

Test-Taking Strategies

- ☐ *Read each item carefully and completely before trying to answer it. Be sure you understand what you need to do. Then think about each possible answer.*
- ☐ *Ask yourself which answer seems to fit best.*
- ☐ *Always check each answer after you have marked it.*
- ☐ *Remember that some answers may seem right, but other answers might be better choices.*
- ☐ *If you are uncertain about an answer, put a check mark (✓) next to that row. Then go on to the next item.*
- ☐ *After you have answered all the items you are sure of, answer all the items you skipped.*
- ☐ *Check that you are filling in the correct circle.*
- ☐ *Before the test is over, make sure you have answered every item.*
- ☐ *Don't be concerned about the time running out. Just relax and answer the questions. Your teacher will tell you how much time you have left.*
- ☐ *Use a soft pencil to mark the answers.*
- ☐ *Fill in only one circle for each item. Make sure you fill it completely.*
- ☐ *If you change your mind about an answer, erase it completely. Then mark your new answer.*

For a printable version, see www.grammarworkshop.com.