

INSTRUCTIONS FOR CREATING SUBFORM: 5.3-FM200-Monthly

Follow these steps to create the form fields:

STEP 1: Create a Single Select field

Description: 5.3-M-FM200-1: Check releasing panel is powered. Record panel status, information, date and location. Power the panel if it is unpowered.

Options: Yes, No

STEP 2: Create a Single Select field

Description: 5.3-M-FM200-14: Check detectors to assure they are in place, not damaged or coated with dirt, grease or any contaminating surface. Record status of detectors, date and location. Clean as needed.

Options: Yes, No

STEP 3: Create a Single Select field

Description: 5.3-M-FM200-15: Check all alarm devices for dirt, damaged, corrosion, etc. Record any damage, dirt or corrosion of alarm devices, date and location. Clean, restore or schedule replacement of damaged devices.

Options: Yes, No

STEP 4: Create a Single Select field

Description: 5.3-M-FM200-16: Check that the piping is secure and nozzles are in place. Make certain that nozzles are not covered with dirt or grease or paint, damaged, corroding and there is nothing structural blocking the discharge.

Options: Yes, No

STEP 5: Create a Single Select field

Description: 5.3-M-FM200-16A: Record state of piping and nozzles including any obstructions, date and location. Secure piping and nozzles in place where possible. Clean nozzles where possible. Rectify any obstruction.

Options: Yes, No

STEP 6: Create a Single Select field

Description: 5.3-M-FM200-17: Verify all pressure switches are in place and are in the correct non operated position. Record state of pressure switches, date and location. Restore pressure switches to non operated position if necessary.

Options: Yes, No

STEP 7: Create a Single Select field

Description: 5.3-M-FM200-18: Check that each cylinder is secure and in place. Make certain all cylinders are secured in place, check for corrosion, damage or missing components. Record cylinders that are not secure, date and location. Secure cylinders as required.

STEP 8: Create a Single Select field

Description: 5.3-M-FM200-19: Perform any other checks that may be required by the fire code or manufacturer's requirements. Record any deficiencies of the system according to fire code or manufacturer's requirement, date and location. Rectify deficiencies where possible.

Options: Yes, No

STEP 9: Create a Single Select field

Description: 5.3-M-FM200-2: Check releasing panel is free of supervisory, trouble, or alarm conditions. Record panel status, information, date and location. Address any supervisory, trouble, or alarm conditions.

Options: Yes, No

STEP 10: Create a Single Select field

Description: 5.3-M-FM200-23: Inspect and test the following for the control panel as required per NFPA and Fire Code: 1.Power “ON” indicator 2.Common trouble signal 3.Common trouble lamp 4.AC Power failure trouble

Options: Yes, No

STEP 11: Create a Single Select field

Description: 5.3-M-FM200-23A: 5.Ground detection trouble 6.Alarm signal silence operation 7.Trouble silence switch 8.Ground detection lamp 9.General alarm operation 10.Monitoring signal confirmed 11.Alarm signal lamp 12.Zone alarm lamps tested

Options: Yes, No

STEP 12: Create a Single Select field

Description: 5.3-M-FM200-23B: 13.Audible signaling circuits in operation 14.Auxiliary relays operated as programmed 15.Trouble lamps signaling circuits 16.Module alignment 17.Reset operation confirmed 18.Onsite manual present 19.Control panel lock secure. 20.Battery terminal secure

Options: Yes, No

STEP 13: Create a Single Select field

Description: 5.3-M-FM200-23C: 21.Alarm initiating circuits are operating 22.Zone alarm designation confirmed. 23.Visual signal circuits operating. 24.Trouble lamps initiating circuits Record any deficiencies, date and location. Rectify or schedule to rectify deficiencies.

Options: Yes, No

STEP 14: Create a Single Select field

Description: 5.3-M-FM200-3: Check that manual controls (i.e. abort station and manual pull station) are unobstructed and untampered. Record manual controls status, information, date and location. Remove any obstructions where applicable.

Options: Yes, No

STEP 15: Create a Single Select field

Description: 5.3-M-FM200-4: Check that system no physical damage or condition that could prevent operation. Record system damage or condition, component information, date and location.

Options: Yes, No

STEP 16: Create a Single Select field

Description: 5.3-M-FM200-5: Inspect pressure gauges and ensure they are in the operable range. Record pressure gauge reading, condition, date and location. Make adjustments as necessary to bring into operable range.

Options: Yes, No

STEP 17: Create a Single Select field

Description: 5.3-M-FM200-6: Inspect the room(s) being served. Check that equipment/hazards have not been changed or modified such as ducts, conduits, etc. penetrating enclosure.

Options: Yes, No

STEP 18: Create a Single Select field

Description: 5.3-M-FM200-6A: Record any changes or modifications to room/protected equipmen/hazards, room/protected equipment/hazard information, date and location.

Options: Yes, No

STEP 19: Create a Single Select field

Description: 5.3-M-FM200-7: Check that any previously noted deficiencies of the system have been corrected or addressed. Record whether or not deficiencies have been corrected/addressed, date and location.

Options: Yes, No