

INSTRUCTIONS FOR CREATING SUBFORM: 2.3-RLP-Quarterly

Follow these steps to create the form fields:

STEP 1: Create an Info Text field

Content: RENEWEDGE

STEP 2: Create a Single Select field

Contractor: RENEWEDGE

Description: 2.3-Q-RLP-1: For systems designed specifically for humidity control, measure relative humidity. Clean, lubricate, adjust.

Options: Yes, No

STEP 3: Create an Info Text field

Content: RENEWEDGE/TORFI

STEP 4: Create a Single Select field

Contractor: RENEWEDGE/TORFI

Description: 2.3-Q-RLP-6: Check alarms and alarm history. Note and respond as required.

Options: Yes, No