

## **INSTRUCTIONS FOR CREATING SUBFORM: 7.4-R&G.GUTT-Semi-Annual;**

**Follow these steps to create the form fields:**

### **STEP 1: Create an Info Text field**

**Content:** UBM

### **STEP 2: Create a Single Select field**

**Description:** 7.4-SA-R&G.GUTT-1;; Inspect gutters for debris and damage. Wash down gutters to clear all debris.

**Options:** Yes, No