

INSTRUCTIONS FOR CREATING SUBFORM: 5.4-IV-Annual

Follow these steps to create the form fields:

STEP 1: Create an Info Text field

Content: United Fire

STEP 2: Create a Single Select field

Description: 5.4-A-IV-3: Perform valve operation test.

Options: Yes, No

STEP 3: Create a Single Select field

Description: 5.4-A-IV-3A: Operate valve through its full range and returned to its normal position. This test shall be conducted every time the valve is closed. A main drain test shall be conducted any time the control valve is closed and reopened at system riser.

Options: Yes, No