

INSTRUCTIONS FOR CREATING SUBFORM: 2.3-SM-Quarterly

Follow these steps to create the form fields:

STEP 1: Create an Info Text field

Content: GSH

STEP 2: Create a Single Select field

Description: 2.3-Q-SM-1: Inspect for proper operation of steam meters and incoming service stop valve . Record location of damage, leaks or malfunction. Contact Con Edison.

Options: Yes, No