

INSTRUCTIONS FOR CREATING SUBFORM: 4.6-ATC-Quarterly

Follow these steps to create the form fields:

STEP 1: Create an Info Text field

Content: TORFI/GSH

STEP 2: Create a Single Select field

Task Assignment: TORFI/GSH

Description: 4.6-Q-ATC-1: For systems designed specifically for humidity control, measure relative humidity. Clean, lubricate, adjust.

Options: Yes, No

STEP 3: Create an Info Text field

Content: TORFI

STEP 4: Create a Single Select field

Task Assignment: TORFI

Description: 4.6-Q-ATC-3: Check alarms and alarm history as a basis for field inspection of mechanical equipment. Note and respond as required.

Options: Yes, No