

## INSTRUCTIONS FOR CREATING SUBFORM: 5.5-IV-Quarterly

**Follow these steps to create the form fields:**

### **STEP 1: Create a Single Select field**

**Contractor:** UFCO

**Description:** 5.5-Q-IV-2: Inspect valve supervisory alarm devices shall to verify that they are free of physical damage. Record locations and components that are damaged.

**Options:** Yes, No