[GHEOG-2] Accessing the admin panel

Created: 13/Feb/24 10:23 AM - Updated: 14/Mar/24 11:59 AM - Resolved: 14/Mar/24 11:59 AM

Status:	Done
Project:	TMTA21_GheogheSimonaStefania
Parent:	GHEOG-1 Connecting the OpenCart administration (Epic)
Component/s:	None
Fix Version/s:	Version 1.0

Type:	Story	**Priority:**	Medium
Reporter:	IT Factory	**Assignee:**	Unassigned
Resolution:	Done	**Votes:**	0
Labels:	None		
Original Estimate:	Not Specified		
Remaining Estimate:	Not Specified		
Time Spent:	Not Specified		

Description

To access the main panel, type in location of the store into the web browser followed by /admin.

https://demo.opencart.com/admin

After filling in the correct username and password, pressing the "Login" button will direct you to the OpenCart dashboard. When you first login to your shop, the dashboard will be blank (as seen in the attachment), because there isn't any statistical data to be analyzed yet.

Attachments

admin-interface-dashboard.png (97 kB)

Links			
Relates			
relates to	GHEOG-5	Verify Admin Connection	Done
relates to	GHEOG-1	Connecting the OpenCart administration	Done

[GHEOG-3] Dashboard - Admin Module
Created: 13/Feb/24 10:24 AM - Updated: 14/Mar/24 11:59 AM - Resolved: 14/Mar/24 11:59 AM

Status:	Done
Project:	TMTA21_GheogheSimonaStefania
Parent:	GHEOG-1 Connecting the OpenCart administration (Epic)
Component/s:	None
Fix Version/s:	Version 1.0

Type:	Story	**Priority:**	Medium
Reporter:	IT Factory	**Assignee:**	Unassigned
Resolution:	Done	**Votes:**	0
Labels:	None		
Original Estimate:	Not Specified		
Remaining Estimate:	Not Specified		
Time Spent:	Not Specified		

Description

The dashboard is the first thing you will see when entering OpenCart's admin. The main function of the dashboard is to give the shop owner an overview of how the shop is performing. There are 3 sections of the dashboard that can help you understand the statistical data collected by your store:

- **Overview:**
  There are four chart showing the status of your website. They are Total Orders, Total sales, Total Customers and People Online which help you to easier to know the analytics.
- **World Map:**
  A world map to show where the orders from your website were coming from.
- **Sales Analytics:**
  A graph is provided to track the chronological progress of the store relative to the amount of orders and customers over time. The x value is time; which can be hours, days, or months depending on the range selected. The y value displays the number of total orders(yellow) and total customers(blue).
- **Recent Activity:**
  A section to check the recent activity from any customer from your store such as login, creating account or placing new orders.
- **Latest Orders:**
  A list that displays the last orders and their details ("Order ID", "Customer", "Status", "Date Added", "Total", and "Action").

Links
Relates

relates to	GHEOG-4	Catalog - Categories	Done
relates to	GHEOG-5	Verify Admin Connection	Done
relates to	GHEOG-11	Sales Orders	Done
relates to	GHEOG-1	Connecting the OpenCart administration	Done

[GHEOG-11] Sales Orders

Created: 13/Feb/24 12:23 PM - Updated: 14/Mar/24 2:21 PM - Resolved: 14/Mar/24 2:21 PM

Status:	Done
Project:	TMTA21_GheogheSimonaStefania
Parent:	GHEOG-1 Connecting the OpenCart administration (Epic)
Component/s:	None
Fix Version/s:	Version 1.0

Type:	Story	**Priority:**	Medium
Reporter:	IT Factory	**Assignee:**	Unassigned
Resolution:	Done	**Votes:**	0
Labels:	None		
Original Estimate:	Not Specified		
Remaining Estimate:	Not Specified		
Time Spent:	Not Specified		

Description

When a customer goes through checkout, the information on their order is automatically transferred to the Orders section for you to keep track of. In the administration, you can view all of the orders made on their site, manually add orders, or edit the details of existing orders.

The Orders section is located under Sales > Orders. On this page, every order ever made from the store is listed in detail.

The following details are displayed for each order on the list:

- **Order ID**: a number assigned to an order by OpenCart during the checkout confirmation
- **Customer**: the name of the customer that made the order.
- **Status**: update of the status of the order. After the order is initially created the status will be "Pending". The default options are Missing Orders, Canceled, Canceled Reversal, Chargeback, Complete, Denied, Expired, Failed, Pending, Processed, Processing, Refunded, Reversed, Shipped, and Voided.
- **Total**: the total price of the order.
- **Date Added**
- **Date Modified**

Links

Relates

relates to	GHEOG-13	Verify if the order status can be changed from pending to processed	Done
relates to	GHEOG-14	Verify if an order can be deleted	Done
relates to	GHEOG-15	Check if an order can be added	Done
relates to	GHEOG-16	Check if a voucher can be added for an existing order	Done
relates to	GHEOG-17	Verify if the voucher can be used in a new order	Done
relates to	GHEOG-40	Check if a product can be added to an existing order	Done
relates to	GHEOG-41	Test if orders can be filtered based on Order Status	Done
relates to	GHEOG-50	Test if multiple orders can be deleted	Done
relates to	GHEOG-51	Verify if the invoice can be printed for an order	Done
relates to	GHEOG-52	Check the Select Button for Orders List	Done
relates to	GHEOG-3	Dashboard - Admin Module	Done

[GHEOG-20] Sales - Returns

Created: 24/Feb/24 9:39 AM - Updated: 14/Mar/24 2:21 PM - Resolved: 14/Mar/24 2:21 PM

Status:	Done
Project:	TMTA21_GheogheSimonaStefania
Parent:	GHEOG-1 Connecting the OpenCart administration (Epic)
Component/s:	None
Fix Version/s:	Version 1.0

Type:	Story	**Priority:**	Medium
Reporter:	IT Factory	**Assignee:**	Unassigned
Resolution:	Done	**Votes:**	0
Labels:	None		
Original Estimate:	Not Specified		
Remaining Estimate:	Not Specified		
Time Spent:	Not Specified		

Description

Return details:
Filling in the Returns Details tab is the first step in creating a new return. The following details are required to fill out a return:

1. Order ID: the ID of the order that was returned.
2. Order Date: the date that order was made.
3. Customer
4. First Name
5. Last Name
6. E-mail
7. Telephone

Adding a new return:
The Return section under Sales > Returns lets you manage merchandise returns. You must manually enter the product and return information to create a new return. To insert a new return, click the "Insert" button in the right corner above the returns list.

Products:

The Products section fills out more information about the product that was returned, and why it was returned. You will need to manually type in the product that the customer returned. Typing in "Apple" will bring up all the apple products in the store. We selected the Apple Cinema 30" from the drop down, and the "Model" space was auto-completed for us. You may also include the quantity, the return reason, whether or not the product was opened, the customer's comments, the return action (credit issued, refunded, replacement sent), and return status (awaiting products, complete, pending). The return status names can be added in the return statuses section.

Links

Relates

relates to	GHEOG-21	Verify if a product return can be created	Done
relates to	GHEOG-43	Check if a product return can be modified successfully	Done
relates to	GHEOG-23	Check if a product return can be deleted	Done
relates to	GHEOG-24	Check if the quantity in the return product can be modified successfully	Done
relates to	GHEOG-26	Verify if Filter Button is working for Product Returns List	Done

[GHEOG-28] Customers
Created: 24/Feb/24 10:55 AM - Updated: 14/Mar/24 2:22 PM - Resolved: 14/Mar/24 2:22 PM

Status:	Done
Project:	TMTA21_GheogheSimonaStefania
Parent:	[GHEOG-1](#) Connecting the OpenCart administration (Epic)
Component/s:	None
Fix Version/s:	Version 1.0

Type:	Story	**Priority:**	Medium
Reporter:	IT Factory	**Assignee:**	Unassigned
Resolution:	Done	**Votes:**	0
Labels:	None		
Original Estimate:	Not Specified		
Remaining Estimate:	Not Specified		
Time Spent:	Not Specified		

Description

Managing customers:
Shop owners should know who their customers are and how to manage their information. In the administration, customer information will need to be stored efficiently to remember any transactions made with their account. To access customer information, you can log into the administration panel of the OpenCart store. The Customer management sections are located under Sales > Customers.

There are three sections used to manage customer information: Customers, Customer Groups, and IP Blacklist.

Links

Relates

relates to	GHEOG-29	Customer creation	Done
relates to	GHEOG-30	Check if a new customer can be created successfully	Done
relates to	GHEOG-31	Verify if an existing customer can be modified	Done
relates to	GHEOG-32	Verify if reward points can be added in for a specific customer	Done
relates to	GHEOG-45	Verify the orders for a specific customer	Done
relates to	GHEOG-47	Check if a customer can be deleted successfully	Done
relates to	GHEOG-54	Check the Select Button for Customers List	Done

[GHEOG-34] Catalog - Products
Created: 05/Mar/24 11:25 AM - Updated: 14/Mar/24 2:22 PM - Resolved: 14/Mar/24 2:22 PM

Status:	Done
Project:	TMTA21_GheogheSimonaStefania
Parent:	GHEOG-1 Connecting the OpenCart administration (Epic)
Component/s:	None
Fix Version/s:	Version 1.0

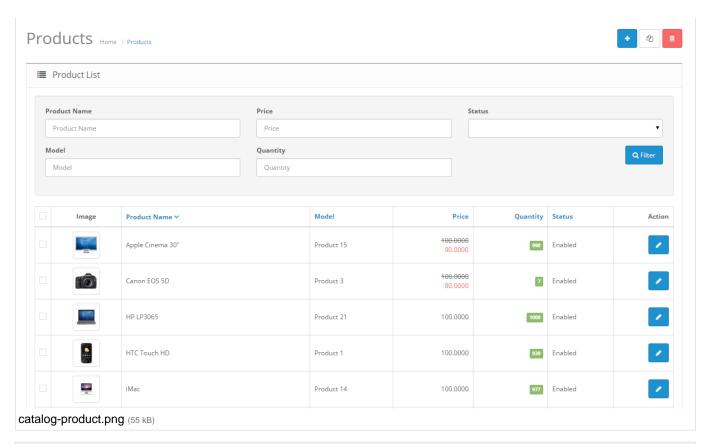|			
Type:	Story	**Priority:**	Medium
Reporter:	IT Factory	**Assignee:**	Unassigned
Resolution:	Done	**Votes:**	0
Labels:	None		
Original Estimate:	Not Specified		
Remaining Estimate:	Not Specified		
Time Spent:	Not Specified		

Description

Products in the administration:
Products are the bread and butter of the average OpenCart store. Therefore, it is essential that you learn how to manage your store's product inventory using the OpenCart administration side. Before adding products, you must make sure that you have all the necessary information about the product you are adding to the store. To get detailed information of your products to your customer, OpenCart requires this information to be gathered beforehand. The more information given to OpenCart about a specific product, the more informed the customer will be about that particular product when purchasing it from your store.

Products overview:
The Product section, accessed under Catalog, will display all the products available in the store.

Every row of product will contain the following information: Image, Product Name, Model, Price, Quantity, Status: Selecting "Enabled" lets the product be visible in the store's store front. Selecting "Disabled" will remove the product from view. Checking an individual box in the first column will select the product information within the same row. Once selected, you can choose to "Copy" or "Delete" the product. "Copy" will duplicate the product and it's information categories. "Delete" will remove the product selection (including its information) completely.

Attachments

catalog-product.png (55 kB)

Links			
Relates			
relates to	GHEOG-35	Verify if a product can be deleted	Done
relates to	GHEOG-37	Check if the filter based on price is working	Done
relates to	GHEOG-39	Verify if the price for a product can be modified	Done