

INSTRUCTIONS FOR CREATING SUBFORM: 2.4-PW-Monthly

Follow these steps to create the form fields:

STEP 1: Create a Single Select field

Contractor: GSH

Description: 2.4-M-PW-1: Check heat exchanger water level.

Options: Yes, No

STEP 2: Create a Single Select field

Contractor: GSH

Description: 2.4-M-PW-1A: Record water level. The level must be up to the filler pipe neck. Add water if necessary. If cold water has been added, heating may cause the expanding water to escape through the filler plug. This will stop after operating temperature has been reached.

Options: Yes, No

STEP 3: Create a Single Select field

Contractor: GSH

Description: 2.4-M-PW-2: Check system for operation. Record observations of system operation. Automatic start/stop, hot high pressure water, and smooth operation should be noted.

Options: Yes, No

STEP 4: Create a Single Select field

Contractor: GSH

Description: 2.4-M-PW-3: Change oil in pump crankcase. Note the condition of the oil when drained. If found to be creamy, water seals in pump may have to be removed and replaced.

Options: Yes, No