

INSTRUCTIONS FOR CREATING SUBFORM: 5.3-FM200-Semi-Annual

Follow these steps to create the form fields:

STEP 1: Create an Info Text field

Content: United Fire

STEP 2: Create a Single Select field

Description: 5.3-SA-FM200-8: Check the agent quantity and pressure of refillable containers.

Options: Yes, No

STEP 3: Create a Single Select field

Description: 5.3-SA-FM200-8A: The following information shall be recorded on a tag attached to the container: (1) Date of inspection (2) Person performing the inspection (3) Type of agent (4) Gross weight of the container and net weight of agent (5) Container pressure and temperature.

Options: Yes, No

STEP 4: Create a Single Select field

Description: 5.3-SA-FM200-8B: If a container shows a loss in agent quantity of more than 5 percent or a loss in pressure (adjusted for temperature) of more than 10 percent, it shall be refilled or replaced.

Options: Yes, No

STEP 5: Create a Single Select field

Description: 5.3-SA-FM200-20: Check all the warning nameplates throughout the area. Make certain they are in place, mounted securely, readable and are not damaged. Record any deficiencies, date and location. Rectify or schedule to replace/secure nameplates.

Options: Yes, No