

INSTRUCTIONS FOR CREATING SUBFORM: 2.16-UH-Annual

Follow these steps to create the form fields:

STEP 1: Create an Info Text field

Content: GSH

STEP 2: Create a Single Select field

Description: 2.16-A-UH-4: Check control box for dirt, debris, and/or loose terminations. Clean and tighten electrical connections as needed.

Options: Yes, No

STEP 3: Create a Single Select field

Description: 2.16-A-UH-5: Check motor contactor for pitting or other signs of damage. Clean and tighten electrical connections as needed.

Options: Yes, No

STEP 4: Create a Single Select field

Description: 2.16-A-UH-6: Check fan blades and fan housing. Clean as needed.

Options: Yes, No