

INSTRUCTIONS FOR CREATING SUBFORM: 2.16-DDC-Quarterly

Follow these steps to create the form fields:

STEP 1: Create a Single Select field

Description: 2.16-Q-DDC-1: For systems designed specifically for humidity control, measure relative humidity. Clean, lubricate, adjust. Performed with equipment

Options: Yes, No

STEP 2: Create a Single Select field

Contractor: TORFI

Description: 2.16-Q-DDC-2: Check alarms and alarm history. Note and respond as required.

Options: Yes, No