

ACKNOWLEDGEMENT SHEET

Whenever an amendment is issued to the Leisure VMS, the acknowledgement sheet will be renewed. The Leisure VMS should be read and acknowledged by staff:

1. Upon joining the office or ship
2. Whenever an amendment is issued

SHIP'S STAFF

1. Relevant Head of Departments
2. All other relevant Officers and staff.

Relevant Head of Departments and staff must sign the acknowledgement sheet retained by their Head of Department.

Revised text is highlighted in yellow. Highlighting is only used for the latest amendment on that particular page(s).

Name	Rank / Title	Date	Signature

[illegible]