



# San Gabriel Soft Drinks Delivery

## USER MANUAL

### Table of contents

<b>ADMIN:</b> .....	<b>2</b>
Dashboard.....	2
Add customer.....	3
Update Customer Record.....	5
View Customers.....	7
Add product.....	9
Edit Product.....	11
View Product.....	13
Add stock.....	15
Edit Stocks.....	18
View Stocks.....	20
Stock Threshold.....	22
Add order.....	26
Edit Order.....	28
View Order.....	31
Transaction Record.....	33
Admin Settings.....	35
<b>STAFF:</b> .....	<b>38</b>
Dashboard.....	38
Add Product:.....	40
Edit product:.....	42
View Product :.....	43
Add stock:.....	45
Edit Stock:.....	47
Stock Threshold:.....	50
View Orders:.....	53
Transaction record:.....	55
<b>DRIVERS:</b> .....	<b>57</b>
Dashboard:.....	57
Edit Orders:.....	58
View Orders:.....	59
Transaction Record:.....	61



# San Gabriel Soft Drinks Delivery

ADMIN:

## Dashboard

1. The Dashboard will display all of the data such as orders, transactions, and best sellers

The screenshot shows the application's main dashboard. On the left is a sidebar with a user icon and the text "SGSD". Below it are links: Dashboard, Manage Orders, Manage Stocks, Manage Product, Manage Customer, and Admin Settings. At the bottom of the sidebar is a "Logout" button. The main content area has a header "Dashboard" with a help icon. It contains a summary of key metrics: Revenue, Orders, Transactions, and Items Sold. Below this is a section titled "Core Assets" with a help icon, showing Total Customers and Total Products.

2. Daily, weekly, monthly, and yearly sales are displayed when selected.

This screenshot shows the same dashboard as above, but the "Weekly" tab is selected under the "Dashboard" header. The main content area now displays four cards: Revenue, Orders, Transactions, and Items Sold, each corresponding to a different time period: Daily, Weekly, Monthly, and Yearly.



# San Gabriel Soft Drinks Delivery

3. A sidebar at the left side of the screen to navigate other pages and to logout of the system.

SGSD

- Dashboard
- Manage Orders
- Manage Stocks
- Manage Product
- Manage Customer
- Admin Settings

MT

Mc Tester  
mdumpales@gmail.com

admin

Log out

## Add customer

1. Navigate to Manage Customer using the sidebar at the left side of the screen.

Manage Customers ⓘ

Manage customer information and associated products.

	First Name ↗	Last Name ↗	Contact Number ↗	Edit
<input type="checkbox"/>	Joni	Dondon	11122111111	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Pan	Xual	22222222222	<input checked="" type="checkbox"/>
<input type="checkbox"/>	PouPi	PiPou	333333333333	<input checked="" type="checkbox"/>
<input type="checkbox"/>	gaban	gaban	09123456789	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Juan	Delacruz	09123456788	<input checked="" type="checkbox"/>
<input type="checkbox"/>	910	901	7891231	<input checked="" type="checkbox"/>
<input type="checkbox"/>	aa111	111	11111	<input checked="" type="checkbox"/>
<input type="checkbox"/>	32321	131231	11241	<input checked="" type="checkbox"/>
<input type="checkbox"/>	124141	1241	12412	<input checked="" type="checkbox"/>



# San Gabriel Soft Drinks Delivery

2. Click add customer which is the green button located at the right side of the screen

The screenshot shows the 'Manage Customer' section of the application. On the left is a sidebar with navigation links: Dashboard, Manage Orders, Manage Stocks, Manage Product, Manage Customer (which is currently selected and highlighted in blue), and Admin Settings. Below the sidebar, there's a user profile for 'Mc Tester' (mdumpales@gmail.com) with an 'admin' badge. At the bottom is a 'Logout' button. The main content area displays a table of existing customer data. A modal window titled 'Add Customer' is overlaid on the page. It contains three input fields: 'First Name' with placeholder 'e.g., Jon', 'Last Name' with placeholder 'e.g., Don', and 'Contact Number' with placeholder 'e.g., 09913323242'. To the right of these fields is a green 'Add Customer' button.

3. Enter required credentials

This screenshot is similar to the previous one, showing the 'Manage Customer' page. The 'Add Customer' modal is open with the following data entered: 'First Name' is 'Party', 'Last Name' is 'Nextdoor', and 'Contact Number' is '09122222222'. The green 'Add Customer' button is still present on the right side of the modal. The background table of customers is partially visible.



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4. Click add customer and New customer displayed

The screenshot shows a table titled "Manage Customers" with the following data:

	First Name	Last Name	Contact Number	Action
<input type="checkbox"/>	Joni	Dondon	1112211111	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Pan	Xual	2222222222	<input checked="" type="checkbox"/>
<input type="checkbox"/>	PouPi	PiPou	333333333333	<input checked="" type="checkbox"/>
<input type="checkbox"/>	gaban	gaban	09123456789	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Juan	Delacruz	09123456788	<input checked="" type="checkbox"/>
<input type="checkbox"/>	910	901	7891231	<input checked="" type="checkbox"/>
<input type="checkbox"/>	aa111	111	11111	<input checked="" type="checkbox"/>
<input type="checkbox"/>	32321	131231	11241	<input checked="" type="checkbox"/>
<input type="checkbox"/>	124141	1241	12412	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Party	Nextdoor	0912222222	<input checked="" type="checkbox"/>

A green "Add Customer" button is located at the top right of the table.

## Update Customer Record

1. Navigate to Manage Customer

The screenshot shows the application's navigation sidebar on the left and the "Manage Customers" page on the right.

**Left Sidebar (Mobile View):**

- SGSD
- Dashboard
- Manage Orders
- Manage Stocks
- Manage Product
- Manage Customer (selected)
- Admin Settings

**User Profile:**

- Mc Tester
- mdumpales@gmail.com
- admin

**Bottom Buttons:**

- Logout

**Right Content - Manage Customers:**

The "Manage Customers" page displays the same table as the previous screenshot, showing a list of customers. A green "Edit" button is visible next to each row.



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2. Choose a customer and click the edit icon located at the farthest right of the row.

The screenshot shows a modal dialog titled "Edit Customer". Inside the dialog, there are three input fields: "First Name" containing "Party", "Last Name" containing "Nextdoor", and "Contact Number" containing "0912222222". At the bottom of the dialog are two buttons: "Close" and "Save Changes". In the background, there is a table titled "Manage Customer" with several rows of customer data. One row, which includes "Party" in the first column, has an edit icon (pencil) in the last column. The sidebar on the left lists various management options like Dashboard, Manage Orders, etc., with "Manage Customer" being the active tab. The user's profile "Mc Tester" is also visible on the sidebar.

3. Enter new required credentials

This screenshot shows the same "Edit Customer" dialog as the previous one, but the "Last Name" field now contains "Brod". The other fields remain the same: "First Name" is "John" and "Contact Number" is "0912222222". The "Save Changes" button is at the bottom of the dialog. The background table and sidebar are identical to the previous screenshot, indicating that the changes have been saved.



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4. Click Save changes and Customer record updated

The screenshot shows a table with columns: First Name, Last Name, and Contact Number. A search bar and an 'Add Customer' button are at the top. The contact number for the last row ('John') has been changed to '0912222222'.

	First Name	Last Name	Contact Number	Edit
□	Joni	Dondon	1112211111	☒
□	Pan	Xual	2222222222	☒
□	PouPi	PiPou	333333333333	☒
□	gaban	gaban	09123456789	☒
□	Juan	Delacruz	09123456788	☒
□	910	901	7891231	☒
□	aa111	111	11111	☒
□	32321	131231	11241	☒
□	124141	1241	12412	☒
□	John	Brod	0912222222	☒

## View Customers

1. Navigate to Manage Customers

The screenshot shows the application's main interface with a sidebar containing 'Dashboard', 'Manage Orders', 'Manage Stocks', 'Manage Product', 'Manage Customer' (which is selected), and 'Admin Settings'. It also shows user information for 'Mc Tester' and a 'Log out' button. The 'Manage Customers' page is displayed on the right, showing the same table and data as the previous screenshot.



# San Gabriel Soft Drinks Delivery

2. All customers are displayed in this table.

The screenshot shows a table titled "Manage Customers" with 10 rows of data. The columns are labeled "First Name", "Last Name", and "Contact Number". Each row has a checkbox in the first column and an "Edit" button in the last column. The data is as follows:

	First Name	Last Name	Contact Number	Edit
<input type="checkbox"/>	Joni	Dondon	11122111111	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Pan	Xual	22222222222	<input checked="" type="checkbox"/>
<input type="checkbox"/>	PouPi	PiPou	333333333333	<input checked="" type="checkbox"/>
<input type="checkbox"/>	gaban	gaban	09123456789	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Juan	Delacruz	09123456788	<input checked="" type="checkbox"/>
<input type="checkbox"/>	910	901	7891231	<input checked="" type="checkbox"/>
<input type="checkbox"/>	aa111	111	11111	<input checked="" type="checkbox"/>
<input type="checkbox"/>	32321	131231	11241	<input checked="" type="checkbox"/>
<input type="checkbox"/>	124141	1241	12412	<input checked="" type="checkbox"/>

3. Search for a specific customer using the search bar located above the table and at the left side of the Add Customer button.

The screenshot shows the same "Manage Customers" page as before, but with only one row of data visible in the table. The search bar at the top contains the name "John". The data in the table is:

	First Name	Last Name	Contact Number	Edit
<input type="checkbox"/>	John	Brod	09122222222	<input checked="" type="checkbox"/>

The left sidebar shows the user "Mc Tester" with the email "mcumpales@gmail.com" and the role "admin". There is also a "Log out" button.



# San Gabriel Soft Drinks Delivery

4. Returns “Customer not found” if the customer is not in the database

The screenshot shows the 'Manage Customers' interface. On the left sidebar, 'Manage Customer' is selected. The main area has a heading 'Manage Customers' with a help icon. Below it is a sub-instruction: 'Manage customer information and associated products.' A search bar contains the text 'Test'. To the right of the search bar is a magnifying glass icon and a button labeled 'Add Customer'. Below the search bar is a table with columns: First Name, Last Name, and Contact Number. The table is currently empty, displaying the message 'No Customer found.'

## Add product

1. Navigate to Manage Products using the sidebar at the left side of the screen.

The screenshot shows the 'Manage Products' interface. On the left sidebar, 'Manage Product' is selected. The main area has a heading 'Manage Products' with a help icon. Below it is a sub-instruction: 'Add, edit, and manage products in your inventory.' A search bar contains the placeholder 'Search' and a magnifying glass icon. To the right of the search bar is a button labeled 'Add Product'. Below the search bar is a table with columns: Product Name, Product Type, Unit, Price, and Edit. The table lists various soft drink products with their details and edit icons.

	Product Name	Product Type	Unit	Price	Edit
<input type="checkbox"/>	C2 na green	By Bottle	1.5L	₱90.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Coke	By Bottle	Mismo	₱20.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Pepsi	Mismo	10	₱50.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	C2 na red	1.5L	15	₱69.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Mogu Mogu	By bottle	320 ml	₱70.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Coke Zero	By Bottle	1.5 L	₱95.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Sprite	By Bottle	1.5L	₱25.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Pepsi	2000	11	₱1111.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	9000	111	111	₱1111.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Fanta	By Can	380 ml	₱75.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Sprite lime	By bottle	1L	₱780.00	<input checked="" type="checkbox"/>



# San Gabriel Soft Drinks Delivery

2. Select the add product button; it is a green button located at the right side of the screen.

The screenshot shows the SGSD software interface. On the left, there's a sidebar with options like Dashboard, Manage Orders, Manage Stocks, Manage Product (which is selected), Manage Customer, and Admin Settings. Below the sidebar, a user profile for 'Mc Tester' is shown with an email address and a 'Logout' button. The main area is titled 'Manage Product' with a sub-instruction 'Add, edit, and manage products'. A modal window titled 'Add Product' is overlaid on the page. It contains fields for 'Product Name' (with placeholder 'Enter Product Name'), 'Product Type' (placeholder 'Enter Product Type'), 'Price' (placeholder 'Enter Price'), and 'Unit' (placeholder 'Enter Unit'). At the bottom of the modal is a green 'Add Product' button. In the background, a list of existing products is displayed in a table with columns for Product Name, Unit, Price, and Edit/View icons. Products listed include C2 na green, Coke, Pepsi, C2 na red, Mogu Mogu, Coke Zero, Sprite, Pepsi, 9000, Fanta, and Sprite lime.

3. Enter required data.

This screenshot shows the 'Add Product' modal from the previous step, now populated with data. The 'Product Name' field contains 'Royal', 'Product Type' is set to 'By Bottle', 'Price' is '20', and 'Unit' is '1.5L'. The 'Add Product' button is again highlighted in green. The background list of products remains the same as in the previous screenshot.



# San Gabriel Soft Drinks Delivery

4. Click add product and it will be added to the table.

The screenshot shows a 'Manage Products' interface. At the top, there's a search bar and a green 'Add Product' button. Below is a table with columns: Product Name, Product Type, Unit, Price, and Edit. The table contains 13 rows of data. A new row is being added at the bottom with the product name 'Royal', product type 'By Bottle', unit '1.5L', and price '₱20.00'. The 'Edit' column for this row contains a green checkmark icon.

	Product Name	Product Type	Unit	Price	Edit
□	C2 na green	By Bottle	1.5L	₱90.00	☒
□	Coke	By Bottle	Mismo	₱20.00	☒
□	Pepsi	Mismo	10	₱50.00	☒
□	C2 na red	1.5L	15	₱69.00	☒
□	Mogu Mogu	By bottle	320 ml	₱70.00	☒
□	Coke Zero	By Bottle	1.5 L	₱95.00	☒
□	Sprite	By Bottle	1.5L	₱25.00	☒
□	Pepsi	2000	11	₱1111.00	☒
□	9000	111	111	₱111.00	☒
□	Fanta	By Can	380 ml	₱75.00	☒
□	Sprite lime	By bottle	1L	₱780.00	☒
□	Royal	By Bottle	1.5L	₱20.00	☒

## Edit Product

1. Navigate to Manage Product

The screenshot shows the same 'Manage Products' interface as the previous one, but with a sidebar on the left. The sidebar includes links for Dashboard, Manage Orders, Manage Stocks, Manage Product (which is currently selected), Manage Customer, Admin Settings, and a user profile section for 'Mc Tester' (mounpalap@gmail.com, admin status). At the bottom of the sidebar is a 'Logout' button.



# San Gabriel Soft Drinks Delivery

2. Choose a product and click the edit icon located at the right side of the row.

The screenshot shows a modal window titled "Edit Product". Inside the modal, there are four input fields: "Product Name" (set to "Royal"), "Product Type" (set to "By Bottle"), "Price" (set to "20.00"), and "Unit" (set to "1.5L"). At the bottom right of the modal is a green "Save Changes" button. In the background, there is a table listing various products with columns for "Product Name", "Unit", "Price", and "Edit" (which contains a small edit icon).

Product Name	Unit	Price	Edit
Royal	1.5L	₱20.00	[Edit]
Mismo	Mismo	₱20.00	[Edit]
10	10	₱50.00	[Edit]
C2 na red	1.5L	₱69.00	[Edit]
Mogu Mogu	320 ml	₱70.00	[Edit]
Coke Zero	1.5 L	₱95.00	[Edit]
Sprite	1.5L	₱25.00	[Edit]
Pepsi	2000	₱111.00	[Edit]
9000	111	₱111.00	[Edit]
Fanta	By Can	₱75.00	[Edit]
Sprite lime	By bottle	₱780.00	[Edit]
Royal	1.5L	₱20.00	[Edit]

3. Enter new data

The screenshot shows the same "Edit Product" modal as before, but with different values entered. The "Price" field now contains "500.00" and the "Unit" field contains "1.5L". The "Save Changes" button is again at the bottom right. The background table remains the same.

Product Name	Unit	Price	Edit
Royal	1.5L	₱90.00	[Edit]
Mismo	Mismo	₱20.00	[Edit]
10	10	₱50.00	[Edit]
C2 na red	1.5L	₱69.00	[Edit]
Mogu Mogu	320 ml	₱70.00	[Edit]
Coke Zero	1.5 L	₱95.00	[Edit]
Sprite	1.5L	₱25.00	[Edit]
Pepsi	2000	₱111.00	[Edit]
9000	111	₱111.00	[Edit]
Fanta	By Can	₱75.00	[Edit]
Sprite lime	By bottle	₱780.00	[Edit]
Royal	1.5L	₱20.00	[Edit]



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4. Click save changes and Product data updated

The screenshot shows a table titled "Manage Products" with the following data:

	Product Name	Product Type	Unit	Price	Edit
<input type="checkbox"/>	C2 na green	By Bottle	1.5L	₱90.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Coke	By Bottle	Mismo	₱20.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Pepsi	Mismo	10	₱50.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	C2 na red	1.5L	15	₱69.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Mogu Mogu	By bottle	320 ml	₱70.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Coke Zero	By Bottle	1.5 L	₱95.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Sprite	By Bottle	1.5L	₱25.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Pepsi	2000	1l	₱1111.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	9000	1l	1l	₱111.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Fanta	By Can	380 ml	₱75.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Sprite lime	By bottle	1L	₱780.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Royal	By Bottle	1.5L	₱500.00	<input checked="" type="checkbox"/>

## View Product

1. Navigate to Manage Products

The screenshot shows a sidebar menu on the left with the following items:

- SGSD
- Dashboard
- Manage Orders
- Manage Stocks
- Manage Product
- Manage Customer
- Admin Settings

The main area displays the "Manage Products" page with the same data as the previous screenshot:

	Product Name	Product Type	Unit	Price	Edit
<input type="checkbox"/>	C2 na green	By Bottle	1.5L	₱90.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Coke	By Bottle	Mismo	₱20.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Pepsi	Mismo	10	₱50.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	C2 na red	1.5L	15	₱69.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Mogu Mogu	By bottle	320 ml	₱70.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Coke Zero	By Bottle	1.5 L	₱95.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Sprite	By Bottle	1.5L	₱25.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Pepsi	2000	1l	₱1111.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	9000	1l	1l	₱111.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Fanta	By Can	380 ml	₱75.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Sprite lime	By bottle	1L	₱780.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Royal	By Bottle	1.5L	₱500.00	<input checked="" type="checkbox"/>



# San Gabriel Soft Drinks Delivery

2. All products are displayed in the table

	Product Name	Product Type	Unit	Price	Edit
□	C2 na green	By Bottle	1.5L	₱90.00	
□	Coke	By Bottle	Mismo	₱20.00	
□	Pepsi	Mismo	10	₱50.00	
□	C2 na red	1.5L	15	₱69.00	
□	Mogu Mogu	By bottle	320 ml	₱70.00	
□	Coke Zero	By Bottle	1.5 L	₱95.00	
□	Sprite	By Bottle	1.5L	₱25.00	
□	Pepsi	2000	1l	₱1111.00	
□	9000	111	111	₱111.00	
□	Fanta	By Can	380 ml	₱75.00	
□	Sprite lime	By bottle	1L	₱780.00	
□	Royal	By Bottle	1.5L	₱500.00	

3. Search for a specific product using the search bar located at the top of the table and at the left side of the Add Product button and displays the right data.

	Product Name	Product Type	Unit	Price	Edit
□	Royal	By Bottle	1.5L	₱500.00	



# San Gabriel Soft Drinks Delivery

4. Returns “Product not found” if the customer is not in the database

The screenshot shows the 'Manage Products' interface. On the left, a sidebar menu includes 'Dashboard', 'Manage Orders', 'Manage Stocks', 'Manage Product', 'Manage Customer', and 'Admin Settings'. The main area has a title 'Manage Products' with a subtitle 'Add, edit, and manage products in your inventory.' A search bar contains the text 'test'. Below it is a table with columns: Stocked By, Product Name, Product Type, Unit, Price, and Edit. A message at the bottom says 'No Product found.'

## Add stock

1. Navigate to Manage Stocks and there will be three colours which are Red, Orange, and Yellow. These colours will indicate how close the old stock is to the threshold.

The screenshot shows the 'Manage Stocks' interface. The sidebar menu is identical to the previous page. The main area has a title 'Manage Stocks' with a subtitle 'Add, edit, and manage orders.' Three informational boxes explain color coding: 'Red = Stock is in threshold/below threshold', 'Orange = Stock is +10 of the threshold', and 'Yellow = Stock is +30 of the threshold'. Below is a table with columns: Stocked By, Product Name, Product Type, Old Stock, New Stock, Threshold, and Edit. The table contains several rows, some of which are highlighted with red, orange, or yellow backgrounds according to the color-coding rules. For example, one row for 'Joana' has 'Old Stock' 400 and 'New Stock' 200, both in red, indicating a significant drop below the threshold of 50.



# San Gabriel Soft Drinks Delivery

2. Click add stock which is a green button located at the right side of the screen

User	Product	Stock Type	Old Stock	New Stock	Threshold	Edit
Joana	Sprite (1.5L)	By Bottle	200	300	500	<input checked="" type="checkbox"/>
Juan	Coke Zero (1.5 L)	By Bottle	400	350	300	<input checked="" type="checkbox"/>
Bentley	Sprite lime (1L)	By bottle	0	0	53	<input checked="" type="checkbox"/>
Bentley	Pepsi (10)	Mismo	0	0	300	<input checked="" type="checkbox"/>

3. Product name will only display if it is in the manage products page. If the product is not in the choices then it means it has not been created in the products table.

User	Product	Stock Type	Old Stock	New Stock	Threshold	Edit
Joana	Royal (1.5L) - By Bottle	By Bottle	200	300	500	<input checked="" type="checkbox"/>
Juan	Sprite (1.5L)	By Bottle	400	350	300	<input checked="" type="checkbox"/>
Bentley	Sprite lime (1L)	By bottle	0	0	53	<input checked="" type="checkbox"/>
Bentley	Pepsi (10)	Mismo	0	0	300	<input checked="" type="checkbox"/>



# San Gabriel Soft Drinks Delivery

## 4. Enter required data

Add Stock

Stocked By: Mc

Product Name: Royal (1.5L) - By Bottle

Old Stock: 50

New Stock: 100

Threshold: 1000

Add Stock

## 5. Click add stock and New stock displayed

Manage Stocks ⓘ

Add, edit, and manage orders.

	Stocked By	Product Name	Old Stock	New Stock	Threshold	Action	
□	Joana	C2 na green (1.5L)	By Bottle	400	200	1000000	
□	Juan	Sprite (1.5L)	By Bottle	200	300	500	
□	Juan	Coke Zero (1.5 L)	By Bottle	400	350	300	
□	Bentley	Sprite lime (1L)	By bottle	0	0	53	
□	Bentley	Pepsi (10)	Mismo		0	300	
□	Mc	Royal (1.5L)	By Bottle		0	1000	



# San Gabriel Soft Drinks Delivery

## Edit Stocks

### 1. Navigate to manage stocks

The screenshot shows the SGSD dashboard interface. On the left, a sidebar menu includes 'Dashboard', 'Manage Orders', 'Manage Stocks' (which is highlighted in blue), 'Manage Product', 'Manage Customer', and 'Admin Settings'. Below the sidebar is a user profile for 'JD' (Juan Dela Cruz, jamttest23+6@gmail.com, admin status). A 'Logout' button is at the bottom of the sidebar. The main content area features a 'Dashboard' section with four cards: 'Revenue', 'Orders', 'Transactions', and 'Items Sold'. Below this is a 'Core Assets' section with two cards: 'Total Customers' (represented by a person icon) and 'Total Products' (represented by a cube icon).

### 2. Choose a stock and click the edit icon located at the right side of the row.

The screenshot shows the 'Manage Stocks' page. The sidebar remains the same as the previous dashboard view. The main content area is titled 'Manage Stocks' with a subtitle 'Add, edit, and manage orders.' It includes three color-coded status bars: Red (Stock is below threshold), Orange (Stock is +10 of the threshold), and Yellow (Stock is +30 of the threshold). Below these are instructions: 'Red = Stock is in threshold/below threshold', 'Orange = Stock is +10 of the threshold', and 'Yellow = Stock is +30 of the threshold'. A search bar and an 'Add Stock' button are at the top of a table. The table has columns: Stocked By, Product Name, Product Type, Old Stock, New Stock, Threshold, and Edit. There are four rows of data:

	Stocked By	Product Name	Product Type	Old Stock	New Stock	Threshold	Edit
<input type="checkbox"/>	Joana	Sprite (1.5L)	By Bottle	700	150	50	
<input type="checkbox"/>	Joana	C2 na green (1.5L)	By Bottle	0	0	1000000	
<input type="checkbox"/>	Juan	Sprite (1.5L)	By Bottle	700	100	500	



# San Gabriel Soft Drinks Delivery

## 3. Enter new data

The screenshot shows a modal window titled "Edit Stock". Inside the modal, there are two input fields: "New Stock" containing "300" and "Threshold" containing "500". At the bottom right of the modal are two buttons: "Close" and "Save Changes". The background of the application shows a table with stock information for three products: Joana (Sprite 1.5L), Joana (C2 na green 1.5L), and Juan (Sprite 1.5L). The "C2 na green" row has its "Old Stock" field highlighted in red, indicating it is being edited.

	Stocked By	Product Name	Product Type	Old Stock	New Stock	Threshold	Edit
□	Joana	Sprite (1.5L)	By Bottle	700	150	50	<input type="button" value="edit"/>
□	Joana	C2 na green (1.5L)	By Bottle	0	0	1000000	<input type="button" value="edit"/>
□	Juan	Sprite (1.5L)	By Bottle	700	100	500	<input type="button" value="edit"/>

## 4. Click Save changes

The screenshot shows the same "Edit Stock" modal as the previous one, but the "Save Changes" button is now highlighted in green. The background table remains the same, showing the stock levels for Joana and Juan.

	Stocked By	Product Name	Product Type	Old Stock	New Stock	Threshold	Edit
□	Joana	Sprite (1.5L)	By Bottle	700	150	50	<input type="button" value="edit"/>
□	Joana	C2 na green (1.5L)	By Bottle	0	0	1000000	<input type="button" value="edit"/>
□	Juan	Sprite (1.5L)	By Bottle	700	100	500	<input type="button" value="edit"/>



# San Gabriel Soft Drinks Delivery

## 5. Stock data updated

The screenshot shows the 'Manage Stocks' section of the application. At the top, there are three colored status bars: Red (Stock is below threshold), Orange (Stock is +10 of the threshold), and Yellow (Stock is +30 of the threshold). Below this is a search bar and a 'Add Stock' button. A table lists products with columns for Stocked By, Product Name, Product Type, Old Stock, New Stock, Threshold, and Edit. One row for 'C2 na green (1.5L)' has a red background in the 'Old Stock' column.

	Stocked By	Product Name	Product Type	Old Stock	New Stock	Threshold	Edit
<input type="checkbox"/>	Joana	Sprite (1.5L)	By Bottle	700	150	50	
<input type="checkbox"/>	Joana	C2 na green (1.5L)	By Bottle	0	0	1000000	
<input type="checkbox"/>	Juan	Sprite (1.5L)	By Bottle	700	300	500	

## View Stocks

### 1. Navigate to Manage Stock

The screenshot shows the 'Dashboard' section. It features four summary cards: Revenue, Orders, Transactions, and Items Sold. Below this is a 'Core Assets' section with two cards: Total Customers (represented by a person icon) and Total Products (represented by a cube icon).



# San Gabriel Soft Drinks Delivery

2. Available stock is displayed in the table

The screenshot shows the 'Manage Stocks' interface. On the left is a sidebar with a navigation menu: Dashboard, Manage Orders, **Manage Stocks**, Manage Product, Manage Customer, Admin Settings. Below the menu is a user profile for 'Juan Dela Cruz' (jamiltest23+6@gmail.com) with an 'admin' button and a 'Logout' link. The main area has a title 'Manage Stocks' with a help icon. It includes a note: 'Add, edit, and manage orders.' and color-coded status boxes: Red = Stock is in threshold/below threshold, Orange = Stock is +10 of the threshold, and Yellow = Stock is +30 of the threshold. A search bar and an 'Add Stock' button are at the top of the table. The table has columns: Stocked By, Product Name, Product Type, Old Stock, New Stock, Threshold, and Edit. The data in the table is:

Stocked By	Product Name	Product Type	Old Stock	New Stock	Threshold	Edit
Joana	Sprite (1.5L)	By Bottle	700	150	50	<input checked="" type="checkbox"/>
Joana	C2 na green (1.5L)	By Bottle	0	0	1000000	<input checked="" type="checkbox"/>
Juan	Sprite (1.5L)	By Bottle	700	300	500	<input checked="" type="checkbox"/>

3. Search for a specific stock by using the search bar located at the top of the table and at the left side of the add stock button.

The screenshot shows the 'Manage Stocks' interface with a search term 'c2' entered in the search bar. The table data is identical to the previous screenshot, showing three rows of stock information. The 'Edit' column contains checkboxes, with the second row's checkbox checked.

4. Returns "Stock not found" if the stock is not in the database



# San Gabriel Soft Drinks Delivery

SGSD

Manage Stocks

Add, edit, and manage orders.

Red = Stock is in threshold/below threshold

Orange = Stock is +10 of the threshold

Yellow = Stock is +30 of the threshold

coke

No Stock found.

	Stocked By	Product Name	Product Type	Old Stock	New Stock	Threshold	Edit
No Stock found.							

JD

Juan Dela Cruz  
jamiltest23+6@gmail.com

admin

[Log out]

## Stock Threshold

1. Navigate to Manage Products and ensure that products are available.

SGSD

Manage Products

Add, edit, and manage products in your inventory.

Search

Add Product

	Product Name	Product Type	Unit	Price	Edit
<input type="checkbox"/>	C2 na green	By Bottle	1.5L	₱90.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Coke	By Bottle	Mismo	₱20.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Pepsi	Mismo	10	₱50.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	C2 na red	1.5L	15	₱69.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Mogu Mogu	By bottle	320 ml	₱70.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Coke Zero	By Bottle	1.5 L	₱95.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Sprite	By Bottle	1.5L	₱25.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Pepsi	2000	11	₱111.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	9000	111	111	₱111.00	<input checked="" type="checkbox"/>

JD

Juan Dela Cruz  
jamiltest23+6@gmail.com

admin

[Log out]



# San Gabriel Soft Drinks Delivery

## 2. Navigate to manage stocks

The screenshot shows the 'Manage Stocks' interface. On the left is a sidebar with a navigation menu:

- Dashboard
- Manage Orders
- Manage Stocks** (selected)
- Manage Product
- Manage Customer
- Admin Settings

Below the menu is a user profile section for 'Juan Dela Cruz' (jam@test23+6@gmail.com) with an 'admin' badge.

The main area is titled 'Manage Stocks' with a subtitle 'Add, edit, and manage orders.' It includes color-coded status bars: Red (Stock is below threshold), Orange (Stock is +10 of the threshold), and Yellow (Stock is +30 of the threshold). A search bar and an 'Add Stock' button are at the top of the table.

	Stocked By	Product Name	Product Type	Old Stock	New Stock	Threshold	Edit
<input type="checkbox"/>	Joana	Sprite (1.5L)	By Bottle	700	150	50	
<input type="checkbox"/>	Joana	C2 na green (1.5L)	By Bottle	0	0	1000000	
<input type="checkbox"/>	Juan	Sprite (1.5L)	By Bottle	700	300	500	

## 3. Add a stock and input in all of the required data

The screenshot shows the 'Add Stock' modal dialog over the main 'Manage Stocks' page. The modal fields are:

- Stocked By: Juan
- Product Name: Coke Zero (1.5 L) - By Bottle
- Old Stock: 300
- New Stock: 500
- Threshold: 300

At the bottom right of the modal are 'Close' and 'Add Stock' buttons. The background shows the same table from the previous screenshot with one additional row for the new entry.



# San Gabriel Soft Drinks Delivery

## 5. Navigate to manage orders

The screenshot shows the 'Manage Orders' interface. On the left, a sidebar menu includes 'Dashboard', 'Manage Orders' (which is selected and highlighted in grey), 'Manage Stocks', 'Manage Product', 'Manage Customer', and 'Admin Settings'. A user profile for 'Juan Dela Cruz' is shown with the email 'jamit.test23+6@gmail.com' and the role 'admin'. A 'Logout' button is at the bottom. The main area is titled 'Manage Orders' with the subtitle 'Add, edit, and manage orders.' It features a search bar and a 'Add Order' button. A table lists five orders:

Managed by	Customer's First Name	Customer's Last Name	Product	Status	Order Type	Quantity	Total Price	Notes	Edit	General Record
San Papa	Joni	Dondon	Sprite (By Bottle)	Delivered	Inbound	0	₱0.00			
San Papa	Joni	Dondon	C2 na green (By Bottle)	Delivered	Inbound	5000	₱450,000.00			
San Papa	Joni	Dondon	C2 na green (By Bottle)	To Pick Up	Outbound	100	₱9,000.00			
San Papa	Pan	Xual	C2 na green (By Bottle)	To Pick Up	Outbound	34900	₱3,141,000.00			

## 6. Make an outbound order

The screenshot shows the 'Add New Order' dialog box overlaid on the 'Manage Orders' page. The dialog has fields for 'Customer Name' (set to 'Joni Dondon'), 'Product' ('Sprite (1.5L) - By Bottle'), 'Status' ('To Pick Up'), 'Order Type' ('Outbound'), 'Quantity' (set to '500'), and 'Notes' (with placeholder 'Enter notes'). A note at the bottom says 'Maximum 250 characters. Special characters will be escaped.' There are 'Close' and 'Add Order' buttons at the bottom right. The background shows the same order list as the previous screenshot.



# San Gabriel Soft Drinks Delivery

7. Once an order has been made the stock's supply should decrease and show an alert at the top right of the screen.

The screenshot shows the 'Manage Orders' section of the application. On the left, a sidebar menu includes 'Dashboard', 'Manage Orders' (which is selected and highlighted in grey), 'Manage Stocks', 'Manage Product', 'Manage Customer', and 'Admin Settings'. A user profile for 'Juan Dela Cruz' is shown with the email 'jamit.test23+6@gmail.com' and a green 'admin' button. A 'Log out' button is also present. The main area displays a table titled 'Manage Orders' with the following columns: Managed by, Customer's First Name, Customer's Last Name, Product, Status, Order Type, Quantity, Total Price, Notes, Edit, and General Record. Five rows of data are listed:

Managed by	Customer's First Name	Customer's Last Name	Product	Status	Order Type	Quantity	Total Price	Notes	Edit	General Record
San Papa	Joni	Dondon	Sprite (By Bottle)	Delivered	Inbound	0	₱0.00			
San Papa	Joni	Dondon	C2 na green (By Bottle)	Delivered	Inbound	5000	₱450,000.00			
San Papa	Joni	Dondon	C2 na green (By Bottle)	To Pick Up	Outbound	100	₱9,000.00			
San Papa	Pan	Xual	C2 na green (By Bottle)	To Pick Up	Outbound	34900	₱3,141,000.00			
Juan Dela Cruz	Joni	Dondon	Sprite (By Bottle)	To Pick Up	Outbound	500	₱12,500.00			

8. Navigate to manage stocks, and a certain stock should show the correct colour alert.

The screenshot shows the 'Manage Stocks' section of the application. The sidebar menu is identical to the previous screenshot. The user profile for 'Juan Dela Cruz' is also present. The main area displays a table titled 'Manage Stocks' with the following columns: Stocked By, Product Name, Product Type, Old Stock, New Stock, Threshold, and Edit. Three color-coded alerts are displayed above the table: 'Red = Stock is in threshold/below threshold' (red background), 'Orange = Stock is +10 of the threshold' (orange background), and 'Yellow = Stock is +30 of the threshold' (yellow background). The table data is as follows:

Stocked By	Product Name	Product Type	Old Stock	New Stock	Threshold	Edit
Joana	Sprite (1.5L)	By Bottle	200	150	50	
Joana	C2 na green (1.5L)	By Bottle	0	0	1000000	
Juan	Sprite (1.5L)	By Bottle	200	300	500	
Juan	Coke Zero (1.5 L)	By Bottle	200	0	300	



# San Gabriel Soft Drinks Delivery

## Add order

1. Navigate to Manage orders using the side bar at the left side of the screen

The screenshot shows the 'Manage Orders' interface. On the left is a sidebar with a logo, user info (Juan Dela Cruz, admin), and a 'Log out' button. The main area has a header 'Manage Orders' with a subtitle 'Add, edit, and manage orders.' Below is a search bar and a green 'Add Order' button. A table lists five orders:

Managed by	Customer's First Name	Customer's Last Name	Product	Status	Order Type	Quantity	Total Price	Notes	Edit	General Record
San Papa	Joni	Dondon	Sprite (By Bottle)	Delivered	Inbound	0	₱0.00			
San Papa	Joni	Dondon	C2 na green (By Bottle)	Delivered	Inbound	5000	₱450,000.00			
San Papa	Joni	Dondon	C2 na green (By Bottle)	To Pick Up	Outbound	100	₱9,000.00			
San Papa	Pan	Xual	C2 na green (By Bottle)	To Pick Up	Outbound	34900	₱3,141,000.00			
Juan Dela Cruz	Joni	Dondon	Sprite (By Bottle)	To Pick Up	Outbound	500	₱12,500.00			

- 2 .Click add order which is a green button that is located at the right side of the screen.

The screenshot shows the 'Add New Order' dialog box over a blurred background of the 'Manage Orders' page. The dialog has fields for Customer Name (dropdown), Product (dropdown), Status (dropdown), Order Type (dropdown), Quantity (text input), Notes (text area), and a note about character limit (Maximum 250 characters. Special characters will be escaped. 0/250). At the bottom are 'Close' and 'Add Order' buttons.



# San Gabriel Soft Drinks Delivery

## 3. Enter required data

The screenshot shows the 'Add New Order' modal open over a 'Manage Orders' dashboard. The modal fields are: Customer Name (Pan Xual), Product (C2 na green (1.5L) - By Bottle), Status (To Pick Up), Order Type (Inbound), Quantity (400), and Notes (Enter notes). The main dashboard displays a table of orders with the following data:

Quantity	Total Price	Notes	Edit	General Record
0	₱0.00			
5000	₱450,000.00			
100	₱9,000.00			
34900	₱3,141,000.00			
500	₱12,500.00			

## 4. Click add order

The screenshot shows the 'Add New Order' modal open over a 'Manage Orders' dashboard. The modal fields are: Customer Name (Pan Xual), Product (C2 na green (1.5L) - By Bottle), Status (To Pick Up), Order Type (Inbound), Quantity (400), and Notes (Enter notes). The main dashboard displays a table of orders with the following data:

Quantity	Total Price	Notes	Edit	General Record
0	₱0.00			
5000	₱450,000.00			
100	₱9,000.00			
34900	₱3,141,000.00			
500	₱12,500.00			



# San Gabriel Soft Drinks Delivery

## 5. New order displayed

Order ID	Customer Name	Recipient Name	Address	Type	Status	Quantity	Price	Action	
1	San Papa	Joni	Dondon	Sprite (By Bottle)	Delivered	Inbound	0	₱0.00	<input checked="" type="checkbox"/>
2	San Papa	Joni	Dondon	C2 na green (By Bottle)	Delivered	Inbound	5000	₱450,000.00	<input checked="" type="checkbox"/>
3	San Papa	Joni	Dondon	C2 na green (By Bottle)	To Pick Up	Outbound	100	₱8,000.00	<input checked="" type="checkbox"/>
4	San Papa	Pan	Xual	C2 na green (By Bottle)	To Pick Up	Outbound	34900	₱3141,000.00	<input checked="" type="checkbox"/>
5	Juan Dela Cruz	Joni	Dondon	Sprite (By Bottle)	To Pick Up	Outbound	500	₱12,500.00	<input checked="" type="checkbox"/>
6	Juan Dela Cruz	Pan	Xual	C2 na green (By Bottle)	To Pick Up	Inbound	400	₱36,000.00	<input checked="" type="checkbox"/>

## Edit Order

### 1. Navigate to Manage Orders

Order ID	Customer Name	Recipient Name	Address	Type	Status	Quantity	Price	Action	
1	San Papa	Joni	Dondon	Sprite (By Bottle)	Delivered	Inbound	0	₱0.00	<input checked="" type="checkbox"/>
2	San Papa	Joni	Dondon	C2 na green (By Bottle)	Delivered	Inbound	5000	₱450,000.00	<input checked="" type="checkbox"/>
3	San Papa	Joni	Dondon	C2 na green (By Bottle)	To Pick Up	Outbound	100	₱8,000.00	<input checked="" type="checkbox"/>
4	San Papa	Pan	Xual	C2 na green (By Bottle)	To Pick Up	Outbound	34900	₱3141,000.00	<input checked="" type="checkbox"/>
5	Juan Dela Cruz	Joni	Dondon	Sprite (By Bottle)	To Pick Up	Outbound	500	₱12,500.00	<input checked="" type="checkbox"/>
6	Juan Dela Cruz	Pan	Xual	C2 na green (By Bottle)	To Pick Up	Inbound	400	₱36,000.00	<input checked="" type="checkbox"/>



# San Gabriel Soft Drinks Delivery

2. Choose an order and click the edit icon which is located at the right side of the column.

The screenshot shows the 'Edit Order' modal open over a list of orders. The modal contains the following fields:

- Customer Name: Joni Dondon
- Product: Select Product
- Quantity: 400
- Order Type: Inbound
- Status: To Pick Up
- Notes: Enter notes

At the bottom of the modal are 'Close' and 'Save Changes' buttons. The background shows a grid of order details with columns for ID, Status, Amount, and Actions (Edit, Rec).

3. Enter new data

The screenshot shows the 'Edit Order' modal open over a list of orders. The modal contains the following fields:

- Customer Name: Pan Xual
- Product: C2 na green (1.5L) - By Bottle
- Quantity: 600
- Order Type: Inbound
- Status: To Pick Up
- Notes: Enter notes

At the bottom of the modal are 'Close' and 'Save Changes' buttons. The background shows a grid of order details with columns for ID, Status, Amount, and Actions (Edit, Rec).



# San Gabriel Soft Drinks Delivery

## 4. Click Save changes

The screenshot shows the 'Edit Order' modal open over a list of orders. The modal contains the following fields:

- Customer Name: Pan Xual
- Product: C2 na green (1.5L) - By Bottle
- Quantity: 600
- Order Type: Inbound
- Status: To Pick Up
- Notes: Enter notes

At the bottom right of the modal is a green 'Save Changes' button.

## 5. Order data updated

The screenshot shows the 'Manage Orders' page with a list of orders. The first order in the list has been updated:

ID	Customer	Product	Type	Quantity	Total
1	San Papa	Sprite (By Bottle)	Delivered	0	₱0.00
2	San Papa	C2 na green (By Bottle)	Delivered	5000	₱450,000.00
3	San Papa	C2 na green (By Bottle)	To Pick Up	100	₱9,000.00
4	Juan Dela Cruz	Pan	Xual	34900	₱3,141,000.00
5	Juan Dela Cruz	C2 na green (By Bottle)	To Pick Up	400	₱36,000.00
6	Juan Dela Cruz	Pan	Xual	500	₱12,500.00
7	Juan Dela Cruz	C2 na green (By Bottle)	To Pick Up	600	₱54,000.00



# San Gabriel Soft Drinks Delivery

## View Order

### 1. Navigate to Manage Orders

The screenshot shows the application's main dashboard. On the left, a sidebar menu includes 'Dashboard', 'Manage Orders' (which is currently selected and highlighted in blue), 'Manage Stocks', 'Manage Product', 'Manage Customer', and 'Admin Settings'. Below the sidebar is a user profile for 'Juan Dela Cruz' (junitest23+6@gmail.com) with an 'admin' role and a 'Log out' button. The main content area features a 'Dashboard' section with four cards: 'Revenue', 'Orders', 'Transactions', and 'Items Sold'. Below this is a 'Core Assets' section with cards for 'Total Customers' (represented by a person icon) and 'Total Products' (represented by a cube icon). At the bottom is a 'Top Selling Products' section.

### 2. All orders are displayed in the table

The screenshot shows the 'Manage Orders' page. The sidebar menu is identical to the previous dashboard view. The main content area is titled 'Manage Orders' with the sub-instruction 'Add, edit, and manage orders.' Below this is a search bar and a 'Add Order' button. A table lists six order entries:

	by	Customer	Address	Delivery Type	Status	Quantity	Amount	Actions
<input type="checkbox"/>	San Papa	Joni	Dondon	Sprite (By Bottle)	Delivered	Inbound	0	
<input type="checkbox"/>	San Papa	Joni	Dondon	C2 na green (By Bottle)	Delivered	Inbound	5000	
<input type="checkbox"/>	San Papa	Joni	Dondon	C2 na green (By Bottle)	To Pick Up	Outbound	100	
<input type="checkbox"/>	San Papa	Pan	Xual	C2 na green (By Bottle)	To Pick Up	Outbound	34900	
<input type="checkbox"/>	Juan Dela Cruz	Joni	Dondon	Sprite (By Bottle)	To Pick Up	Outbound	500	
<input type="checkbox"/>	Juan Dela Cruz	Pan	Xual	C2 na green (By Bottle)	To Pick Up	Inbound	600	



# San Gabriel Soft Drinks Delivery

3. Search for a specific order using the search bar located at the top of the table and is at the left side of the green button. It will display the desired data

The screenshot shows the 'Manage Orders' page of the San Gabriel Soft Drinks Delivery system. On the left, there is a sidebar with navigation links: Dashboard, Manage Orders (which is currently selected), Manage Stocks, Manage Product, Manage Customer, and Admin Settings. Below the sidebar, a user profile for 'Juan Dela Cruz' is displayed, including their email ('jantest23+6@gmail.com') and role ('admin'). A 'Log out' button is also present. The main content area is titled 'Manage Orders' with a subtitle 'Add, edit, and manage orders.' A search bar contains the text 'pan'. A green 'Add Order' button is located to the right of the search bar. Below the search bar is a table with the following data:

Managed by	Customer's First Name	Customer's Last Name	Product	Status	Order Type	Quantity	Total Price	Notes	Edit	Generate Record
<input type="checkbox"/>	San Papa	Pan	Xual	C2 na green (By Bottle)	To Pick Up	Outbound	34900	₱3141,000.00		
<input type="checkbox"/>	Juan Dela Cruz	Pan	Xual	C2 na green (By Bottle)	To Pick Up	Inbound	600	₱54,000.00		

4. Returns “Order not found” if the order is not in the database

The screenshot shows the 'Manage Orders' page of the San Gabriel Soft Drinks Delivery system. The layout is identical to the previous screenshot, with the sidebar, user profile, and 'Add Order' button. The search bar now contains the text 'pou'. The table below the search bar displays the message 'No order found.'



# San Gabriel Soft Drinks Delivery

## Transaction Record

### 1. Navigate to the Orders Page

The screenshot shows the SGSD dashboard. On the left is a sidebar with a user profile for 'Juan Dela Cruz' (admin) and a 'Log out' button. The main area has a 'Dashboard' section with four cards: 'Revenue', 'Orders', 'Transactions', and 'Items Sold'. Below this is a 'Core Assets' section with 'Total Customers' and 'Total Products'. At the bottom is a 'Top Selling Products' section.

### 2. At the right side of the table you will see the Generate Record column.

The screenshot shows the 'Manage Orders' page. The sidebar is identical to the dashboard. The main area has a title 'Manage Orders' with a subtitle 'Add, edit, and manage orders.' Below is a table with columns: Managed by, Customer's First Name, Customer's Last Name, Product, Status, Order Type, Quantity, Total Price, Notes, Edit, and Generate Record. The table contains several rows of order data.

Managed by	Customer's First Name	Customer's Last Name	Product	Status	Order Type	Quantity	Total Price	Notes	Edit	Generate Record
San Papa	Joni	Dondon	Sprite (By Bottle)	Delivered	Inbound	0	₱0.00		<input checked="" type="checkbox"/>	
San Papa	Joni	Dondon	C2 na green (By Bottle)	Delivered	Inbound	5000	₱450,000.00		<input checked="" type="checkbox"/>	
San Papa	Joni	Dondon	C2 na green (By Bottle)	To Pick Up	Outbound	100	₱9,000.00		<input checked="" type="checkbox"/>	
San Papa	Pan	Xual	C2 na green (By Bottle)	To Pick Up	Outbound	34900	₱3,141,000.00		<input checked="" type="checkbox"/>	
Juan Dela Cruz	Joni	Dondon	Sprite (By Bottle)	To Pick Up	Outbound	500	₱12,500.00		<input checked="" type="checkbox"/>	
Juan Dela	-	-	C2 na green	To Pick	-	-	-	-	-	-



# San Gabriel Soft Drinks Delivery

3. Choose an order or column and click the Generate Transaction Record.

An Example PDF

1 / 1 | - 100% + |

**Invoice**

**Managed by:** Juan Dela Cruz

**Customer Name:** Pan Xual

**Product Name:** C2 na green (By Bottle)

**Status:** To Pick Up

**Order Type:** Inbound

**Quantity:** 600

**Total Price:** PHP 54,000.00

*Thank you for your business!*

4. Print or Download the record generated

An Example PDF

1 / 1 | - 100% + |

**Invoice**

**Managed by:** Juan Dela Cruz

**Customer Name:** Pan Xual

**Product Name:** C2 na green (By Bottle)

**Status:** To Pick Up

**Order Type:** Inbound

**Quantity:** 600

**Total Price:** PHP 54,000.00

*Thank you for your business!*

Save As

File name: invoice

Save as type: Adobe Acrobat Document

Save Cancel



# San Gabriel Soft Drinks Delivery

## Admin Settings

1. Navigate to the admin settings located at the left side of the screen

The screenshot shows the Admin Settings interface. On the left, a sidebar menu lists options: Dashboard, Manage Orders (which is selected and highlighted in grey), Manage Stocks, Manage Product, Manage Customer, and Admin Settings. Below this is a user profile section for 'Juan Dela Cruz' (junitest23+6@gmail.com) with an 'admin' status and a 'Log out' button. The main content area is titled 'Manage Orders' with a subtitle 'Add, edit, and manage orders.' It features a search bar and an 'Add Order' button. A table displays six rows of order data:

	Customer	Delivery Address	Product	Status	Quantity	Amount	Actions	
<input type="checkbox"/>	San Papa	Joni	Dondon	C2 na green (By Bottle)	Delivered	Inbound	5000 ₱450,000.00	
<input type="checkbox"/>	San Papa	Joni	Dondon	C2 na green (By Bottle)	To Pick Up	Outbound	100 ₱8,000.00	
<input type="checkbox"/>	San Papa	Pan	Xual	C2 na green (By Bottle)	To Pick Up	Outbound	34900 ₱3,141,000.00	
<input type="checkbox"/>	Juan Dela Cruz	Joni	Dondon	Sprite (By Bottle)	To Pick Up	Outbound	500 ₱12,500.00	
<input type="checkbox"/>	Juan Dela Cruz	Pan	Xual	C2 na green (By Bottle)	To Pick Up	Inbound	600 ₱54,000.00	
<input type="checkbox"/>	Juan Dela Cruz	Pan	Xual	Coke Zero (By Bottle)	To Pick Up	Inbound	400 ₱38,000.00	



# San Gabriel Soft Drinks Delivery

2. In this page it will show the correct IP address of the device, View Logs, Restrictions, and Banned IP addresses.

The IP address is an identifier for your device.

The use of logs is to determine what happened in the system at any given time.

Restrictions are primarily focused on the Sign-up side of things for more control over new users.

And as for the banned IP addresses here are all of the blocked users for the cases of incorrect logins.

The screenshot shows the Admin Settings interface. On the left sidebar, under 'Admin Settings', the 'Admin Settings' option is selected. The main content area displays the 'Admin Settings' section with a gear icon, titled 'Admin Settings'. It includes a sub-section for 'Current IP address' showing '10.147.20.67' and a note about its uniqueness for internet communication. A 'View Logs' button is located below this section. Further down, there is a 'Restrictions' section with a sub-section for 'Sign Up Restrictions' containing a toggle switch labeled '90' and a checked status. The bottom left corner shows a user profile for 'Juan Dela Cruz' with an email address and an 'admin' badge, along with a 'Log out' button.



# San Gabriel Soft Drinks Delivery

3. Sign-Up can be enabled and set to a specific number for the counter. For every new sign-up, the counter will decrement by one.

If sign-up is disabled, then users cannot sign-up new accounts from the login page.

Admin sign-up can be enabled. If the admin sign-up is enabled users can sign-up as an admin, if not then users can only choose between driver or staff.

Once done just hit the Save settings button.

The screenshot shows the Admin Settings page of the San Gabriel Soft Drinks Delivery application. On the left, there's a sidebar with a user profile for 'Juan Dela Cruz' (jamit.test23+6@gmail.com) and an 'admin' role. The main content area has a header 'Restrictions ⓘ'. Under 'Sign Up Restrictions', a toggle switch is set to '90' and is turned on. Below it, under 'Admin Sign Up', another toggle switch is turned on. At the bottom right of this section is a green 'Save Settings' button. Further down, there's a section titled 'IP Cooldown ⓘ' with a note: 'Manage banned IP addresses and cooldown periods.' A table below shows no records found: | IP Address | Attempts | Last Attempt | Locked Until | Remove |
| --- | --- | --- | --- | --- |
| No IP cooldown records found. | | | | |



# San Gabriel Soft Drinks Delivery

## STAFF:

### Dashboard

1. The Dashboard will display all of the data such as orders, transactions, and best sellers

The screenshot shows the staff dashboard interface. On the left, there is a sidebar with the SGSD logo at the top, followed by navigation links: Dashboard, Manage Orders, Manage Stocks, and Manage Product. Below these is a user profile section for 'John Cruz' (jc), showing the email 'jamitest23+90@gmail.com' and a 'staff' status, with a 'Log out' button at the bottom. The main content area has a header 'Dashboard' with a help icon. It displays four summary cards: Revenue, Orders, Transactions, and Items Sold, each with a corresponding icon and a 'Monthly' tab selected. Below this is a section titled 'Core Assets' with a help icon, showing 'Total Customers' and 'Total Products' with their respective icons.



# San Gabriel Soft Drinks Delivery

2. Daily, weekly, monthly, and yearly sales are displayed when selected.

The screenshot shows the application's interface. On the left is a sidebar with a logo, user information for 'John Cruz' (staff), and navigation links for Dashboard, Manage Orders, Manage Stocks, and Manage Product. The main area has a header with a grid icon and a title 'Dashboard'. Below it is a summary section titled 'Core Assets' with a subtitle 'A summary of our total customers and products.' It includes two cards: 'Total Customers' (represented by a person icon) and 'Total Products' (represented by a stack of cubes icon). At the top right of the main area, there are notification icons (bell and document).

3. Notifications are displayed at the top right of the screen.

This screenshot is similar to the previous one but includes a prominent 'Notifications' overlay in the top right corner. The overlay has a title 'Notifications' and a 'Clear all notifications' button. It displays a message 'No notifications' with a small bell icon. The rest of the interface, including the sidebar, dashboard title, and core assets section, remains the same as in the first screenshot.



# San Gabriel Soft Drinks Delivery

## Add Product:

### 1. Navigate to Manage Products

The screenshot shows the 'Manage Products' interface. On the left is a sidebar with 'SGSD' at the top, followed by 'Dashboard', 'Manage Orders', 'Manage Stocks', and 'Manage Product' (which is selected). Below the sidebar is a user profile for 'Joana Tester' with the email 'joanatester2@gmail.com' and a 'staff' button. The main area has a title 'Manage Products' with a subtitle 'Add, edit, and manage products in your inventory.' A search bar and a 'Add Product' button are at the top right. A table lists products with columns: Product Name, Product Type, Unit, Price, and Edit. The products listed are C2 na green, Coke, Pepsi, C2 na red, Mogu Mogu, Coke Zero, Sprite, Pepsi, 9000, and Fanta.

	Product Name	Product Type	Unit	Price	Edit
<input type="checkbox"/>	C2 na green	By Bottle	1.5L	₱90.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Coke	By Bottle	Mismo	₱20.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Pepsi	Mismo	10	₱50.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	C2 na red	1.5L	15	₱69.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Mogu Mogu	By bottle	320 ml	₱70.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Coke Zero	By Bottle	1.5 L	₱95.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Sprite	By Bottle	1.5L	₱25.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Pepsi	2000	11	₱1111.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	9000	111	111	₱111.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Fanta	By Can	380 ml	₱75.00	<input checked="" type="checkbox"/>

### 2. Select the add product

The screenshot shows the 'Add Product' dialog box overlaid on the 'Manage Products' page. The dialog has fields for 'Product Name' (with placeholder 'Enter Product Name'), 'Product Type' (with placeholder 'Enter Product Type'), 'Price' (with placeholder 'Enter Price'), and 'Unit' (with placeholder 'Enter Unit'). At the bottom of the dialog are 'Close' and 'Add Product' buttons. The background shows the same product list as the previous screenshot.



# San Gabriel Soft Drinks Delivery

## 3. Enter required data

Add Product

Product Name: Dr pepper

Product Type: In can

Price: 55

Unit: 350ml

Product Name	Product Type	Unit	Price	Edit
C2 na green	By bottle	1.5L	₱90.00	[edit]
Coke	By bottle	Mismo	₱20.00	[edit]
Pepsi	By bottle	10	₱50.00	[edit]
C2 na red	1.5L	15	₱69.00	[edit]
Mogu Mogu	By bottle	320 ml	₱70.00	[edit]
Coke Zero	By Bottle	1.5 L	₱95.00	[edit]
Sprite	By Bottle	1.5L	₱25.00	[edit]
Pepsi	2000	11	₱111.00	[edit]
9000	111	111	₱111.00	[edit]
Fanta	By Can	380 ml	₱75.00	[edit]
Dr pepper	In can	350ml	₱55.00	[edit]

## 4. Click Add product

Manage Products

Product Name	Product Type	Unit	Price	Edit
C2 na green	By Bottle	1.5L	₱90.00	[edit]
Coke	By bottle	Mismo	₱20.00	[edit]
Pepsi	Mismo	10	₱50.00	[edit]
C2 na red	1.5L	15	₱69.00	[edit]
Mogu Mogu	By bottle	320 ml	₱70.00	[edit]
Coke Zero	By Bottle	1.5 L	₱95.00	[edit]
Sprite	By Bottle	1.5L	₱25.00	[edit]
Pepsi	2000	11	₱111.00	[edit]
9000	111	111	₱111.00	[edit]
Fanta	By Can	380 ml	₱75.00	[edit]
Dr pepper	In can	350ml	₱55.00	[edit]



# San Gabriel Soft Drinks Delivery

Edit product:

## 1. Navigate to Manage Product

The screenshot shows the 'Manage Products' interface. On the left is a sidebar with 'SGSD' at the top, followed by 'Dashboard', 'Manage Orders', 'Manage Stocks', and 'Manage Product' (which is selected). Below the sidebar is a user profile for 'Joana Tester' (joanatest22@gmail.com) with a 'staff' button and a 'Log out' link. The main area has a title 'Manage Products' with a subtitle 'Add, edit, and manage products in your inventory.' It includes a search bar and a 'Add Product' button. A table lists products with columns for Product Name, Product Type, Unit, Price, and Edit. The products listed are: C2 na green (By Bottle, 1.5L, ₱90.00), Coke (By Bottle, Misimo, ₱20.00), Pepsi (Misimo, 10, ₱50.00), C2 na red (1.5L, 15, ₱69.00), Mogu Mogu (By bottle, 320 ml, ₱70.00), Coke Zero (By Bottle, 1.5 L, ₱95.00), Sprite (By Bottle, 1.5L, ₱25.00), Pepsi (2000, 11, ₱111.00), 9000 (111, 111, ₱111.00), Fanta (By Can, 380 ml, ₱75.00), and Dr pepper (In can, 350ml, ₱65.00).

## 2. Choose a product and click the edit icon.

The screenshot shows the 'Edit Product' modal for 'Sprite lime'. The modal has fields for 'Product Name' (Sprite lime), 'Product Type' (By bottle), 'Price' (780), and 'Unit' (1L). At the bottom are 'Close' and 'Save Changes' buttons. The background shows the same 'Manage Products' table as the previous screenshot, with the 'Edit' icon for the Sprite row highlighted. The table data remains the same as in the first screenshot.



# San Gabriel Soft Drinks Delivery

## 3. Enter new data

The screenshot shows the 'Manage Products' section of the SGSD application. The left sidebar has a 'Manage Product' option selected. The main area displays a table of products:

	Product Name	Product Type	Unit	Price	Edit
<input type="checkbox"/>	C2 na green	By Bottle	1.5L	₱90.00	
<input type="checkbox"/>	Coke	By Bottle	Mismo	₱20.00	
<input type="checkbox"/>	Pepsi	Mismo	10	₱50.00	
<input type="checkbox"/>	C2 na red	1.5L	15	₱60.00	
<input type="checkbox"/>	Mogu Mogu	By bottle	320 ml	₱70.00	
<input type="checkbox"/>	Coke Zero	By Bottle	1.5 L	₱95.00	
<input type="checkbox"/>	Sprite	By Bottle	1.5L	₱25.00	
<input type="checkbox"/>	Pepsi	2000	11	₱1111.00	
<input type="checkbox"/>	9000	111	111	₱1111.00	
<input type="checkbox"/>	Fanta	By Can	380 ml	₱75.00	
<input type="checkbox"/>	Sprite lime	By bottle	1L	₱780.00	

Below the table, there is a search bar and a 'Add Product' button. The sidebar also includes 'Dashboard', 'Manage Orders', 'Manage Stocks', and 'Logout' options.

## View Product :

### 1. Navigate to Manage Products

This screenshot is identical to the one above, showing the 'Manage Products' page with a list of soft drink items and their details. The sidebar and overall layout are the same.



# San Gabriel Soft Drinks Delivery

2. Search for a specific product and displays the right data

The screenshot shows the 'Manage Products' interface. On the left is a sidebar with 'SGSD' at the top, followed by 'Dashboard', 'Manage Orders', 'Manage Stocks', and 'Manage Product' (which is selected). Below the sidebar is a user profile for 'Joana Tester' (janatester23@gmail.com) with a 'staff' button and a 'Log out' link. The main area has a header 'Manage Products' with a sub-instruction 'Add, edit, and manage products in your inventory.' Below the header is a search bar containing 'coke'. A table lists three products:

	Product Name	Product Type	Unit	Price	Edit
<input type="checkbox"/>	Coke	By Bottle	Mismo	P20.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Coke Zero	By Bottle	1.5 L	P95.00	<input checked="" type="checkbox"/>

3. Returns “Product not found” if the product is not in the database

The screenshot shows the 'Manage Products' interface, identical to the previous one but with a different search term. The search bar now contains 'dt pepper'. Below the search bar, a message says 'No Product found.'



# San Gabriel Soft Drinks Delivery

Add stock:

## 1. Navigate to Manage Stocks

The screenshot shows the SGSD software interface. On the left is a sidebar with navigation links: Dashboard, Manage Orders, Manage Stocks (which is selected and highlighted in blue), and Manage Product. Below the sidebar is a user profile section for 'Joana Tester' with an email address and a 'staff' button. The main content area is titled 'Manage Stocks' and contains a table of stock levels. The table has columns for Stocked By, Product Name, Product Type, Old Stock, New Stock, Threshold, and Edit. A legend at the top right indicates color coding: Red for stock below threshold, Orange for stock +10 of the threshold, and Yellow for stock +30 of the threshold. The table data is as follows:

Stocked By	Product Name	Product Type	Old Stock	New Stock	Threshold	Edit
Joana	Sprite (1.5L)	By Bottle	200	150	50	<input checked="" type="checkbox"/>
Joana	C2 na green (1.5L)	By Bottle	400	200	1000000	<input checked="" type="checkbox"/>
Juan	Sprite (1.5L)	By Bottle	200	300	500	<input checked="" type="checkbox"/>
Juan	Coke Zero (1.5 L)	By Bottle	400	0	300	<input checked="" type="checkbox"/>

## 2. Click add stock

The screenshot shows the SGSD software interface with a modal dialog box titled 'Add Stock' overlaid on the 'Manage Stocks' page. The modal contains fields for Stocked By (Select User dropdown), Product Name (Select Product dropdown), Old Stock (Enter old stock quantity), New Stock (Enter new stock quantity), and Threshold (Enter threshold quantity). At the bottom of the modal are 'Close' and 'Add Stock' buttons. The background shows the same 'Manage Stocks' table as the previous screenshot, with the 'Joana' row's 'Old Stock' field (400) highlighted in red.



# San Gabriel Soft Drinks Delivery

3. Product name will only display if it is in the manage products page

Stocked By	Product Name	Product Type	Old Stock	New Stock	Threshold	Edit
Joana	C2 na green (1.5L)	By Bottle	200	150	50	<input type="button" value="Edit"/>
Joana	Coke (Misma)	By Bottle	200	200	1000000	<input type="button" value="Edit"/>
Juan	Sprite (1.5L)	By Bottle	200	300	500	<input type="button" value="Edit"/>
Juan	Coke Zero (1.5 L)	By Bottle	400	0	300	<input type="button" value="Edit"/>

4. Enter required data and add new stock. New stock should be displayed

Stocked By	Product Name	Product Type	Old Stock	New Stock	Threshold	Edit
Joana	Sprite (1.5L)	By Bottle	200	150	50	<input type="button" value="Edit"/>
Joana	C2 na green (1.5L)	By Bottle	400	200	1000000	<input type="button" value="Edit"/>
Juan	Sprite (1.5L)	By Bottle	200	300	500	<input type="button" value="Edit"/>
Juan	Coke Zero (1.5 L)	By Bottle	400	0	300	<input type="button" value="Edit"/>
Bentley	Sprite lime (1L)	By bottle		0	50	<input type="button" value="Edit"/>



# San Gabriel Soft Drinks Delivery

## Edit Stock:

### 1. Navigate to Manage Stocks

Stocked By	Product Name	Product Type	Old Stock	New Stock	Threshold	Edit
Joana	Sprite (1.5L)	By Bottle	200	150	50	<input checked="" type="checkbox"/>
Joana	C2 na green (1.5L)	By Bottle	400	200	1000000	<input checked="" type="checkbox"/>
Juan	Sprite (1.5L)	By Bottle	200	300	500	<input checked="" type="checkbox"/>
Juan	Coke Zero (1.5 L)	By Bottle	400	0	300	<input checked="" type="checkbox"/>
Bentley	Sprite lime (1L)	By bottle	0	0	50	<input checked="" type="checkbox"/>

### 2. Choose a stock and click the edit icon



# San Gabriel Soft Drinks Delivery

## 3. Enter new data and save new changes

New Stock: 321  
Threshold: 53

Close Save Changes

Stocked By	Product Name	Product Type	Old Stock	New Stock	Threshold	Edit
Joana	Sprite (1.5L)	By Bottle	200	150	50	<input checked="" type="checkbox"/>
Joana	C2 na green (1.5L)	By Bottle	400	200	1000000	<input checked="" type="checkbox"/>
Juan	Sprite (1.5L)	By Bottle	200	300	500	<input checked="" type="checkbox"/>
Juan	Coke Zero (1.5L)	By Bottle	400	0	300	<input checked="" type="checkbox"/>
Bentley	Sprite lime (1L)	By bottle	0	0	53	<input checked="" type="checkbox"/>

## 4. Stock data should be updated

Red = Stock is in threshold/below threshold  
Orange = Stock is +10 of the threshold  
Yellow = Stock is +30 of the threshold

Stocked By	Product Name	Product Type	Old Stock	New Stock	Threshold	Edit
Joana	Sprite (1.5L)	By Bottle	200	150	50	<input checked="" type="checkbox"/>
Joana	C2 na green (1.5L)	By Bottle	400	200	1000000	<input checked="" type="checkbox"/>
Juan	Sprite (1.5L)	By Bottle	200	300	500	<input checked="" type="checkbox"/>
Juan	Coke Zero (1.5L)	By Bottle	400	0	300	<input checked="" type="checkbox"/>
Bentley	Sprite lime (1L)	By bottle	0	0	53	<input checked="" type="checkbox"/>



# San Gabriel Soft Drinks Delivery

View stock:

## 1. Navigate to Manage Stock

The screenshot shows the 'Manage Stocks' page with a table of products and their stock levels. The table has columns for Stocked By, Product Name, Product Type, Old Stock, New Stock, Threshold, and Edit. A search bar at the top right contains the placeholder 'Search'. The status of each row is indicated by the color of the 'Old Stock' and 'New Stock' cells: Red for low stock, Orange for +10 of threshold, and Yellow for +30 of threshold.

Stocked By	Product Name	Product Type	Old Stock	New Stock	Threshold	Edit
Joana	Sprite (1.5L)	By Bottle	200	150	50	<input checked="" type="checkbox"/>
Joana	C2 na green (1.5L)	By Bottle	400	200	1000000	<input checked="" type="checkbox"/>
Juan	Sprite (1.5L)	By Bottle	200	300	500	<input checked="" type="checkbox"/>
Juan	Coke Zero (1.5 L)	By Bottle	400	0	300	<input checked="" type="checkbox"/>
Bentley	Sprite lime (1L)	By bottle	0	0	53	<input checked="" type="checkbox"/>

## 2. Search for a specific key word and displays the right data

The screenshot shows the 'Manage Stocks' page with a search bar containing the text 'sprite lime'. The table below shows the results for this search, which is a single row for 'Sprite lime (1L)'.

Stocked By	Product Name	Product Type	Old Stock	New Stock	Threshold	Edit
Bentley	Sprite lime (1L)	By bottle	0	0	53	<input checked="" type="checkbox"/>



# San Gabriel Soft Drinks Delivery

3. Returns “Stock not found” if the stock is not in the database

The screenshot shows the SGSD software interface. On the left is a sidebar with a logo, user name 'Joana Tester', email 'joantest23@gmail.com', and a 'staff' button. The main area has a header 'Manage Stocks' with a sub-instruction 'Add, edit, and manage orders.' Below it are three colored status bars: Red (Stock is in threshold/below threshold), Orange (Stock is +10 of the threshold), and Yellow (Stock is +30 of the threshold). A search bar contains 'gr pepper'. At the bottom, there are filters for 'Stocked By', 'Product Name', 'Product Type', 'Old Stock', 'New Stock', 'Threshold', and an 'Edit' button. A message 'No Stock found.' is displayed.

## Stock Threshold:

1. Navigate to Manage Products and ensure that products are available.

The screenshot shows the SGSD software interface. On the left is a sidebar with a logo, user name 'Joana Tester', email 'joantest23@gmail.com', and a 'staff' button. The main area has a header 'Manage Products' with a sub-instruction 'Add, edit, and manage products in your inventory.' Below it is a search bar containing 'Search' and 'Add Product'. A table lists various products with columns for 'Product Name', 'Product Type', 'Unit', 'Price', and 'Edit'. The products listed include C2 na green, Coke, Pepsi, C2 na red, Mogu Mogu, Coke Zero, Sprite, Pepsi, 9000, Fanta, and Sprite lime. Each product row has an 'Edit' button.

	Product Name	Product Type	Unit	Price	Edit
<input type="checkbox"/>	C2 na green	By Bottle	1.5L	₱90.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Coke	By Bottle	Mismo	₱20.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Pepsi	Mismo	10	₱50.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	C2 na red	1.5L	15	₱69.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Mogu Mogu	By bottle	320 ml	₱70.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Coke Zero	By Bottle	1.5 L	₱95.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Sprite	By Bottle	1.5L	₱25.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Pepsi	2000	11	₱111.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	9000	111	111	₱111.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Fanta	By Can	380 ml	₱75.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Sprite lime	By bottle	1L	₱78.00	<input checked="" type="checkbox"/>



# San Gabriel Soft Drinks Delivery

## 2. Navigate to manage stocks

The screenshot shows the 'Manage Stocks' section of the SGSD application. At the top, there are three colored status bars: Red (Stock is in threshold/below threshold), Orange (Stock is +10 of the threshold), and Yellow (Stock is +30 of the threshold). Below these are search and filter fields. A table lists products with columns for Stocked By, Product Name, Product Type, Old Stock, New Stock, and Threshold. The table includes rows for Joana, Juan, and Bentley, with some cells highlighted in red or orange to indicate stock status.

Stocked By	Product Name	Product Type	Old Stock	New Stock	Threshold	Edit
Joana	Sprite (1.5L)	By Bottle	200	150	50	<input checked="" type="checkbox"/>
Joana	C2 na green (1.5L)	By Bottle	400	200	1000000	<input checked="" type="checkbox"/>
Juan	Sprite (1.5L)	By Bottle	200	300	500	<input checked="" type="checkbox"/>
Juan	Coke Zero (1.5L)	By Bottle	400	0	300	<input checked="" type="checkbox"/>
Bentley	Sprite lime (1L)	By bottle	0	0	53	<input checked="" type="checkbox"/>

## 3. Add a stock and input in all of the required data

The screenshot shows the 'Add Stock' modal dialog. It contains fields for Stocked By (Bentley), Product Name (Pepsi (10) - Mismo), Old Stock (100), New Stock (200), and Threshold (300). There is also a 'Close' button and an 'Add Stock' button at the bottom of the dialog.



# San Gabriel Soft Drinks Delivery

The screenshot shows the 'Manage Stocks' section of the SGSD software. On the left, a sidebar menu includes 'Dashboard', 'Manage Orders', 'Manage Stocks' (which is selected and highlighted in grey), and 'Manage Product'. Below the menu is a user profile for 'Joana Tester' with an email address and a 'staff' button. A 'Logout' button is also present. The main content area has a title 'Manage Stocks' with a help icon. It displays a table of stock levels for various products. A legend at the top indicates color coding: Red for stock below threshold, Orange for +10 of the threshold, and Yellow for +30 of the threshold. The table includes columns for Stocked By, Product Name, Product Type, Old Stock, New Stock, Threshold, and Edit. One row for 'Bentley' has a 'New Stock' value of 0, which is highlighted in red.

Stocked By	Product Name	Product Type	Old Stock	New Stock	Threshold	Edit
Joana	Sprite (1.5L)	By Bottle	200	150	50	
Joana	C2 na green (1.5L)	By Bottle	400	200	1000000	
Juan	Sprite (1.5L)	By Bottle	200	300	500	
Juan	Coke Zero (1.5 L)	By Bottle	400	0	300	
Bentley	Sprite lime (1L)	By bottle	0	0	53	
Bentley	Pepsi (10)	Mismo	0	300		

## 4. Navigate to manage orders and make an outbound order

The screenshot shows the 'Manage Orders' section of the SGSD software. The sidebar menu is identical to the previous screen. The main content area has a title 'Manage Orders' with a help icon. It displays a table of order details. A legend at the top indicates color coding: Green for Delivered, Inbound, or To Pick Up; Orange for Outbound; and Grey for To Deliver. The table includes columns for Managed by, Customer's First Name, Customer's Last Name, Product, Status, Order Type, Quantity, Total Price, Notes, and Edit. Several rows show different order types and statuses, such as 'Delivered', 'Inbound', 'To Pick Up', and 'Outbound'.

Managed by	Customer's First Name	Customer's Last Name	Product	Status	Order Type	Quantity	Total Price	Notes	Edit	Gen Rec
San Papa	Joni	Dondon	Sprite (By Bottle)	Delivered	Inbound	0	₱0.00			
San Papa	Joni	Dondon	C2 na green (By Bottle)	Delivered	Inbound	5000	₱450,000.00			
San Papa	Joni	Dondon	C2 na green (By Bottle)	To Pick Up	Outbound	100	₱9,000.00			
San Papa	Pan	Xual	C2 na green (By Bottle)	To Pick Up	Outbound	34900	₱341,000.00			
Juan dela Cruz	Joni	Dondon	Sprite (By Bottle)	To Pick Up	Outbound	500	₱12,500.00			
Juan dela Cruz	Pan	Xual	C2 na green (By Bottle)	To Pick Up	Inbound	600	₱64,000.00			



# San Gabriel Soft Drinks Delivery

View Orders:

## 1. Navigate to Manage Orders

The screenshot shows the 'Manage Orders' page with a search bar at the top. Below the search bar is a table with columns: Managed by, Customer's First Name, Customer's Last Name, Product, Status, Order Type, Quantity, Total Price, Notes, Edit, and Generate Record. There are six rows of data in the table.

Managed by	Customer's First Name	Customer's Last Name	Product	Status	Order Type	Quantity	Total Price	Notes	Edit	Generate Record
San Papa	Joni	Dondon	Sprite (By Bottle)	Delivered	Inbound	0	₱0.00		<input checked="" type="checkbox"/>	
San Papa	Joni	Dondon	C2 na green (By Bottle)	Delivered	Inbound	5000	₱450,000.00		<input checked="" type="checkbox"/>	
San Papa	Joni	Dondon	C2 na green (By Bottle)	To Pick Up	Outbound	100	₱0,000.00		<input checked="" type="checkbox"/>	
San Papa	Pan	Xual	C2 na green (By Bottle)	To Pick Up	Outbound	34900	₱3141,000.00		<input checked="" type="checkbox"/>	
Juan Dela Cruz	Joni	Dondon	Sprite (By Bottle)	To Pick Up	Outbound	500	₱12,500.00		<input checked="" type="checkbox"/>	
Juan Dela Cruz	Pan	Xual	C2 na green (By Bottle)	To Pick Up	Inbound	600	₱54,000.00		<input checked="" type="checkbox"/>	

## 2. Search for a specific order and displays the right data

The screenshot shows the 'Manage Orders' page with a search bar containing 'coke'. Below the search bar is a table with columns: Managed by, Customer's First Name, Customer's Last Name, Product, Status, Order Type, Quantity, Total Price, Notes, Edit, and Generate Record. There is one row of data in the table.

Managed by	Customer's First Name	Customer's Last Name	Product	Status	Order Type	Quantity	Total Price	Notes	Edit	Generate Record
Juan Dela Cruz	Pan	Xual	Coke Zero (By Bottle)	Delivered	Inbound	400	₱38,000.00		<input checked="" type="checkbox"/>	



# San Gabriel Soft Drinks Delivery

3. Returns “Order not found” if the customer is not in the database

The screenshot shows the 'Manage Orders' interface. On the left, a sidebar menu includes 'Dashboard', 'Manage Orders' (which is selected and highlighted in blue), 'Manage Stocks', and 'Manage Product'. Below the menu, a user profile for 'Joana Tester' (joanatest23@gmail.com) is shown, along with a 'Logout' button. The main content area has a title 'Manage Orders' with a subtitle 'Add, edit, and manage orders.' A search bar contains the text 'dr pepper'. Below the search bar is a table header with columns: Managed by, Customer's First Name, Customer's Last Name, Product, Status, Order Type, Quantity, Total Price, Notes, Edit, and Generate Record. The table body displays the message 'No order found.'

4. Verify that Staff should not be able to add or edit an order

The screenshot shows the 'Manage Orders' interface. The sidebar and user profile are identical to the previous screenshot. The main content area displays a table of existing orders. The columns are: Managed by, Customer's First Name, Customer's Last Name, Product, Status, Order Type, Quantity, Total Price, Notes, Edit, and Gen Rec. The table contains several rows of order data, such as 'San Papa' ordering 'Sprite (By Bottle)' and 'C2 na green (By Bottle)'.

Managed by	Customer's First Name	Customer's Last Name	Product	Status	Order Type	Quantity	Total Price	Notes	Edit	Gen Rec
San Papa	Joni	Dondon	Sprite (By Bottle)	Delivered	Inbound	0	\$0.00			
San Papa	Joni	Dondon	C2 na green (By Bottle)	Delivered	Inbound	5000	\$450,000.00			
San Papa	Joni	Dondon	C2 na green (By Bottle)	To Pick Up	Outbound	100	\$9,000.00			
San Papa	Pan	Xual	C2 na green (By Bottle)	To Pick Up	Outbound	34900	\$3141000.00			
Juan Dela Cruz	Joni	Dondon	Sprite (By Bottle)	To Pick Up	Outbound	500	\$12,500.00			
Juan Dela Cruz	Pan	Xual	C2 na green (By Bottle)	To Pick Up	Inbound	600	\$54,000.00			



# San Gabriel Soft Drinks Delivery

Transaction record:

1. Navigate to the Orders Page

The screenshot shows the 'Manage Orders' page with a table of transaction details. The columns include: Managed by, Customer's First Name, Customer's Last Name, Product, Status, Order Type, Quantity, Total Price, Notes, Edit, and Gen Rec.

Managed by	Customer's First Name	Customer's Last Name	Product	Status	Order Type	Quantity	Total Price	Notes	Edit	Gen Rec
San Papa	Joni	Dondon	Sprite (By Bottle)	Delivered	Inbound	0	PHP 0.00			
San Papa	Joni	Dondon	C2 na green (By Bottle)	Delivered	Inbound	5000	PHP 50,000.00			
San Papa	Joni	Dondon	C2 na green (By Bottle)	To Pick Up	Outbound	100	PHP 0.00			
San Papa	Pan	Xual	C2 na green (By Bottle)	To Pick Up	Outbound	34900	PHP 141,000.00			
Juan Dela Cruz	Joni	Dondon	Sprite (By Bottle)	To Pick Up	Outbound	500	PHP 2,500.00			
Juan Dela Cruz	Pan	Xual	C2 na green (By Bottle)	To Pick Up	Inbound	600	PHP 4,000.00			

2. Click the Generate Transaction Record at the right side of an order. Verify that the information are correct

The screenshot shows a PDF document titled 'Invoice'. The document contains the following information:

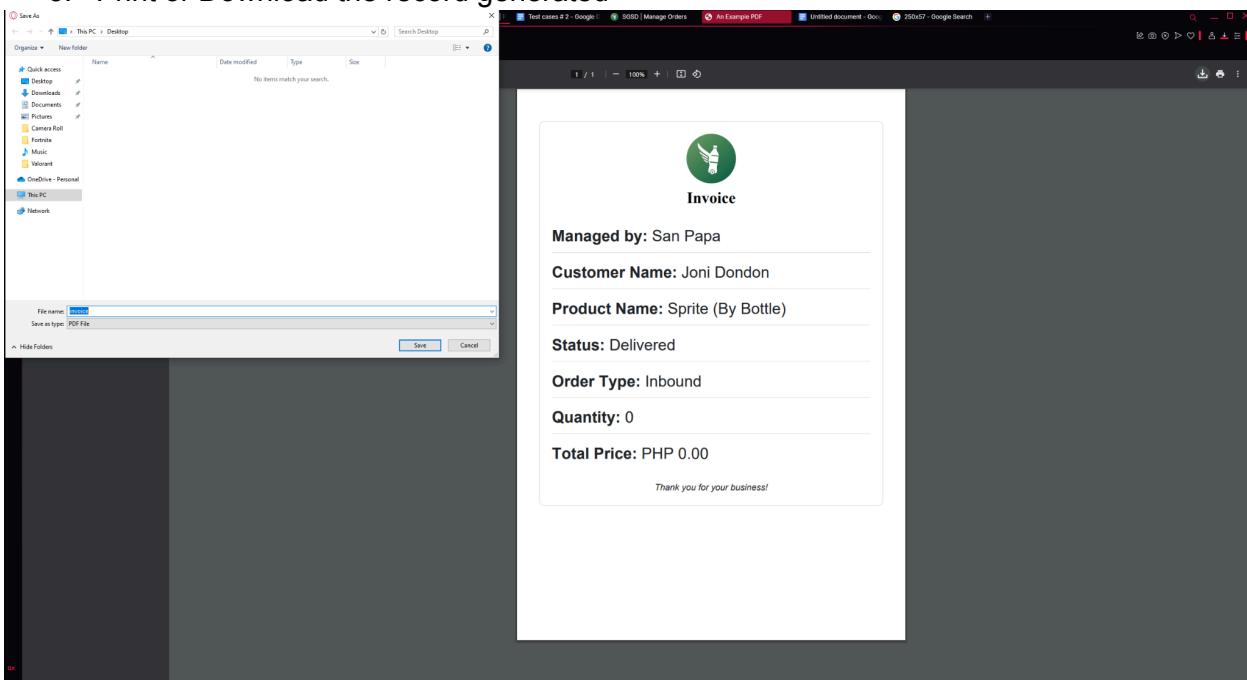
**Managed by:** San Papa  
**Customer Name:** Joni Dondon  
**Product Name:** Sprite (By Bottle)  
**Status:** Delivered  
**Order Type:** Inbound  
**Quantity:** 0  
**Total Price:** PHP 0.00

At the bottom of the PDF, there is a small note: *Thank you for your business!*



# San Gabriel Soft Drinks Delivery

## 3. Print or Download the record generated





# San Gabriel Soft Drinks Delivery

## DRIVERS:

### Dashboard:

1. Verify that Dashboard statistics are displayed and accurate. Along with the other features such as sidebar, username, sales, notifications, manual, and a logout option

2. Verify that the logout button works

San Gabriel Softdrinks Delivery

Welcome Back

Welcome back to SGSD! Please enter your details below to login.

E-Mail

Enter your email

Password

Enter your password

Login to Dashboard

Forgot Password?

Don't have an Account? Signup.

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# San Gabriel Soft Drinks Delivery

## Edit Orders:

### 1. Navigate to Manage Orders

Managed by	Customer's First Name	Customer's Last Name	Product	Status	Order Type	Quantity	Total Price	Notes	Edit	Gen Rec
□ San Papa	Joni	Dondon	Sprite (By Bottle)	Delivered	Inbound	0	₱0.00			
□ San Papa	Joni	Dondon	C2 na green (By Bottle)	Delivered	Inbound	5000	₱450,000.00			
□ San Papa	Joni	Dondon	C2 na green (By Bottle)	To Pick Up	Outbound	100	₱9,000.00			
□ San Papa	Pan	Xual	C2 na green (By Bottle)	To Pick Up	Outbound	34900	₱3141,000.00			
□ Juan Dela Cruz	Joni	Dondon	Sprite (By Bottle)	To Pick Up	Outbound	500	₱12,500.00			
□ Juan Dela Cruz	Pan	Xual	C2 na green (Rv)	To Pick Up	Inbound	600	₱54,000.00			

### 2. Choose an order and click the edit icon. verify that drivers should only have the capacity to edit the status of the order.

Managed by	Customer's First Name	Customer's Last Name	Product	Status	Order Type	Quantity	Total Price	Notes	Edit	Gen Rec
□ San Papa	Joni	Dondon	Sprite (By Bottle)	Delivered	Inbound	0	₱0.00			
□ San Papa	Joni	Dondon	C2 na green (By Bottle)	Delivered	Inbound	5000	₱450,000.00			
□ San Papa	Joni	Dondon	C2 na green (By Bottle)	To Pick Up	Outbound	100	₱9,000.00			
□ San Papa	Pan	Xual	C2 na green (By Bottle)	To Pick Up	Outbound	34900	₱3141,000.00			
□ Juan Dela Cruz	Joni	Dondon	Sprite (By Bottle)	To Pick Up	Outbound	500	₱12,500.00			
□ Juan Dela Cruz	Pan	Xual	C2 na green (Rv)	To Pick Up	Inbound	600	₱54,000.00			



# San Gabriel Soft Drinks Delivery

3. Click Save changes and the order data should be updated

Managed by	Customer's First Name	Customer's Last Name	Product	Status	Order Type	Quantity	Total Price	Notes	Edit	Gen Reci
San Papa	Joni	Dondon	Sprite (By Bottle)	Delivered	Inbound	0	₱0.00			
San Papa	Joni	Dondon	C2 na green (By Bottle)	Delivered	Inbound	5000	₱450,000.00			
San Papa	Joni	Dondon	C2 na green (By Bottle)	To Pick Up	Outbound	100	₱0,000.00			
San Papa	Pan	Xual	C2 na green (By Bottle)	To Pick Up	Outbound	34900	₱3,141,000.00			
Juan Dela Cruz	Joni	Dondon	Sprite (By Bottle)	To Pick Up	Outbound	500	₱12,500.00			
Juan Dela Cruz	Pan	Xual	C2 na green (Bv)	To Pick Up	Inbound	600	₱54,000.00			

## View Orders:

1. Navigate to Manage Orders

Managed by	Customer's First Name	Customer's Last Name	Product	Status	Order Type	Quantity	Total Price	Notes	Edit	Gen Reci
San Papa	Joni	Dondon	Sprite (By Bottle)	Delivered	Inbound	0	₱0.00			
San Papa	Joni	Dondon	C2 na green (By Bottle)	Delivered	Inbound	5000	₱450,000.00			
San Papa	Joni	Dondon	C2 na green (By Bottle)	To Pick Up	Outbound	100	₱0,000.00			
San Papa	Pan	Xual	C2 na green (By Bottle)	To Pick Up	Outbound	34900	₱3,141,000.00			
Juan Dela Cruz	Joni	Dondon	Sprite (By Bottle)	To Pick Up	Outbound	500	₱12,500.00			
Juan Dela Cruz	Pan	Xual	C2 na green (Bv)	To Pick Up	Inbound	600	₱54,000.00			



# San Gabriel Soft Drinks Delivery

2. Search for a specific order and displays the right data

The screenshot shows the 'Manage Orders' interface. A search bar at the top contains the text 'coke'. Below it is a table with columns: Managed by, Customer's First Name, Customer's Last Name, Product, Status, Order Type, Quantity, Total Price, Notes, Edit, and Generate Record. One row is visible, representing an order for Juan Dela Cruz, Pan, Xual, Coke Zero (By Bottle), Delivered, Inbound, 400 units, totaling ₱38,000.00.

3. Returns “Order not found” if the customer is not in the database

The screenshot shows the 'Manage Orders' interface. A search bar at the top contains the text 'gr pepper'. Below it is a table with the same columns as the previous screenshot. A message 'No order found.' is displayed in the center of the table area.



# San Gabriel Soft Drinks Delivery

## Transaction Record:

### 1. Navigate to the Orders Page

Managed by	Customer's First Name	Customer's Last Name	Product	Status	Order Type	Quantity	Total Price	Notes	Edit	Gen Rec
San Papa	Joni	Dondon	Sprite (By Bottle)	Delivered	Inbound	0	PHP 0.00			
San Papa	Joni	Dondon	C2 na green (By Bottle)	Delivered	Inbound	5000	PHP 50,000.00			
San Papa	Joni	Dondon	C2 na green (By Bottle)	To Pick Up	Outbound	100	PHP 9,000.00			
San Papa	Pan	Xual	C2 na green (By Bottle)	To Pick Up	Outbound	34900	PHP 3141,000.00			
Juan dela Cruz	Joni	Dondon	Sprite (By Bottle)	To Pick Up	Outbound	500	PHP 12,500.00			
Juan dela Cruz	Pan	Xual	C2 na green (By Bottle)	To Pick Up	Inbound	600	PHP 54,000.00			

### 2. Click the Generate Transaction Record at the right side of an order. Verify that the Generated Record has the correct information

An Example PDF

1 / 1 - 100% +

Invoice

Managed by: San Papa

Customer Name: Joni Dondon

Product Name: Sprite (By Bottle)

Status: Delivered

Order Type: Inbound

Quantity: 0

Total Price: PHP 0.00

Thank you for your business!



# San Gabriel Soft Drinks Delivery

## 3. Print or Download the record generated

