# INSTRUCTIONS FOR CREATING SUBFORM: 2.16-EUH-Annual

#### Follow these steps to create the form fields:

### STEP 1: Create a Single Select field

Contractor: GSH

Description: 2.16-A-EUH-4: Check control box for dirt, debris, and/or loose

terminations. Clean and tighten electrical connections as needed.

Options: Yes, No

#### STEP 2: Create a Single Select field

Contractor: GSH

Description: 2.16-A-EUH-5: Check motor contactor for pitting or other signs

of damage. Clean and tighten electrical connections as needed.

Options: Yes, No

## STEP 3: Create a Single Select field

Contractor: GSH

Description: 2.16-A-EUH-6: Check fan blades and fan housing. Clean as

needed.

Options: Yes, No