INSTRUCTIONS FOR CREATING SUBFORM: 2.16-TEC-Annual

Follow these steps to create the form fields:

STEP 1: Create a Single Select field

Description: 2.16-A-TEC-10B: A record of each inspection and test shall be maintained on the premises as required per NYC BC 909.3.1. Lubricate and align as needed.

Options: Yes, No

STEP 2: Create a Single Select field

Description: 2.16-A-TEC-10: For Smoke Exhaust System: Each smoke zone, equipped with an automatic-initiation device, shall be put into operation by the actuation of one such device. Each additional device within the zone shall be verified to cause the same sequence

Options: Yes, No

STEP 3: Create a Single Select field

Description: 2.16-A-TEC-11: Change Automatic Temperature Contol (ATC)

interface user authentication passwords. Make the change.

Options: Yes, No

STEP 4: Create a Single Select field

Description: 2.16-A-TEC-7: Check motor contactor for pitting or other signs of damage. Clean and tighten electrical connections as needed.

Options: Yes, No

STEP 5: Create a Single Select field

Description: 2.16-A-TEC-9: Check battery backup and verify proper

operation. Clean and maintain batteries as needed.

Options: Yes, No