

About Us

Mizuho Securities Asia Limited (MHSA) is a subsidiary of Mizuho Securities Co. Ltd (MHSC), the core securities firm in the Mizuho Financial Group (MHFG). MHFG is a global enterprise with subsidiaries operating in major financial markets worldwide.

MHSA provides a wide range of financial products and services including Equity & Fixed Income Sales and Trading, Research, Capital Markets Advisory, ECM & Corporate Finance, DCM and M&A Advisory. Our clients range from multinational professional investors and funds to financial and government institutions.

Your Opportunity

Debt Capital Markets Team Assistant

You will have excellent learning and advancement opportunities through working in a diverse and fast-paced environment within Mizuho Securities' Debt Capital Markets. You will be responsible for general administrative support such as expense processing, travel arrangements, calendar maintenance, telephone coverage, communication with internal & external clients, conference planning as well as undertaking ad hoc projects as required.

Requirements

We are looking for **recent graduates** to join who possess the below qualities and skills:

- Excellent communication skills in English
- Proficient in Microsoft Office
- Excellent problem-solving skills using sound judgement
- Superb organizational skills and attention to detail
- Strong time management skills, ability to multi-task and prioritize in a demanding
- A demonstrable interest in working in banking & financial services, especially in DCM
- Willing to travel across different countries




Application

We welcome applications from enthusiastic candidates who want to work for a dynamic organization that is rapidly growing and expanding across Asia. Should you be interested in an exciting career with us, please send a detailed resume to: job@kr.mizuho-sc.com

Application Deadline: **March 9, 2019 (Saturday)**

Find out more about us: www.mizuho-sc.com/hk | LinkedIn: [Mizuho](#)

A dark blue banner with a subtle, wavy texture, resembling water or a night sky. The text "Unleash Your Potential." is positioned on the right side in a white, sans-serif font.

Unleash Your Potential.