INSTRUCTIONS FOR CREATING SUBFORM: 2.7-VAV-Semi-Annual

Follow these steps to create the form fields:

STEP 1: Create an Info Text field

Content: TORFI/GSH

STEP 2: Create a Single Select field

Task Assignment: TORFI/GSH

Description: 2.7-SA-VAV-2: Check control system and devices for evidence of improper operation. Clean, lubricate, adjust.

Options: Yes, No

STEP 3: Create an Info Text field

Content: GSH

STEP 4: Create a Single Select field

Task Assignment: GSH

Description: 2.7-SA-VAV-3: Check for evidence of build-up, fouling, corrosion, or degradation on heat exchange surfaces. Clean and restore as needed to ensure acceptable condition.

Options: Yes, No