

## INSTRUCTIONS FOR CREATING SUBFORM: 3.4-ELECRM-Bi-Annual

**Follow these steps to create the form fields:**

### **STEP 1: Create a Single Select field**

**Description:** 3.4-BA-ELECRM-3: Track and maintain list of all additions and removals of equipment (panels, motors, etc) to the overall ESA distribution system

**Options:** Yes, No