## INSTRUCTIONS FOR CREATING SUBFORM: 2.8-VAV-Semi-Annual

## Follow these steps to create the form fields:

STEP 1: Create an Info Text field

Content: TORFI/GSH

STEP 2: Create a Single Select field

Description: 2.8-SA-VAV-1: Check control system and devices for evidence

of improper operation. Clean, lubricate, adjust.

Options: Yes, No