DEDAN KIMATHI UNIVERSITY OF TECHNOLOGY
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Office of the Registrar Academic Affairs and Research

17TH GRADUATION CEREMONY

To all students who qualified for conferment of Degrees and award of Diplomas and Certificates of Dedan Kimathi University of Technology, please note that the University will hold the **17th Graduation Ceremony on 6th December, 2024** in the **Freedom Hall** at the Main Campus, Nyeri.

The Graduation ceremony will also be streamed live via the following official University URLs:

Youtube Link: https://www.dkut.ac.ke/youtube
Facebook Link: https://dkut.ac.ke/facebook
Twitter Link: https://www.dkut.ac.ke/twitter
Dekut Online Channel: https://dekutchannel.dkut.ac.ke

Further details on graduation requirements are as indicated below:

(i) Confirmation of Names

The graduands **MUST** confirm the inclusion of their names in the graduation lists from respective Deans/Directors. The candidates **MUST** ensure that their names are as they should appear on their certificates in terms of order and spelling correctness. The names should be as they appear on the National Identification Card (a copy of the National ID to be submitted). Please note that confirmation of names for the 17th Graduation Ceremony should be done online on the **STUDENT'S PORTAL** by **Friday 15th November, 2024.**

(ii) **Fees Payment**

Graduands must have cleared any outstanding fees arrears and all other dues owed to the University by **Friday 15th November, 2024;** failing which they will not be included in the graduation booklet or be allowed to graduate.

A mandatory non-refundable Graduation fee as stated below must also be paid not later than **Thursday 21st November, 2024.**

S.No	Award	Graduation Fee	Alumni Fee	Total Payable
1.	PhD	Kshs. 7,350	Kshs. 1,100	Kshs. 8,450
2.	Masters	Kshs. 6,500	Kshs. 1,100	Kshs. 7,600
3.	Post Graduate Diploma	Kshs. 6,500	Kshs. 1,100	Kshs. 7,600
4.	Bachelors	Kshs. 5,400	Kshs. 1,100	Kshs. 6,500
5.	Diploma/Certificates	Kshs. 4,600	Kshs. 1,100	Kshs. 5,700

Payments will be made through **eCitizen Payment Platform**, Government Pay Bill Number **222222.**

Process of payment:
1. On your browser, type and open the link https://dekutservices.dkut.ac.ke/ to access the application for **DeKUT Services**
2. Click **Make Payments for Student**
3. Upon successful filling of the student details i.e. Phone Number, Registration Number, Email, ID Number, Amount, select Make Payment
4. You will be directed to DeKUT Services Page where there is "PAYMENT REF" and "Select Payment Mode".
5. Copy the PAYMENT REF
6. Go to your phone **M-PESA tool kit or app** and follow the instructions below;
   - a) Go to MPESA menu on your phone
   - b) Select Paybill option
   - c) Enter the Business Number 222222
   - d) Enter or paste the **PAYMENT REF** (*see number 5 above*)
   - e) Enter the amount invoiced (TOTAL BILL)
   - f) Enter your MPESA PIN and Send
   - g) You will receive a confirmation SMS from MPESA

(iii) Clearance from the University

Graduands are expected to clear online with the relevant Offices of the University using the following link:
https://clearance.dkut.ac.ke

(iv) Rehearsal

Graduands wishing to participate in the Graduation Ceremony **MUST** attend the rehearsals in the Freedom Hall on **Thursday 5th December, 2024 from 2:00 p.m**.

(v) Academic Dress

During the ceremony, only graduands who will be in full academic attire will be allowed entry into the graduation venue. Graduands who wish to hire gowns are required to apply and pay as stated in (ii) above.

(vi) Gown Hire Application Forms

Application forms should be downloaded from the University website, www.dkut.ac.ke from **Wednesday 13th November, 2024**. Gowns will be issued from **Monday 25th November, 2024** to **Wednesday, 4th December, 2024.** Graduation attire **MUST** be returned by **Friday, 10th January, 2025**, after which a penalty of **Kshs. 1,000** per day will be charged.

(vii)   Invitations Cards

Graduands can download their e-invitation cards from the student portal from **Friday, 29th November, 2024** where each graduand is eligible to download two e-cards. One must produce the e-card to be allowed to enter the graduation venue.

(viii)   Punctuality

On the Graduation day, graduands and their guests will be expected to have taken their seats by 7.45 a.m. Those arriving late will not be allowed into the graduation venue.

E.N.King'ori

Ms. ELIZABETH KING'ORI

Ag. REGISTRAR ACADEMICS AFFAIRS & RESEARCH

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