INSTRUCTIONS FOR CREATING SUBFORM: 8.2-EL-Annual

Follow these steps to create the form fields:

STEP 1: Create an Info Text field

Content: SCHINDLER

STEP 2: Create a Single Select field

Description: 8.2-A-EL-24: Thoroughly clean car and counterweight guide rails using a non-flammable or high flash point solvent to remove lint, dust, and excess lubricant in accordance with ASME A17 .1 Section 8.6.4.3.

Options: Yes, No

STEP 3: Create a Single Select field

Description: 8.2-A-EL-25: Thoroughly clean the mechanism, pit, top and bottom of the car, hoistway, machine room, and all other elevator

components and areas

Options: Yes, No