

## **INSTRUCTIONS FOR CREATING SUBFORM: 2.16-SES-Quinquennial**

**Follow these steps to create the form fields:**

### **STEP 1: Create an Info Text field**

**Content:** TORFI/GSH/UFCO

### **STEP 2: Create a Single Select field**

**Task Assignment:** TORFI/GSH/UFCO

**Description:** 2.16-QQ-SES-1: Full testing of smoke control systems in accordance with NYC BC Sections 909.18 through 909.18.7 shall be conducted at five- year intervals by an inspector qualified in accordance with NYC BC Section 909.18.8.2.

**Options:** Yes, No

### **STEP 3: Create an Info Text field**

**Content:** GSH

### **STEP 4: Create a Single Select field**

**Task Assignment:** GSH

**Description:** 2.16-QQ-SES-1A: Test reports shall include all information required by NYC BC Section 909.18.8.3 and shall be compared against the baseline special inspection report.

**Options:** Yes, No

### **STEP 5: Create a Single Select field**

**Task Assignment:** GSH

**Description:** 2.16-QQ-SES-1B: Causes for any significant deviations from the baseline report shall be identified and corrected. A record of each inspection and test shall be maintained on the premises.

**Options:** Yes, No