



ANGELO JOE B. SIERRA

My Contact



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493 Dandan St. Tondo Manila

Education

Tertiary Education

Bachelor of Industrial Technology
Major in Computer Programming at
Universidad De Manila (2019 -2023)

Secondary Education

Arellano University - Juan Sumulong
Campus (2017 - 2019)

Skills

- Computer Literacy
- Knowledgeable in HTML, CSS, and PHP
- Teamwork and Collaboration
- Knowledgeable in Photoshop
- Flexible person
- Time Managements Skills

Personal Information

Gender: Male

Birthday: August 13, 2001

Age: 22

Civil Status: Single

Citizenship: Filipino

Religion: Christian

Language Spoken: English &
Filipino

Objectives

Seeking an entry-level position to begin my career in a high-level professional environment and to obtain employment with a company that offers a positive atmosphere to learn and implement new skills and techniques for the betterment of the organization.

Experience

GIP – Government Internship Program in TESDA
March 2023 – Dec 2023 **Assistant TESD Specialist II**

- Encoding
- Processing Clerk
- Scanning Files
- Monitoring Data Sheets

On the Job Training at the Registrar of Universidad De Manila – June and July of 2022

- Office Staff
- Office encoder for student enrollees' information
- Records Management