

INSTRUCTIONS FOR CREATING SUBFORM: 3.4-LIGHT.LED-Annual

Follow these steps to create the form fields:

STEP 1: Create an Info Text field

Content: UNITY

STEP 2: Create a Single Select field

Description: 3.4-A-LIGHT.LED-3: Walk all facilities in Manhattan and Queens and document failed fixture Trouble shoot then repair or replace lighting fixture as required.

Options: Yes, No