

8.

Para. 56(12)

Sample Single Application Pending Trial (“SAPT”) Checklist Template

Sample SAPT Checklist Template – To be sent by Applicant to Respondent(s)

S/N (A)	Matter in SAPT (B)	Applicant’s Proposed Sequence for the Matters to be Heard (C)	Respondent’s Proposed Sequence for Matters to be Heard (D)
1	Security for costs against Claimant	1	
2	Amend Defence as exhibited in Annex A	2	
3	FBPs against Claimant for paragraph X & Y of the Statement of Claim	2	
4	Striking out of paragraph Z of the Claimant’s Statement of Claim	2	
5	Production of documents against Claimant (see Schedule at Annex B)	3	
6	Division of issues at trial to be heard separately	4	

Sample SAPT Checklist – To be sent to Court by Respondent(s) (after parties have conferred)

S/N (A)	Matter in SAPT (B)	Applicant’s Proposed Sequence for the Matters to be Heard (C)	Respondent’s Proposed Sequence for Matters to be Heard (D)
1	Security for costs against Claimant	1	1
2	Amend Defence as exhibited in Annex A	2	3
3	FBPs against Claimant for paragraph X & Y of the Statement of Claim	2	3

4	Striking out of paragraph Z of the Claimant's Statement of Claim	2	2
5	Production of documents against Claimant (see Schedule at Annex B)	3	4
6	Division of issues at trial to be heard separately	4	5

Please indicate whether parties have agreed on the sequence stated in Column D:

Parties have agreed / Parties have not agreed * (please delete as appropriate)

If parties are unable to agree, to include brief reasons on the parties' positions:

(a) Applicant's brief reasons:

(b) Respondent's brief reasons: