INSTRUCTIONS FOR CREATING SUBFORM: 2.16-TEC-Annual

Follow these steps to create the form fields:

STEP 1: Create an Info Text field
Content: TORFI/GSH/UFCO

STEP 2: Create a Single Select field
Contractor: TORFI/GSH/UFCO

Description: 2.16-A-TEC-10: For Smoke Exhaust System: Each smoke zone, equipped with an automatic-initiation device, shall be put into operation by the actuation of one such device. Each additional device within the zone shall be verified to cause the same sequence

Options: Yes, No

STEP 3: Create an Info Text field
Content: TORFI

STEP 4: Create a Single Select field
Contractor: TORFI

Description: 2.16-A-TEC-10A: without requiring the operation of fan motors in order to prevent damage. Control sequences shall be verified throughout the system, including verification of override from the fire-fighter's control panel and simulation of standby power conditions.

Options: Yes, No

STEP 5: Create an Info Text field
Content: GSH

STEP 6: Create a Single Select field
Contractor: GSH

Description: 2.16-A-TEC-10B: A record of each inspection and test shall be maintained on the premises as required per NYC BC 909.3.1. Lubricate and align as needed.

Options: Yes, No

STEP 7: Create a Single Select field
Description: 2.16-A-TEC-11: Change Automatic Temperature Contol (ATC) interface user authentication passwords. Make the change.

Options: Yes, No

STEP 8: Create an Info Text field
Content: TORFI

STEP 9: Create a Single Select field
Contractor: TORFI

Description: 2.16-A-TEC-6: Check control box for dirt, debris, and/or loose terminations. Clean and tighten electrical connections as needed.

Options: Yes, No

STEP 10: Create a Single Select field
Description: 2.16-A-TEC-7: Check motor contactor for pitting or other signs of damage. Clean and tighten electrical connections as needed.

Options: Yes, No

STEP 11: Create an Info Text field

Content: TORFI

STEP 12: Create a Single Select field

Contractor: TORFI

Description: 2.16-A-TEC-8: Check to see that backup of digital control program is current. Update when it is not current.

Options: Yes, No

STEP 13: Create a Single Select field

Description: 2.16-A-TEC-9: Check battery backup and verify proper operation. Clean and maintain batteries as needed.

Options: Yes, No