

INSTRUCTIONS FOR CREATING SUBFORM: 2.4-HCV-Annual

Follow these steps to create the form fields:

STEP 1: Create a Single Select field

Description: 2.4-A-HCV-1: Inspect house control valve for any leaks, corrosion and seizing. Ensure valve in correct position and correct flow through device. Clean, lubricate and verify proper operation. *Not BMS control. "House Control Valve" is an NYC Plumbing term for main shut off of domestic water before water meter

Options: Yes, No