# INSTRUCTIONS FOR CREATING SUBFORM: 2.16-TF-Annual

#### Follow these steps to create the form fields:

### STEP 1: Create a Single Select field

Contractor: UNITY

**Description:** 2.16-A-TF-1: Inspect load current, voltage; winding hot-spot temperature, ambient temperature, leaks, and general condition. Keep

permanent records of readings.

Options: Yes, No

#### STEP 2: Create a Single Select field

Contractor: UNITY

Description: 2.16-A-TF-2: Read and record pressure/vacuum guages.

Options: Yes, No

#### STEP 3: Create a Single Select field

Contractor: UNITY

**Description:** 2.16-A-TF-3: Inspect louvers in the enclosures. Dirt and dust should be cleaned from the louvers and windings. Use compressed air after

cleaning on the windings to apply low pressure.

Options: Yes, No

## STEP 4: Create a Single Select field

Contractor: UNITY

**Description:** 2.16-A-TF-4: Inspect equipment ground for corrosion or loose

connection.

Options: Yes, No