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|----------------|-----------|-------|---|------------------|------------------|
| School | Bhai Desa | Class | V | Observation Date | 2024-07-30 |
| Teacher`s Name | | HM | | Facilitator | Maninder Kakkar, |

Maninder Kakkar

1 School level Observation

| S.No. | Criteria | Below Average(1) | Average(2) | Good(3) | Very Good(4) | Remarks |
|-------|--|------------------|------------|---------|--------------|---------|
| 1 | The school's internal and external data is being used effectively to identify priorities for whole-school development. | | | | | NA |
| 2 | Innovation and Creativity. | | | | | NA |
| 3 | Coordination between HM, Coordinator, Teachers and Students | | | | | NA |
| 4 | Strategies and their implementation to monitor the quality of learning within the school. | | | | | NA |
| 5 | Sharing of Knowledge and information with Staff | | | | | NA |

2 Teacher level Observation

| S.No. | Criteria | Below Average(1) | Average(2) | Good(3) | Very Good(4) | Remarks |
|-------|---|------------------|------------|---------|--------------|---------|
| 1 | Lesson Plan | | | | | NA |
| 2 | Methodology- Introduction of Topic | | | | | NA |
| 3 | Methodology -Co-relation to other subjects/ Life Skills | | | | | NA |
| 4 | Methodology- Clarity of Concept | | | | | NA |
| 5 | Methodology- Use of Teaching Aids | | | | | NA |
| 6 | Methodology- Student Involvement in class | | | | | NA |
| 7 | Note book Correction- How often | | | | | NA |
| 8 | Notebook Correction- Mistakes Explained | | | | | NA |
| 9 | Note book Correction- Correction and Follow-up | | | | | NA |
| 10 | Frequency of Evaluation | | | | | NA |
| 11 | Proficiency in English | | | | | NA |
| 12 | Subject | | | | | NA |

Action Plan[Tips/suggestions Given, Future Actions and on spot implementations

| S.No. | Action Plan | Employee | Priority | Deadline |
|-------|-------------|----------|----------|----------|
|-------|-------------|----------|----------|----------|