# **INSTRUCTIONS FOR CREATING SUBFORM:** 4.6-OEM-Annual

### Follow these steps to create the form fields:

### STEP 1: Create a Single Select field

Description: 4.6-A-OEM -2: Verify actuator movement and device response to control output. Lubricate and align as needed.

Options: Yes, No

## STEP 2: Create a Single Select field

Description: 4.6-A-OEM -6: Check control box for dirt, debris, and/or loose

terminations. Clean and tighten electrical connections as needed.

Options: Yes, No

### STEP 3: Create a Single Select field

Description: 4.6-A-OEM -7: Check to see that softwate and backup of digital control program is current. Update when it is not current.

Options: Yes, No

### STEP 4: Create a Single Select field

Description: 4.6-A-OEM -8: Check battery backup and verify proper

operation. Clean and maintain batteries as needed.

Options: Yes, No