



Welcome

Here at InviteMe, we strive to help you organize and execute safe and successful events. What differentiates us from a typical event planning organization is the ability to control and regulate the invite list. Each invitee has a unique 6-digit code per event they're invited to in hopes of keeping track of individuals attending events. Additionally, the event organizers have a distinct feature and simplified method to enter codes to keep track of who actually attended the event from their invite list. This will keep track of attendance at mandatory events or show the success of voluntary events.

Getting Started

To setup an account, simply click "Register" on the sign-in page when you open the app. You will be directed to the home page which has navigation to all pages. Read the "About Us" and "FAQs" pages for further information to help you understand the functionality. Your profile page will display your information. The "Contacts" page lists all contact in the app so you can invite any app user to your events. "Make Event" allows you to be an owner of an event and "Upcoming Events" will display all your upcoming events (that you both created and were invited to). "Groups" allows you to easily send out invites to the same people on a recurring basis. Once a group is created you can send invites to a group rather than selected contacts.

Navigating the App

There will be drop down menus displayed throughout the app that can help you get to any of the main pages of the app. Additionally, the use of a back button will allow you to go to the last page you were on. Pages are all titled to conveniently inform you of what page you're on, however don't hesitate to reach out the team if we can improve your experience!

Thank you!

-from the entire InviteMe team