

Background:

- Recent external audit on board fleet vessel have highlighted that the OIL RECORD BOOK was not kept update with vessel operations (fuel bunkering)
- A NCR was issued and corrective action implemented

Warning:

Inaccurate Oil Record Book keeping, could be a POTENTIAL problem for Port State Control and other authorities and may have significant implications for the individual making entries/signing Oil Record Book, the Vessel, Owner and Management Company

Note: Marpol Annex 1 reg 17.4

Each operation...shall be fully recorded without delay in the Oil Record Book Part I, so that all entries in the book appropriate to that operation are completed. Each completed operation shall be signed by the officer or officers in charge of the operation concerned and each completed page shall be signed by the master of ship.

Actions required

Masters, Chief Engineer and all engineers making oil transfer and /or entries in the Oil Record Book:

- 1) Hold an extra ordinary meetings to review the VMS procedures

[Operations](#) > [Environmental Management](#) > Shipboard Oily Waste Pollution Preventio12 -

[Documentation and Record Keeping - Oil Record Book](#)

- 2) Revisit Marpol annex 1
- 3) Review Bahamas bulletin 84 OIL RECORD BOOK
- 4) Training Company “ Guidance on Correct Oil Record book codes entries
- 5) Report to Fleet Cell when above completed

■ ■ Completed ■ ■