Criminal Complaint

**IN THE COURT OF THE HON’BLE JUDICIAL MAGISTRATE FIRST CLASS AT [CITY]**  
Criminal Complaint No. \_\_\_ of 20\_\_

**In the matter of:**  
**[Complainant’s Full Name]**,  
S/o or D/o [Parent’s Name],  
Aged about \_\_ years,  
Residing at [Full Address]  
… *Complainant*

**VERSUS**

**[Accused’s Full Name]**,  
S/o or D/o [Parent’s Name],  
Residing at [Full Address]  
… *Accused*

**COMPLAINT UNDER SECTION 200 OF THE CRIMINAL PROCEDURE CODE, 1973**

**The Complainant respectfully submits as under:**

**1. That the Complainant is a law-abiding citizen, competent to file this complaint, and the facts stated herein are true to his/her personal knowledge.**

**2. That the Accused has committed offences punishable under Sections [mention applicable IPC Sections, e.g., 420, 506, 323 of IPC] within the territorial jurisdiction of this Hon’ble Court.**

**3. That on [insert date], at about [time], the Accused [briefly state what happened — e.g., "fraudulently took ₹50,000 from the Complainant on false promise of a job in the government sector and has since refused to return it despite multiple demands"].**

**4. That the act of the Accused amounts to a clear offence under Section [mention again], and the Complainant has suffered loss, mental harassment, and financial injury.**

**5. That the Complainant approached the local police station to lodge an FIR. However, the police failed to take any action / refused to register the complaint. A true copy of the written complaint to the police is annexed herewith as Annexure A.**

**6. That the present complaint is made in accordance with Section 200 CrPC, seeking that the Hon’ble Court take cognisance of the offence and summon the Accused for trial.**

**7. That the Complainant undertakes to submit himself/herself for examination under oath as per law.**

**PRAYER**

In view of the above, the Complainant respectfully prays that this Hon’ble Court may be pleased to:

a) Take cognisance of the offence under Sections \_\_\_\_\_ of the IPC;

b) Summon and try the Accused in accordance with law;

c) Pass such other and further orders as may be deemed just and proper in the interest of justice.

**Place:** [City]  
**Date:** [DD/MM/YYYY]

**Filed by:**  
(Signature)  
**[Complainant’s Name]**  
(OR through Advocate)  
*Advocate for the Complainant*

**VERIFICATION**

I, [Full Name of Complainant], the Complainant above named, do hereby verify that the contents of paragraphs 1 to 7 are true and correct to my knowledge and belief. No part of it is false and nothing material has been concealed.

Verified at [City], on this the \_\_ day of [Month], 20\_\_.

**Complainant**  
(Signature)

**📝 STUDENT NOTES:**

🔸 **What is a Criminal Complaint?**  
A *Criminal Complaint* is filed directly before a **Magistrate** when:

* The police **refuse to register an FIR**, or
* The case is **non-cognisable**, or
* The Complainant chooses to **approach the court directly**

🔸 **Which section of law?**  
**Section 200 of the Criminal Procedure Code, 1973**

🔸 **What happens after filing?**

1. Magistrate examines the Complainant under oath (**Sec 200 CrPC**)
2. May examine witnesses (**Sec 202**)
3. If satisfied, issues **summons or warrants** to the Accused under **Sec 204**

🔸 **Difference between FIR & Criminal Complaint?**

| **FIR** | **Criminal Complaint** |
| --- | --- |
| Filed at police station | Filed before Magistrate |
| For cognisable offences | Mostly for non-cognisable or ignored offences |
| Police investigate | Court directs process |

🔸 **Do you need an advocate?**  
Not compulsory, but helpful for framing the case legally and appearing before the court.

🔸 **Can students use this?**  
Yes — especially if you're helping someone as part of legal aid work, or need it for clinical legal education or moots.