

INSTRUCTIONS FOR CREATING SUBFORM: 2.3-RLP-Annual

Follow these steps to create the form fields:

STEP 1: Create an Info Text field

Content: RENEWEDGE

STEP 2: Create a Single Select field

Task Assignment: RENEWEDGE

Description: 2.3-A-RLP-2: Verify actuator movement and device response to control output. Lubricate and align as needed.

Options: Yes, No

STEP 3: Create an Info Text field

Content: TORFI/RENEWEDGE

STEP 4: Create a Single Select field

Task Assignment: TORFI/RENEWEDGE

Description: 2.3-A-RLP-3: Change Automatic Temperature Control (ATC) interface user authentication passwords. Make the change.

Options: Yes, No

STEP 5: Create an Info Text field

Content: RENEWEDGE

STEP 6: Create a Single Select field

Task Assignment: RENEWEDGE

Description: 2.3-A-RLP-10: Check control box for dirt, debris, and/or loose terminations. Clean and tighten electrical connections as needed.

Options: Yes, No

STEP 7: Create a Single Select field

Task Assignment: RENEWEDGE

Description: 2.3-A-RLP-12: Check to see that backup of digital control program is current. Update when it is not current.

Options: Yes, No

STEP 8: Create a Single Select field

Task Assignment: RENEWEDGE

Description: 2.3-A-RLP-13: Check battery backup and verify proper operation. Clean and maintain batteries as needed.

Options: Yes, No