INSTRUCTIONS FOR CREATING SUBFORM: 2.16-SPP-Semi-Annual

Follow these steps to create the form fields:

STEP 1: Create a Single Select field

Description: 2.16-SA-SPP-13: Simulate an alarm condition in the system, which normally notifies personnel via email or text message, to confirm proper operation Restore as required.

Options: Yes, No

STEP 2: Create a Single Select field

Description: 2.16-SA-SPP-3: Check control system and devices for

evidence of improper operation. Clean, lubricate, adjust.

Options: Yes, No