

INSTRUCTIONS FOR CREATING SUBFORM: 2.4-SWH-Annual

Follow these steps to create the form fields:

STEP 1: Create an Info Text field

Content: GSH

STEP 2: Create a Single Select field

Contractor: GSH

Description: 2.4-A-SWH-10: Verify proper operation of safety devices per manufacturer's recommendations. Clean, lubricate, adjust.

Options: Yes, No

STEP 3: Create an Info Text field

Content: REVIEW DWGS

STEP 4: Create a Single Select field

Contractor: REVIEW DWGS

Description: 2.4-A-SWH-5: Check control box for dirt, debris, and/or loose terminations. Clean and tighten electrical connections as needed.

Options: Yes, No

STEP 5: Create a Single Select field

Contractor: REVIEW DWGS

Description: 2.4-A-SWH-6: Check motor contactor for pitting or other signs of damage. Clean and tighten electrical connections as needed.

Options: Yes, No

STEP 6: Create an Info Text field

Content: GSH

STEP 7: Create a Single Select field

Contractor: GSH

Description: 2.4-A-SWH-7: Check for evidence of buildup or fouling, corrosion, or degradation on heat-exchange surfaces. Clean and restore as needed to ensure acceptable condition.

Options: Yes, No

STEP 8: Create a Single Select field

Contractor: GSH

Description: 2.4-A-SWH-8: Check valves for condition, setting, and operation. Adjust and lubricate as necessary.

Options: Yes, No

STEP 9: Create a Single Select field

Contractor: GSH

Description: 2.4-A-SWH-9: Verify proper operation of safety devices per manufacturer's recommendations. Clean, lubricate, adjust.

Options: Yes, No