## INSTRUCTIONS FOR CREATING SUBFORM: 7.3-MECHANICAL EQUIPMENT ROOM-BI-Annual

## Follow these steps to create the form fields:

STEP 1: Create an Info Text field

Content: GMS

STEP 2: Create a Single Select field

Description: 7.3-BA-MECHANICAL EQUIPMENT ROOM-1: INSPECT ALL STRUCTURAL COMPONENTS (FLOORS, WALLS, CEILINGS) OF ASSET

AS PER INSPECTION TASK NOTES IN ATTACHMENT 4.

Options: Yes, No