

INSTRUCTIONS FOR CREATING SUBFORM: 2.7-UH-Annual

Follow these steps to create the form fields:

STEP 1: Create a Single Select field

Contractor: GSH

Description: 2.7-A-UH-10: Check for proper fluid flow. Adjust flow when outside of recommended flow range. When leaking, find and record the location of identified leaks.

Options: Yes, No

STEP 2: Create a Single Select field

Contractor: GSH

Description: 2.7-A-UH-11: Check for fin damage and evidence of fouling on the refrigeration-cycle indoor heat exchanger, chilled-water-coil heat exchanger, or steam or hot-water-coil heat-exchanger surfaces. Clean and restore as needed to ensure acceptable condition.

Options: Yes, No

STEP 3: Create a Single Select field

Contractor: GSH

Description: 2.7-A-UH-5: Check control box for dirt, debris, and/or loose terminations. Clean and tighten electrical connections as needed.

Options: Yes, No

STEP 4: Create a Single Select field

Contractor: GSH

Description: 2.7-A-UH-6: Check motor contactor for pitting or other signs of damage. Clean and tighten electrical connections as needed.

Options: Yes, No

STEP 5: Create a Single Select field

Contractor: GSH

Description: 2.7-A-UH-7: Check fan blades and fan housing. Clean as needed.

Options: Yes, No

STEP 6: Create a Single Select field

Contractor: GSH

Description: 2.7-A-UH-8: Check integrity of all panels on equipment. Replace fasteners as needed to ensure proper integrity and fit/ finish of equipment.

Options: Yes, No

STEP 7: Create a Single Select field

Contractor: GSH

Description: 2.7-A-UH-9: Assess field-serviceable bearings. Lubricate as necessary.

Options: Yes, No