

write faster with piano chords!

DISCLAIMER: The authors make no warranties or guarantees for any particular result from application of this system/theory. The information contained in this document are not a substitute for professional and official English stenographic theories. The authors are not responsible for any direct, indirect, consequential, special, or other damages, including, but not limited to economic. All materials are included in good faith, the accuracy, validity, effectiveness, completeness, or usefulness of any information herein, as with any publication, can not be guaranteed.

What is Midi4Text?

Midi4Text is the first fast writing system for music keyboards based on the principles of stenographic machines. In particular it derives its principles from the only shorthand system in the world based on a musical keyboard: the Michela system.

What is the Michela system?

The Michela system is an exceptional machine stenography method built on the use of a piano keyboard formed by 20 keys, 10 symmetrical keys for each hand, corresponding to two specific areas of a common musical keyboard: from D sharp to C major and from E major to C sharp. The machine was invented in the second half of the nineteenth century, and it still remains a fast input device of surprising simplicity and effectiveness. In its digital version is still used in the present day by the Italian Senate for the production of parliamentary reports.

What is this book about?

With machine stenography it's possible to type at oral speed and therefore transcribe any kind of speech exceptionally fast (above 200 words per minute). To obtain this result abbreviations are used for each word, which are then automatically translated by the computer. Learning a stenotype system normally takes a rather long period (1,5-2 years).

This theory book, and the basic dictionary provided, is not about professional stenography. It was instead designed by the authors for the purpose of extending the possible applications of the Michela machine. This method derives from a free adaptation of the Michela digital stenography system, in order to create a simplified and quick to learn syllabic theory/dictionary (since it is not necessary to learn any abbreviation or create any personal dictionary), valid in all the fields where a more efficient and faster way for manual writing/inputting texts is needed. Besides, since the

movement of the fingers and wrists is very small, both with respect to a QWERTY keyboard and to a normal piano (the only movement of a certain entity is that of the arms), it is possible to write for a very long time without getting tired (with obvious benefits also in terms of prevention of some muscle diseases due to repetitive movements). Moreover, this method could be also particularly suitable to realize aids for people with communication disabilities (for example by adding a text to voice software or outputting to a Braille display it's possible to create a free and very efficient - natural speech pace - voice communicator for people with disabilities or a fast writing device for the blind). Finally, being based on a Open Source software (Plover) and using a common MIDI keyboard (already present in many houses or available at low prices) is probably the cheapest solution to enter the world of machine stenography.

What is the syllabic writing?

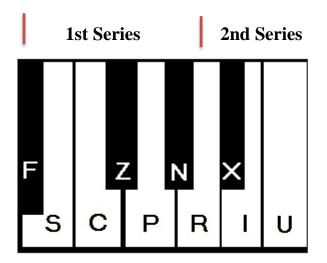
All the traditional western machine shorthand system in existence today (Grand Jean, Marino, Michela, Melani, Palantype, Stenotype, Velotype) are based, as a first step, on the syllabic writing (each combination of keys on the keyboard, like a chord on a piano, represent a syllable). This is the writing methodology which the stenography student normally learns at the beginning of his learning path before entering in more specialized writing methods based on the use of abbreviations (or briefs) to represent one or more words in a single stroke. In syllabic writing each word is first divided into syllables (also if this division sometimes doesn't follow exactly the grammar rules), each of which corresponds to a combination of keys (so called "stroke") on the steno keyboard. The corrispondence between the syllable and the stroke can vary depending on the system family. In the so called "phonetic" system (Grand Jean, Marino, Michela, Palantype and Ireland) the stroke corresponds to the sound of the syllable, so it represent properly a "phoneme". In the so called "orthographic" systems, instead, (Melani, Velotype) the stroke represents exactly the characters of the syllable, so its orthography.

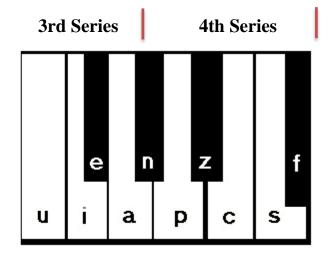
The syllabic writing method of this book is based precisely on the orthography of the syllables, therefore it can be classified among these latter systems. As said, each stroke represent a syllable. For example, the two syllables word "window", will be written in two consecutive pressure of two different strokes "win-dow", the first to represent the group of letters "win", the second to represent the group of letters "dow" (plus the final blank space which is indicated in the same stroke). With a traditional alphanumeric keyboard (QWERTY) to write this word 7 keypresses are needed (6 for the letters, one for the blank space). Let's see another example. In the case of the word "personification", syllabically written "per-so-ni-fi-ca-tion", six strokes will be required, against the 16 needed with the ordinary keyboard (15 keypresses + the blank space). As can be easily understood, a syllabic and orthographic writing method ("orthosyllabic" from now on) is per se an efficient way of writing and allows much higher writing speeds than with an ordinary keyboard, also without the use of any abbreviation.

THE MICHELA LAYOUT

So let's take a better look to the Michela layout.

As it has been said, the Michela keyboard uses two portions of 10 keys (almost two octaves) of a common musical keyboard, each of which is divided in two sectors (called «Series»).





This layout and the assignment of the various keys to the different fingers of the hand has been carefully studied by the inventor to achieve maximum efficiency and speed of writing by limiting the movements of the fingers as much as possible. (*)

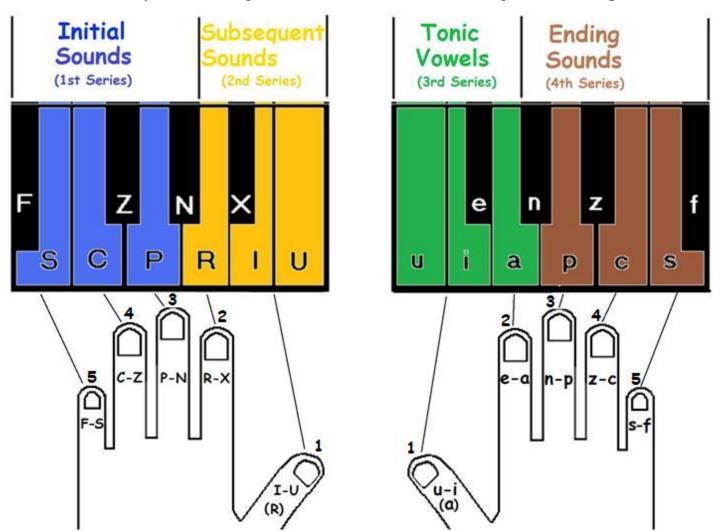
By using the Michela keyboard, it's possible to write syllables phonetically, as if they were piano chords. The sound of a syllable is, in fact, generated by pressing one or more keys contemporarily with both hands. Each syllable is composed of a set of sounds (phonemes), which the inventor classified into four phonic elements: 1st phonic element (initial sound); 2nd phonic element (subsequent to the 1st); 3rd main phonic element (tonic vowel); 4th phonic element (final sound). For example, the syllable "SI" is made up of the initial sound "S" and the main vowel sound «I». In the word "traction", the syllable "TRAC" comprises the initial "T" sound, the following sound "R", the main vowel sound "A", and the concluding sound "C", while the syllable "TION" is composed of the initial "T" sound, the subsequent "I" sound, the main vowel "O" and the closing sound «N». Such reoccurring fragmentation of the syllable in segments, allows for the deconstruction into the four parts a syllable can ideally be

divided into: each of these parts is represented in one of the four Series of the keyboard, which ideally repeat the structure of the syllable.

As previously stated, the keyboard consists of two distinct regions enclosing 10 keys, one for each hand. Two specific keys are assigned to each finger, which have not to be pressed simultaneously (with the exception of the thumbs).

The Michela keyboard's layout is entirely symmetrical and specular, as seen above and 75 percent of the sounds in the left keyboard are repeated and mirrored in the right keyboard with the same combinations. Such structure greatly facilitates the memorization of the different sounds. Each key represents a different phoneme and is associated to a different grapheme, however, the individual sounds that can be generated from the four series are not limited to those corresponding to the 20 keys: numerous other sounds can be created by combining different keys, likewise to constructing chords on a piano.

Since this syllabic writing method is different from the original Michela phonetic



method and is based on the representation of syllables in their exact spelling (so called

orthographic writi	ing) and not on their so	ound, from now on	we will refer to) «characters»
instead of «sounds	s» and «phonemes».			
-				
-				

${\bf Midi4Text\ orthosyllabic\ table}$

1st and 4th Series: initial (and ending) characters

1st SERIES	CHARACTER(S)	EXAMPLES
(2nd SERIES)		
F (f)	initial/final f	father, fox,
(lesson I)		affection, naif
S (s)	initial/final s ⁽¹⁾	son, possession,
(lesson V)		less, this
C (c)	initial/final sh	she, wish
(lesson VI)		
FC (cf)	initial h;	house, have, hat,
(lesson IV)	final st	behind, best,
		cre <i>st</i>
zcf ⁽⁴⁾	final h	uh, bah, heh,
(lesson IV)		blah, cheetah
SC (cs)	initial/final v	vine, violent,
(lesson VIII)		eve, dev
$Z(z)^{(1)}$	initial/final z	zapping, zoo,
(lesson V)		horizon, dizzy
FZ (zf)	initial/final th	the, brother,
(lesson XV)	(digraph)	path, earth,
		weal <i>th</i>
SZ (zs) ⁽²⁾	initial k/final k	king, keystone,
(lesson IX)		<i>k</i> not, boo <i>k</i> , see <i>k</i>
zc ⁽⁴⁾	final ck	black, track,
(lesson IX)		snack, ceck
P (p)	initial/final p	people, reptile,
(lesson II)		paper, nap
FP (pf)	initial/final t	trifle, gentle,
(lesson II)		<i>t</i> rade, ba <i>t</i>
SP (ps)	initial/final	whi <i>ch</i> , ea <i>ch</i>
(lesson VIII)	ch ⁽¹⁾	chamber, peach
CP (pc)	initial/final c	because, public
(lesson VI)		account, topic
FCP (pcf)	initial/final b	tribute, because,
(lesson XIII)		fa <i>b</i>
SCP (pcs)	initial/final d	dear, depredate,
(lesson I)		pad, Ned
SZN (nzs)	initial/final x	xeno, xerox, mix
(lesson VI)		
•		

chang, cha	2000022	
1st SERIES (2nd SERIES)	CHARACTER(S)	EXAMPLES
ZP (pz)	init./fin. g ¹	giant, green,
(lesson XI)		generous,
		geese, suggest
		whig, bug
FZP (pzf)	init./fin. gh	ghostwriter,
(lesson XI)	(digraph)	gherkin, light,
		dau <i>gh</i> ter,
		high, rough,
		thou <i>gh</i>
SZP (pzs)	init./final m	more, museum
(lesson XII)		
N (n)	init./final n	niece, noon,
(lesson I)		none, ten
FN (nf)	in. ind, $nd^{(3)}$,	industry,
(lesson VII)	in. gn ⁽³⁾	under, found,
	fin. nd	bond, gnu,
	(blend)	design design
	fin. gn ⁽³⁾	
SN (ns)	in. inc, ing	include,
(lesson VII)	fin. ng	income,
	(blend)	writing, king
CN (nc)	init./final w	water, wine,
(lesson X)		wolf, straw,
		bow,
FCN (ncf)	init./final. r	refuse,
(lesson XIV)		reimburse,
		far, dear
SCN (ncs)	init./final l	lance, literal,
(lesson IX)		be <i>ll</i>
ZN (nz)	init./final y	yester, yet,
(lesson X)		yes, boy, grey,
		may
FZN (nzf)	in. int	intense,
(lesson VII)	fin. nt, n't ⁽³⁾	intend, rent,
	(blend)	font, can't,
		don't

- 1) In the traditional Michela stenographic system based on phonetics, different combinations are provided to distinguish between hard, soft, voiced and unvoiced sounds of the consonants C, G and S. In the case of the present method, based on a plain orthographic writing, this distinction has been maintained converting the phonemes in their orthographic equivalent. So the soft C becomes «ch», the hard G becomes «gh» and the voiced S becomes «z», while the hard C, soft G and unvoiced S consonant sounds correspond to the respective letters.
- 2) In the original English layout this combination was assigned to the Z sound («dz» and «ts» IPA sounds). Considering that, as said in note above, the letter Z is already represented in English with the voiced S this combination is used to represent the letter K at the beginning of the word and the group «ck» at the end.
- 3) Only for specific abbreviations or definitions.
- 4) These combinations, which do not respect the original Michela finger assignment (so called "extra-ordinem"), are exceptionally used to represent the final "h" and "ck". They are done by shifting the middle finger on the z key (H) and the right pinky on the c key (CK).

2nd and 3rd series: subsequent characters (2nd) and vowels (3rd)

2 LCEDIEC	CHARACTER(C)	EXAMPLES
2nd SERIES	CHARACTER(S)	EXAMPLES
R	r	great, trifle,
(les. I)		g <i>r</i> adual,
		sc <i>r</i> ape
X	S	capsule, gipsy
(les. VI)		
Ι	i	italian, soldier
(les. II)		
RI	1	glass, coglove,
(les. III)		claustral, clew,
		p <i>l</i> ummer
XI	$w/h^{(1)}(f/v)^{(2)}$	dwarf, dwell, ,
(les. VIII)	, ,	photo,
		w <i>h</i> atever
U	u	habitual,
(les. III)	(delete stroke)	gradual
RU	m	atmosphere,
(les. XII)		arithmetic,
		govern <i>m</i> ent
XU	n	garde <i>n</i> er
(les. IX)		
IU	p/b ⁽²⁾	sport
(les. XIII)	(number bar)	
RIU	t/d ⁽²⁾	s <i>t</i> ation
(les. XIV)		
XIU	$c/k^{(2)}/g^{(2)}$	scarf
(les. XI)	_	
RX	e	read, feed
(les. IV)		
RXI	0	soon, sound
(les. IV)		

2.1	CHADA CTED(C)	EVAMBLEC
3rd SERIES	CHARACTER(S)	EXAMPLES
a	a	algebra, age,
(les. I)		name, gate,
		alcove after,
		breakfast
e	e	federal, epic,
(les. IV)		feel
i	i	fiddle, wine,
(les. II)		fitly
ie	0	God, home,
(les. IV)		fortune
u	u	<i>u</i> mbrella,
(les. III)		husband,
		usage, but
ua	a	slogan,
(les. I)	(ending	gramm <i>a</i> r
	syllable) ⁽³⁾	
ue	e (ending syl.) ⁽³⁾	asset, contest
(les. IV)		
ui	i (ending syl.) ⁽³⁾	emit, limit
(les. II)	(2)	
uie	o (ending syl.) ⁽³⁾	grands <i>o</i> n,
(les. IV)	(2)	teapot
uia	u (ending syl.) ⁽³⁾	trust, output
(les.III)	di t	
ia	* special use	
(les.XV)		
ea	° special use	
(les. V)		
iea	_ special use	
(les. V)		

⁽¹⁾ After p, w, r, g.

⁽²⁾ This alternative value is used only in case of briefs and abbreviations.

⁽³⁾ This combination is used in the final syllables of the word instead of the corresponding vowel key to indicate the presence of the space at the end of the syllable.

Inter-serial combinations: 1st+2nd series

1st+2	nd SERIES	CHARACTER(S)	EXAMPLES	
FC	R	initial str	stream, stretch	(les. IV)
FC	RI	initial spl	<i>spl</i> ash, <i>spl</i> it	(les. XIII)
FC	IU	initial spr	spray, sprint	(les. XIII)
FC	XIU	initial scr	scrape, scroll	(les. XIII)
C	XIU	initial sch	school, scheme	(les. XIII)
Z	XIU	initial sk	skyfall, skeptic	(les. IX)
S	X	initial sci	science, fasciated	(les. XIII)
NZ	I	initial j	James, jet, join	(les. XI)
CP	XIU	initial qu	quiet, quoted	(les. IV)

Inter-serial combinations: 2nd+3rd series

2nd+3ra	l SERIES	CHARACTER(S)	EXAMPLES	
U	u	au	audience, author,	(les. X)
			daughter,	
I	i	ai	m <i>ai</i> n, ingr <i>ai</i> n	(les. X)
(any)	ia	ou (end. syll.)	ground, proud, cloud	(les. XV)
(any)	ea	ea	creative, increase	(les. V)
(any)	iea	ea (end. syll.)	great, dream, bleach	(les. V)

Inter-serial combinations: 3rd+4th series

3rd+4t	h SERIES	CHARACTER(S)	EXAMPLES	
a	pzc	AE	aedes, aegis	(les. XVI)
ua	pzc	AE (ending syllable)	zon <i>ae</i> , aqu <i>ae</i>	(les. XVI)

Special combinations

1st, 2nd, 3rd and, 4th SERIES	COMMAND	EXAMPLES
zcs (alone or w. 1st, 2nd, and 3rd Series)	capitalize	A, B , C , N ed,
(les. X)		Constitution
ea ^(*)	add blank space	
RXea ^(*)	delete blank space	
iea (alone or with 4th Series)	apostrophe {'}	you'd, I'm
$U^{(*)}$ (les. III)	delete	
IU (les. XVI)	number bar	1, 2, 26, 1471
nzf	carriage return	
FZNX	indent	

^{*}If pressed alone

THE SYLLABIC WRITING

As mentioned, with this method each word is written in syllables and the operator types on the MIDI keyboard a combination of keys (stroke) to represent them. The words are then written respecting their spelling, exactly as in the QWERTY keyboard, but, unlike the latter, the indication of the blank space between words is not put in a separate stroke but is folded in the last stroke relative to the word. For example, the word «fantastic» on the QWERTY keyboard is usually written by successively pressing the keys of its component letters (plus the space bar): «f+a+n+t+a+s+t+i+c+[]» (10 consecutive key presses + the space bar[]). With this syllabic system the same word will be written: «fan+tas+tic[]» (3 consecutive presses of key combinations). Another example. In the case of the word «syllabic», with the QWERTY keyboard it will be necessary to press in succession 9 keys: «s+y+l+l+a+b+i+c+[]», while with the syllabic system it will be necessary to enter the combinations «syl+lab+ic[]» (3 combinations). Must be underlined that even if the system is syllabic following the rules of the English syllabic spelling is not mandatory. It is in fact possible to divide words in several ways and different sequences of letters that do not respect the rules of hyphenation providing that they can be represented by the layout of the system. For example, the word «fantastic» could be written «fan-tastic», «fant-as-tic» or «fant-a-stic» and the word «syllabic», «syl-la-bic», «sy-llab-ic» or «sy-lla-bic». In some cases the non-observance of the English hyphenation rules could also due to the presence at the end of the syllable of complex clusters of consonants that cannot be represented in a single stroke. For example, the word «attempts», which according to the rules should be spelled «at-tempts», with the Midi4Text will be written «at-tem-pts» and the word «rhythm», which is formed by a single syllable, will be written in two strokes «rhy-thm».

THE BLANK SPACE

to "space" or to "no space", this is the question

As said, Western shorthand keyboard can be divided into phonetics and orthographic systems. In the former the blank spaces at the end of the words are never indicated (with some exceptions) being present in the definition of the abbreviations relating to the different words; in the latter, the blank space are usually indicated (although with no autonomous stroke). In this last case, two different method are usually followed to indicate the blank space, depending on whether is indicated the presence of a «space» at the end of the final syllables of each word (e.g. Melani system) or the absence of a space («no space») between the syllables belonging to the same word (e.g. Velotype system). The two methods have pros and cons but the "space" system is undoubtedly more intuitive for novice users, because they find mentally easier to think of the presence of a space at the end of each word (the same system used in QWERTY keyboards); for this reason the "space" method is the one adopted by this theory.

INSTALLATION AND CONFIGURATION OF THE MICHELA KEYBOARD AND PLOVER

As a Michela input device it is possible to use a common MIDI musical keyboard (from 32 keys upwards) or a dedicated Michela-MIDI keyboard. First of all, install any drivers for the musical MIDI keyboard or the dedicated Michela-MIDI keyboard. Then proceed with the installation of the Plover software. The version of the Plover program for Windows, Mac and Linux compatible with the Michela keyboard can be downloaded at this address:

"https://github.com/openstenoproject/plover/releases"

then follow the installation instructions available at this address:

"https://github.com/openstenoproject/plover/wiki/Installation-Guide".

Once installed start Plover and make sure your computer is connected to the Internet. Click on the "Plugins Manager" item. A window will open showing all the plugins available: click on the "plover-midi4text" item and click on "Install/Update"; once this plugin is installed it must be restarted using the "Restart" button in the same window.

Once Plover has been restarted, click on "Configure" on the upper bar and then on "System". In the opening menu select "Midi4Text", and then click on the "apply" button. Then select "Machine" and select "MIDI keyboard" in the "Machine" dropdown menu. In the other drop-down menu "Options" select the MIDI driver for the music keyboard you're using (this can have different names).

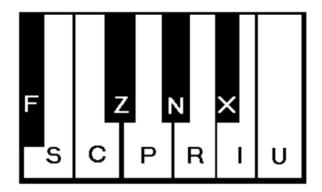
Immediately below, the keys of the MIDI keyboard according to the English nomenclature (from C to B) will be displayed in the "Keymap" menu. There are 11 octaves (-2 to 8). The keymap shown will be the one suitable for a 37 keys music

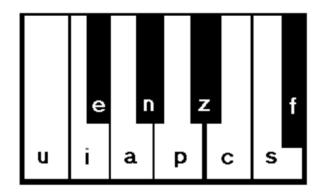
keyboard. Several 32-key keyboards (mainly those with the C major as the first note) can also work with this keymap.

LEFT KEYBOARD	RIGHT KEYBOARD
D#2 = F-	E3 = -u
E2 = S-	F3 = -i
F2 = C -	F#3 = -e
F#2 = Z-	G3 = -a
G2 = P-	G#3 = -n
G#2 = N-	A3 = -p
A2 = R-	A#3 = -z
A#2 = X-	B3 = -c
B2 = I-	C4 = -s
C3 = U-	C#4 = -f

MIDI-Michela keymap (37 keys)

If a keyboard with a different number of keys will be used, the keymap must be changed accordingly. In this case, to change the keymap, double click with the mouse left button in the keymap next to each Michela key. A drop-down menu will open with the literal indication of the value associated to the specific musical note according to the Michela layout, which is as follows:





It's now necessary to associate the 20 keys of the Michela keyboard to the specific 20 keys of the music keyboard used to emulate the Michela keyboard, linking each key of the music keyboard to the corresponding Michela key in the drop-down menu. To do this the user must choose which octaves of the MIDI music keyboard to use to emulate the two keyboards of the Michela system. With bigger music keyboards it is also possible to choose two non-contiguous octaves to leave a certain space between the two half-keyboards and allow a more confortable writing position for the hands, but this depends very much on user preferences.

It may happen that during the definition of the keys the following message appears: "WARNING: Keymap is invalid, behavior undefined, action" .. "is not bound"; which must be ignored (it will no longer appear when all the keys are all defined). Once all the keys have been defined, click on the "apply" button and then on "OK" to close the window. At this point it is necessary to exit the program (by right clicking on the icon in the task bar and selecting "quit") and then restart the program to save the created layout.

Once the keymap has been configured and the program restarted, reopen the configuration menu and click on «System».

Two dictionaries (files with the extension "json") will then be displayed in the main window of the program: the "midi4text_briefs" and the "midi4text_main". It is advisable to upgrade the original dictionaries with the most recent ones published on the Midi4Text website. Presently the Midi4Text dictionaries are the following:

- Midi4Text main (eng) = main dictionary;
- Midi4Text briefs (eng) = dictionary of briefs;

- Midi4Text word_parts (eng) = dictionary of prefixes, affixes, suffixes and other word part;

-Midi4Text punctuation&commands (eng) = dictionary for punctuation and formatting command.

To upgrade the dictonaries, first delete the original main and briefs dictionaries in the Plover main window just selecting them and clicking on the red button with the "X" sign at the bottom. Then click on the green button with the "+" sign, select "Open dictonaries", select the dictionaries downloaded from the Midi4Text website and click on "open". The dictionaries will appear in the Plover main window. Check the position of the dictionaries and, if necessary, change their position clicking on the up and down arrows at the bottom of the screen. Considering that, as default, the dictionaries on the top of the list will prevail over the dictionaries at the bottom, the main dictionary must be at the end of the list so that all the special dictionaries for briefs, punctuation, prefixes etc. will prevail over it.

The brief dictionary in particular can be implemented with many other briefs by the user. In the learning phase, however, it is advisable not to modify the main and the other special dictionaries but to add the new abbreviations in a separate user dictionary to put at the main top of the list. To create an empty user dictionary press the green button marked with the "+" sign and select "New dictionary", then choose a name for the new dictionary and click on "save".

At this point, with the MIDI keyboard connected to the computer, toggle the items "Output" and "Enable" on the right of the screen. By hovering the mouse over the Plover icon in the system tray, make sure that the items "Output enabled" and "MIDI keyboard is connected" appear. If the "MIDI keyboard is disconnected" item appears, check the connection with the MIDI keyboard and the correct detection of the device by the computer and, by right-clicking on the Plover icon, select "Reconnect machine". If the "Output is disabled" item appears, right-click on the "Output toggle" item.

Once both of the aforementioned items are present, select "Paper Tape" on the main menu; a window will appear simulating a shorthand strip. Press the keys of the MIDI keyboard that have been chosen to emulate the Michela keyboard and make sure that the corresponding Michela literal signs appear on the screen. In the event that some keys are not displayed or there are errors in the mapping correct the same from the "Machine" menu and then pressing the "Apply" key, as seen above (always exiting and re-entering the application to save the configuration).

Once you have verified that the keyboard works and the keys that appear in the shorthand window are correct, open any text editor (Word, text editor etc.) and check that the phonemes corresponding to the set of the various combinations Michela appear on the screen.

ILLUSTRATIVE LESSONS

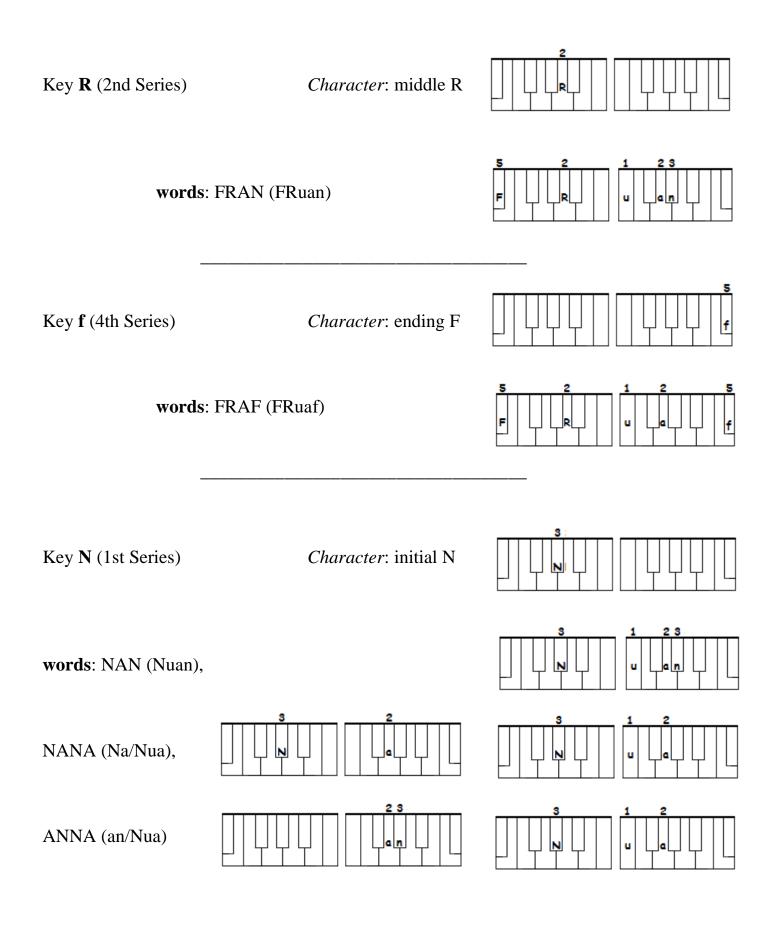


Michela split keyboard prototype

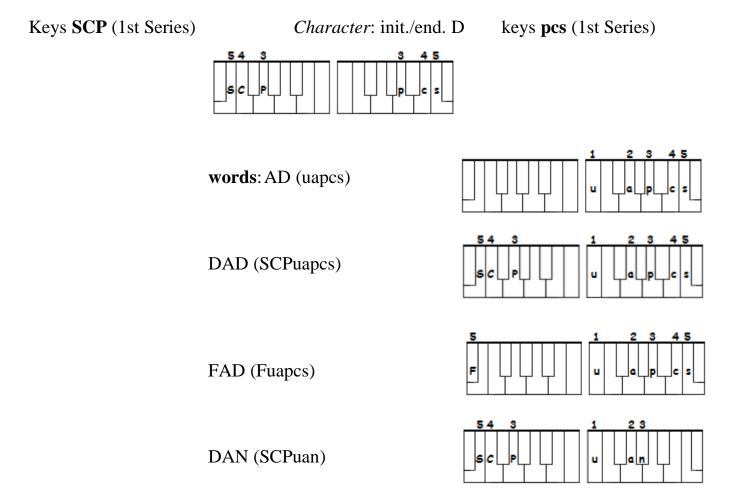
Lesson I

(The number on the key correspond to the fingers to be used according to the diagram shown in the layout above)

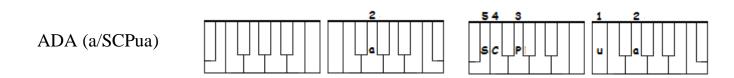
Key a (3rd Series)	Character: A	
Key n (4th Series)	Character: ending N	
Keys ua (3rd Series)	Character: A (ending syllable) ^(*)	1 2 u _a
(*) As showed in the table above, word in the place of the standard very syllable. The ending syllable is genuing the exception of the character "u"	rowel key to indicate the presence nerally obtained adding the "u" key	of a blank space at the end of the y to the standard vowel key (with
words: A (ua)),	1 2 u _a
AN (uan)		1 23 u an
Key F (1st Series)	Character: initial F	5 F
words: FAN ((Fuan)	5 1 2 3 u an



22

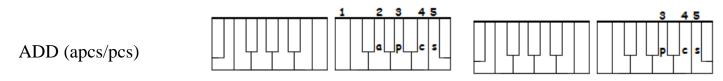


Note: As a generale rule, the syllable's initial character is always written in the 1st Series, which is intended to represent it, except when the syllables begins with a vowel, which are instead written in the 3rd Series (as we'll see, some interserial combination for vowel digraph like "AU", and AI" can exceptionally start in the 2nd Series).

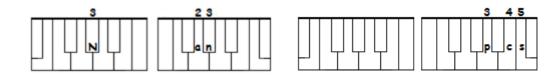


Ending consonant writing tecnique

If at the end of the word there is a consonant which cannot be represented in the 4th Series, the word will be written with an extra stroke using the 4th Series alone to write the ending consonant (the blank space will be automatically added). As we will see in lesson XV, this tecnique can work also for consonant clusters.



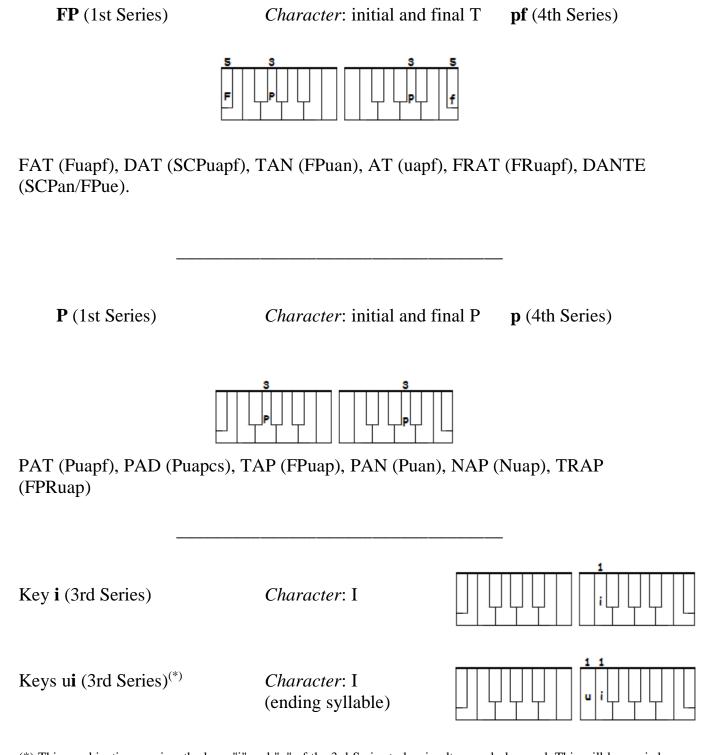
NAND (Nan/pcs)



Sentences: A Dad (ua SCPuapcs). A fan (ua Fuan). Dad Dan (SCPuapcs SPCuan). A fraf (ua FRuaf). A Dad fad (ua SCPuapcs Fuapcs) (*).

(*) since the combination for the capitals will be illustrated in a later lesson for the moment the words in uppercase will be written in lowercase.

Lesson II

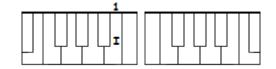


(*) This combination requires the keys "i" and "u" of the 3rd Series to be simultaneously lowered. This will be carried out by pressing the right hand thumb placed in a transversal position above said keys. The same tecnique applies to the examples found below, where the keys "IU" or "ui" keys must be pressed simultaneously in the 2nd and 3rd Series.

IT (uipf), PIN (Puin), FIN (Fuin), FIT (Fuipf), TIP (FPuip), DIN (SCPuin), DRIN (SCPRuin), UNDID (un/SCPuipcs), DINA (SCPi/Nua), TRAIN (FPRa/uin).

Key I (2nd Series)

Character: middle I(*)



(*) As an exception, in the case of some initial dithptongs this character can be used as initial: Ionian = Iie/Niuan

TIA (FPIua), PIA (PIua), NIA (NIua), DIANA (SCPIa/Nua), FIAT (FIuapf).

About briefs

With this system it's possible to write each words syllabically without any abbreviation (brief). Anyway the user can decide to introduce some of them, particularly for the most recurrent words or phrases, to reduce the number of strokes and/or keys to be pressed. For this reason, at the end of each lesson will be showed some possible abbreviations with the keys just learned (a more complete list of abbreviations can be found in the appendix). It must be highlighted that being an ortographic system each abbreviations should not use common syllables, or sequences of them, which can be present inside words.

Briefs

for = FRI = I

Sentences

A fat dad = ua Fuapf SCPuapcs
A fin in a pan = ua Fuin uin ua Puan
A train trip = ua FPRa/uin FPRuip
Diana in a Fiat = SCPIa/Nua uin ua FIuapf
A nap in a train = ua Nuap uin ua FPRa/uin

Lesson III

Key u (3rd Series)

Character: U

Keys uia key (3rd Series)

Character: U

(ending syllable)

PUT (Puiapf), TUNA (FPu/Nua), PUP (Puiap), PUN (Puian), UP (uiap), FUN (Fuian), NUT (Nuiapf), NUN (Nuian), FUND (Fun/pcs).

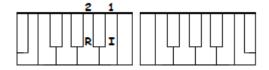
Key U (2nd Series) Character: middle U/undo

DUAD (SCPUuapcs), DUE (SCPUue), UNDUE (un/SCPUue)

undo (delete last stroke) (*)

(*) The "U" key pressed alone delete the last stroke which has been inputted. Eg: Pa/Puan/U/Pua = "papa".

Keys **RI** (2nd Series) Character: middle L



FLAT (FRIuapf), PLAN (PRIuan), PLAIN (PRIa/uin), FLAN (FRIuan)

Briefs

I = I new = NU few = FU did = SCPI

Sentences

I did it (I SCPI uipf)
Put a tuna in a new pan (Puiapf ua FPu/Nua uin ua NU Puan).
A pun for fun (ua Puian FR Fuian)
A flat flan (ua FRIapf FRIan)

Lesson IV

Key	e (3rd Series)	Character: E	
Keys	ue (3rd Series)	Character: E (ending syllable)	1 2 u e u
Keys	RX (2nd Series)	Character: middle E ^(*)	2 2

TED (FPuepcs), NED (Nuepcs), NEED (NRXuepcs), NEEDS (NRXepcs/s), NEEDED (NRXepcs/uepcs or NRXe/SCPuepcs), ATE (a/FPue), PET (Puepf), PETRIFIED (Pe/FPRi/FIuepcs), DEED (SCPRXepcs), TEPID (FPep/uipcs or FPe/Puipcs), FETID (Fepf/uipcs or Fe/FPuipcs), FRET (FRuepf), FRED (FRuepcs), FRIED (FRi/uepcs), TRIED (FPRi/uepcs), PEN (Puen), TEN (FPuen), FETE (Fe/FPue), FEEDS (FRXepcs/s), NET (Nuepf), PETE (Pe/FPue), NOTED (Nie/FPuepcs), TEA (FPRXua), NEAT (NRXuapf)

Keys ie (3rd Series)

Character: O

(ending syllable)

Character: middle O(*)

Character: middle O(*)

^(*)This combination is made by rotating the thumb under the index finger, similarly to what happens with the piano keyboard with the so-called "thumb passage".

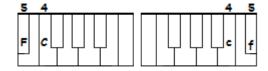
^(*)This combination is made by rotating the thumb under the index finger, similarly to what happens with the piano keyboard with the so-called "thumb passage".

TO (FPuie), ON (uien), DOT (SCPuiepf), NOT (Nuiepf), NOUN (NRXIuian)^(*) DOTTED (SCPiepf/FPuepcs), POT (Puiepf), PRO (PRuie), PROP (PRuiep), OPEN (ie/Puen), OPENED (ie/Pe/Nuepcs), NOTE (Nie/FPue), NOTED (Nie/FPuepcs), NOTEPAD (Nie/FPe/Puapcs), NOTATE (Nie/FPa/FPue), POTATO (Pie/FPa/FPuie), DIODE (SCPIie/SCPue), NOD (Nuiepcs), NODE (Nie/SCPue), NODDED (Niepcs/SCPuepcs), NATION (Na/FPIuien), TOE (FPRXIue), DOE (SCPRXIue), DOAT (SCPRXIuiepf), FOOD (FRXIuiepcs), TOO (FPRXIuie), SON (Suien), SOON (SRXIuien), FOOT (FRXIuiepf), SOAP (SRXIuap).

Keys **FC** (1st Series)

Character: initial H/ending ST

cf (4th Series)



HE (FCue), HOT (FCuiepf), HIT (FCuipf), HIS (FCuis), HAT (FCuapf), HATE (FCa/FPue), HATRED (FCa/FPRuepcs), HEN (FCuen), HAD (FCuapcs), HAPPEN (FCap/Puen), HAPPENED (FCap/Pe/Nuepcs), HENNA (FCen/Nua), HOUSE (FCRXIu/Sue), HIP (FCuip), HAD (FCuapcs), HIDE (FCi/SCPue), HIDEOUT (FCi/SCPe/RXIuiapf), FEST (Fuecf), FINEST (Fi/Nuecf), FAST (Fuacf), PAST (Puacf), ENTRUST (EN/FPRucf), TEST (FPuecf), ATTEST (apf/FPuecf), ANTITRUST (an/FPi/FPRuiacf), UNITRUST (u/Ni/FPRuiacf).

Keys **zcf** (4nd Series)^(*) *Character:* final H



AH (uazcf), OH (uiezcf), EH (Uuezcf), NUH-HUH (Nuzcf/FCuiazcf), POOH (PRXIuiezcf),

^{*}As will be shown in lesson V, the dyphtong ou" can be represented also with the combinations ia/iea.

^(*) This combinations, which does not respect the original Michela finger assignment (so called extra-ordinem), is exceptionally used to represent the final "h". It is done by shifting the middle finger on the z key.

Special inter-series combination

keys **FCR** (1st and 2nd Series) *Character*: initial STR (blend)^(*)



STRIPE (FCRi/Pue), STRESS (FCRes/s), STRAP (FCRuap), STRIDE (FCRi/SCPue), STRIFE (FCRi/Fue).

*The initial ST blend without the consonant "R" and followed by a vowel (like in "stare") will usually be written with the S key in 1st Series and the combination T/D in 2nd Series which will be illustrated later.

Briefs

he = FCX his = FCs

Punctuation

 $\{.\}$ (full stop) = NX

Sentences: Fred noted a hen in a pot. A diode fried in stress a test. I ate a tepid tuna. Ned on a train nodded to Dan. He ate a fetid fruit. Dad had a pen not a notepad. Ada had a pet for stress. Dina and Dan noted a fried potato in a pan.

Lesson V

Special writing tecnique for words ending with the vowel "E"

For all the sillables/words ending with the vowel E and following a consonant-vowel-consonant-vowel scheme (CVCV) (e.g. "tune", "in/sane", "hate", "node") is possible to save a stroke mirroring the vowel of the nuclues in the 2nd Series and leaving the 3rd Series empty. The so called "mirrored" vowels in the 2nd Series are the following:

$$A = R$$

$$e = X$$

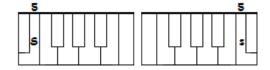
$$i = I$$

$$o = XI$$

$$u = U$$

Whenever these combinations are used in place of the standard one of the 3rd Series to write a consonant-vowel-consonant (CVC) cluster, an "E" and the final space at the end of the syllable will be added automatically (eg: tune = FPUn; insane = in/SRn; hate = FCRpf; node = NXIpcs; update = up/SCPRpf). These tecnique can be combined with the ending consonants tecnique for 4th Series consonant (eg: tunes = FPUn/s; nodes = NXIpcs/s; hated = FCRpf/pcs).

keys **S** (1st e 4th Series) *Character*: initial/ending S **s** (4th Series)



SAT (Suapf), SO (Suie), SOS (Suies), SON (Suien), SAD (Suapcs), DOS (SCPuies), SEAT (SRXuapf), SUN (Suian), SUNSET (Sun/Suepf), ASSETS (as/Sepf/s), SENATE (Sen/a/FPue *or* Se/Nua/FPue *or* Se/NRpf), HIS (FCuis), HAS (FCuas), ISSUE (ic/uia), AS (uas), NOISE (NRXIi/Sue), INSIDE (in/Si/SCPue *or* in/SIpcs), PASS (Pas/s), PASSED (Pas/Suepcs), DOES (SCPRXIues), DATAS (SCPa/FPuas), USE (u/Sue *or* Us), USED (u/Suepcs), HESITATE (FCe/Si/FPa/FPue *or* FCe/Si/FPRpf), HESITATED (FCe/Si/FPa/FPuepcs), HESITATION (FCe/Si/FPa/FPIuien), PROSE (PRie/Sue), ESCAPE (es/CPa/Pue *or* es/CPRp).

keys **Z** (1st Series)

Characters: initial/ending Z

z (4th Series)



ZAP (Zuap), ZANE (Za/Nue *or* ZRn), ZOO (ZRXIuie), ZONE (Zie/Nue *or* ZXIn), OZONE (ie/Zie/Nue *or* ie/ZXIn), SENSITIZE (Sen/Si/FPi/Zue *or* Sen/Si/FPIz).

Keys **ea**⁽¹⁾ (3rd Series) *Character*: ° (special use) /blank space⁽²⁾

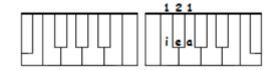


This is a free multipurpose combination which can be used by the user for many different tasks such as diversification of briefs or special commands. In the Midi4Text dictionary is defined with the character "à".

(1) The keys "ea" are pressed by rotating the thumb under the index finger, similarly to what happens with the piano keyboard with the so-called "thumb passage". Note that this combination is also "mirrored" in the 2nd series for words ending with the vowel "E" (e.g. ease=RXs)

(2) Only as an individual stroke.

keys **iea**⁽¹⁾ (3rd Series) *Character*: _ (special use) apostrophe " ' "⁽²⁾



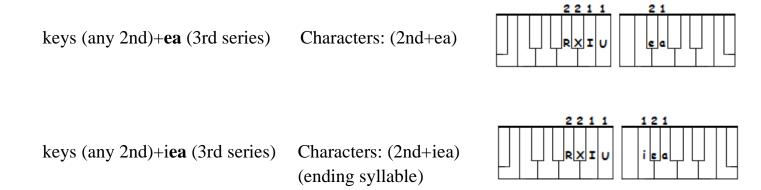
This is a free multipurpose combination which can be used by the user for many different tasks such as diversification of briefs or special commands. In the Midi4Text dictionary is defined with the underscore character "_".

(1) The keys "iea" are pressed by rotating the thumb under the index finger, similarly to what happens with the piano keyboard with the so-called "thumb passage".

(2) Only as an individual stroke or in certain briefs.

32

Special inter-series combinations



In the Midi4Text dictionary the "ea" and "iea" combinations (indicated with the character "à" and "_") are presently used, when the 2nd Series is in use, to realize two useful inter-series combinations in order to allow the writing of some words in which the diphthong "ea" is preceded by two consonants, or by a consonant and a vowel, and which therefore couldn't be written using the E in the 2nd Series and the A in the 3rd Series. (eg. DREADED (SCPRea/SCPuepcs) TREATIES (FPRea/FPIues, DREAD (SCPRieapcs), TREAT (FPRieapf), ESTREAT (es/FPRieapf), TREAD (FPRieapcs), SEA (Siea).

If the user wishes to utilize these inter-serial combinations for other purposes, it is always possible to split the diphthong "ea" in two strokes (eg. DREADED (SCPRe/a/SCPuepcs), TREATIES (FPRe/a/FPIues), DREAD (SCPRe/uapcs).

Note: the combination "ea" is also mirrored in the 2nd Series (keys RX) so is possible to write all the CVC+E words illustrated above in one stroke (eg. ease =RXs; cease = CPRXs).

briefs

self = SRIuef

punctuation

 $\{^{''}\}\ (apostrophe) = iea$ $\{^{'}s\} = ieas$

prefixes and suffixes

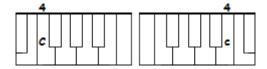
^ness = NXue ^less=SCNXue

FRED'S (FRepcs/ieas), OPENNESS (ie/Pen/NXue), HOLINESS (FCie/SCNi/NXue), TUNELESS (FPUn/SCNXue *or* FPu/Ne/SCNXue).

He needs openness. A hen tried to escape and hit a net. His son needed a pen. Fred feeds a hen on a seat. Oh is a coast zone. Zane had hated DOS and hesitated to use it for his note. Diane's cat is on a seat. Inside Senate no hesitation.

Lesson VI

key C (1st Series) Character: init./end. SH (digraph) c (4th Series)

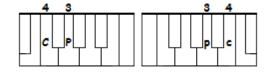


ASH (uac), CASH (CPuac), SHUT (Cuiapf), SHOT (Cuiepf), SHOE (CRXIue), SHIN (Cuin), SUSHI (Su/Cui), SHIP (Cuip), SHE (Cue), SHED (Cuepcs), SHOP (Cuiep), SHOPPED (Ciep/Puepcs), TRASH (FPRuac), SHOES (CRXIes), PUSH (Puiac), FISH (Fuic), CHEF (SPuef), SHEEPISH (CRXe/Puic).

keys **CP** (1st Series)

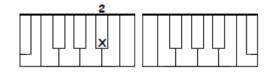
Characters: init. /end. C

pc (4th Series)



CAT (CPuapf), FACE (FRpc *or* Fa/CPue), FACES (Fa/CPues), CUP (CPuiap), COP (CPuiep), CRITIC (CPRipf/ipc *or* CPRi/FPuipc), ESCAPE (es/CPa/Pue *or* es/CPRp), ESCAPED (es/CPa/Puepcs), FOCUS (Fie/CPuias), CRITICIZE (CPRi/FPi/CPi/Zue or CRI/FPi/CPIz), CRITICIZED (CPRi/FPi/CPi/Zuepcs), CEASED (CPea/Suepcs), CRUDE (CPRu/SCPue), NICE (Ni/CPue *or* NIpc), CRUSH (CPRuiac), CRASH (CPRuac), CONTRACT (CPien/FPRapc/pf).

35



PSICHE (PXi/SPue), PSITTACOSIS (PXipf/FPa/CPie/Suis), SEPSIS (SE/PXuis), PEPSI (Pe PXui).

briefs

is = X its = Xuipf can = CPR inside = NXuipcs session = SXuien

prefix and suffixes

pseudo^ = PXupcs psyco^ = PXipc

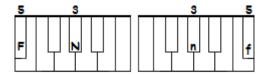
Punctuation

 $\{!\} = CPpc$

Diane criticized Pete for his sushi food. Pete seek a nice food and not a fetid tuna fish. Chris had psittacosis. Pete had shopped ties and shoes. It's a sepsis issue. A nice pine crashed at sea. An issue has ceased a deed.

Lesson VII

Keys **FN** (1st Series) *Character*: init. IND, UND^(*), GN^(*) **nf** (4th Series) fin. ND, GN^(*)



^(*) Only for specific words/briefs.

INDIAN (FNIuan), INDIA (FZIua), INDONESIAN (FNie/Ne/ZIuan), INDONESIA (FNie/Ne/ZIua), INDEED (FNRXuepcs), SEND (Suenf), AND (uanf), TEND (FPuenf), SECOND (Sepc/uienf or Se/CPuienf), FOUND (FRXIunf), FIND (Fuinf). UNDER (FNuencf), UNDERCUT (FNencf/CPuiapf), GNU (SNuia), SIGN (Suinf), DESIGN (SCPe/SIuins), ASSIGN (as/Suins)

Keys SN (1st Series)

Characters: initial INC, ING (*)/ final NG

sn (4th Series)



INCITE (SNi/FPue *or* SNIpf), INCASE /SNa/Sue *or* SNRs), INCUSED (SNu/Suepcs), INGRESS (SNRes/s), INGRATE (SNRa/FPue), INGENIOUS (SNe/NIie/uias), SING (Suins), PING (Pins), SONGS (Suiens/s), FINDING (Fin/SCPuins), SUNG (Suns), SINGING (Sins/uins), INCREASING (in/CPRea/Suins).

Keys **FZN** (1st Series) *Character:* init. INT fin. NT (blend), N'T⁽¹⁾

nzf (4th Series)



INTEND (FZNenf), INTESTINE (FZNes/FPi/Nue *or* FZNes/FPIn/), INTENDED (FZNen/SCPuepcs), INTENT (FZNuenzf), INTACT (FZNapc/pf), FONT (Fuienzf), COUNT (CPRXIuianzf), SENT (Suenzf), ACCOUNT (apc/CPRXIuianzf), CENT (Suenzf), QUAINT (CPUa/uinzf), CAN'T (CPuanzf).

Briefs

can't = CPuanzf
 isn't = Xnzf
design = SCPXuinf
don't = SCPuienzf
doesn't = SCPXuenzf
and = FN
sign = SIuinf

Punctuation

 $\{,\} = z$

He sung for a king. Is any of you Indonesian. He opened a second account. He found an antic indian cup. Ned can't hit is son Fred. He intended to send his son Ned in India. Ada and Diane passed a day finding and singing indian songs.

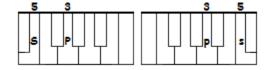
⁽¹⁾ only with specific briefs

Lesson VIII

keys **SP** (1st Series)

Character: initial/final CH

ps (4th Series)



CHIN (SPuin), CHINA (SPuin/ua *or* SPi/Nua), CHINESE (SPin/Xs, *or* SPI/Ne/Sue), CHOP, (SPuiep), CHUTE (SPUpf *or* SPu/FPue), CHOOSE (SPRXIie/Sue), CHOSE (SPXIs *or* SPie/Sue), CHASE (SPRs or SPa/Sue), CHEF (SPuef), TOUCH (FPRXIuiaps), TEACH (FPRXuaps), TECH (FPueps), SUCH (Suiaps), HATCH (FCapf/ps), HITCH (FCipf/ps), PEACH (PRXuaps), PINCH (Pin/ps), COACH (CPRXIuaps)

keys **SC** (1st Series)

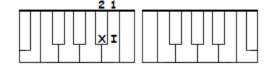
Character: init./fin. V

cs 4th Series



VIP (SCuip), VOTE (SCXIpf *or* SCie/FPue), VEIN (SCRXuin), VANE (SCRn *or* SCa/Nue), AVOID (a/SCRXIuipcs), VANESSA (SCa/Nes/Sua), EVE (Xcs *or* e/SCue), DEV (SCPuecs), VIVID (SCics/uipcs *or* SCi/SCuipcs), PRIVATE (PRuics/Rpf *or* PRi/SCRpf *or* PRI/SCa/FPue), SAVE (SRcs, *or* /Sa/SCue), PAVE (PRcs *or* Pa/SCue), DAVE (SCPRcs *or* SCPa/SCue), POSITIVE (Pie/Si/FPIcs *or* Pie/Si/FPi/SCue), SAVING (Sa/SCuins).

keys XI (2nd Series) Characters: middle W/H⁽¹⁾/F⁽²⁾/V⁽²⁾



TWINS (FPXIin/s), TWO (FPXIuie), TWEET (FPXIe/uepf), TWEEN (FPXIe/uen), SWIFT (SXIif/pf) SWEET (SXIe/uepf), SWING (SXIins), TWIST (FPXIicf), SWUNG (SXIuians), SWAP (SXIuap), SWAN (SXIuan), PHOTO (PXIie/FPuie), .

prefixes and infixes

divi^=SCPXIi (division=SCPXIi/SIuien, individual=in/SCPXI/SCPuancs; etc.)

confi^=CPXIi (confident=CPXIi/SCPuenzf; unconfined=un/CPXIi/Nuepcs etc.)

briefs

approach = PRuieps have = FCcs haven't = FCXIuenzf having = SCns he was = FCXIuas

punctuation

 $\{?\} = PSsp$

A Senate vote for increasing inside assets. Two twins sent a few tweets in a hideout to update Dave. Fred is such a fat chef. Vanessa sent to Eve a positive tweet. Pete has signed a positive swap contract. Did Dave chose to teach as a coach?

⁽¹⁾after p, w, r

⁽²⁾used only in abbreviations and or prefixes/infixes

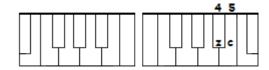
Lesson IX

keys SZ (lst Series) Characters: initial/ending K zs (4th Series)



KENT (SZuenzf), KISS (SZis/s), KING (SZuins), DRINK (SCPRin/zs), FAKE (FRzs or Fa/SZue), TAKE (FPRzs or FPa/SZue), TOOK (FPRXIuiezs), TWEAK (FPXIieapc), KNOT (SZXUuiepf), KNIFE (SZXUi/Fue), SEEK, (SRXuepc), KIT (CPipf), KEY (CPRXuinz), FRANK (FRan/pc).

keys **zc** (4th Series)^(*) *Characters*: ending CK



^(*) This combination, which does not respect the original Michela finger assignment (so called extra-ordinem), is exceptionally used to represent the final "ck" digraph in some words. It is done by shifting the right pinky on the c key.

CHECK (SPuezc), CKECKING (SPezc/uins), CHICKEN (SPizc/uen), CHUCK (SPuiazc), ATTACK (apf/FPuazc), TICKET (FPizc/uepf), KNOCK (SZXUuiezc), CRACK (CPRuazc), KICK (CPuizc), TRICK (FPRuizc), TRUCK (FPRuiazc), SHOCK (Cuiezc), HACK (FCuazc), TRACK (FPRuazc).

keys **SCN** (1st Series)

Characters in./end. L

ncs (4th Series)

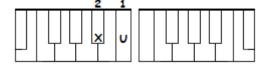


LEAVE (SCNRXcs or SCNea SCue), LOVE (SCNRXcs or SCNie/SCue), LOVES (SCNie/SCues), LIVE (SCNIcs or SCNi/SCue), LET (SCNuepf), LOT (SCNuiepf), LISA (SCNi/Sua), LAST (SCNuacf), LIST (SCNuicf), KILL (SZincs/ncs), SELL (Sencs/ncs), FELL (Fencs/ncs), VILE (SCIncs), VILLA (SCincs/SCNua), ALASKA

(ancs/as/SZua *or* a/SCNas/SZua), LENS (SCNen/s), LIKE (SCNIzs *or* SCNi/SZue), NEIL (NRXuincs), LOLLIPOP (SCNiencs/SCNi/Puiep), TALE (FPRncs *or* FPa/SCNue), ALL (ancs/ncs), ALSO (ancs/Suie), NOVEL (Nie/SCuencs), ONLINE (ien/SCNIn *or* ien/SCNi/Nue), ALLIANCE (ancs/SCNIan/CPue), POLL (Piencs/ncs), LEPTIC (SCNep/FPuipc), LATIN (SCNapf/uin *or* SCNa/FPuin), TWELVE (FPXIencs/SCue).

keys **XU** (2nd Series)

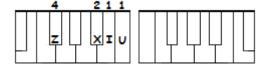
Character: middle N



SNAP (SXUuap), SNACK (SXUuazc), SNAIL (SXUa/uincs), SNATCH (SXUapf/ps).

Interserial combination

keys ZXIU (1st+2nd series) Characters: initial SK



SKETCH (ZXIUepf/ps), SKID (ZXIUuipcs), SKIP (ZXIUuip)

briefs

Senate = SXuapf twelve = FPXIuecs tank = FPXUuapc (*) lens = SCNXUues (*) also = SCNXuie social=SXIUuancs

Prefixes & Suffixes

^ness = NXue ^nesses = NXues

^{*}The middle N Character, as other 2nd Series Characters, is useful to create several briefs based on the anticipation o the middle N in the word.

^fulness =FXUues

Punctuation

- {:} = NXen
- $\{;\} = ZNX$

Dave fell in love in Alaska. Fred canceled all datas online. Discovered and attacked in his hideout he escaped. Pete in a fine suit ate a quaint food: fried cow tail. An alliance for saving Alaska tuna fish.

Lesson X

keys **ZN** (1st Series) Characte

Character: initial/final Y

nz (4th Series)

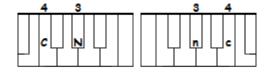


YES (ZNues), YEAST (ZNRXuacf), YANKEE (ZNan/SZRXue), YELL (ZNencs/ncs), YEN (ZNuen), YEAH (ZNRXuazcf), YALE (ZNa/SCNue or ZNRncs), YUCCA (ZNupc/CPa) YUCATAN (ZNu/CPa/FPuan), YOUNG (ZNRXIuians), TOY (FPuienz), DESTROY (SCPes/FPRuienz), CONVOY (CPien/SCuienz), ENVOY (en/SCuienz), ANNOY (an/Nuienz), DECOY (SCPe/CPuienz), CITY (CPi/FPuinz) (**), CRY (CPRuinz) (**), PUNY (Pu/Nuinz) (**), SUNNY (Sun/Nuinz) (**), HAPPY (FCap/Puinz) (**), WENDY (CNen/SCPuinz) (**)

keys **CN** (lst Series)

Character: initial/final W

nc (4th Series)



WINE (CNIn *or* CNi/Nue), WANT (CNuanzf), WENT (CNuenzf), WATCH (CNapf/sp), WEEK (CNRXuezs), WEEKS (CNRXepc/s), WIDE (CNIpcs *or* CNi/SCPue), WRING (CNRuinf), WHEAT (CNXIieapf), WOOSH (CNRXIuiec), WRIST (CNRuicf), WHOSE (CNXIie/Sue), WITNESS (CNipf/XUs *or* CNipf/Nes/s), WILL (CNincs/ncs), WHITE (CNXIi/FPue), WROTE (CNRie/FPue), WENDY (CNen/SCPuinz), AWAY (a/CNuanz), SAW (Suanc), LAW (SCNuanc), PAW (Puanc), YELLOW (ZNencs/SCNuiens), AWFUL (anc/Fuiancs), WOW (CNuienc), DRAW (SCPRanc), CRAW (CPRuanc).

44

¹⁾ When the word ends with the character "Y" alone, without a vowel begore it, the blank space at the end of the word is indicated by adding the "final i" keys in 3rd Series.

Capitalization

zcs (4th Series) Command: capitalize keys - next word (if pressed alone) - first letter (with other keys) Note: this combination, which does not respect the original Michela finger assignment (so called extra-ordinem), and is used to capitalize words. It can be used in two ways: 1) alone, to capitalize the next word: Ned (zcs/Nuepcs), Dave (zcs/SCPRcs). 2) with other combinations in the first three Series to capitalize the first character of a syllable. (Eg. Yucatan=ZNuzcs/CPa/FPuan; Alaska= azcs/SCNas/SZua). **Special inter-series combinations** keys **Uu** (2nd+3rd Series) Characters: middle AU diphthongs AUTOTEST (Uu/FPie/FPuecf), AUDIO (anc/SCPIuie), CHAPEAU (SPa/Pe/Uuia)(*). * The "Uuia" keys are used to indicate the final syllable. keys **Ii** (2nd+3rd Series) *Character*: middle AI (SCIuipcs)^(*), PAID (Pluipcs)^(*), PAINFUL (Plin/Fuiancs), SAILING SAID

45

* The "Iui" keys are used to indicate the final syllable.

(SIi/SCNuins), NAIF (NIuif)(*)

Briefs

why = CNnz you = IU which = CNns witness = CNXUues would = CNuiapcs where = CNXIuencf were = CNXncf work=CNRuiezs yeah = ZNieacf

Prefixes and suffixes

auto^ = Uapf
audio^ = Uapcs

Punctuation

{-} (hyphen) = FCf {_} (dash) = SCPc

Why don't you avoid noise, Ned? I chose to drink a yellow wine of Yucatan. It is an awful audio with a dreadful noise. I intend to pass a week in your Ionian house with its tepid sea. Wendy will pass a few weeks at Yale. Ten and two is twelve. I was checking an autofocus lens at sunset.

Lesson XI

keys **ZP** (1st Series) *Character*: initial/final G **pz** (4th Series)



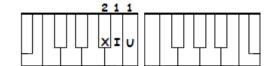
GO (ZPuie), GIANT (ZPIuanzf), GIVE (ZPIcs or ZPi/SCue), GAVE (ZPRcs or ZPa/SCue), GENIUS (ZPe/NIuias), PAGE (Puapz or Pa/ZPue), GINA (ZPi/Nua), GENOA (ZPe/NRXIua), GRIT (ZPRuipf), GREY (ZPRuenz), GRAY (ZPRuanz), GROUP (FZPRie/uiap), GREK (ZPRe/uezs), GRAPHIC (FZPRa/PXIuipc), GRACILE (ZPRa/CPIncs or ZPRa/CPi/SCNue), GUILTY (ZPUincs/FPuinz), EDGE (epcs/ZPue), WAGE (CNRpz or CNuapz), AGE (Rpz or a/ZPue), HUGE (FCUpz or FCa/ZPue), DOG (SCPuiepz), DRAGGING (SCPRapz/ZPuins), TAGGANT (FPapz/ZPuanzf), SNAGGY (SXUapg/ZPuinz).

keys **FZP** (1st Series) *Character*: initial GH/final GH **pzf** (4th Series)



GHOST (FZPuiecf), GHOTA (FZPuie/FPua), GHETTO (FZPepf/FPuie), GHAST (FZPuacf), TOUGH (FPRXIuiapzf), NAUGHTY (NUupzf/FPuinz), EIGHTH (RXipzf/zf), TAUGHT (FPUupzf/pf), LAUGH (SCNUuiapzf), LAUGHED (SCNUu/FZPuepcs).

keys XIU (2nd Series) Sound C, $K^{(*)}$, $G^{(*)}$



SCOTCH (SXIUiepf/ps), SKETCH (SXIUepf/ps), SKY (SXIUinz), SCAN (SXIUuan), SCOTS (SXIUiepf/s), SCOTLAND (SXIUiepf/SCNuanf), SCOTTISH (SXIUiepf/FPuic), SCOWL (SXIUienc/ncs), SCANDAL (SXIUanf/uancs *or* SXIUan/SCPuancs), SCANDALIZE (SXIUanf/a/SCNIz *or* SXIUan/SCPa/SCNIz), SCANDALIZED (SXIUan/SCPa/SCNi/Zuepcs) *or* SXIUan/SCPa/SCNIz/epcs), ESCAPE (e/SXIa/Pue, *or* es/CPRp).

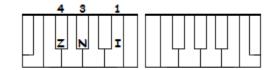
^(*)Only with certain words/definitions

Special inter-series combinations

	7	.	_	•	•				
keys CPXIU (1st and 2nd Series) Charachters QU		P	×	I	U				

QUIT (CPXIUuipf), QUAD (CPXIUuapcs), QUOTES (CPXIUie/FPues), QUESTION (CPXIUes/FPIuien), QUANTITY (CPXIUan/FPi/FPuinz), QUEUE (CPXIUe/Uue).

keys **ZNI** (1st and 2nd Series) *Charachter J*



JUST (ZNIuiacf), JELLY (ZNIencs/SCNuinz), JULIA (ZNIu/SCNIua), JOHN (ZNIecf/n), JACK (ZNIuazs), JANUS (ZNIa/Nuias), JAIL (ZNIa/uincs)^(*)

Briefs:

Congress = CPXIUues local = SCNXIUuancs forget = FXIUuepf packet = PXIUuepf tucked = FPXIUuepcs discuss = SCPXIUuias

Prefixes:

discuss^ = SCPXIUus (discussion=SCPXIUus/Iuin, discussed=SCPXIUus/uepcs)

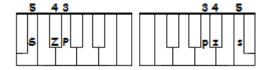
^{*} In this case the AI dipthong can't be used because the I keys is utilized by the J interserial combination.

Punctuation and commands:

Jack is a giant. John likes Greek and Latin. Janus had two faces. Julia loves graphic design. Jack and John took a quality trip to Genoa. Scottish and Scots are a nation and an ethnic group. Lisa sent a question and went away. Ada witnessed a dreadful discussion. You need a ticket to go in and watch the Congress session. Leo is puny and has not grit. I use to say a grey sky, not a gray sky. A gracile cat escaped a huge dog.

Lesson XII

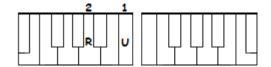
keys **SZP** (1st Series) *Character*: initial/final M **pzs** (4th Series)



SOME (SXIpzs or Sie/SZPue), FROM (FRuiepzs), AMY (a/SZPuinz), MOMMY (SZPiepzs/SZPuinz), MUCH (SZPuiaps), ME (SCPue), MY (SZPuinz), MOMENT (SZPie/SZPuenzf), IMMENSE (ipzs/SZPen/Sue), OPTIMAL (iep/FPi/SZPuancs), MINIMAL (SZPi/Ni/SZPuancs), ULTIMATE (uncs/FPi/SZPRpf or uncs/FPi/SZPa/FPue), ADMISSION (apcs/SZPis/SIuien), MUSEUM (SZPu/SRXuiapzs).

keys **RU** (2nd Series)

Character: midde M



SMALL (SRUancs/ncs), SMELL (SRUencs/ncs), SMASH (SRUuac), SMOKE (SRUie/SZue), SMUGGLE (SRUupz/ZPRIue), SMUT (SRUuiapf), SMILE (SRUi/SCNue), SMILED (SRUi/SCNuepcs), SMOG (SRUuiepz), SMIDGIN (SRUipcs/ZPuin)

Abbreviations

moment = SZPRUuenzf

much =SZPps

formal = FRUuancs

format =FRUuapf

Prefixes/infixes

 $form^{\wedge} = FRU$

forma^ = FRUa

$formu^{\wedge} = FRUu$

 $format^{\wedge} = FRUapf \text{ (eg. formation=FRUapf/Iuien; reformatting=PRe/FRUapf/FPuins)}$

formal^=FRUuncs (eg. formalize=FRUuncs/iz)

 $momen^{\wedge} = SZPRUen \text{ (eg. momentous=SZPXUen/FPRXIuias; momentum=SZPRUen/FPuiapzs)}$

permis^ = PRUis (eg. permission = PRUis/SIuien; permissive=PRUis/SIcs)

Mommy gave a kiss to me. An immense smell of smog. Amy smiled and laughed in a moment.

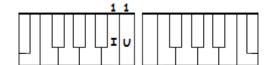
Lesson XIII

keys FCP (1st Series) Character: initial/final B pcf (4th Series)



BUD (FCPuiapcs), BEN (FCPuen), BAD (FCPuapcs), BIG, FCPuipz, BANANA (FCPa/Na/Nua), BRAD (FCPRuapcs), TAB (FPuapcf), TUBE (FPUpcf *or* FPu/FCPue), BUNNY (FCPun/Nuinz), BIANNUAL (FCPIan/NUuancs), AMBIT (apcf/FCPuipf), TREMBLED (FPRepzs/FCPRIuepcs), ABBEY (apcf/FCPuenz), AMBITIOUS (apzs/FCPi/FPIie/uias), BABBLE (FCPapcf/FCPRIue), BABY (FCPa/FCPuinz), BRONZE (FCPRien/Zue), BAMBOO (FCPapzs/FCPRXIuie), BOMB (FCPuie/pcf).

keys **IU** (2nd Series) Character: midde P/B⁽¹⁾ number bar⁽²⁾

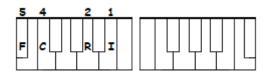


⁽¹⁾ The "B" characther is used only in abbreviations and or prefixes/infixes

SPACE (SIUa/CPue), SPASM (SIUas/pzs), SPOT (SIUuiepf), SPAM (SIUuapzs), SPY (SIUuinz), SPENT (SIUuenzf), SPECH (SIUe/uesp), SPECIFIC (SIUe/CPi/Fuipc), SPECTRUM (SIUepc/FPRuiapzs), WINGSPAN (CNins/SIUuan), SPOTLESS (SIUiepf/SCNes/s), SPECULATION (SIUe/CPu/SCNa/FPIuien), INSPECTION (in/SIUepc/FPIuien), SPECIALIST (SIUe/CPIa/SCNuicf),

Special inter-series combinations

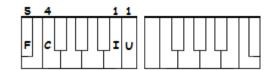
keys FCRI (1st+2nd series) Characters: initial SPL



SPLASH (FCRIuac), SPLIT (FCRIuipf), SPLENDID (FCRIen/SCPuipcs), SPLICE (FCRIi/CPue), SPLATTER (FCRIapf/FPuencf), SPLEEN (FCRIe/uen), SPLODGE (FCRIepcs/ZPue)

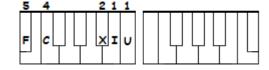
²⁾Used to write numbers as will shown

keys FCIU (1st+2nd series) Characters: initial SPR



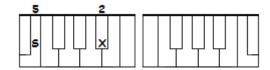
SPRING (FCIUuins), SPRAY (FCIUuanz), SPRINT (FCIUuinzf), SPRAG (FCIUuapz), SPREAD (FCIUieapcs *or* FCIUe/uapcs), SPRIT (FCIUuipf), SPRAWL (FCIUanc/ncs), SPRINKLE (FCIUuin/SZRIue)

keys FCXIU (1st+2nd series) Characters: initial SCR



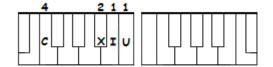
SCREW (FCXIUuenc), SCRAP (FCXIUuap), SCRUB (FCXIUuiapcf)

keys SX (1st+2nd series) Characters: initial SCI



SCIENCE (SXen/CPue, SCISSOR (SXis/Suiencf), SCISSION (SXis/Sluien).

keys CXIU (1st+2nd series) Characters: initial SCH



SCHEDULE (CXIUe/SCPUncs *or* CXIUe/SCPu/SCNue), SCHEME (CXIUe/SZPue), SCHUSSED (CXIUus/Suepcs).

Ben is ambitious in this ambit. Brad is a science specialist. A spotless speech on speculation. A splendid banana split for Bud. He took a spray, a scissor and a bamboo.

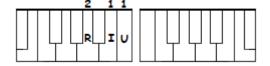
Lesson XIV

keys FCN (1st Series) Character: initial/final R ncf (4th Series)



RITE (FCNIpf or FCNi/FPue), RITA (FCNi/FPua), IRMA, (incf/SZPua), FOR (Fuiencf), RAM (FCNuapzs), HEARD (FCRXancf/pcs), RIGOR (FCNi/ZPuiencf), REMORSE (FCNe/SZPiencf/Sue), MARRIED (SZPancf/FCNIuepcs), RUMORS (FCNu/SZPiencf/s), **ADMIRED** (apcs/SZPi/FCNuepcs), **LETTERS** (FCNRXapcs/s) ERRATIC (SCNepf/FPencf/s), READS (encf/FCNa/FPuipc), ERROR (encf/FCNuiencf), RADIO (FCNa/SCPIuie), MORE (SZPXIncf or SZPie/FCNue), **MOTOR** (SZPie/FPuiencf), **ARRIVE** (ancf/FCNIcs or ancf/FCNi/SCue), SEVERAL (Se/SCe/FCNuancs), **ROME** (FCNXIpzs or **ROMANCE** FCNie/SZPue), (FCNie/SZPan/CPue), **RECOURSE** (FCNe/CPRXIuncf/Sue), **RARITIES** (FCNa/FCNi/FPIues), **REMOVE** (FCNe/SZPXIcs or FCNe/SZPie/SCue), HER (FCuencf), SUPPORT (Sup/Piencf/pf), ARREARS (ancf/FCNRXancf/s), ETERNAL (e/FPencf/Nuancs), ATTRACTIVE (apf/FPRapc/FPIcs apf/FPRapc/FPi/SCue), REOUEST (FCNe/CPUuecf), or EMPEROR (epzs/Pe/FCNuiencf).

keys **RIU** (2nd series) Characters: middle T/D^(*)



^(*)The "T" character is used only in abbreviations and or prefixes/infixes

STING (SRIUuins), STAIN (SRIUa/uin), STUDY (SRIUu/SCPuinz), STUDIED (SRIUu/SCPIuepcs), STUNTED (SRIUun/FPuepcs or SRIUunzf/uepcs), STELE (SRIUe/SCNue), STENOGRAPHER (SRIUe/Nie/FZPRa/PXIuencf), **STAMP** (SRIUapzs/p), STENOGRAPHY (SRIUe/Nie/FZPRa/PXIinz), STANFORD (SRIUan/Fiencf/pcs), STANCE (SRIUan/CPue), STEREO (SRIUe/FCNRXuie), **STERILIZE** (SRIUe/FCNi/SCNIzs SRIUe/FCNi/SCNi/Zue), **SYSTEM** or (Snz/SRIUuepzs)^(*), SYLLABLE (Snz/SCNRIa/FCPRIue)^(*).

^{*)}In syllables containing the charachter "y" in a middle position, due to the fact that the 4 Series is already used, the ending sound can be written at the beginning of the following syllable using the 2nd Series.

Briefs

active =CPRIUuics medic=SZPRIUuipc mental=SZPRIUuancs system=SRIUpzs don't=RIUuienzf

Rita trembled for her error. Dante wrote several letters in support of the emperor. This reads like a bad romance novel. Rome is also called the eternal city. Irma studied stenography. At the Stanford museum we admired some rarities. A SOS request on the radio.

Lesson XV

keys SZN (1st Series) Character: initial/final X nzs (4th Series)



TAXI (FPa/SZNui), TAXED (FPa/SZNuepcs), XENON (SZNe/Nuien), EXOTIC (e/SZNie/FPuipc or enzs/ie/FPuipc), XENOPHILE (SZNe/Nie/PXIi/SZNue), XYLOPHONE (SZNnz/SCNie/PXIie/Nue), XEROX (SZNe/FCNuienzs), BOX (FCPuienzs), TAX (FPuanzs), MIX (SZPuinzs), EX (uenzs), EXTRA (enzs/FPRua), MATRIX (SZPa/FPRuinzs), SYNTAX (Snz/NRIUanzs), EXCELSIOR (enzs/CPencs/SIuiencf).

keys **FZ** (1st Series) *Character*: initial/final TH **zf** (4th Series)



THEM (FZuepzs), THOSE (FZXIs or FZie/Sue), THICK (FZuicz), THUNDER (FZun/SCPuencf), THINKING (FZin/SZuins), THOUGH (FZRXIuiapzf), TRUTH (FZRuiazf), CLOTH (CPRIuiezf), FAITH (FIuizf), AZIMUTH (a/Zi/SZPuiazf), SOUTH (SRXIuiazf), FOOTPATH (FRXIepf/Puazf), BENEATH (FCPe/NRXuazf).

keys ia (3rd Series) Character: *
(special use)

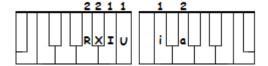
This is a free multipurpose combination which can be used by the user for many different tasks such as diversification of briefs or special commands. In the Midi4Text dictionary is defined with the character "*".

Prefixes and Suffixes

 $extra-^{} = SZNRa/$

Special inter-series combinations

keys (any 2nd)+ia (3rd series) Characters: (2nd+ou)



In the Midi4Text dictionary the "ia" combination is presently used, when the 2nd Series is in use, to realize an useful inter-series combination in order to allow the writing of all the words in which the diphthong "ou" is preceded by two consonants or by a consonant and a vowel and which couldn't be written using the O in the 2nd Series and the U in the 3rd Series. (Eg. GROUND=FZPRianf; THROUGH=FZRiapzf; VARIOUS=SCa/FCNIias; TEDIOUS=FPe/SCPIias; TROUBLE =FPRia/FCPRIue; PREVIOUSLY= PRe/SCIia/SRIuinz).

Note: as seen in the examples above, this inter-series acts like an ending syllable combination if the 4th Series is in use and as a standard combination if the 4th Series is not in use. This allows a certain versatility, since this combination can also be used in non-final word syllables (albeit with some limitations due to the fact that the normal rules of syllabic subdivision cannot be followed).

If the user wishes to utilize this inter-serial combination for other purposes it is always possible to split these syllables in two strokes: flourish (FRIie/u/FCNuic), ploughing (PRIie/u/FZPuins), cloudless (CPRIie/u/pcs/SCNXue), gloriousness (ZPRIie/FCNIie/us/NXues), monstrous (SZPien/FCRie/uias).

Ending consonant clusters: writing technique

As seen in lesson I, if at the end of the word there is a consonant which cannot be represented in the 4th Series, the word will be written with an extra stroke using the 4th Series alone to write the ending consonant (the blank space will be automatically added). This tecnique can be usefully applied also for more complex consonant clusters, using, if required, the consonants in 1st and in 4th Series together (Eg. crisps = CPRis/ps; fifths = Fif/FZs; contexts= CPien/FPenzs/FPs) or the consonants in 1st and in 2nd Series together (epitaph=e/Pi/FPa/PXI) or the consonants in 1st, 2nd and 3rd Series together (attempts = apf/FPepzs/PRIUs).

A taxi previously took me to the Excelsior. An exotic xylophone in a chinese box. I heard a monstrous thunder from the south. An extra tax beneath the Senate plan.

Lesson XVI

NUMBERS

Numbers are written using the 1st and 4th Series together with the "RXI" combination. In particular, the 1st Series is used to write the tens and the 4th Series to write the units. To facilitate the learning process, the combinations to represent the tens and the digits (identical in the two series) have been chosen, where possible, in order to recall one of the letters (or sound) present in the number to be represented. They are the following:

NUMBERS	KEYS	
(TENS)		
10	CN	
20	FP	
30	FZ	
40	F	+
50	ZN	
60	Z	
70	S	
80	FC	
90	N	
00	SZ	

NUMBERS	KEYS
(UNITS)	
1	nc
2	pf
3	zf
4	f
5	nz
6	Z
7	S
8	cf
9	n
0	ZS

The single digit will be written using the 1st Series while the tens using the 4th Series: S

1 (IUnc), 2 (IUpf), 3 (IUzf)... 10 (CNIU), 20 (FPIU), 30(FZIU)...

IU

The two-digit numbers will be written using the 1st and 4th series together: 12 (CNIUpf), 26 (FPIUz), 57 (ZNIUs), 98 (NIUcf).

The three-digit numbers will be written writing the hundreds in a separate stroke and the tens and units using the 1st and 4th Series toghether (or, as an alternative, writing the hundreds and the tens in the same stroke and units in a single stroke): 112

(IUnc/CNIUpf *or* CNIUnc/IUpf), 326 (IUzf/FPIUz *or* FZIUpf/IUz), 857 (IUcf/ZNIUs or FCIUnz/IUs), 998 (IUn/NIUcf or NIUn/IUcf).

Numbers of four digits will be written in two strokes writing thousands and hundreds in the first stroke and tens and units in the second strokes: 1226 (CNIUpf/FPIUz), 5798 (ZNIUs/NIUcf), 2657 (FPIUz/ZNIUs).

Numbers of more the four digit will be written using a mix of the techniques shown above. In case of sequences of zeros, the following combinations will be used:

```
00 = FCIUpcs
```

000 = FZIUnf

000,000 = SZPIUn

000,000,000 = FCPIUn

000,000,000,000 = FPIUncf

Other number entries

- , (comma for number) = =NUenz
- \cdot (decimals) = XUenz
- : (colon for time) = ZNXUenz

% per cent = PXIUnzf

\$ dollar = SCPRIncf

Lesson XVI

OTHER PREFIXES, INFIXES AND SUFFIXES

Prefixes/Infixes

Using the 2nd Series is possible to define several frequent prefixes/infixes which can be useful to abbreviate many words. Here are some examples. Is possible to add others to the dictionary: the only requirement for their creation (as for any brief) is to avoid abbreviation which could conflict with sequences of characters that may be present in some words of the English language.

```
CPRUanzs = {command^} (commander - CPRUapzs/uencf -, commando,
commandment)
CPRUen = {commen^} (commendable, commentary, commensals)
CPRUu = {commu^} (commute, communicate, commute)
CPXUepc ={connec^} (connect, disconnected, connector...)
CPRepc = {correc^} (correct, correctional, correctnesses...)
CPXi = \{consi^{\wedge}\}\ (consider, consideration, consigning...)
CPXIencf = {conver^} (conversion, convergent, conversely...)
CPXIen = {conven^} (conventional, conventicler, inconveniences...)
CPXIi = {confi^} (confident, confinement, configuring)
CPXis = {consis^} (consistence consistory, inconsistently...)
CPRIUapc = {contac^} (contact, contactee, recontacting...)
SCPRIe = {dele^} (delegation, deletion, nondelegate...)
SCPRIi = {deli^} (delicate, delicious, indelibilities...)
SCPRIUencf = {deter^} (deterrent, overdetermined, detergent...)
SCPXIi = {divi^} (division, dividend, divisive...)
SCPXIUus = {discus^} (discussion, discussed, discussant...)
FRUa = {forma^} (formabilities, formamide, formable)
FRUancs = {formal^} (formalize, formaldehydes, formalness)
FRUapf = {format^} (formative, information, conformation)
```

```
SZPXUie = {mino^} (minority, terminology, criminologist...)
SZPRUen = {momen^} (momently, momentum, momentariness...)
PRUis = {permis^} (permission, impermissibly, permissive...)
PXen = {presen^} (presented, representative, representation)
FPRIe = {tele^\} (television, telegram, biotelemetric...)
FPRUa = {tima^} (estimated, legitimatize, ultimately...)
FPRIUa = {tota^} (totalisator, subtotaling, totally...)
SCRIie = {valo^} (valorise, revalorized, valorous...)
SCRIi = {vali^} (validation, invalidate, revalidates...)
SCRi={veri^} (verification, pulverized, verifier)
Other prefixes
after^=FRIUencf (aftermath=FRIUencf/SZPuazf)
ante^=Uanzf (antedate=Uanzf/SCPRpf)
anti^=Ianzf (antisocial=Ianzf/SXIUuancs)
any^=XUnz (anytime=XUnz/FPIpzs)
audio^=Uupcs (audiotape=Uupcs/FPRp)
auto^=Uupf (automatic=Uupf/SZPa/FPuipc)
counter^=CPRIUencf (countersign=CPRIUencf/Sluins)
every^=SCRenz (everytime=SCRenz/FPIpzs)
extra^=SZNRa (extravagant = SNRa/SCa/ZPuanzf)
hyper^=FCIip (hyperactive=FCIip/CPRIUics)
inter^= FZNencf (interface=FZNencf/FRpc)
intra^=FZNRa (intranet=FZNRa/Nuepf)
intro^= FZNRie (introduce=FZNRie/SCPUpc)
mega^=SZPXIUa (megabit=SZPXIUa/FCPuipf)
micro^=SZPXIUie (microwave=SZPXIUie/CNRcs)
mono^=SZPXUie (monotone=SZPXUie/FPXIn)
out^= RXIupf (outsaid=RXIupf/SIuipcs)
```

```
over^=SCRencf (overdue= SCRencf/SCPUue)
para^=IUancf (paramedic=IUancf/SZPRIUuipc)
part^=FCNIUapf (partner=FCNIUapf/Nuencf)
port^=FCNIUiepf (portrait=FCNIUiepf/FCNIuipf)
post^=IUiecf (postbox=IUiecf/FCPuinzs)
photo^=IUiepf (IUiepf/Cuiep)
pseudo^=PXupcs (pseudoclassic=PXupcs/CPRIas/Suipc)
psycho^=PXipc (psychological=PXipc/SCNiepz/CPuancs)
retro^=FCNRIUie (retroactive=FCNRIUie/CPRIUuics)
self==SRIef (selflessly=SRIef/SCNes/SRIuinz)
semi^=Xepzs (semiannual=Xepzs/NUancs)
super^=Xup (supercar=Xup/CPuancf)
under^=FNencf (underfoot =FNencf/FRXIuiepf)
work^ = CNRiezs (workman=CNRiezs/SZPuan)
Suffixes (*)
^ally=SCNRIuinz (frantically=FRan/FPipc/SCNRIuinz)
^ance=NXIUue (finance=Fin/NXIUue)
^ard=RIUuancf (coward=CPienc/RIUuancf)
^bility = FCPRIUuinz (durability=SCPu/FCNa/ FCPRIUuinz)
^down SCPXIuien (sundown=Sun/SCPXIuien)
^fulness=FXUues (awfulness=ancFXUues)
^graph = ZPRuaf (phonograph=PXIie/Nie/ZPRuaf)
^less =SCNXue (useless=Us/SCNXue)
^logical=SCNiepz/CPuancs (tautological=FPUupf/ie/SCNiepz/CPuancs)
^logist=SCNXIUuicf (ethologist=e/FZie/SCNXIUuicf)
^logy = SCNXIUuinz (terminology=FPencf/SZPXUie/SCNXIUuinz)
^mental=SZPRIUuancs (monumental=SZPie/Nu/SZPRIUuancs)
^ness = NXue (witness=CNipf/NXue)
```

^nesses =NXues (witnesses=CNipf/NXues)

^off =XIuief (cutoff=Cpupf/XIuief)

^over=SCRuencf (passover= Pas/S/SCRuencf)

^rily=FCNRIuinz (primarily=PRi/SZPa/FCNRIuinz)

^self=SRIuef (myself=SZPnz/SRIuef)

^tious=FPIieas (cautious=CPa/FPIieas)

^work = CNRuiezs (network=Nepf/CNRuiezs)

Useful briefs

^'^=iea don't=SCPuienzf it's=RIUieas

 $^{\prime}$'s=ieas for = FR I've=Iieacs

 s =ieaz I = I let's=SCNXiea

^'d=ieapcs hadn't=FCRIUuenzf mightn't=SZPIinzf

^'ll=ieancs hasn't=FCXuenzf mustn't=SZPXuianzf

^'m=ieapzs haven't=FCXIuenzf needn't=NRIUuenzf

^'re=ieancf he'd=FCRIUiea she'd=Cieapcs

^'ve=ieacs he'll=FCRIiea she'll=Cieancs

^n't=ieanzf he's=FCXiea she's=Cieas

aren't=Ruenzf he was =FCXIuas shouldn't=CRIUuenzf

can't=XIUnzf I'd=Iieapcs they'd=FZieapcs

couldn't=CPRIUuenzf I'll=Iieancs they're=FZieancf

daren't=SCPRuenzf I'm=Iieapzs they've=FZieacs

did = SCPI isn't=Xnzf to = RIU

didn't=SCPRIUuenzf it'd=RIUieapcs wasn't=CNXuenzf

doesn't=SCPXuenzf it'll=RIUieancs we'd=CNieapcs

^{*}Some suffixes entry in the system can used also for words (e.g. "less, "work", "mental"); in this case their definition in the dictionary will not follow the typical suffixes syntax {^ ...}

we're=CNieancf wouldn't=CNUnzf you'll =ZNieancs

weren't=CNRuenzf you'd=ZNieapcs

we've=CNieacs you're=ZNieancf

won't=CNRXInzf you've=ZNieacs

APPENDIX A

BRIEFS FOR MOST COMMON WORDS

Note: Several words which can be written in one stroke with the standard rules and without any brief have been omitted (eg: good = FZPRXIuiepcs; from= FRuiepzs)

```
'about': FCPRXIuiapf
                                'formal': FRUuancs
                                'free': FRiea
'act':RIUuapc
'add': RIUuapcs
                                'few': FU
'active': CPRIUuics
                                'give': ZPIcs
'after': FRIUuencf
                                'happened': FCXUuepcs
                                'have': FCcs
'again':ZPIuan
'all': SCNRI
                                'having': FCns
                                'he': FCX
'also': SCNXuie
'and': FN
                                'health': FCRIieazf
'animal':NRUuancs
                                'help': FCRIuep
'any': XUuinz
                                'here': FCRncf
'approach': PRuieps
                                'home':FCXIpzs
'are': R
                                'house':FCRXIuias
'ask':Xuazs
                                'I': I
'before': FCPXIuiencf
                                'information': NXIuie
'build': FCPRIuipcs
                                'inside': NXuipcs
                                'into': FZNuie
'business': FCPXUues
'can': CPR
                                'its': RIUs
'came': CPRpzs
                                'large': SCNRuapz
                                'lens': SCPXUues
'cause': CPUuias
'change':SPXUuapz
                                'less': SCNXue
'Congress': CPXIUues
                                'light': SCNRIUuipzf
                                'like': SCNIzs
'contact': CPRIUuapc
'date': SCPRpf
                                'line': SCNIn
'design': SCPXuinf
                                'little': SCNRIUuenc
'differ':SCPXIuencf
                                'local'; SCNXIUuancs
'earth': Rieazf
                                'medic': SZPRIUuipc
'even': XUuecs
                                'mental': SZPRIUuancs
'every': SCRuenz
                                'moment': SZPRUuenzf
'father': FRIUieancf
                                'more': SZPXIncf
'forget': FXIUuepf
                                'mother':SZPRIUuencf
'first': FRuicf
                                'much': SZPps
                                'must': SZPcf
'follow':FXIuiencs
'for': FR
                                'name': NRpzs
'form': FRUuiencf
                                'new': NU
'format': FRUuapf
                                'news': NXIuias
```

'off': XIuief

'one':XIn

'only': NRIui

'other': RXIuencf

'over': SCRuencf

'packet': PXIUuepf

'page': PRpz

'part': FCNIUuapf

'people': PRIieap

'picture':PXIUuiancf

'place': PRIuapc

'port': FCNIUuiepf

'price': PRuipc

'proud': PRuiapcs

'rhythm': FCNRIUuipzs

'right': FCNRIUuipzf

'search': SRieaps

'season': SXiean

'self': SRIuef

'Senate': SXUuapf

'sentence': SXUues

'service': SXIuips

'session': SXuien

'site': SIpf

'social': SXIUuancs

'some': SXIpzs

'spell': SRIuep

'state': SRIUieapf

'tank': FPXUuazs

'take':FPRzs

'there': FZXncf'

'these': FZXs

'think': FZXUuizs

'three: FZRiea

'through': FZRuiapzfù

'time': FPIpzs

'town': FPXIuien

'tucked': FPXIUuepcs

'turn':FPRuian

'twelve': FPXIuecs

'under': FNuencf

'use': Us

'very': SCRuinz

'well': CNRIncs

'were': CNRncf

'what': CNpf

'were':CNXncf

'where': CNXIuencf

'which': CNps

'why':CNnz

'will': CNncs

'witness': CNXUues

'work': CNRuiepc

'world': CNRuiepcs

'would': CNuiapcs

'yesterday': ZNuepcs

'you': IU

'your': ZNuiancf

BIBLIOGRAPHY

Angeloni E., Michela Zucco P. (1984). *Il sistema stenografico «Michela»*. Roma: Colombo.

Ballester M., Marino R. (1995). Estenotipia en Español - Método de Mario Ballester y Rubén Marino - Compatible con CAT-Systems (Computer Aided Traslation/Traducción asistida por ordenador). Argentina: Ballester M., Marino R.

Berkelmans N. M. et al. (1980). *Real-time word typewriter*. US Patent n. 4,804,729. Retrieved from: https://patents.google.com/patent/US4804279A/en

Bertolini G. (1992). *La stenografia parlamentare al Senato - il sistema Michela*. Roma: Azienda grafica Eredi dott. G. Bardi Srl.

Brown Z. *Learn Plover!* Retrieved from: https://sites.google.com/site/ploverdoc/home

Bryan B. T. (1915). *Stenotypy - The Machine Way in Shorthand*. Indianapolis: The Stenotype Press.

De Alberti C. (1932). *Manuale di stenografia sistema "Michela"* - seconda edizione. Roma: Tipografia Agostiniana

Finkelstein K. et al (1991). *Real-Time Writing - The court reporter's guide for mastering real-time skills*. Falls Church: National captioning Institute.

Gep Dorma, Magda Michela Zucco. (2007). La macchina fonostenografica Michela e il suo inventore Antonio Michela Zucco. Torino: Camedda & C.

Glassbrenner M., Allen Sonntag G. (1986). *Computer-compatible Stenograph theory*. Skokie: Stenograph Corporation.

Knight M. (2010). *Steno 101: How to Do it?*. Retrieved from: http://plover.stenoknight.com/2010/06/steno-101-how-to-do-it.html

Leblein Ritter B. (1986). StenEd conflict free - Computer-compatible machine shorthand for expanding career student dictionary. Melrose: Stenotype educational products.

Leblein Ritter B. (1991). *StenEd conflict free - Real-Time machine shorthand for expanding career - Volume I - Basic Theory*. Melrose: Stenotype educational products.

Melani M. (1986). Metodo italiano di stenografia a macchina compatibile con l'elaborazione elettronica. Bagno a Ripoli: Tipografia "Il Bandino".

Michela A. (1881). Phono-Sténographie Michela à procéde syllabique instantané d'usage universel a l'aide d'un petit appareil portatif à clavier. Turin: Imprimerie roux et Favale.

Michela A. (1882). *Manuel de la Sténographie mécanique - Systéme Antoine Michela*. Saint-German: Imprimerie D. Bardin et Ce.

Morin T. (2017). Art of chording. Retrieved from https://www.artofchording.com

Open Steno Project. (2016), *Learn Palantype!* Retrieved from: http://www.openstenoproject.org/palantype

Ramondelli F., Del Signore F. (1993). *Evoluzione del sistema di stenotipia Michela*. Roma: Carlo Colombo SpA.

Shedd T. et al (1994). *Real-Time Writing - second edition - The court reporter's guide for mastering real-time skills*. Falls Church: National captioning Institute.

Webster Jochim C. (1996-2016). *Phoenix Theory overview*. Retrieved from http://www.phoenixtheory.com/phoenix-theory-overview.