

## INSTRUCTIONS FOR CREATING SUBFORM: 5.5-IV-Semi-Annual

**Follow these steps to create the form fields:**

### **STEP 1: Create an Info Text field**

**Content:** United Fire

### **STEP 2: Create a Single Select field**

**Description:** 5.5-SA-IV-4: Perform test of supervisory switch. A distinctive signal shall indicate movement from the valve's normal position during either the first two revolutions of a hand wheel or

**Options:** Yes, No

### **STEP 3: Create a Single Select field**

**Description:** 5.5-SA-IV-4A: when the stem of the valve has moved one-fifth of the distance from its normal position. The signal shall not be restored at any valve position except the normal position.

**Options:** Yes, No