# INSTRUCTIONS FOR CREATING SUBFORM: 2.7-ACCU-Annual

## Follow these steps to create the form fields:

## STEP 1: Create a Single Select field

Contractor: GSH

Description: 2.7-A-ACCU-10: Check for damage or evidence of leaks on the outdoor refrigeration-cycle heat exchanger surfaces. Check for damage or evidence of leaks on the outdoor refrigeration-cycle heat-exchanger

surfaces.

Options: Yes, No

### STEP 2: Create a Single Select field

Contractor: GSH

Description: 2.7-A-ACCU-11: Check low ambient head pressure control sequence for proper operation. Clean and adjust components or modify

software/algorithm to ensure proper operation.

Options: Yes, No

## STEP 3: Create a Single Select field

Contractor: GSH

Description: 2.7-A-ACCU-12: Check compressor oil level and/or pressure on refrigerant systems having oil level and/or pressure measurement means. When outside of recommended levels, find and record the cause.

Options: Yes, No

### STEP 4: Create a Single Select field

Contractor: GSH

Description: 2.7-A-ACCU-4: Check control box for dirt, debris, and/or loose

terminations. Clean and tighten electrical connections as needed.

Options: Yes, No

#### STEP 5: Create a Single Select field

Contractor: GSH

Description: 2.7-A-ACCU-5: Check motor contactor for pitting or other signs

of damage. Clean and tighten electrical connections as needed.

Options: Yes, No

### STEP 6: Create a Single Select field

Contractor: GSH

Description: 2.7-A-ACCU-6: Check fan blades and fan housing. Clean as

needed.

Options: Yes, No

## STEP 7: Create a Single Select field

Contractor: GSH

Description: 2.7-A-ACCU-7: Check refrigerant system pressures or temperatures. When outside of recommended levels, find and record the

cause.

Options: Yes, No

## STEP 8: Create a Single Select field

Contractor: GSH

Description: 2.7-A-ACCU-8: Check for fin damage and evidence of fouling on the outdoor refrigeration-cycle heat- exchanger surfaces. Replace fasteners as needed to ensure proper integrity and fit/finish of equipment.

Options: Yes, No

## STEP 9: Create a Single Select field

Contractor: GSH

**Description:** 2.7-A-ACCU-9: Check open drive couplings, bearings, and seals for evidence of wear or alignment problems. Lubricate and align as

needed.

Options: Yes, No