

INSTRUCTIONS FOR CREATING SUBFORM: 2.3-CH-Quinquennial

Follow these steps to create the form fields:

STEP 1: Create an Info Text field

Content: CARRIER

STEP 2: Create a Single Select field

Description: 2.3-QQ-CH-11: Oil Reclaim: Inspect oil sump strainer (Inspect in first year and every 5 years thereafter). Inspect oil sump heater. Oil Reclaim: Record any issues with oil sump strainer or heater.

Options: Yes, No

STEP 3: Create a Single Select field

Description: 2.3-QQ-CH-14: Compressor: Inspect compressor shafts and bearings. Compressor: Change oil charge (if required based on oil analysis or if oil analysis has not been performed).

Options: Yes, No

STEP 4: Create a Single Select field

Description: 2.3-QQ-CH-15: Economizer: Inspect float valve and damper valve. Economizer: Record any issues.

Options: Yes, No