INSTRUCTIONS FOR CREATING SUBFORM: 5.5-M-Quarterly

Follow these steps to create the form fields:

STEP 1: Create a Single Select field

Description: 5.5-Q-M-1: Inspect manifold and hose valves to ensure the following:(1) Hose caps are in place and not damaged.(2) Hose threads are not damaged.(3) Valve handles are present and not damaged.(4) Gaskets are not damaged or showing signs of deterioration.

Options: Yes, No

STEP 2: Create a Single Select field

Description: 5.5-Q-M-1A: (5) No leaks are present.(6) Valves are not obstructed or otherwise not capable of normal operation. Record locations and components that are damaged, deteriorating or leaking. Remove any obstructions. Place valve caps in proper position.

Options: Yes, No