

INSTRUCTIONS FOR CREATING SUBFORM: 7.4-MEZ-Monthly

Follow these steps to create the form fields:

STEP 1: Create an Info Text field

Content: UBM

STEP 2: Create a Single Select field

Description: 7.4-M-MEZ-9: Buff Terrazzo Floor

Options: Yes, No

STEP 3: Create a Single Select field

Description: 7.4-M-MEZ-9: Buff Terrazzo Floor

Options: Yes, No