

INSTRUCTIONS FOR CREATING SUBFORM: 2.3-GMU-Semi-Annual

Follow these steps to create the form fields:

STEP 1: Create an Info Text field

Content: GSH

STEP 2: Create a Single Select field

Contractor: GSH

Description: 2.3-SA-GMU-1: Examine the glycol tank for damage. Record location of damage.

Options: Yes, No

STEP 3: Create an Info Text field

Content: REVIEW DWGS

STEP 4: Create a Single Select field

Contractor: REVIEW DWGS

Description: 2.3-SA-GMU-2: Examine the expansion tank diaphragm/bladder for damage. Record location of damage.

Options: Yes, No

STEP 5: Create a Single Select field

Description: 2.3-SA-GMU-3: Check variable-frequency drive or motor starter for proper operation. Correct as needed. Clean housing, and tighten connections as needed. Clean or replace air filter.

Options: Yes, No

STEP 6: Create an Info Text field

Content: GSH

STEP 7: Create a Single Select field

Contractor: GSH

Description: 2.3-SA-GMU-4: Inspect pumps and associated electrical components. Clean, and verify proper operation.

Options: Yes, No

STEP 8: Create an Info Text field

Content: TORFI/GSH

STEP 9: Create a Single Select field

Contractor: TORFI/GSH

Description: 2.3-SA-GMU-5: Check control system and devices for evidence of improper operation. Clean, lubricate, adjust.

Options: Yes, No