

## INSTRUCTIONS FOR CREATING SUBFORM: 3.3-FOPCP-Semi-Annual

**Follow these steps to create the form fields:**

### **STEP 1: Create a Single Select field**

**Contractor:** UNITY/PENN

**Description:** 3.3-SA-FOPCP-2: Simulate an alarm condition in the system, which normally, to confirm proper operation Restore as required.

**Options:** Yes, No

### **STEP 2: Create a Single Select field**

**Contractor:** UNITY/PENN

**Description:** 3.3-SA-FOPCP-4: Check control system and devices for evidence of improper operation. Clean, lubricate, adjust.

**Options:** Yes, No

### **STEP 3: Create a Single Select field**

**Contractor:** UNITY/PENN

**Description:** 3.3-SA-FOPCP-5: Check time-of-day schedule to confirm consistency with facility operation. Adjust schedule as needed.

**Options:** Yes, No

### **STEP 4: Create a Single Select field**

**Contractor:** UNITY/PENN

**Description:** 3.3-SA-FOPCP-6: Check set points, trended points, and time schedules. Note and respond as required.

**Options:** Yes, No