

INSTRUCTIONS FOR CREATING SUBFORM: 3.8-UPSRBATT3KVA-Semi-Annual

Follow these steps to create the form fields:

STEP 1: Create a Single Select field

Description: 3.8-SA-UPSRBATT3KVA-6: System Operation Check

Options: Yes, No

STEP 2: Create a Single Select field

Description: 3.8-SA-UPSRBATT3KVA-7: Verify UPS is supporting critical load and no alarms are present

Options: Yes, No