

7.

Para. 56(8)

Expert Witness Template

Case No.: _____

Case Name: _____

(A) General information¹

S/N	Item	Details
1.	Please list out the full name and work address of proposed expert(s) ²	
2.	Please set out the proposed expert(s)'s area of expertise and discipline	
3.	Please include a brief description of the proposed expert(s)'s qualification showing that the expert has the requisite specialised knowledge on the issues referred to him or her ³	
4.	Please set out the present and past, if any, relationship of proposed expert(s) with any of the parties, counsel and other witnesses (if any)	
5.	Please state whether the proposed expert(s) was involved in the matter pre-trial and the capacity in which he/she was involved	

¹ The intention is for this template to be submitted ahead of the Case Conference where expert evidence may be discussed.

² Under O 9 r 21 of ROC 2021, the parties are to inform the Court during the Case Conference if they intend to rely on expert evidence. If one or more parties intend to rely on expert evidence, the Court must consider the matters set out in Order 12. Please indicate the details of each proposed expert in the table. If there is more than one expert, please indicate clearly which expert you are referring to.

³ Under O 12 r 5(2)(a) of ROC 2021, this would be included in the expert's report.

(B) List of Issues, facts and documents

S/N	Issue	Plaintiff(s)'s position	Defendant(s)'s position
6.	Please set out the specific instructions to be given to each proposed expert(s) on which the expert(s) is to provide his/her opinion and conclusions		
7.	Please set out the list of issues ⁴ to be referred to the expert		
8.	Please list out a full and detailed description of the facts or assumed facts upon which each proposed expert(s) will consider in reaching the opinion.		
9.	Please state whether more than one expert would be relied on for an-issue and provide justifications for this		

⁴ Under O 12 r 4 of ROC 2021, the parties must agree on *the list of issues to be referred for expert evidence* and *the common set of agreed or assumed facts* that the experts are to rely on. The list of issues and the common set of agreed or assumed facts must be approved by the Court and unless the Court otherwise orders, the expert evidence must be confined to the approved issues and must rely on the common set of agreed or assumed facts only. If there is no agreement, the Court must decide the list of issues and the common set of agreed or assumed facts.

(C) Timelines

10.	Please state how much time the proposed expert(s) will require to put together their opinion		
11.	Please state how much time the proposed expert(s) will need if he/she testifies (e.g. half a day, one day)		