answer	text (date_dmy)

220	log_meantime_12 Show the field ONLY if: [more_012] = '1'	In the meantime	checkbox

			1	log_meantime_12___1	Phone Clarification
			2	log_meantime_12___2	Send additional Information
			3	log_meantime_12___3	Send Reminder

221	log_upload_12 Show the field ONLY if: [more_012] = '1'	Upload	file
222	log_comment_12 Show the field ONLY if: [more_012] = '1'	Comment	text

223	more_013 Show the field ONLY if: [more_012] = '1'	Add another Entry	yesno

			1	Yes
			0	No

224	subject_log_13 Show the field ONLY if: [more_013] = '1'	Section Header: Subject	text

225	communication_to_13 Show the field ONLY if: [more_013] = '1'	Communication to	dropdown (autocomplete)

			1	CRO
			2	OPS Director
			3	Legal
			4	PI
			5	External Partner
			6	Finance
			20	Other

226	define_other_com_13 Show the field ONLY if: [more_013] = '1'	Define Other	text
227	log_date_send_out_13 Show the field ONLY if: [more_013] = '1'	Date send out	text (date_dmy)
228	log_answer_date_13 Show the field ONLY if: [more_013] = '1'	Date received answer	text (date_dmy)

229	log_meantime_13 Show the field ONLY if: [more_013] = '1'	In the meantime	checkbox

			1	log_meantime_13___1	Phone Clarification
			2	log_meantime_13___2	Send additional Information
			3	log_meantime_13___3	Send Reminder

230	log_upload_13 Show the field ONLY if: [more_013] = '1'	Upload	file
231	log_comment_13 Show the field ONLY if: [more_013] = '1'	Comment	text

232	more_014 Show the field ONLY if: [more_013] = '1'	Add another Entry	yesno

			1	Yes
			0	No

233	subject_log_14 Show the field ONLY if: [more_014] = '1'	Section Header: Subject	text

234	communication_to_14 Show the field ONLY if: [more_014] = '1'	Communication to	dropdown (autocomplete)
				1	CRO
				2	OPS Director
				3	Legal
				4	PI
				5	External Partner
				6	Finance
				20	Other

235	define_other_com_14 Show the field ONLY if: [more_014] = '1'	Define Other	text

236	log_date_send_out_14 Show the field ONLY if: [more_014] = '1'	Date send out	text (date_dmy)

237	log_answer_date_14 Show the field ONLY if: [more_014] = '1'	Date received answer	text (date_dmy)

238	log_meantime_14 Show the field ONLY if: [more_014] = '1'	In the meantime	checkbox
			1	log_meantime_14___1	Phone Clarification
			2	log_meantime_14___2	Send additional Information
			3	log_meantime_14___3	Send Reminder

239	log_upload_14 Show the field ONLY if: [more_014] = '1'	Upload	file

240	log_comment_14 Show the field ONLY if: [more_014] = '1'	Comment	text

241	more_015 Show the field ONLY if: [more_014] = '1'	Add another Entry	yesno
			1	Yes
			0	No

242	subject_log_15 Show the field ONLY if: [more_015] = '1'	Section Header: Subject	text

243	communication_to_15 Show the field ONLY if: [more_015] = '1'	Communication to	dropdown (autocomplete)
			1	CRO
			2	OPS Director
			3	Legal
			4	PI
			5	External Partner
			6	Finance
			20	Other

244	define_other_com_15 Show the field ONLY if: [more_015] = '1'	Define Other	text

245	log_date_send_out_15 Show the field ONLY if: [more_015] = '1'	Date send out	text (date_dmy)

246	log_answer_date_15 Show the field ONLY if: [more_015] = '1'	Date received answer	text (date_dmy)

247	log_meantime_15 Show the field ONLY if: [more_015] = '1'	In the meantime	checkbox
			1	log_meantime_15___1	Phone Clarification
			2	log_meantime_15___2	Send additional Information
			3	log_meantime_15___3	Send Reminder

248	log_comment_15 Show the field ONLY if: [more_015] = '1'	Comment	text
249	log_upload_15 Show the field ONLY if: [more_015] = '1'	Upload	file
250	more_016 Show the field ONLY if: [more_015] = '1'	Add another Entry	yesno 1 Yes 0 No
251	subject_log_16 Show the field ONLY if: [more_016] = '1'	Section Header: Subject	text
252	communication_to_16 Show the field ONLY if: [more_016] = '1'	Communication to	dropdown (autocomplete) 1 CRO 2 OPS Director 3 Legal 4 PI 5 External Partner 6 Finance 20 Other
253	define_other_com_16 Show the field ONLY if: [more_016] = '1'	Define Other	text
254	log_date_send_out_16 Show the field ONLY if: [more_016] = '1'	Date send out	text (date_dmy)
255	log_answer_date_16 Show the field ONLY if: [more_016] = '1'	Date received answer	text (date_dmy)
256	log_meantime_16 Show the field ONLY if: [more_016] = '1'	In the meantime	checkbox 1 log_meantime_16___1 Phone Clarification 2 log_meantime_16___2 Send additional Information 3 log_meantime_16___3 Send Reminder
257	log_upload_16 Show the field ONLY if: [more_016] = '1'	Upload	file
258	log_comment_16 Show the field ONLY if: [more_016] = '1'	Comment	text
259	more_017 Show the field ONLY if: [more_016] = '1'	Add another Entry	yesno 1 Yes 0 No
260	subject_log_17 Show the field ONLY if: [more_017] = '1'	Section Header: Subject	text
261	communication_to_17 Show the field ONLY if: [more_017] = '1'	Communication to	dropdown (autocomplete) 1 CRO 2 OPS Director 3 Legal 4 PI 5 External Partner 6 Finance 20 Other

262	define_other_com_17 Show the field ONLY if: [more_017] = '1'	Define Other	text
263	log_date_send_out_17 Show the field ONLY if: [more_017] = '1'	Date send out	text (date_dmy)
264	log_answer_date_17 Show the field ONLY if: [more_017] = '1'	Date received answer	text (date_dmy)

265	log_meantime_17 Show the field ONLY if: [more_017] = '1'	In the meantime	checkbox

			1	log_meantime_17___1	Phone Clarification
	2	log_meantime_17___2	Send additional Information
	3	log_meantime_17___3	Send Reminder

266	log_upload_17 Show the field ONLY if: [more_017] = '1'	Upload	file
267	log_comment_17 Show the field ONLY if: [more_017] = '1'	Comment	text

268	more_018 Show the field ONLY if: [more_017] = '1'	Add another Entry	yesno

1	Yes
0	No

269	subject_log_18 Show the field ONLY if: [more_018] = '1'	Section Header: Subject	text

270	communication_to_18 Show the field ONLY if: [more_018] = '1'	Communication to	dropdown (autocomplete)

1	CRO
2	OPS Director
3	Legal
4	PI
5	External Partner
6	Finance
20	Other

271	define_other_com_18 Show the field ONLY if: [more_018] = '1'	Define Other	text
272	log_date_send_out_18 Show the field ONLY if: [more_018] = '1'	Date send out	text (date_dmy)
273	log_answer_date_18 Show the field ONLY if: [more_018] = '1'	Date received answer	text (date_dmy)

274	log_meantime_18 Show the field ONLY if: [more_018] = '1'	In the meantime	checkbox

1	log_meantime_18___1	Phone Clarification
2	log_meantime_18___2	Send additional Information
3	log_meantime_18___3	Send Reminder

275	log_upload_18 Show the field ONLY if: [more_018] = '1'	Upload	file
276	log_comment_18 Show the field ONLY if: [more_018] = '1'	Comment	text

277	more_019 Show the field ONLY if: [more_018] = '1'	Add another Entry	yesno

1	Yes
0	No

| 278 | subject_log_19

Show the field ONLY if:
[more_019] = '1' | Section Header:
Subject | text |

| 279 | communication_to_19

Show the field ONLY if:
[more_019] = '1' | Communication to | dropdown (autocomplete)
1 CRO
2 OPS Director
3 Legal
4 PI
5 External Partner
6 Finance
20 Other |

| 280 | define_other_com_19

Show the field ONLY if:
[more_019] = '1' | Define Other | text |

| 281 | log_date_send_out_19

Show the field ONLY if:
[more_019] = '1' | Date send out | text (date_dmy) |

| 282 | log_answer_date_19

Show the field ONLY if:
[more_019] = '1' | Date received answer | text (date_dmy) |

| 283 | log_meantime_19

Show the field ONLY if:
[more_019] = '1' | In the meantime | checkbox
1 log_meantime_19___1 Phone Clarification
2 log_meantime_19___2 Send additional Information
3 log_meantime_19___3 Send Reminder |

| 284 | log_upload_19

Show the field ONLY if:
[more_019] = '1' | Upload | file |

| 285 | log_comment_19

Show the field ONLY if:
[more_019] = '1' | Comment | text |

| 286 | more_020

Show the field ONLY if:
[more_019] = '1' | Add another Entry | yesno
1 Yes
0 No |

| 287 | communication_log_complete | Section Header: *Form Status*
Complete? | dropdown
0 Incomplete
1 Unverified
2 Complete |

Instrument: **Log Instances** (log_instances)   ^ Collapse

| 288 | log_subject_200 | Subject | text |

| 289 | communication_to_200 | Communication to | dropdown (autocomplete)
1 CRO
2 OPS Director
3 Legal
4 PI
5 External Partner
6 Finance
20 Other |

290	define_other_com_200	Define Other	text
291	log_date_send_out_200	Date send out	text (date_dmy)
292	log_answer_date_200	Date received answer	text (date_dmy)
293	date_difference	Date difference in Days *in days*	calc Calculation: datediff([log_date_send_out_200], [log_answer_date_200],'d')

294	log_meantime_200	In the meantime	checkbox		
			1	log_meantime_200___1	Phone Clarification
			2	log_meantime_200___2	Send additional Information
			3	log_meantime_200___3	Send Reminder
295	log_upload_200	Upload	file		
296	log_comment_200	Comment	text		
297	log_instances_complete	Section Header: *Form Status* Complete?	dropdown 0 Incomplete 1 Unverified 2 Complete		