

INSTRUCTIONS FOR CREATING SUBFORM: 2.16-SPP-Annual-TORFI

Follow these steps to create the form fields:

STEP 1: Create an Info Text field

Content: TORFI

STEP 2: Create a Single Select field

Description: 2.16-A-SPP-9: Check battery backup and verify proper operation. Clean and maintain batteries as needed.

Options: Yes, No

STEP 3: Create a Single Select field

Description: 2.16-A-SPP-11: Change Automatic Temperature Control (ATC) interface user authentication passwords. Make the change.

Options: Yes, No