INSTRUCTIONS FOR CREATING SUBFORM: 3.4-CPLD-Annual

Follow these steps to create the form fields:

STEP 1: Create a Single Select field

Description: 3.4-A-CPLD-1: Check with manufacturer for control panel firmware or software upgrades Update the firmware or software according to

the manufacturers instruction

Options: Yes, No

STEP 2: Create a Single Select field

Description: 3.4-A-CPLD-2: Test panel alarm functinality according to the manufaturers instructions Contact vendor for repair if system is not correctly

reporting alarms

Options: Yes, No