

INSTRUCTIONS FOR CREATING SUBFORM: 2.8-SF-Semi-Annual

Follow these steps to create the form fields:

STEP 1: Create an Info Text field

Content: GSH

STEP 2: Create a Single Select field

Task Assignment: GSH

Description: 2.8-SA-SF-1: Check fan-belt tension, check for belt wear, and check sheaves for evidence of improper alignment or evidence of wear. Correct tension and sheave alignment. Replace worn belts with new belts and adjust alignment as needed.

Options: Yes, No

STEP 3: Create a Single Select field

Task Assignment: GSH

Description: 2.8-SA-SF-5: Check variable-frequency drive or motor starter for proper operation. Correct as needed. Clean housing, and tighten connections as needed. Clean or replace air filter.

Options: Yes, No

STEP 4: Create an Info Text field

Content: TORFI/GSH

STEP 5: Create a Single Select field

Task Assignment: TORFI/GSH

Description: 2.8-SA-SF-6: Check control system and devices for evidence of improper operation. Inspect all bolts and screws for tightness. Clean, lubricate, adjust.

Options: Yes, No