1 Working in IT

Word	Definition	Translation
agenda (n)	a list of the subjects to be discussed at a meeting	program (rzecz.)
alphanumeric (adj)	using letters and numbers	alfanumeryczny (przym.)
attend meetings (phr)	to go to events at which people meet to discuss and decide things	uczestniczyć w spotkaniach (wyr.)
be responsible for (v phr)	to have a duty to be in charge of or to look after (sb or sth)	odpowiadać za (wyr. czas.)
carry out (phr v)	to do (sth that needs to be organised and planned)	realizować (czas.)
chairperson (n)	sb who is in charge of a meeting or directs the work of a committee or organisation	przewodniczący (rzecz.)
character (n)	a letter, mark or sign used in writing, printing or on a computer	znak (rzecz.)
check email (phr)	to look to see whether you have received messages that are sent from one person to another using computers	sprawdzać pocztę elektroniczną (wyr.)
client (n)	sb who gets services or advice from a professional person, company or organisation; a customer	klient (rzecz.)
colleague (n)	sb you work with, used especially by professional people	kolega z pracy (wyr. rzecz.)
connect (v)	to join (two or more things) together	łączyć (czas.)
data (n)	information in a form that can be stored and used, especially on a computer	dane (rzecz.)
database (n)	a large amount of data stored in a computer system so that you can find and use it easily, or a file that stores this data	baza danych (wyr. rzecz.)
database administrator (n)	sb whose job is to look after a computer database that has many users	administrator bazy danych (wyr. rzecz.)

Word	Definition	Translation
design (v)	to make a drawing or plan of (sth that will be made or built)	projektować (czas.)
developer (n)	a person or organisation that works on a new piece of software to make it successful	programista (rzecz.)
diagnose (v)	to find out what the cause of (a fault) is, after doing tests, examinations, etc.	diagnozować (czas.)
download (v)	to move (information or programs) from a computer network to an individual computer	pobierać (czas.)
helpdesk supervisor (n)	sb who supervises the department of a company that people call for help, especially with computer problems	nadzorca działu pomocy (wyr. rzecz.)
install (v)	to put (a piece of equipment) somewhere and connect it so that it is ready to be used, or to add (new software) to a computer so that it is ready to be used	instalować (czas.)
launch (v)	to make (a new product, book, etc.) available for sale for the first time	wprowadzać na rynek (wyr.)
look after (v)	to be responsible for dealing with (sth)	zajmować się (czas.)
maintain (v)	to keep (a machine, building, etc.) in good condition by checking and repairing it regularly	konserwować (czas.)
manufacturer (n)	a company that makes large quantities of goods	producent (rzecz.)
minutes (n pl)	an official written record of what is said and decided at a meeting	protokół (rzecz.)
network (n)	a set of computers that are connected to each other so that they can share information	sieć (rzecz.)
operating system (n phr)	a system in a computer that helps all the programs in it to work together	system operacyjny (wyr. rzecz.)
password (n)	a secret group of letters or numbers that you must type into a computer before you can use a system or program	hasło (rzecz.)

Word	Definition	Translation
personal (adj)	belonging or relating to one particular person, rather than to other people, to people in general or to the company you work for	osobisty (przym.)
presentation (n)	a document produced by a computer program that can show a new product or idea or display information	prezentacja (rzecz.)
product (n)	sth that is grown or made in a factory in large quantities, usually in order to be sold	produkt (rzecz.)
production facility (n)	a place or building used for making or growing things to be sold, especially in large quantities	zakład produkcyjny (wyr. rzecz.)
project manager (n)	sb whose job is to manage a carefully planned piece of work	kierownik projektu (wyr. rzecz.)
provider (n)	a company or person that provides a service	usługodawca (rzecz.)
security (n)	things that are done to keep a person, building or country safe from danger or crime	zabezpieczenie (rzecz.)
service centre (n)	a building from which a particular type of help or work is provided by a business to customers, but not one that involves producing goods	centrum usługowe (wyr. rzecz.)
spreadsheet (n)	a document produced by a computer program that can show and calculate financial information	arkusz kalkulacyjny (wyr. rzecz.)
stream (v)	if you stream sound or video, you play it on your computer while it is being downloaded from the Internet, rather than saving it as a file and then playing it	przesyłać strumieniowo (wyr. czas.)
supervise (v)	to be in charge of (an activity or person) and make sure that things are done in the correct way	nadzorować (czas.)
supplier (n)	a company or person that provides a particular product	dostawca (rzecz.)
supply cloud computing (phr)	to provide computing facilities and storage capacity as a service to a group of similar customers	zapewniać usługi w chmurze obliczeniowej (wyr.)

Word	Definition	Translation
support technician (n)	sb whose job is to provide help or information that you need to improve a computer system, make it continue working, or use it correctly	pracownik pomocy technicznej (wyr. rzecz.)
systems analyst (n)	sb whose job is to study a company's computer needs and provide them with suitable software and equipment	analityk systemowy (wyr. rzecz.)
teleconference (n)	a discussion in which people in different places talk to each other using telephones or video equipment	telekonferencja (rzecz.)
version (n)	a copy of sth that has been changed so that it is slightly different	wersja (rzecz.)
videoconference (n)	a discussion in which people in different places talk to each other using video equipment	wideokonferencja (rzecz.)
word processing (n)	the activity of using computer software or a small computer for writing letters and other documents	edycja tekstów (wyr. rzecz.)