

# Credit Card Receivable Documents

To qualify for a Credit Card Receivable, most of the lending institutions in India require you to be:

| Documents   | Self Employed<br>Proprietorship Firm | Self Employed<br>Partnership Firm | Self Employed<br>Pvt Ltd / Ltd |
|---|--------------------------------------|-----------------------------------|--------------------------------|
| Twelve month audited credit card sales statement.                                     | ✓                                    | ✓                                 | ✓                              |
| Application Form With Photograph Duly Signed  | ✓                                    | ✓                                 | ✓                              |
| Clear Pancard Copy, (Applicant & Co-Applicant)  | ✓                                    | ✓                                 | ✓                              |
| Latest Residence proof (Applicant & Co-Applicant)                                     | ✓                                    | ✓                                 | ✓                              |
| Latest Office Proof (Applicant & Co-Applicant)  | ✓                                    | ✓                                 | ✓                              |
| Last 12 Months Bank Statements  | ✓                                    | ✓                                 | ✓                              |
| All Loan Sanction Letter If Any   | ✓                                    | ✓                                 | ✓                              |
| Business Profile  | ✓                                    | ✓                                 | ✓                              |
| Proof Of Business Existence ( Gumasta License , Sales Tax Certificate , Form 26AS , ) | ✓                                    | ✓                                 | ✓                              |
| Last 3 Years Income Tax Returns With Computation Of Income                            | ✓                                    | ✓                                 | ✓                              |
| Last 3 Years CA Certified / Audited Balance Sheet And Profit & Loss Account           | ✓                                    | ✓                                 | ✓                              |
| GST Certificate & GST 3B Copy last 1yrs   | ✓                                    | ✓                                 | ✓                              |
| MOA / AOA   | ✗                                    | ✗                                 | ✓                              |
| Partnership Deed  | ✗                                    | ✓                                 | ✗                              |
| Company Pancard Clear Copy  | ✗                                    | ✓                                 | ✓                              |
| Shareholding Pattern On Letterhead  | ✗                                    | ✗                                 | ✓                              |
| Sundry Debtor & Creditor List Last 1year  | ✓                                    | ✓                                 | ✓                              |

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