## INSTRUCTIONS FOR CREATING SUBFORM: -BEF-Semi-Annual

## Follow these steps to create the form fields:

STEP 1: Create an Info Text field

Content: REMOVE

## STEP 2: Create a Single Select field

**Description:** 2.16-SA-BEF-2: Check variable-frequency drive or motor starter for proper operation. Correct as needed. Clean housing, and tighten connections as needed. Clean or replace air filter.

Options: Yes, No

## STEP 3: Create a Single Select field

**Description:** 2.7-SA-BEF-2: Check variable-frequency drive or motor starter for proper operation. Correct as needed. Clean housing, and tighten connections as needed. Clean or replace air filter.

Options: Yes, No