

INSTRUCTIONS FOR CREATING SUBFORM: 2.3-SDS-Quarterly

Follow these steps to create the form fields:

STEP 1: Create an Info Text field

Content: CHEMAQUA

STEP 2: Create a Single Select field

Task Assignment: CHEMAQUA

Description: 2.3-Q-SDS-1: Perform chemical testing of system condensate and feed water. Verify water treatment target levels are being maintained.

Options: Yes, No

STEP 3: Create an Info Text field

Content: GSH

STEP 4: Create a Single Select field

Task Assignment: GSH

Description: 2.3-Q-SDS-2: Check piping for leaks. Record location of identified leaks.

Options: Yes, No

STEP 5: Create a Single Select field

Task Assignment: GSH

Description: 2.3-Q-SDS-3: Check safety devices per manufacturer's recommendations. Clean, lubricate, adjust.

Options: Yes, No

STEP 6: Create a Single Select field

Task Assignment: GSH

Description: 2.3-Q-SDS-4: Check piping anchors for integrity, and check piping for alignment and expansion fittings for proper operation. Adjust and lubricate as needed.

Options: Yes, No

STEP 7: Create a Single Select field

Task Assignment: GSH

Description: 2.3-Q-SDS-5: Inspect blowdown or drain valve. Clean, and verify proper operation.

Options: Yes, No

STEP 8: Create an Info Text field

Content: CHEMAQUA

STEP 9: Create a Single Select field

Task Assignment: CHEMAQUA

Description: 2.3-Q-SDS-6: Check chemical injector device. Verify water treatment target levels are being maintained.

Options: Yes, No