

## INSTRUCTIONS FOR CREATING SUBFORM: 2.4-DCVA-Quarterly

**Follow these steps to create the form fields:**

### **STEP 1: Create an Info Text field**

**Content:** BORIS

### **STEP 2: Create a Single Select field**

**Description:** 2.4-Q-DCVA-1: Inspect double check valve assembly to ensure isolation valves are in the normal open position. Place the isolation valves in the normal open position.

**Options:** Yes, No