

## INSTRUCTIONS FOR CREATING SUBFORM: 3.3-FOP-Semi-Annual

**Follow these steps to create the form fields:**

### **STEP 1: Create a Single Select field**

**Contractor:** UNITY/PENN

**Description:** 3.3-SA-FOP-6: Inspect pumps and associated electrical components. Clean, and verify proper operation.

**Options:** Yes, No

### **STEP 2: Create a Single Select field**

**Contractor:** UNITY/PENN

**Description:** 3.3-SA-FOP-7: Check control system and devices for evidence of improper operation. Clean, lubricate, adjust.

**Options:** Yes, No