

Input Data

Data to be Collected by WAO (Ward Extension Officer)

Input Data by WAO obtained from WAO's own Records

WAO Bio-data	Name National ID. No Cell phone contact Age Gender Location (County, Sub-County, Ward)
Date Obtained by WAO from randomly sampled farmers	Season: 1, 2 No. of farmers sampled (disaggregated by age & gender) No of farmers that used inputs correctly (disaggregated by age & gender) No of farmers that have adopted GAPs (disaggregated by age & gender) No of farmers that have adopted post-harvest management technologies (disaggregated by age & gender) Productivity per crop (Bags or Kgs/ acre) per farmer- system formula Post-harvest losses (Bags or Kgs/ acre) - system formula Markets data: <ul style="list-style-type: none">• Date of sampling• Selling price (Ksh./ bag, KSh./ kg)
Extension & Field visit data	No. of people seeking/ offered advisory services Nature of advisory services No of field visits conducted No of farmers visited

	Location of the particular field visits (Ward)
Trainings	Date of training Trainer Topic of training Venue of training No of trainees (Attach attendance sheet showing KCEP & Non-KCEP trainees, gender, age, farmer group)
Collection centres	No. of collection centres operational GPS coordinates of each centre Location of each centre (i.e. County & Sub-County, ward)

Input Data by WAO obtained from Farmer Group Records

Name of Farmer Group	Names of Farmer	Designation in Group (Chair, Secretary, Treasurer etc)	Gender (M, F)	National Id No	Phone no	Age	Name of sub-group	Date of inputs collection	1 st weeding done? (yes, no)	2 nd weeding done? (yes, no)	Qty harvested from KCEP farm (90ks bags)	Qty sold from KCEP farm (90ks bags)	Avg selling price per 90kg bag
	Mr. AB												
	Mrs CD												
	etc												

Input Data by WAO obtained from Individual Farmers (Sampled Statistically)

- Feedback on quality of trainings, inputs and extension services
- Date of inputs collection
- Type of inputs collected and quantity collected
- Name of agro-dealer where inputs were collected
- Date of planting

- Date of 1st weeding
- Date of top-dressing
- Date of 2nd weeding
- Date of chemical application (Crop protection)
- Date of harvesting
- Date of shelling and drying
- Quantity of harvested produce (bags, kgs) – farmers to only report yield from the 1 acre supported by KCEP
- Quantity of produce accepted at market/ warehouse– farmers to only report sales from the 1 acre supported by KCEP
- Date of selling/ banking at ware-house
- Selling price (Ksh./ bag, KSh./ kg)
- Trainings attended with their dates

Input Data by Sub-County Desk Officer

Sub-County Desk Officer Bio-data	Name Contact Gender Age Name of County, Sub-county
Farmer biodata (All KCEP farmers in the Sub-County)	No of approved farmers for KCEP Bio-data: Name National ID Phone no Gender Age Location (County, Sub-County, Ward)

Agro-dealer biodata (All KCEP Agro-dealers in the Sub-County)	Business Name Phone Contact Gender Age Name of sub-county, County
Warehouses	No. of warehouses in the Sub-County No. of new warehouses constructed Name & GPS coordinates of each warehouse Capacity of each warehouse (Tonnes, Bags) No. & names of operational warehouses No. & names of non-operational warehouses No of warehouses offering WRS services
e-voucher data from agro-dealers (From each KCEP agro-dealer)	Name & National ID. No of each farmer picking inputs Date Redeemed Value of e-voucher redeemed (KSh.) Type of inputs collected: <ul style="list-style-type: none"> • Seeds (Maize, Beans, Pigeon peas, green grams, sorghum, millet) • Fertiliser (Planting, Top-dressing) • Tarpaulin • Hermetic bags Amount of inputs collected (Kgs, Bags, Packets) Transaction Ref. No. Scanned pages/ photos from the inputs logging book (Photos to be taken by WAOs)
Sub-County trainings	Date of Training on: {Crop protection, Land preparation, Agronomy (planting, spacing, varieties, fertiliser application), Post-harvest management, Marketing & business partnerships} Name of Trainer Venue of training No of farmers attending training (by age & gender) - Attach attendance sheet

Input Data by AGMARK M&E Officer

Capacity building data	No. of training sessions conducted for agro-dealers Topics agro-dealers trained on in each session Name & contact of trainer Venue of training No. of agro-dealers trained in technical modules (disaggregated by age & gender) Attendance sheet of training sessions
Field day data	No. of sites identified for field days No. of field days conducted Activities conducted during field day No. of farmers in attendance for each field day (disaggregated by age & gender) Venue of field day Attach Attendance sheet of field day
Demonstration plot data	No. of demonstration sites identified No. of demonstration plots established Activities conducted during demonstrations No. of farmers visiting demonstration plots (disaggregated by age & gender) Attach Attendance sheet of demonstration
Hub Agro-dealers	No. of hub agro-dealers identified for bulk procurement of inputs Bio-data of the hub agro-dealers: <ul style="list-style-type: none">• Name of business• Names of towns/ market centres the business is located in

Input Data by KALRO Officer assigned to KCEP

Technologies responding to farmers needs	No. of studies conducted Name of technology developed Type/ purpose of technology developed Target Counties & Sub-Counties
Extension materials & guidelines	No. of extension materials & guidelines developed/ updated
Soil-fertility packages	No. of soil sampling & soil analysis activities conducted No. of soil fertility management packages developed/ refined Target locations (i.e. County & Sub-County, Ward) for the soil fertility management packages No of meetings held for e-voucher definition
Training of trainers	No. of trainings conducted and topic of each training Venue of training Date of training (Range allowed) No. of trainees in attendance (by age & gender) Names & category (extension officer, researcher, lead farmer) of trainees in attendance
On-farm trials and demonstrations	Number of on-farm trials Number of on-farm demonstrations held Location of the on-farm trials and demonstrations (County, Sub-County, Ward) Attach Attendance sheet (age & gender etc.)
Validation workshops	No. of validation workshops held in the Western Region No. of validation workshops held in the Eastern Region Attendance sheet of the validation workshops
Dissemination of results	No. of sets of results disseminated in the Western Region (in the form of leaflets, publications) No. of sets of results disseminated in the Eastern Region (in the form of leaflets, publications)

Input Data by Equity Officer assigned to KCEP based at the Head Office

e-Voucher scheme	No. of beneficiaries (disaggregated by age & gender, County & Sub-County) No. of agro-dealers participating in the scheme (disaggregated by County & Sub-County, ward) No of bank staff trained (ToT) (by gender & age)
Value-chain financing	No. of private actors (Entrepreneurs) trained on business and financial management (disaggregated by County & Sub-County)
Financial Inclusion	No. of beneficiaries of the e-voucher scheme trained on financial literacy (disaggregated by age & gender, County & Sub-County) No. of beneficiaries of the e-voucher scheme trained on financial services No. of beneficiaries of the e-voucher scheme with active savings accounts (disaggregated by age & gender, County & Sub-County) No. of beneficiaries of the e-voucher scheme that have borrowed (disaggregated by age & gender, County & Sub-County) Gross loan portfolio in KSh. (disaggregated by County, age & gender) Gross value of savings by e-voucher beneficiaries (disaggregated by County, age & gender) No. & type of financial products implemented

Input Data by Warehouse Operators

Bio-data	Name of Warehouse Location of warehouse (GPS, County, Sub-County, Ward) Name & cell phone contact of operator Capacity of each warehouse (Tonnes, Bags) Equipment (type & no., status) at the warehouse(i.e. crane, pallet trucks, moisture meter, grain drier, vehicles) Certification status of the warehouse: certified, not certified
Farmer data	Names of farmer/groups accessing warehouse No. of farmers/groups accessing warehouse (disaggregated by age & gender) Amount of farmer's/group's grain at the warehouse (Kgs, Bags)

	Type of grain deposited (Maize, Beans, etc) Date of grain deposit; cumulative amount of grain at that date No. of farmers/groups using WRS services (disaggregated by age & gender)
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Input Data by KCEP Desk Officer at County Headquarters

Bio-data	Name Phone no Name of County
	No. of forward contracts signed (di-aggregated by crop and company) Number of value chain financing ventures completed No. of farmers who have entered/ signed commercial contracts disaggregated by age & gender, ward) Details of each contract (e.g. buying price of produce in KSh. Per kg or bag) Attach copies of the contracts
Roads	No. of spot road improvements completed GPS coordinates of each road-spot Location of each road spot (i.e. County & Sub-County, ward)

Input Data by KCEP Regional Coordinators

	Progress of Activities for year WXYZ												Target values for Activities			Budgets (KSh.)			
Activity	Q1			Q2			Q3			Q4			Unit	AWP Target	Programme Target	Value Achieved	Requested Budget	Approved Budget	Actual Expenditure
Example activities	J	F	M	A	M	J	J	A	S	O	N	D							
Community mobilization and selection of beneficiaries																			
Sub-county stakeholder forum sensitization meetings in Eastern region (6 sub-counties)													Lumpsum						
Community mobilization & awareness campaigns in Eastern and Westen region													Meeting						
Calls for beneficiaries applications for e-voucher scheme													Meeting						
Screening & Selection of beneficiaries for e-voucher													Meeting						
Signing beneficiaries' commitments with PCU													Meeting						
Selection of category 2 farmers and farmer groups													Number						
Identification and selection of agrodealers (Eastern Region)																			
Calls for expression of application for agrodealers' participation in e-voucher scheme													Number						
Application & Pre-selection of Agro-dealers by Sub-county committees													Meetings						
Review and final selection of Agrodealers by EBL													Number						

Input Data by KCEP Project Manager at the Head Office

[illegible]

Outputs

Outputs will generally include: - GPS coordinates mapped on Google maps, summary tables and charts (i.e. pie, histograms, bar, line)

WAO

Output data	Type of Output