

## INSTRUCTIONS FOR CREATING SUBFORM: 2.3-SS0-Quarterly

**Follow these steps to create the form fields:**

### **STEP 1: Create an Info Text field**

**Content:** GSH

### **STEP 2: Create a Single Select field**

**Description:** 2.3-Q-SS0-1: Inspect for proper operation of motorized safety shut-off valve. Record location of damage, leaks or malfunction.

**Options:** Yes, No