

DEVELOPING NAVIGATION STANDARDS

Background

The V Group initiatives on Safe Navigation commenced in the last quarter of 2017 continue during 2018 introducing the **Navigation Discussion Programme** across the managed fleet.

Bridge Teams are to meet regularly to discuss navigation topics, which will assist the Company with continually developing navigation standards.

Each month, the Company (Training Manager or DPA) will send a short document to all vessels, containing a clearly identified topic for discussion and bulleted guidance to help the start of the discussion.

Note: see attached Navigation Discussion schedule year 2018

The discussion is intended to be an informal opportunity to review matters of professional interest: **it is not a test.** It should assist in the development of higher standards by promoting common understanding and better teamwork, which will likely lead to improved performance.

Actions required

Upon receipt of the discussion paper, Masters of Leisure managed vessels:

- 1) Schedule a monthly Navigation Discussion with the members of the Bridge Team and any other attendees considered appropriate for the subject, i.e. Chief Engineer, Engineer Officers of the Watch, Deck Cadets etc.

Note: The duration of each discussion is likely to vary, and will depend on the topic, but 30 – 45 minutes should be normal

- 2) Lead the discussion focusing on the primary topic, and:
 - a) outline your personal thoughts on relevant issues
 - b) provide opportunity for questions to be raised and issues clarified
 - c) consider any additional and relevant to the main topic areas to be discussed

Note: It is important that the discussions take place in an environment where everyone feels able to contribute and ask questions

- 3) Summarize at the end of each discussion some key points for the Bridge Team and other relevant attendees

Note: Ensure these points are briefed, understood and agreed by all concerned

- 4) Keep record of Navigation Discussions onboard in Shipsure Inspection Manager under “HSEQ Circulars follow up”

Note: Enter the date and the discussion title for monitoring by the DPA ashore

- 5) Submit any questions concerning the implementation of the Programme and the individual discussions to:
 - a) Ship’s DPA
 - b) Leisure Training Department

■ ■ Completed ■ ■

Enclosures

- 1) Navigation Discussion Schedule 2018

2018 Discussion Schedule

Month	Topic
January	Calling the Master
February	Use of Main Engine
March	Maintaining a Proper Lookout
April	Risk of Collision
May	Action to Avoid Collision
June	Passage Planning and Execution
July	Safe Speed
August	Restricted Visibility
September	Watchkeeping Principles
October	Traffic Separation Schemes
November	Optimising Radar
December	Working With a Pilot