

## INSTRUCTIONS FOR CREATING SUBFORM: 5.5-SZCVA-Monthly

**Follow these steps to create the form fields:**

### **STEP 1: Create a Single Select field**

**Contractor:** UFCO

**Description:** 5.5-M-SZCVA-1: Inspect valve to ensure the following:(1) In the normal open or closed position(2)\*Sealed, locked, or supervised(3) Accessible(4) Post indicator valves (PIVs) are provided with correct wrenches

**Options:** Yes, No

### **STEP 2: Create a Single Select field**

**Contractor:** UFCO

**Description:** 5.5-M-SZCVA-1A: (5) Free from external leaks(6) Provided with applicable identification Record locations and components that are damaged, deteriorating or leaking.

**Options:** Yes, No