

A GOOD INTERNSHIP IS NEVER HANDS-OFF.

SHARE YOUR PASSION FOR GETTING HANDS-ON WITH US.



BMW Financial Services Korea believe in creating environment where our interns really can learn by doing during their time with us and where they are given their own areas of responsibilities from the start. That's why our experts treat you as part of the team from day one, encourage you to bring your own ideas to the table and give you the opportunity to really show what you can do.

- **Recruiting Position(s) : Finance Team Intern**
- **Application Period : 2019 May 3rd – 2019 May 10th 23:59**
- **Internship Duration : 2019 May 15th – 2019 Nov 14th (6 months)**
- **Career Website : <https://www.bmwfs.co.kr/kr/recruit/notice-list>**

✓ **Key Responsibilities:**

- Booking for expense
- Support traffic fine reconciliation
- Issue the invoice
- Manage/update corp. card usage information
- Employee benefit record update
- Support management reporting
- Venders and employees code creation in the system
- Other regular administrative work related to Accounting, Tax and Treasury

✓ **Knowledge, Skills & Abilities:**

- University graduated or to-be graduated.
- Basic understanding of Industry
- Excellent O/A(Excel) Skill
- Strong self-motivation and attention to details
- Minimum understanding of finance accounting

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✓ Recruiting Process:



✓ How to Apply:

- How to apply: email to recruit-sf@bmw.co.kr or
- Submit your CV via career website <https://www.bmwfs.co.kr/kr/recruit/notice-list>
- Documents: Kor & Eng resume, self-introduction in Kor (word or PDF)
- Title of the document must be "your name_OOO Team Intern"

✓ Work Condition:

- Location: BMW Financial Service HQ, Myeongdong Statetower Namsan Bldg.
- Hour: 9 to 6, 5 days (Mon to Fri)
- Salary: 1,850,000 KRW/Month (Gross)

※ Entire internship period can be extended up to less than 1 year with good performance review. The change of employment type to long-term contract may NOT be guaranteed.