INSTRUCTIONS FOR CREATING SUBFORM: 2.3-WDS-Quarterly

Follow these steps to create the form fields:

STEP 1: Create a Single Select field

Description: 2.3-Q-WDS-2: Check chemical injector device. Verify water

treatment target levels are being maintained.

Options: Yes, No

STEP 2: Create a Single Select field

Description: 2.3-Q-WDS-3: Check make-up water system for pressure and

operation. Clean and adjust as needed.

Options: Yes, No

STEP 3: Create a Single Select field

Description: 2.3-Q-WDS-4: Vent air from system high points. Check for proper fluid flow, and check piping for leaks. When leaking, or when outside of recommended flow range, find and record the location of identified leaks.

Options: Yes, No