

Arun Baby

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**Metrolinx
Ontario**

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Dear Hiring Manager:

RE: Operational Excellence Reliability and Assurance Specialist

I am writing to express my interest in the Operational Excellence Reliability and Assurance Specialist position as advertised on LinkedIn. After carefully reviewing the job posting, I am confident that as a candidate with several years of data synthesis, statistical analysis and quality engineering experience in highly regulated industries ranging from medical devices, automotive and aerospace, where I have successfully managed progressively complex systems, I will be a great fit for this role.

At Arrayus, I was tasked with planning, developing and implementing an automated software system that would be capable of capturing the entire manufacturing and operations data and to reduce manual human errors, facilitate faster data analysis and error checking. I was successful in leading a team in completing this multi-year project resulting in the capability to even predict failures. I currently lead all aspects of the quality, regulatory and safety department for a company operating in a highly regulated medical devices industry, including developing company policy, engaging with external stakeholders, analyzing large volumes of data and communicating findings and recommendations to executive management, championing improvement actions and organizational change. With this experience combined with my ability to quickly adapt and grasp new concepts; I am confident that I will be an excellent fit for the role.

This opportunity to join your family greatly interests me because my experience and education perfectly aligns with the opportunity, and I am certain I will be able to make meaningful contributions to the organization. My education, experience in highly regulated industries and peer recognized certifications in the domain of quality, project management and continuous improvement is a testament that I can competently execute the responsibilities of the role. My zeal to constantly improve, both in my knowledge and in my skills, would be an asset to you. I am also an ASQ certified Reliability Engineer (CRE) and Quality Engineer (CQE).

Throughout my career, I have demonstrated the highest levels of service and commitment to the mission of any organization I have worked for. I'd be delighted if you'd give me a chance to discuss how I might add value to Metrolinx.

Thank you for your time and consideration and I look forward to hearing from you.



Yours sincerely,

Arun Baby