



ABC COMPANY
Shift Report

Platform1 Report 3.10c.17.03

Shift: Shift 1

Description: Office Shift

Day	Work From	Work To	Allow Break	Break From	Break To	Deduct (mins)
Monday	09:00	18:00	Yes	13:00	14:00	0
Tuesday	09:00	18:00	Yes	13:00	14:00	0
Wednesday	09:00	18:00	Yes	13:00	14:00	0
Thursday	09:00	18:00	Yes	13:00	14:00	0
Friday	09:00	18:00	Yes	13:00	14:00	0
Saturday	00:00	00:00				
Sunday	00:00	00:00				
Holiday	00:00	00:00				

OT Claims : Yes

Out Grace (mins) : 15

Shift: Shift 2

Description: Office Shift

Day	Work From	Work To	Allow Break	Break From	Break To	Deduct (mins)
Monday	12:00	18:00	No	00:00	00:00	0
Tuesday	12:00	18:00	No	00:00	00:00	0
Wednesday	12:00	18:00	No	00:00	00:00	0
Thursday	00:00	00:00				
Friday	00:00	00:00				
Saturday	00:00	00:00				
Sunday	00:00	00:00				
Holiday	00:00	00:00				

OT Claims : N/A

Out Grace (mins) : 15