INSTRUCTIONS FOR CREATING SUBFORM: 5.4-CV-Quinquennial

Follow these steps to create the form fields:

STEP 1: Create an Info Text field

Content: United Fire

STEP 2: Create a Single Select field

Description: 5.4-QQ-CV-1: Inspect internally to verify that all components

operate correctly, move freely, and are in good condition.

Options: Yes, No

STEP 3: Create a Single Select field

Description: 5.4-QQ-CV-1A: Internal components shall be cleaned, repaired, replaced, lubricated and cleared of obstructions as necessary in

accordance with the manufacturer's instructions.

Options: Yes, No