Created	23.05.2023	Process Guild - Status of Tasks

Focused on Processes Discussions

Agenda Text Color meanings

- Presentation
- Discussion agendas
- Activities
- Reminder

Overview

- When: **23.05.2023 - 19:00 UTC**
- Where: zoom link https://us02web.zoom.us/j/87032225383?pwd=TCFJMXRNbzI1bzMFTEdBVVRhYzI0Q09.
- Context: We Prioritize critical Ambassador Activities and cover process changes
- Duration: ~60min
- Parts of the Sessions may be recorded and uploaded in Ambassador YouTube

Suggested Workshop Agendas

- 5min - Overview ~~*(we do a recap every week, so skip this)*~~
  - Discord channel for agenda gathering
- 10min - Reorganize New Tasks and Projects
- 10min - Share updates about new activities and ideas
- 40min - Go trough Priority Topics
  - Prepare Task Requirements
  - What are the following Decision Items?
  - What are the following Action Items?
- 5min - Session Overview *(record separately)*

Participate in Process Guild 23.05.23 | Dework

Read more about this task from Sequence/DAO Ambassador Program on Dework

****Process Guild 23.05.2023 Meeting Summary****
- Review of critical Ambassador Activities and cover process changes

****Meeting notes:**** https://docs.google.com/document/d/1Ldqq-Ldqq-Ldqq-Ldqq-Ldqq-Ldqq-Ldqq-Ldqq/edit?usp=sharing

****Agenda Items**:**
Voting / Consensus / Consent / Decision making in Ambassador Program
- Action - Vote on Decision Making methods you think are more appropriate for Approving Governance Framework document and Proposals submitted to Ambassador Program

****Next elegant steps**** (general action items)
- Continue learning about decision making methods in the context of using them in Ambassador Program

Process Guild - 23.05.2023 meeting overview
YouTube

Sticky Note Color Codes

- To Do
- Completed
- Discussed Action/Agenda moved to future
- Cancelled
- Action/Agenda moved to future

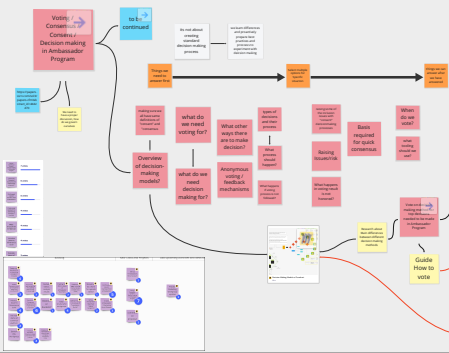
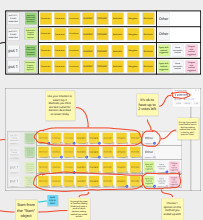
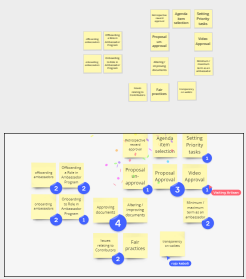
Priority →

Backlog

- live streams of Summon platform
- Create standard of onboarding process in modules
- Prepare Framework for used for categorizing contributions?
- Role which help make and updating Deep Funding Proposal page
- Youtube video analyze results
- Creating 20min videos of Ambassador Townhalls
- Create a page for the full Sprint (orange sticky notes)
- Should we do a form for agenda items?
- Put forward criteria members from Ambassadors
- Introduce (Dework) Governance Guild
- Continue Consent mechanisms for implementing proposals?
- Dework or daolens?
- Meta structure for workgroups
- Define Framework / structure of Translation Guild?
- Refine Workflow for GitHub and Gitbook management
- Create Ambassador / Marketing Guild Gitbook
- Dework PBL Workgroup
- Introduce Facilitation Guidelines to share facilitation best practices
- Create a proposal template about Mission, workgroup onboarding, model

New Tasks and Projects

- Set up Ambassadors Miro Account
- Voting / Consent / Consent / Decision making in Ambassador Program
- comment on proposal

Add upcoming activities and ideas to look into

- Process Model / Workgroup updates