

INSTRUCTIONS FOR CREATING SUBFORM: 3.4-RLY-Annual

Follow these steps to create the form fields:

STEP 1: Create an Info Text field

Content: UNITY

STEP 2: Create a Single Select field

Description: 3.4-A-RLY-1: Inspect for physical damage or signs of overheating

Options: Yes, No

STEP 3: Create a Single Select field

Description: 3.4-A-RLY-2: Tighten connections, clean cover, inspect shorting hardware.

Options: Yes, No

STEP 4: Create a Single Select field

Description: 3.4-A-RLY-3: Verify settings are in accordance to current coordination study

Options: Yes, No

STEP 5: Create a Single Select field

Description: 3.4-A-RLY-5: Check indicating lamps and crystal display for operation

Options: Yes, No