

## INSTRUCTIONS FOR CREATING SUBFORM: 7.3-WALLPCPANELS-Bi-Annual

**Follow these steps to create the form fields:**

### **STEP 1: Create a Single Select field**

**Description:** 7.3-BA-WALLPCPANELS: 1.Above Ground Building Exterior Walls – Visually inspect exterior surfaces for loose or weather damaged exterior panels and flashing. Visually inspect interior surfaces for evidence of leakage or other damage.

**Options:** Yes, No

### **STEP 2: Create a Single Select field**

**Description:** 7.3-BA-WALLPCPANELS-A: 2.Reinforced Concrete Walls – Visually Inspect for cracks, spalls, exposed reinforcement and evidence of water leakage on foundation walls.

**Options:** Yes, No