

INSTRUCTIONS FOR CREATING SUBFORM: 3.3-BT-Quarterly

Follow these steps to create the form fields:

STEP 1: Create an Info Text field

Content: UNITY

STEP 2: Create a Single Select field

Description: 3.3-Q-BT-1: Check exterior/interior of tank for any damage. Record location of damage. Note any leaks.

Options: Yes, No

STEP 3: Create a Single Select field

Description: 3.3-Q-BT-2: Inspect piping connections to tank. Check for any leaks or damage. Clean and address any leaks.

Options: Yes, No