

# INSTRUCTIONS FOR CREATING SUBFORM: 5.5-FHV-Annual

**Follow these steps to create the form fields:**

## **STEP 1: Create an Info Text field**

**Content:** United Fire

## **STEP 2: Create a Single Select field**

**Description:** 5.5-A-FHV-2: Perform test on hose valve. Hose valves shall be tested by fully opening and closing the valves.

**Options:** Yes, No

## **STEP 3: Create a Single Select field**

**Description:** 5.5-A-FHV-2A: Hose valves can be tested without a full flow if the cap is left on the hose threads. The purpose of this requirement is to exercise the valve so it can be operated easily.

**Options:** Yes, No

## **STEP 4: Create a Single Select field**

**Description:** 5.5-A-FHV-3: Inspect fire hose valve cabinet overall, condition for corroded or damaged parts and the following:(1) Difficult to open Repair(2) Cabinet door will not open fully.(3)Door glazing cracked or broken

**Options:** Yes, No

## **STEP 5: Create a Single Select field**

**Description:** 5.5-A-FHV-3A: (4)If cabinet is break-glass type, is lock functioning properly?(5) Glass break device missing or not attached(6) Not properly identified as containing fire equipment(7) Visible obstructions

**Options:** Yes, No

## **STEP 6: Create a Single Select field**

**Description:** 5.5-A-FHV-3B: (8) All valves, hose, nozzles, fire extinguisher,etc., easily accessible Adjust, repair or replace components as necessary. Remove any obstructions. Provide missing identification.

**Options:** Yes, No