

## INSTRUCTIONS FOR CREATING SUBFORM: 5.2-RIAM-Annual

**Follow these steps to create the form fields:**

### **STEP 1: Create an Info Text field**

**Content:** United Fire

### **STEP 2: Create a Single Select field**

**Description:** 5.2-A-RIAM.DUAL-2: Fire safety functions (i.e., fan control, elevator recall, elevator power shutdown, door holder release, door unlocking, etc.) shall be tested by operating or simulating alarm signals.

**Options:** Yes, No

### **STEP 3: Create a Single Select field**

**Description:** 5.2-A-RIAM-2: Fire safety functions (i.e., fan control, elevator recall, elevator power shutdown, door holder release, door unlocking, etc.) shall be tested by operating or simulating alarm signals.

**Options:** Yes, No