

**Sinclair Akoto**  
**London | 07481790498**

**Summary**

I am capable, enthusiastic and confident individual, with strong interpersonal & communication skills. Computer literate and self-motivated, with a committed and hardworking approach. Able to work under pressure and to tight deadlines, both on own initiative and in a team environment, with proven experience in a corporate office environment. Excellent attention to detail coupled with strong organisation skills

**Key Skills**

- Python & Flask
- Google Flutter
- SQL - PostgreSQL, MySQL
- Git / Bash
- Heroku server
- Render for GitHub server
- Data collation
- Attention to detail
- Highly self motivated but also a team player
- Highly self motivated, can also work well in a team.
- Willingness to learn and adapt
- Always thinking of new ideas.
- 2 years development experience

**Key Achievements**

- The confidence to find a solution when I come across bug errors and other discrepancies. Due to my high use of trial and error when coding, it may sometimes take me a while to solve a problem within a code. However, I do not see this as a disadvantage, but rather an advantage where I am taking a detailed approach to find a solution and remembering how to remedy it when a resolution is found.
- Built my first program in under 6 weeks. This program is called EasyCHEF! and it is deployed locally from my laptop. EasyCHEF! is a simple program that uses dictionaries, lists and functions to complete its objectives. EasyCHEF! prompts the user to select one ingredient from a list of proteins, carbohydrates & vegetables. The program then searches for the matching 3 ingredients given to its recipes in it's food bank, and returns a recipe once a match is found. If the user does NOT like the first choice, they can prompt the program to find a different recipe but with the same 3 main ingredients. This has also been developed into a web app: <https://easychef.onrender.com>.
- **Feedback Forms:** Developed a feedback form for a shisha bar/restaurant (Aurous79). The (previous) owner at the time wanted a way to collect customers' details by giving them discounts on their bills as an incentive. I suggested a feedback form where he could ask questions related to his business/customer service, and also gain the opportunity to collate customer information. Once they enter their details (such as name & email), they will receive an automated email once the feedback form has been completed. The owners can then log into the admin page with their username & password, and run a report with the information given, and harvest their customer information for future promotions & advertising.
- **Spreadsheet Compiler:** Built a Jobs Log which is an app that easily helps the user to compile information into one spreadsheet. This Jobs Log has a row of columns that the user fills

in (in this case an Audio Visual department); when the log is submitted it is stored into a (remote PostgreSQL) database and then uploaded back onto the same page. Every new log entered creates a new row in the table below. The AV department can then run reports from the different columns (such as the type of job and the outcome of each job).

- **My Digital Buisness Card:** A digital buisness card app developed by using Google Flutter; the aim of the app is to provide quick and easy access to the buisness contact details, location and website - all with a touch of a button. This app is still under development and will be released onto the App Store & Google Play once finalised. You can find more information about the app on <https://sinclairakoto.onrender.com/mdb>.

## **Education**

2008 – 2010 Manchester Metropolitan University – Film & Television Broadcast Media

2006 – 2008 Stockport College

1998 – 2003 Wright Robinson Sports College

8 GCSE's (Maths, English Literature, English Language, Double Award Science)

## **Qualifications**

SIA Door Supervision & CCTV badge

Foundation Degree in Film & Broadcast Media

National Diploma in Media: Moving Images

## **Employment History**

### **Security Officer - Deloitte - London**

August 2018 to Present

- Access control, concierge service, interior patrols, ensuring public safety.
- Floor walking
- Incident reporting
- Ensuring team members are allocated in correct positions

### **Security Officer - Willis Towers Watson - London**

April 2016 to August 2018

#### **Responsibilities**

Access control, CCTV patrols, interior & exterior patrols, Control Room duties, hotel concierge service, customer service, ensuring public safety.

#### **Accomplishments**

Cover supervisor role & training new operatives on site.

#### **Skills Used**

Paying attention to detail, working as an individual or as part of a team, communication, organisation & time keeping are essential in the security industry - as this could affect other colleagues if high standards are not kept.

**Lighting Technician (Spark)****Film Freelancer** - London

May 2010 to Present

**Responsibilities**

Setting up lighting equipment on a film set, creating character and dimension to the scene. Making sure the lighting set up is safe and not hazardous for any other film crew staff on set. Making sure the job is quickly and safely completed.

**Accomplishments**

Producing creativity into the film set, adhering to a deadline,

**Skills Used**

Being able to work with a large amount of people from different backgrounds/cultures, working individually to effectively get the job done as a team, product knowledge, communication skills and being able to think on my feet are essential for my job role.

**Interpersonal Skills**

I have good communication skills; some natural and some gained through my studies and supporting myself from an early age.

**Hobbies and Interests**

I like to exercise and study more about Python, Flask & Flutter in my spare time.

**References available on request.**