National Science Foundation – Biosketch Instructions
***Pay close attention to the specific program and solicitation you are applying to as some have their own additional guidance on the formatting and inclusion of biosketches.

- Limited to two pages
- Required for all senior project personnel
- 1" margins all around
- Name should be listed first – First Name, Middle Initial, Last Name, PhD
- Include following information:

1. **Professional Preparation** in the following format:

Undergraduate Institution(s)	Location	Major	Degree & Year
Graduate Institution(s)	Location	Major	Degree and Year
Postdoctoral Institution(s)	Location	Area	Inclusive Dates (years)

2. **Appointments**. A list, in reverse chronological order, of all the individual's academic/professional appointments beginning with the current appointment.

3. **Products.** (i) Up to five products most closely related to the proposed project; and (ii) Up to five other significant products, whether or not related to the proposed project. Acceptable products must be citable and accessible including but not limited to publications, data sets, software, patents, and copyrights. Unacceptable products are unpublished documents not yet submitted for publication, invited lectures, and additional lists of products. Only the list of ten will be used in the review of the proposal.

    Each product must include full citation information including (where applicable and practicable) names of all authors, date of publication or release, title, title of enclosing work such as journal or book, volume, issue, pages, website and URL or other Persistent Identifier.

4. **Synergistic Activities**. <u>A list of up to five examples</u> that demonstrate the broader impact of the individual's professional and scholarly activities that focus on the integration and transfer of knowledge as well as its creation. Examples include:
    a. Innovations in teaching and training
    b. Contributions to the science of learning
    c. Development and/or refinement of research tools
    d. Computation methodologies and algorithms for problem-solving
    e. Development of databases to support research and education
    f. Broadening the participation of underrepresented groups in science, mathematics, engineering, and technology
    g. Service to the scientific engineering community outside of the individual's immediate organization