

## INSTRUCTIONS FOR CREATING SUBFORM: 2.4-SWH-Semi-Annual

**Follow these steps to create the form fields:**

### **STEP 1: Create a Single Select field**

**Contractor:** REVIEW DWGS

**Description:** 2.4-SA-SWH-4: Check control system and devices for evidence of improper operation. Clean, lubricate, and verify proper operation.

**Options:** Yes, No