

## INSTRUCTIONS FOR CREATING SUBFORM: 3.4-ELECRM-Semi-Annual

**Follow these steps to create the form fields:**

### **STEP 1: Create a Single Select field**

**Contractor:** UNITY

**Description:** 3.4-SA-ELECRM-4: Update the ESA short circuit and coordination study for each of the different utility services. Verify the short circuit withstand and interrupting ratings of equipment are still adequate.

**Options:** Yes, No

### **STEP 2: Create a Single Select field**

**Contractor:** UNITY

**Description:** 3.4-SA-ELECRM-8: Check for signs of rodents (droppings, nests, damage, etc) Alert Terminal and Ventilation plants maintainter. Coordinate to remediate rodent entry points, hire exterminator

**Options:** Yes, No