## INSTRUCTIONS FOR CREATING SUBFORM: 7.3-RETAIL SPACE-Bi-Annual

## Follow these steps to create the form fields:

STEP 1: Create a Single Select field

Contractor: GMS

**Description:** 7.3-BA-RETAIL SPACE-1: INSPECT ALL STRUCTURAL COMPONENTS (FLOORS, WALLS, CEILINGS) OF ASSET AS PER

INSPECTION TASK NOTES IN ATTACHMENT 4.

Options: Yes, No