

## INSTRUCTIONS FOR CREATING SUBFORM: 2.4-TMV-Bi-Monthly

**Follow these steps to create the form fields:**

### **STEP 1: Create a Single Select field**

**Contractor:** GSH

**Description:** 2.4-BM-TMV-2: Check performance of valve. Disassemble valve and inspect internal components. Make certain the moving parts operate freely and that no foreign deposit has collected on any of the internal parts of the valve.

**Options:** Yes, No

### **STEP 2: Create a Single Select field**

**Contractor:** GSH

**Description:** 2.4-BM-TMV-2A: If the valve operates properly and there is no evidence of any deposit and reassemble the valve. If there is evidence of inconsistent performance or of any deposit on the internal parts,

**Options:** Yes, No

### **STEP 3: Create a Single Select field**

**Contractor:** GSH

**Description:** 2.4-BM-TMV-2B: clean the valve thoroughly, replace parts if necessary, reassemble the valve and make certain it is functioning properly. In either case, recheck and if necessary reset the high temperature limit.

**Options:** Yes, No