INSTRUCTIONS FOR CREATING SUBFORM: 2.4-GFWH-Annual

Follow these steps to create the form fields:

STEP 1: Create a Single Select field

Contractor: REVIEW DWGS - NEW SUB

Description: 2.4-A-GFWH-10: Inspect refractory for damage or wear. Clean combustion-side e.g.s, fire tubes, upper and lower drums. Record location of

refractory damage or wear.

Options: Yes, No

STEP 2: Create a Single Select field

Contractor: REVIEW DWGS - NEW SUB

Description: 2.4-A-GFWH-11: Observe burner flame at high load for correct

clearance from refractory. Clean and adjust.

Options: Yes, No

STEP 3: Create a Single Select field

Contractor: REVIEW DWGS - NEW SUB

Description: 2.4-A-GFWH-12: Verify proper operation of safety devices per

manufacturer's recommendations. Clean, lubricate, adjust.

Options: Yes, No

STEP 4: Create a Single Select field

Contractor: REVIEW DWGS - NEW SUB

Description: 2.4-A-GFWH-5: Check control box for dirt, debris, and/or loose

terminations. Clean and tighten electrical connections as needed.

Options: Yes, No

STEP 5: Create a Single Select field

Contractor: REVIEW DWGS - NEW SUB

Description: 2.4-A-GFWH-6: Check motor contactor for pitting or other signs

of damage. Clean and tighten electrical connections as needed.

Options: Yes, No

STEP 6: Create a Single Select field

Contractor: REVIEW DWGS - NEW SUB

Description: 2.4-A-GFWH-7: Check for evidence of buildup or fouling, corrosion, or degradation on heat-exchange surfaces. Clean and restore as

needed to ensure acceptable condition.

Options: Yes, No

STEP 7: Create a Single Select field

Contractor: REVIEW DWGS - NEW SUB

Description: 2.4-A-GFWH-8: Check damper for condition, setting, and

operation. Adjust and lubricate as necessary.

Options: Yes, No

STEP 8: Create a Single Select field

Contractor: REVIEW DWGS - NEW SUB

Description: 2.4-A-GFWH-9: Check combustion chamber, burner, and flue for deterioration, moisture problems, condensation, and combustion products. Clean, and adjust combustion process for proper operation.

Options: Yes, No