

Matthew Sigouin

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Summary

Executive Manager with 14 years of progressive responsibility seeking a career change. After operating three medical facilities through COVID, my passion for automation and problem solving has grown tremendously and lead me to follow my passion. Highly motivated, fast learner with strong time management and multi-tasking skills. I am eager to leverage my critical thinking and analytical skills and hone my software engineering skills to develop clean and performant code.

Skills

- JavaScript, CSS, HTML, TypeScript, React, NextJs, Redux, Bun, Node.js, Git, Vercel

Experience

Family Leave | Stay-at-Home Dad

Dec 2022 - Present

I dedicated the past year to providing attentive care and nurturing my daughter while pursuing a full-time career as a Software engineer. In that time, I have had:

- One on one mentorship with a seasoned senior software engineer
- Studied coding principles and best practices as well as professional workplace paradigms such as Agile methodologies, issue tracking and sprint life cycle with Jira
- Created numerous React apps and components to gain experience with various aspects of the framework

Executive Manager | Life Cycle OB/GYN LLC

Atlanta, GA | Mar 2010 – Dec 2022

- Orchestrated operations for multiple medical facilities – leading over 60 employees in both a technical and interpersonal capacity
- Implemented, monitored and maintained Global VPN Client for all healthcare providers for remote access
- Updated office documentation and forms to improve readability and clarity for user consumption
- Overhauled office work flows by streamlining procedures to increase productivity and reduce downtime
- Conducted personnel duties, including interviewing, hiring, training, and performance evaluation
- Administered fiscal operations, managed accounting, and authorized expenditures
- Strategically organized work schedules and assignments for staff, optimizing productivity and patient care
- Acted as liaison between all levels of the organization, ensuring effective communication and cohesion among disparate units