 Department of Health Government of Nunavut		NURSING POLICY, PROCEDURE AND PROTOCOLS	
		Community Health Nursing	
TITLE:		SECTION:	POLICY NUMBER:
Email Consultation		Communications	06-011-00
EFFECTIVE DATE:	REVIEW DUE:	REPLACES NUMBER:	NUMBER OF PAGES:
February 10, 2018	February 2021		1
APPLIES TO:			
Community Health Nurses			

POLICY:

The Government of Nunavut provides a secure network for the transmission and receipt of email by physicians and nurses. However, care providers may access their email on secure work-based networks or less secure web-based applications for email use.

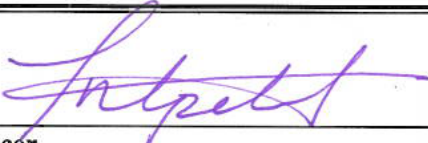

Email consultation shall be governed by the *Government of Nunavut Acceptable Email Use Policy*, *The Archives Act* and *The Access to Information and Protection of Privacy Act*. The privacy and confidentiality of client information must be safeguarded at all times.

PRINCIPLES:

Email is an essential tool for the transfer of client information between health care providers for the purposes of consultation and referral.

RELATED POLICIES, GUIDELINES AND LEGISLATION:

Policy 06-001-00	Confidentiality
Guideline 06-001-01	Confidentiality Guidelines
Policy	<i>Government of Nunavut Acceptable Email Use Policy</i>

Approved by:  Chief Nursing Officer	Effective Date: April 1, 2011
Date 11 FEB 2011	
 Deputy Minister of Health and Social Services	
Date February 11, 2011	

