

INSTRUCTIONS FOR CREATING SUBFORM: 2.3-BV-Quarterly

Follow these steps to create the form fields:

STEP 1: Create an Info Text field

Content: GSH

STEP 2: Create a Single Select field

Description: 2.3-Q-BV-1: Inspect balancing valve for any leaks, corrosion and seizing. Ensure valve in correct position and correct flow through device. Clean, lubricate and verify proper operation.

Options: Yes, No