

# ADMISSION FORM

**Instruction:**

1. When completing this form, kindly use **BLOCK LETTERS**.
2. Completed forms should be submitted to [admissions@etiquettemangementschool.com](mailto:admissions@etiquettemangementschool.com)
3. Attach a photocopy of the employee's means of identification to this form.
4. Attach proof of processing fee payment to this form.
5. For further inquiries, please contact +234 704 840 6083.

## 1. STUDENT INFORMATION

Full Name \_\_\_\_\_

Date of Birth \_\_\_\_\_

Gender \_\_\_\_\_

Nationality \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email \_\_\_\_\_

## 2. EMPLOYER INFORMATION

Full Name \_\_\_\_\_

Relationship to Student \_\_\_\_\_

Occupation \_\_\_\_\_

Nationality \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

Contact \_\_\_\_\_ Email \_\_\_\_\_

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### 3. EMERGENCY CONTACT INFORMATION (IF DIFFERENT FROM ABOVE):

Full Name \_\_\_\_\_

Relationship to Student \_\_\_\_\_

Contact \_\_\_\_\_

Email \_\_\_\_\_

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### 4. EDUCATION LEVEL ACHIEVED

School Name \_\_\_\_\_

Address \_\_\_\_\_

Program Name \_\_\_\_\_

Grade Achieved \_\_\_\_\_

English Level Proficiency ☐ Beginner ☐ Intermediate ☐ Advanced \_\_\_\_\_

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### 5. COURSE INTEREST

Please select as appropriate:

☐ Housemanager \_\_\_\_\_

☐ Nanny \_\_\_\_\_

☐ Butler \_\_\_\_\_

☐ Steward \_\_\_\_\_

☐ Housekeeper \_\_\_\_\_

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### 6. HEALTH INFORMATION

- Does the student have any medical conditions or allergies? ☐ Yes ☐ No
  - o If yes, please provide details: \_\_\_\_\_
- Is the student currently taking any medication? ☐ Yes ☐ No
  - o If yes, please provide details: \_\_\_\_\_

## 7. ADDITIONAL INFORMATION

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Employer, what would you like your employee to gain from this training?

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Employer, please provide any additional information about the student:

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## 8. AGREEMENT AND SIGNATURE:

I certify that the information provided in this application is accurate and complete to the best of my knowledge. I understand that providing false information may result in the rejection of this application.

- Employer: \_\_\_\_\_
- Signature: \_\_\_\_\_
- Date: \_\_\_\_\_

**NB:** Kindly pay the application processing fee of N50,000 to the account provided below:

**Bank Name:** Zenith Bank PLC

**Account Number:** 1229989880

**Account Name:** The Etiquette and Management School Limited.