

34.

Para. 137(2)

Costs Schedule

SUIT [STATE THE SUIT NUMBER]

Between

... Claimant

And

... Defendant

[State the party for whom the costs schedule is filed e.g., CLAIMANT'S or DEFENDANT'S] **COSTS SCHEDULE**

Stage of proceedings	Work done	Estimated party-and party costs (Section I Costs)	Disbursements (Section III Costs)	Total
<i>[Give a brief description of the nature of claim, such as whether the substantive claim is for breach of contract or negligence].</i>				
<i>[Give a brief description of the nature of each stage of proceedings, e.g., close of pleadings and completion of production of documents].</i>	<i>[Give a brief description of the work done, the documents filed (including the affidavits filed), the number of pages of each document filed, the amount of time taken for the hearing, and such other relevant information as will enable the Court to determine the costs to be awarded].</i>	<i>[Set out the estimated party-and-party costs to be claimed for each stage of proceedings if successful].</i>	<i>[Set out the amount of disbursements incurred. There is no need for a breakdown of standard disbursements such as filing fees, service fees, transport charges, photocopying charges, telephone and facsimile charges. There should be a breakdown of expert fees, assessor fees, translator fees, hearing fees and such other non-standard items of disbursements as the Court may specify].</i>	
TOTAL				

COMPLETED INTERLOCUTORY APPLICATIONS / APPEALS FROM APPLICATIONS IN ACTIONS WITH COSTS ORDERS MADE IN
[State the party for whom the costs schedule is filed e.g., CLAIMANT'S or DEFENDANT'S] FAVOUR

Completed interlocutory applications with costs orders made and quantum fixed				
Interlocutory Application	Work done	Quantum of costs order	Disbursements (Section III Costs)	Costs recovered or to be recovered
<i>[Set out in relation to each interlocutory application, the application number and the nature of the application, e.g., striking out].</i>	<i>[Set out in relation to each interlocutory application, the documents filed (including the affidavits filed), the number of pages of each document filed, the amount of time taken for the hearing, and such other relevant information as enabled the Court to determine the costs awarded for the application].</i>	<i>[Set out in relation to each interlocutory application, the amount of costs awarded].</i>	<i>[Set out the amount of disbursements incurred. There is no need for a breakdown of standard disbursements such as filing fees, service fees, transport charges, photocopying charges, telephone and facsimile charges. There should be a breakdown of other non-standard items of disbursements as the Court may specify].</i>	<i>[Set out the total amount of costs (inclusive of disbursements) recovered or to be recovered].</i>

Completed interlocutory applications with costs orders made but quantum not fixed				
Interlocutory Application	Work done	Estimated party-and-party costs	Disbursements (Section III Costs)	Estimated costs to be recovered
<i>[Set out in relation to each interlocutory application, the application number and the nature of the application]</i>	<i>[Set out in relation to each interlocutory application, the documents filed (including the affidavits filed), the number of pages of each document filed, the amount of time taken for the hearing, and such other relevant information as will enable the Court to determine the costs to be awarded for the application.]</i>	<i>[Set out in relation to each interlocutory application, the estimated party-and-party costs to be claimed].</i>	<i>[Set out the amount of disbursements incurred. There is no need for a breakdown of standard disbursements such as filing fees, service fees, transport charges, photocopying charges, telephone and facsimile charges. There should be a breakdown of other non-standard items of disbursements as the Court may specify].</i>	<i>[Set out the estimated total amount of costs (inclusive of disbursements) to be recovered].</i>
TOTAL				

*The figures in the tables above exclude GST (if applicable), costs for work done for and in the assessment of costs, costs of any appeals (which have not taken place and which are not anticipated as at the date of this costs schedule) and costs of enforcing any judgment.