# INSTRUCTIONS FOR CREATING SUBFORM: 2.3-WDS-Annual

#### Follow these steps to create the form fields:

## STEP 1: Create a Single Select field

Contractor: GSH

**Description:** 2.3-A-WDS-6: Check for evidence of fouling on the water-cooled heat-exchanger surfaces. Clean and restore as needed to ensure

acceptable condition.

Options: Yes, No

## STEP 2: Create a Single Select field

Contractor: GSH

Description: 2.3-A-WDS-7: Inspect external piping insulation and vapor

barrier for integrity. Record location of damage.

Options: Yes, No

## STEP 3: Create a Single Select field

Contractor: GSH

**Description:** 2.3-A-WDS-8: Check freeze stats, relief valves, flow and float switches, low-water cutoffs, and other safety devices for proper operation. Clean, lubricate, adjust. Clean and tighten electrical connections as needed.

Options: Yes, No