

Sample Invoice

 Click to edit

YOUR COMPANY
1234 Your Street
City, California
90210
United States
1-888-123-4567

Billed To
Your Client
1234 Clients Street
City, California
90210
United States
1-888-123-8910

Date Issued 26/3/2021 **Invoice Number** INV-10012 **Amount Due** **\$1,699.48**

Due Date
25/4/2021

| DESCRIPTION | RATE | QTY | AMOUNT |
|--|------------------|-----|-----------------|
| Services Cost of various services. | \$55.00 +Tax | 10 | \$550.00 |
| Consulting Consultant for your business. | \$75.00 +Tax | 15 | \$1,125.00 |
| Materials Cost of materials and supplies to complete job. | \$123.39 +Tax | 1 | \$123.39 |
| Subtotal | | | \$1,798.39 |
| Discount | | | -\$179.84 |
| Tax | | | +\$80.93 |
| Total | | | \$1,699.48 |
| Deposit Requested | | | \$169.95 |
| Deposit Due | | | \$169.95 |

Notes

Thank you for your business!

Terms

Please pay within 30 days using the link in your invoice email.