

# Arun Baby

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**Canada Post**  
**Toronto, Ontario**

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**Dear Hiring Manager:**

**RE: Manager, Process Engineering**

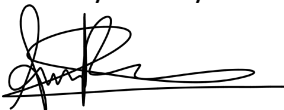
I am writing to express my interest in the Manager, Process Engineering position as advertised on your website. After carefully reviewing the job posting, I am confident that as a candidate with several years of process, quality and reliability engineering and supplier management experience in highly regulated industries ranging from medical devices, automotive and aerospace, where I have successfully managed progressively complex systems, I will be a great fit for this role.

I currently lead all aspects of the quality department for a company operating in a highly regulated medical devices industry, including developing company policy, engaging with external stakeholders, analyzing large volumes of data and communicating findings and recommendations to executive management, championing improvement actions and organizational change. I played a pivotal role in the transfer of research technologies into manufacturing including developing process from the ground up and implementing cGMP's and driving engineering changes by engaging in negotiations with over 100+ personnel and suppliers. With this experience combined with my ability to quickly adapt and grasp new concepts; I am confident that I will be an excellent fit for the role.

This opportunity to join your family greatly interests me because my experience and education perfectly aligns with the opportunity, and I am certain I will be able to make meaningful contributions to the organization. My education, experience in highly regulated industries and peer recognized certifications in the domain of quality, project management and continuous improvement is a testament that I can competently execute the responsibilities of the role. My zeal to constantly improve, both in my knowledge and in my skills, would be an asset to you. I am also an ASQ certified Reliability Engineer (CRE) and Quality Engineer (CQE).

Throughout my career, I have demonstrated the highest levels of service and commitment to the mission of any organization I have worked for. I'd be delighted if you'd give me a chance to discuss how I might add value to Canada Post.

Thank you for your time and consideration and I look forward to hearing from you.



Yours sincerely,

Arun Baby