

INSTRUCTIONS FOR CREATING SUBFORM: 2.8-ATC-Annual

Follow these steps to create the form fields:

STEP 1: Create an Info Text field

Content: GSH

STEP 2: Create a Single Select field

Contractor: GSH

Description: 2.8-A-ATC-10: Check control box for dirt, debris, and/or loose terminations. Clean and tighten electrical connections as needed.

Options: Yes, No

STEP 3: Create a Single Select field

Contractor: GSH

Description: 2.8-A-ATC-11: Check motor contactor for pitting or other signs of damage. Clean and tighten electrical connections as needed.

Options: Yes, No

STEP 4: Create an Info Text field

Content: TORFI

STEP 5: Create a Single Select field

Contractor: TORFI

Description: 2.8-A-ATC-12: Check to see that backup of digital control program is current. Update when it is not current.

Options: Yes, No

STEP 6: Create a Single Select field

Contractor: TORFI

Description: 2.8-A-ATC-13: Check battery backup and verify proper operation. Clean and maintain batteries as needed.

Options: Yes, No

STEP 7: Create a Single Select field

Description: 2.8-A-ATC-2: Verify actuator movement and device response to control output. Lubricate and align as needed. *WITH EQUIPMENT PMs

Options: Yes, No

STEP 8: Create an Info Text field

Content: TORFI

STEP 9: Create a Single Select field

Contractor: TORFI

Description: 2.8-A-ATC-3: Change Automatic Temperature Control (ATC) interface user authentication passwords. Make the change.

Options: Yes, No