

INSTRUCTIONS FOR CREATING SUBFORM: 7.4-BOH-Daily

Follow these steps to create the form fields:

STEP 1: Create an Info Text field

Content: UBM

STEP 2: Create a Single Select field

Description: 7.4-31M-BOH-1: DAY1: General Cleaning

Options: Yes, No

STEP 3: Create a Single Select field

Description: 7.4-31M-BOH-1A: DAY2: General Cleaning

Options: Yes, No

STEP 4: Create a Single Select field

Description: 7.4-31M-BOH-1AA: DAY28: General Cleaning

Options: Yes, No

STEP 5: Create a Single Select field

Description: 7.4-31M-BOH-1AB: DAY29: General Cleaning

Options: Yes, No

STEP 6: Create a Single Select field

Description: 7.4-31M-BOH-1AC: DAY30: General Cleaning

Options: Yes, No

STEP 7: Create a Single Select field

Description: 7.4-31M-BOH-1AD: DAY31: General Cleaning

Options: Yes, No

STEP 8: Create a Single Select field

Description: 7.4-31M-BOH-1B: DAY3: General Cleaning

Options: Yes, No

STEP 9: Create a Single Select field

Description: 7.4-31M-BOH-1C: DAY4: General Cleaning

Options: Yes, No

STEP 10: Create a Single Select field

Description: 7.4-31M-BOH-1D: DAY5: General Cleaning

Options: Yes, No

STEP 11: Create a Single Select field

Description: 7.4-31M-BOH-1E: DAY6: General Cleaning

Options: Yes, No

STEP 12: Create a Single Select field

Description: 7.4-31M-BOH-1F: DAY7: General Cleaning

Options: Yes, No

STEP 13: Create a Single Select field

Description: 7.4-31M-BOH-1G: DAY8: General Cleaning

Options: Yes, No

STEP 14: Create a Single Select field

Description: 7.4-31M-BOH-1H: DAY9: General Cleaning

Options: Yes, No

STEP 15: Create a Single Select field

Description: 7.4-31M-BOH-1I: DAY10: General Cleaning

Options: Yes, No

STEP 16: Create a Single Select field

Description: 7.4-31M-BOH-1J: DAY11: General Cleaning

Options: Yes, No

STEP 17: Create a Single Select field

Description: 7.4-31M-BOH-1K: DAY12: General Cleaning

Options: Yes, No

STEP 18: Create a Single Select field

Description: 7.4-31M-BOH-1L: DAY13: General Cleaning

Options: Yes, No

STEP 19: Create a Single Select field

Description: 7.4-31M-BOH-1M: DAY14: General Cleaning

Options: Yes, No

STEP 20: Create a Single Select field

Description: 7.4-31M-BOH-1N: DAY15: General Cleaning

Options: Yes, No

STEP 21: Create a Single Select field

Description: 7.4-31M-BOH-1O: DAY16: General Cleaning

Options: Yes, No

STEP 22: Create a Single Select field

Description: 7.4-31M-BOH-1P: DAY17: General Cleaning

Options: Yes, No

STEP 23: Create a Single Select field

Description: 7.4-31M-BOH-1Q: DAY18: General Cleaning

Options: Yes, No

STEP 24: Create a Single Select field

Description: 7.4-31M-BOH-1R: DAY19: General Cleaning

Options: Yes, No

STEP 25: Create a Single Select field

Description: 7.4-31M-BOH-1S: DAY20: General Cleaning

Options: Yes, No

STEP 26: Create a Single Select field

Description: 7.4-31M-BOH-1T: DAY21: General Cleaning

Options: Yes, No

STEP 27: Create a Single Select field

Description: 7.4-31M-BOH-1U: DAY22: General Cleaning

Options: Yes, No

STEP 28: Create a Single Select field

Description: 7.4-31M-BOH-1V: DAY23: General Cleaning

Options: Yes, No

STEP 29: Create a Single Select field

Description: 7.4-31M-BOH-1W: DAY24: General Cleaning

Options: Yes, No

STEP 30: Create a Single Select field

Description: 7.4-31M-BOH-1X: DAY25: General Cleaning

Options: Yes, No

STEP 31: Create a Single Select field

Description: 7.4-31M-BOH-1Y: DAY26: General Cleaning

Options: Yes, No

STEP 32: Create a Single Select field

Description: 7.4-31M-BOH-1Z: DAY27: General Cleaning

Options: Yes, No

STEP 33: Create a Single Select field

Description: 7.4-31M-BOH-2: DAY1: Contact Surface Cleaning

Options: Yes, No

STEP 34: Create a Single Select field

Description: 7.4-31M-BOH-2A: DAY2: Contact Surface Cleaning

Options: Yes, No

STEP 35: Create a Single Select field

Description: 7.4-31M-BOH-2AA: DAY28: Contact Surface Cleaning

Options: Yes, No

STEP 36: Create a Single Select field

Description: 7.4-31M-BOH-2AB: DAY29: Contact Surface Cleaning

Options: Yes, No

STEP 37: Create a Single Select field

Description: 7.4-31M-BOH-2AC: DAY30: Contact Surface Cleaning

Options: Yes, No

STEP 38: Create a Single Select field

Description: 7.4-31M-BOH-2AD: DAY31: Contact Surface Cleaning

Options: Yes, No

STEP 39: Create a Single Select field

Description: 7.4-31M-BOH-2B: DAY3: Contact Surface Cleaning

Options: Yes, No

STEP 40: Create a Single Select field

Description: 7.4-31M-BOH-2C: DAY4: Contact Surface Cleaning

Options: Yes, No

STEP 41: Create a Single Select field

Description: 7.4-31M-BOH-2D: DAY5: Contact Surface Cleaning

Options: Yes, No

STEP 42: Create a Single Select field

Description: 7.4-31M-BOH-2E: DAY6: Contact Surface Cleaning

Options: Yes, No

STEP 43: Create a Single Select field

Description: 7.4-31M-BOH-2F: DAY7: Contact Surface Cleaning

Options: Yes, No

STEP 44: Create a Single Select field

Description: 7.4-31M-BOH-2G: DAY8: Contact Surface Cleaning

Options: Yes, No

STEP 45: Create a Single Select field

Description: 7.4-31M-BOH-2H: DAY9: Contact Surface Cleaning

Options: Yes, No

STEP 46: Create a Single Select field

Description: 7.4-31M-BOH-2I: DAY10: Contact Surface Cleaning

Options: Yes, No

STEP 47: Create a Single Select field

Description: 7.4-31M-BOH-2J: DAY11: Contact Surface Cleaning

Options: Yes, No

STEP 48: Create a Single Select field

Description: 7.4-31M-BOH-2K: DAY12: Contact Surface Cleaning

Options: Yes, No

STEP 49: Create a Single Select field

Description: 7.4-31M-BOH-2L: DAY13: Contact Surface Cleaning

Options: Yes, No

STEP 50: Create a Single Select field

Description: 7.4-31M-BOH-2M: DAY14: Contact Surface Cleaning

Options: Yes, No

STEP 51: Create a Single Select field

Description: 7.4-31M-BOH-2N: DAY15: Contact Surface Cleaning

Options: Yes, No

STEP 52: Create a Single Select field

Description: 7.4-31M-BOH-2O: DAY16: Contact Surface Cleaning

Options: Yes, No

STEP 53: Create a Single Select field

Description: 7.4-31M-BOH-2P: DAY17: Contact Surface Cleaning

Options: Yes, No

STEP 54: Create a Single Select field

Description: 7.4-31M-BOH-2Q: DAY18: Contact Surface Cleaning

Options: Yes, No

STEP 55: Create a Single Select field

Description: 7.4-31M-BOH-2R: DAY19: Contact Surface Cleaning

Options: Yes, No

STEP 56: Create a Single Select field

Description: 7.4-31M-BOH-2S: DAY20: Contact Surface Cleaning

Options: Yes, No

STEP 57: Create a Single Select field

Description: 7.4-31M-BOH-2T: DAY21: Contact Surface Cleaning

Options: Yes, No

STEP 58: Create a Single Select field

Description: 7.4-31M-BOH-2U: DAY22: Contact Surface Cleaning

Options: Yes, No

STEP 59: Create a Single Select field

Description: 7.4-31M-BOH-2V: DAY23: Contact Surface Cleaning

Options: Yes, No

STEP 60: Create a Single Select field

Description: 7.4-31M-BOH-2W: DAY24: Contact Surface Cleaning

Options: Yes, No

STEP 61: Create a Single Select field

Description: 7.4-31M-BOH-2X: DAY25: Contact Surface Cleaning

Options: Yes, No

STEP 62: Create a Single Select field

Description: 7.4-31M-BOH-2Y: DAY26: Contact Surface Cleaning

Options: Yes, No

STEP 63: Create a Single Select field

Description: 7.4-31M-BOH-2Z: DAY27: Contact Surface Cleaning

Options: Yes, No

STEP 64: Create a Single Select field

Description: 7.4-31M-BOH-4: DAY1: Trash Collection & Removal

Options: Yes, No

STEP 65: Create a Single Select field

Description: 7.4-31M-BOH-4A: DAY2: Trash Collection & Removal

Options: Yes, No

STEP 66: Create a Single Select field

Description: 7.4-31M-BOH-4AA: DAY28: Trash Collection & Removal

Options: Yes, No

STEP 67: Create a Single Select field

Description: 7.4-31M-BOH-4AB: DAY29: Trash Collection & Removal

Options: Yes, No

STEP 68: Create a Single Select field

Description: 7.4-31M-BOH-4AC: DAY30: Trash Collection & Removal

Options: Yes, No

STEP 69: Create a Single Select field

Description: 7.4-31M-BOH-4AD: DAY31: Trash Collection & Removal

Options: Yes, No

STEP 70: Create a Single Select field

Description: 7.4-31M-BOH-4B: DAY3: Trash Collection & Removal

Options: Yes, No

STEP 71: Create a Single Select field

Description: 7.4-31M-BOH-4C: DAY4: Trash Collection & Removal

Options: Yes, No

STEP 72: Create a Single Select field

Description: 7.4-31M-BOH-4D: DAY5: Trash Collection & Removal

Options: Yes, No

STEP 73: Create a Single Select field

Description: 7.4-31M-BOH-4E: DAY6: Trash Collection & Removal

Options: Yes, No

STEP 74: Create a Single Select field

Description: 7.4-31M-BOH-4F: DAY7: Trash Collection & Removal

Options: Yes, No

STEP 75: Create a Single Select field

Description: 7.4-31M-BOH-4G: DAY8: Trash Collection & Removal

Options: Yes, No

STEP 76: Create a Single Select field

Description: 7.4-31M-BOH-4H: DAY9: Trash Collection & Removal

Options: Yes, No

STEP 77: Create a Single Select field

Description: 7.4-31M-BOH-4I: DAY10: Trash Collection & Removal

Options: Yes, No

STEP 78: Create a Single Select field

Description: 7.4-31M-BOH-4J: DAY11: Trash Collection & Removal

Options: Yes, No

STEP 79: Create a Single Select field

Description: 7.4-31M-BOH-4K: DAY12: Trash Collection & Removal

Options: Yes, No

STEP 80: Create a Single Select field

Description: 7.4-31M-BOH-4L: DAY13: Trash Collection & Removal

Options: Yes, No

STEP 81: Create a Single Select field

Description: 7.4-31M-BOH-4M: DAY14: Trash Collection & Removal

Options: Yes, No

STEP 82: Create a Single Select field

Description: 7.4-31M-BOH-4N: DAY15: Trash Collection & Removal

Options: Yes, No

STEP 83: Create a Single Select field

Description: 7.4-31M-BOH-4O: DAY16: Trash Collection & Removal

Options: Yes, No

STEP 84: Create a Single Select field

Description: 7.4-31M-BOH-4P: DAY17: Trash Collection & Removal

Options: Yes, No

STEP 85: Create a Single Select field

Description: 7.4-31M-BOH-4Q: DAY18: Trash Collection & Removal

Options: Yes, No

STEP 86: Create a Single Select field

Description: 7.4-31M-BOH-4R: DAY19: Trash Collection & Removal

Options: Yes, No

STEP 87: Create a Single Select field

Description: 7.4-31M-BOH-4S: DAY20: Trash Collection & Removal

Options: Yes, No

STEP 88: Create a Single Select field

Description: 7.4-31M-BOH-4T: DAY21: Trash Collection & Removal

Options: Yes, No

STEP 89: Create a Single Select field

Description: 7.4-31M-BOH-4U: DAY22: Trash Collection & Removal

Options: Yes, No

STEP 90: Create a Single Select field

Description: 7.4-31M-BOH-4V: DAY23: Trash Collection & Removal

Options: Yes, No

STEP 91: Create a Single Select field

Description: 7.4-31M-BOH-4W: DAY24: Trash Collection & Removal

Options: Yes, No

STEP 92: Create a Single Select field

Description: 7.4-31M-BOH-4X: DAY25: Trash Collection & Removal

Options: Yes, No

STEP 93: Create a Single Select field

Description: 7.4-31M-BOH-4Y: DAY26: Trash Collection & Removal

Options: Yes, No

STEP 94: Create a Single Select field

Description: 7.4-31M-BOH-4Z: DAY27: Trash Collection & Removal

Options: Yes, No

STEP 95: Create a Single Select field

Description: 7.4-31M-BOH-5: DAY1: Recyclable Collection & Removal

Options: Yes, No

STEP 96: Create a Single Select field

Description: 7.4-31M-BOH-5A: DAY2: Recyclable Collection & Removal

Options: Yes, No

STEP 97: Create a Single Select field

Description: 7.4-31M-BOH-5AA: DAY28: Recyclable Collection & Removal

Options: Yes, No

STEP 98: Create a Single Select field

Description: 7.4-31M-BOH-5AB: DAY29: Recyclable Collection & Removal

Options: Yes, No

STEP 99: Create a Single Select field

Description: 7.4-31M-BOH-5AC: DAY30: Recyclable Collection & Removal

Options: Yes, No

STEP 100: Create a Single Select field

Description: 7.4-31M-BOH-5AD: DAY31: Recyclable Collection & Removal

Options: Yes, No

STEP 101: Create a Single Select field

Description: 7.4-31M-BOH-5B: DAY3: Recyclable Collection & Removal

Options: Yes, No

STEP 102: Create a Single Select field

Description: 7.4-31M-BOH-5C: DAY4: Recyclable Collection & Removal

Options: Yes, No

STEP 103: Create a Single Select field

Description: 7.4-31M-BOH-5D: DAY5: Recyclable Collection & Removal

Options: Yes, No

STEP 104: Create a Single Select field

Description: 7.4-31M-BOH-5E: DAY6: Recyclable Collection & Removal

Options: Yes, No

STEP 105: Create a Single Select field

Description: 7.4-31M-BOH-5F: DAY7: Recyclable Collection & Removal

Options: Yes, No

STEP 106: Create a Single Select field

Description: 7.4-31M-BOH-5G: DAY8: Recyclable Collection & Removal

Options: Yes, No

STEP 107: Create a Single Select field

Description: 7.4-31M-BOH-5H: DAY9: Recyclable Collection & Removal

Options: Yes, No

STEP 108: Create a Single Select field

Description: 7.4-31M-BOH-5I: DAY10: Recyclable Collection & Removal

Options: Yes, No

STEP 109: Create a Single Select field

Description: 7.4-31M-BOH-5J: DAY11: Recyclable Collection & Removal

Options: Yes, No

STEP 110: Create a Single Select field

Description: 7.4-31M-BOH-5K: DAY12: Recyclable Collection & Removal

Options: Yes, No

STEP 111: Create a Single Select field

Description: 7.4-31M-BOH-5L: DAY13: Recyclable Collection & Removal

Options: Yes, No

STEP 112: Create a Single Select field

Description: 7.4-31M-BOH-5M: DAY14: Recyclable Collection & Removal

Options: Yes, No

STEP 113: Create a Single Select field

Description: 7.4-31M-BOH-5N: DAY15: Recyclable Collection & Removal

Options: Yes, No

STEP 114: Create a Single Select field

Description: 7.4-31M-BOH-5O: DAY16: Recyclable Collection & Removal

Options: Yes, No

STEP 115: Create a Single Select field

Description: 7.4-31M-BOH-5P: DAY17: Recyclable Collection & Removal

Options: Yes, No

STEP 116: Create a Single Select field

Description: 7.4-31M-BOH-5Q: DAY18: Recyclable Collection & Removal

Options: Yes, No

STEP 117: Create a Single Select field

Description: 7.4-31M-BOH-5R: DAY19: Recyclable Collection & Removal

Options: Yes, No

STEP 118: Create a Single Select field

Description: 7.4-31M-BOH-5S: DAY20: Recyclable Collection & Removal

Options: Yes, No

STEP 119: Create a Single Select field

Description: 7.4-31M-BOH-5T: DAY21: Recyclable Collection & Removal

Options: Yes, No

STEP 120: Create a Single Select field

Description: 7.4-31M-BOH-5U: DAY22: Recyclable Collection & Removal

Options: Yes, No

STEP 121: Create a Single Select field

Description: 7.4-31M-BOH-5V: DAY23: Recyclable Collection & Removal

Options: Yes, No

STEP 122: Create a Single Select field

Description: 7.4-31M-BOH-5W: DAY24: Recyclable Collection & Removal

Options: Yes, No

STEP 123: Create a Single Select field

Description: 7.4-31M-BOH-5X: DAY25: Recyclable Collection & Removal

Options: Yes, No

STEP 124: Create a Single Select field

Description: 7.4-31M-BOH-5Y: DAY26: Recyclable Collection & Removal

Options: Yes, No

STEP 125: Create a Single Select field

Description: 7.4-31M-BOH-5Z: DAY27: Recyclable Collection & Removal

Options: Yes, No