## INSTRUCTIONS FOR CREATING SUBFORM: 7.3-DETENTION ROOM-Bi-Annual

Follow these steps to create the form fields:

STEP 1: Create an Info Text field

Content: GMS

STEP 2: Create a Single Select field

**Description:** 7.3-BA-DETENTION ROOM-1: INSPECT ALL STRUCTURAL COMPONENTS (FLOORS, WALLS, CEILINGS) OF ASSET AS PER

INSPECTION TASK NOTES IN ATTACHMENT 4.

Options: Yes, No