

INSTRUCTIONS FOR CREATING SUBFORM: 7.10-RUD-Quarterly

Follow these steps to create the form fields:

STEP 1: Create an Info Text field

Content: UBM

STEP 2: Create a Single Select field

Task Assignment: UBM

Description: 7.10-Q-RUD-1: Check Drive Chain for excessive slack Adjust chain drive as required and lubricate with roller chain lubricant.

Options: Yes, No

STEP 3: Create an Info Text field

Content: Securitas

STEP 4: Create a Single Select field

Task Assignment: Securitas

Description: 7.10-Q-RUD-2: Check set screw tightness adjust set screw as needed

Options: Yes, No

STEP 5: Create a Single Select field

Task Assignment: Securitas

Description: 7.10-Q-RUD-4: Check Bearings and Shafts for wear Lubricate bearings and shaft as needed. Lubricate all speed reducers.

Options: Yes, No

STEP 6: Create a Single Select field

Task Assignment: Securitas

Description: 7.10-Q-RUD-5: Check curtain components for damage (slats endlocks

Options: Yes, No

STEP 7: Create a Single Select field

Task Assignment: Securitas

Description: 7.10-Q-RUD-6: Check for bottom bar damage

Options: Yes, No

STEP 8: Create a Single Select field

Task Assignment: Securitas

Description: 7.10-Q-RUD-7: check tightness of bottom bar fasteners

Options: Yes, No

STEP 9: Create a Single Select field

Task Assignment: Securitas

Description: 7.10-Q-RUD-8: Check tightness of fasteners attaching curatin to barrel

Options: Yes, No

STEP 10: Create a Single Select field

Task Assignment: Securitas

Description: 7.10-Q-RUD-10: Check for odd or excessive noise when door is operating

Options: Yes, No

STEP 11: Create a Single Select field

Task Assignment: Securitas

Description: 7.10-Q-RUD-11: Check that the bottom seal is in place and undamaged

Options: Yes, No

STEP 12: Create a Single Select field

Task Assignment: Securitas

Description: 7.10-Q-RUD-12: Check that the lock is functioning properly

Options: Yes, No

STEP 13: Create a Single Select field

Task Assignment: Securitas

Description: 7.10-Q-RUD-13: Check that brackets are plumb and perpendicular with the wall

Options: Yes, No

STEP 14: Create a Single Select field

Task Assignment: Securitas

Description: 7.10-Q-RUD-14: Check that bracket fasteners (including but not limited to: nuts, bolts, washers, screws) are in place and properly tightened

Options: Yes, No

STEP 15: Create a Single Select field

Task Assignment: Securitas

Description: 7.10-Q-RUD-15: Check for signs of excessive wear on bearings

Options: Yes, No

STEP 16: Create a Single Select field

Task Assignment: Securitas

Description: 7.10-Q-RUD-16: Check bracket adjusting wheel and pin are secure

Options: Yes, No

STEP 17: Create a Single Select field

Task Assignment: Securitas

Description: 7.10-Q-RUD-17: Check that drive chain is sufficiently lubricated if necessary, lubricate motor sufficiently as per manufacturer recommendation.

Options: Yes, No

STEP 18: Create a Single Select field

Task Assignment: Securitas

Description: 7.10-Q-RUD-18: Check if drive chain needs tightening Tighten drive chain as needed.

Options: Yes, No

STEP 19: Create a Single Select field

Task Assignment: Securitas

Description: 7.10-Q-RUD-19: Check drive or driven sprocket for damage

Options: Yes, No

STEP 20: Create a Single Select field

Task Assignment: Securitas

Description: 7.10-Q-RUD-20: Check that wall fasteners are in place and properly tightened

Options: Yes, No

STEP 21: Create a Single Select field

Task Assignment: Securitas

Description: 7.10-Q-RUD-22: Check that the guide gap dimension is correct Re-align tracks spreading if required. Door must operate freely in the track, with no binding or obstructions, and must be well balanced.

Options: Yes, No

STEP 22: Create a Single Select field

Task Assignment: Securitas

Description: 7.10-Q-RUD-23: Check if any guide gap parts are bent or damaged

Options: Yes, No

STEP 23: Create a Single Select field

Task Assignment: Securitas

Description: 7.10-Q-RUD-24: Check if stoppers are loose, damaged or missing

Options: Yes, No

STEP 24: Create a Single Select field

Task Assignment: Securitas

Description: 7.10-Q-RUD-25: Check if hood/facia are dented or damaged

Options: Yes, No

STEP 25: Create a Single Select field

Task Assignment: Securitas

Description: 7.10-Q-RUD-26: Check if the curtain is rubbing against the hood/facia

Options: Yes, No

STEP 26: Create a Single Select field

Task Assignment: Securitas

Description: 7.10-Q-RUD-27: Check If the hood/facia is level

Options: Yes, No

STEP 27: Create a Single Select field

Task Assignment: Securitas

Description: 7.10-Q-RUD-28: Check if hood support is level

Options: Yes, No

STEP 28: Create a Single Select field

Task Assignment: Securitas

Description: 7.10-Q-RUD-29: Spring & Door balance test: Check if the door requires excessive force to open, visually inspect the door springs for proper tension. Adjust door springs as needed. Lubricate door track as needed.

Options: Yes, No

STEP 29: Create a Single Select field

Task Assignment: Securitas

Description: 7.10-Q-RUD-30: Check if the lock mechanism is functioning properly

Options: Yes, No

STEP 30: Create a Single Select field

Task Assignment: Securitas

Description: 7.10-Q-RUD-31: Check if sensing edge is functioning properly; Check for loose, damaged, or missing parts of the Edge Sensor module box casing

Options: Yes, No

STEP 31: Create a Single Select field

Task Assignment: Securitas

Description: 7.10-Q-RUD-32: Check if the motor-to-mounting brackets and brackets to the door are secure; Check for proper set-up, installation of bracket angle. If an operator is mounted in an angle other than OEM design, it may lead to operational & safety problems

Options: Yes, No

STEP 32: Create a Single Select field

Task Assignment: Securitas

Description: 7.10-Q-RUD-33: Check if the sprockets are properly aligned

Options: Yes, No

STEP 33: Create a Single Select field

Task Assignment: Securitas

Description: 7.10-Q-RUD-34: Check that the sprocket keys properly aligned with the sprockets and securely fastenend with set screws

Options: Yes, No

STEP 34: Create a Single Select field

Task Assignment: Securitas

Description: 7.10-Q-RUD-35: Check that the door is stopping correctly at the open and closed position, visually inspect the high and low limit switches.

Options: Yes, No

STEP 35: Create a Single Select field

Task Assignment: Securitas

Description: 7.10-Q-RUD-35A: Adjust high and low limit switches accordingly. The bottom bar shall be flushed or cleared as much as possible while door is in the open position; in order to prevent impacts from equipment passing below

Options: Yes, No

STEP 36: Create a Single Select field

Task Assignment: Securitas

Description: 7.10-Q-RUD-36: Check that the operator is functioning normally

Options: Yes, No