

## INSTRUCTIONS FOR CREATING SUBFORM: 2.2-HDS-Quarterly

**Follow these steps to create the form fields:**

### **STEP 1: Create an Info Text field**

**Content:** RENEWEDGE

### **STEP 2: Create a Single Select field**

**Task Assignment:** RENEWEDGE

**Description:** 2.2-Q-HDS-1: Measure PPM of H2 System in spaces served. Clean, lubricate, adjust.

**Options:** Yes, No

### **STEP 3: Create an Info Text field**

**Content:** TORFI/RENEWEDGE

### **STEP 4: Create a Single Select field**

**Task Assignment:** TORFI/RENEWEDGE

**Description:** 2.2-Q-HDS-7: Check alarms and alarm history. Note and respond as required.

**Options:** Yes, No

### **STEP 5: Create an Info Text field**

**Content:** RENEWEDGE

### **STEP 6: Create a Single Select field**

**Task Assignment:** RENEWEDGE

**Description:** 2.2-Q-HDS-13: Check sensor condition. Calibrate sensor. Change sensor as needed.

**Options:** Yes, No

### **STEP 7: Create a Single Select field**

**Task Assignment:** RENEWEDGE

**Description:** 2.2-Q-HDS-14: Check display monitor. Check for errors. Clean and calibrate.

**Options:** Yes, No