

# INSTRUCTIONS FOR CREATING SUBFORM: 2.8-ACCU-Semi-Annual

**Follow these steps to create the form fields:**

## **STEP 1: Create a Single Select field**

**Description:** 2.8-SA-ACCU-1: Check control system and devices for evidence of improper operation. Clean, lubricate, adjust.

**Options:** Yes, No

## **STEP 2: Create a Single Select field**

**Description:** 2.8-SA-ACCU-10: Check refrigerant system pressures or temperatures. When outside of recommended levels, find and record the cause.

**Options:** Yes, No

## **STEP 3: Create a Single Select field**

**Description:** 2.8-SA-ACCU-11: Check for fin damage and evidence of fouling on the outdoor refrigeration-cycle heat-exchanger surfaces. Replace fasteners as needed to ensure proper integrity and fit/finish of equipment.

**Options:** Yes, No

## **STEP 4: Create a Single Select field**

**Description:** 2.8-SA-ACCU-12: Check open drive couplings, bearings, and seals for evidence of wear or alignment problems. Lubricate and align as needed.

**Options:** Yes, No

## **STEP 5: Create a Single Select field**

**Description:** 2.8-SA-ACCU-2: Check for damage or evidence of leaks on the outdoor refrigeration-cycle heat exchanger surfaces. Check for damage or evidence of leaks on the outdoor refrigeration-cycle heat-exchanger surfaces.

**Options:** Yes, No

## **STEP 6: Create a Single Select field**

**Description:** 2.8-SA-ACCU-3: Check low ambient head pressure control sequence for proper operation. Clean and adjust components or modify software/algorithm to ensure proper operation.

**Options:** Yes, No

## **STEP 7: Create a Single Select field**

**Description:** 2.8-SA-ACCU-4: Check compressor oil level and/or pressure on refrigerant systems having oil level and/or pressure measurement means. When outside of recommended levels, find and record the cause.

**Options:** Yes, No

## **STEP 8: Create a Single Select field**

**Description:** 2.8-SA-ACCU-5: Check fan-belt tension, check for belt wear, and check sheaves for evidence of improper alignment or evidence of wear. Correct tension and sheave alignment.

**Options:** Yes, No

## **STEP 9: Create a Single Select field**

**Description:** 2.8-SA-ACCU-7: Check control box for dirt, debris, and/or loose terminations. Clean and tighten electrical connections as needed.

**Options:** Yes, No

**STEP 10: Create a Single Select field**

**Description:** 2.8-SA-ACCU-8: Check motor contactor for pitting or other signs of damage. Clean and tighten electrical connections as needed.

**Options:** Yes, No

**STEP 11: Create a Single Select field**

**Description:** 2.8-SA-ACCU-9: Check fan blades and fan housing. Clean as needed.

**Options:** Yes, No

**STEP 12: Create a Single Select field**

**Description:** 2.8-SA-ACCU-6: Check variable-frequency drive for proper operation. Correct as needed. Clean housing & tighten connections as needed. Clean or replace air filter.

**Options:** Yes, No