

INSTRUCTIONS FOR CREATING SUBFORM: 5.4-SZCVA-Monthly

Follow these steps to create the form fields:

STEP 1: Create an Info Text field

Content: United Fire

STEP 2: Create a Single Select field

Description: 5.4-M-SZCVA-1: Inspect valve to ensure the following: (1) In the normal open or closed position (2)*Sealed, locked, or supervised (3) Accessible (4) Post indicator valves (PIVs) are provided with correct wrenches

Options: Yes, No

STEP 3: Create a Single Select field

Description: 5.4-M-SZCVA-1A: 5) Free from external leaks (6) Provided with applicable identification Record locations and components that are damaged, deteriorating or leaking.

Options: Yes, No