

## Translation Service Form

Sphere A.I. Books

Please fill out this form to submit a document translation request.

Note that only the textual parts of the document will be translated. Images, tables, and other formatting elements will not be included in the translated document. You will need to reformat the document yourself after receiving the translation.

Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Original Document Language:

☐ French

☐ English

☐ Spanish

Translation Language:

☐ French

☐ English

☐ Spanish

Document Type:

☐ Book

☐ Document for Foreign Workers

☐ Instructions

☐ Commercial Document

☐ Work or Safety Procedures

☐ Other (please specify): \_\_\_\_\_

Specific Instructions or Comments: \_\_\_\_\_

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Estimated Word Count of Document: \_\_\_\_\_

Translation Deadline (if different from the standard 24-48 hours): \_\_\_\_\_

Do you want the documents to be destroyed after the translation (72 hours retention)?

☐ Yes ☐ No

I understand that Sphere A.I. Books guarantees the confidentiality of the submitted documents for translation and agrees to destroy the documents upon request after delivering the translation. No solicitation will be made to clients.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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