

# How to fill the excel for box

One thing to notice is that if you are not an admin, you can only add new data (new boxes). It means that if the Num\_ID is already in the database it will launch an error. However, if you are an admin, it will modify the database by updating the old data to the new one.

Attributes	Description	Constraints
Num_ID	The number of the box	<ul style="list-style-type: none"> <li>This field is mandatory.</li> <li>It should have the value 0.</li> </ul>
Order	The name of the order	<ul style="list-style-type: none"> <li>This field is mandatory.</li> <li>If there are several orders, they must be separated by “_” (e.g.: Lepidoterer_Hymenoptera). In this case, it cannot have a sub-order, family, sub-family, tribe, genus, sub-genus, species and sub-species</li> </ul>
Suborder	The name of the sub-order	<ul style="list-style-type: none"> <li>if there are several sub-orders, they must be separated by “_”. In this case, it cannot have a family, sub-family, tribe, genus, sub-genus, species and sub-species</li> </ul>
Family	The name of the family	<ul style="list-style-type: none"> <li>if there are several families, they must be separated by “_”. In this case, it cannot have a sub-family, tribe, genus, sub-genus, species and sub-species</li> </ul>
Subfamily	The name of the sub-family	<ul style="list-style-type: none"> <li>if there are several sub-families, they must be separated by “_”. In this case, it cannot have a tribe, genus, sub-genus, species and sub-species</li> </ul>
Tribu	The name of the tribe	<ul style="list-style-type: none"> <li>if there are several tribe, they must be separated by . In this case, it cannot have a genus, sub-genus, species and sub-species</li> </ul>
Genus	The name of the genus	<ul style="list-style-type: none"> <li>if there are several genera, they must be separated by “_”. In this case, it cannot have a sub-genus, species and sub-species</li> </ul>
Genus_Descriptor	The name of the scientist who discover the genus	

Genus_Date	The date the scientist discovered the genus	
Subgenus	The name of the sub-genus	<ul style="list-style-type: none"> <li>if there are several sub-genera, they must be separated by . In this case, it cannot have a species and sub-species</li> </ul>
Subgenus_Descriptor	The name of the scientist who discover the sub-genus	
Subgenus_Date	The date the scientist discovered the sub-genus	
Species	The name of the species	<ul style="list-style-type: none"> <li>if there are several species, they must be separated by " _ ". In this case, it cannot have a sub-species</li> </ul>
Species_Descriptor	The name of the scientist who discover the species	
Species_Date	The date the scientist discovered the species	
Subspecies	The name of the sub-species	<ul style="list-style-type: none"> <li>if there are several sub-species, they must be separated by " _ ".</li> </ul>
Subspecies_descriptor	The name of the scientist who discover the sub-species	
Subspecies_Date	The date the scientist discovered the sub-species	
Types	The number of types in the box	
Paratypes	The number of paratypes in the box	
Museum	In which museum the box belong	
Box_Localization	The box localization	
Collection_Name	The name of the collection	

## How to fill the excel for individuals

One thing to notice is that if you are not an admin, you can only add new data (new Individuals). It means that if the SpecimenCode is already in the database it will launch an error. However, if you are an admin, it will modify the database by updating the old data to the new one.

Attributes	Description	Constraints
SpecimenCode	The code of the specimen	<ul style="list-style-type: none"><li>• This field is mandatory.</li><li>• Two specimens cannot have the same code</li></ul>
Order	The name of the order	<ul style="list-style-type: none"><li>• This field is mandatory.</li><li>• Only one order</li></ul>
Suborder	The name of the sub-order	<ul style="list-style-type: none"><li>• Only one sub-order</li></ul>
Family	The name of the family	<ul style="list-style-type: none"><li>• Only one family</li></ul>
Subfamily	The name of the sub-family	<ul style="list-style-type: none"><li>• Only one sub-family</li></ul>
Tribu	The name of the tribe	<ul style="list-style-type: none"><li>• Only one tribe</li></ul>
Genus	The name of the genus	<ul style="list-style-type: none"><li>• Only one genus</li></ul>
Genus_Descriptor	The name of the scientist who discover the genus	
Genus_Date	The date the scientist discovered the genus	
Subgenus	The name of the sub-genus	<ul style="list-style-type: none"><li>• Only one sub-genus</li></ul>
Subgenus_Descriptor	The name of the scientist who discover	

	the sub-genus	
Subgenus_Date	The date the scientist discovered the sub-genus	
Species	The name of the species	<ul style="list-style-type: none"> <li>Only one species</li> </ul>
Species_Descriptor	The name of the scientist who discover the species	
Species_Date	The date the scientist discovered the species	
Subspecies	The name of the sub-species	<ul style="list-style-type: none"> <li>Only one sub-species</li> </ul>
Subspecies_descriptor	The name of the scientist who discover the sub-species	
Subspecies_Date	The date the scientist discovered the sub-species	
Num_ID	The individual's box number	<ul style="list-style-type: none"> <li>This field is mandatory.</li> <li>Should be 0 if not part of a box</li> </ul>
Continent	The continent where the individual comes from	
Country	The country where the individual comes from	
Ecozone	The ecozone where the individual lives	