

Arun Baby

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Westinghouse Electric Company
Toronto, ON

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Dear Hiring Manager:

RE: Quality Assurance Manager

I am writing to express my interest in the Quality Assurance Manager position as advertised on LinkedIn. After carefully reviewing the job posting, I am confident that as a candidate with several years of quality engineering experience in highly regulated industries ranging from aerospace, automotive and medical devices, where I have successfully managed progressively complex quality systems, I will be a great fit for this role.

I currently manage all aspects of the QMS and the quality department for a company operating in a highly regulated medical devices industry, including managing audits, leading corrective and preventive actions, resolving non-conformances, developing and performing validation and qualification activities, deliver training and champion improvement actions. I played a pivotal role in the transfer of research technologies into manufacturing including implementing cGMP's, driving engineering changes. With this experience combined with my ability to quickly adapt and grasp new concepts; I am confident that I will be an excellent fit for the role. I learned a lot: I am an engineer and always thought the technology would be the biggest challenge I face. However, it turned out that training and convincing people is a much bigger challenge-but I still succeeded!

This opportunity to join your family greatly interests me because my experience and education perfectly aligns with the opportunity, and I am certain I will be able to make meaningful contributions to the company. My education, experience in highly regulated industries and peer recognized certifications in the domain of quality and continuous improvement is a testament that I can competently execute the responsibilities of the role. My zeal to constantly improve, both in my knowledge and in my skills, would be an asset to you. I am also an ASQ certified Reliability Engineer (CRE) and Quality Engineer (CQE).

Throughout my career, I have demonstrated the highest levels of service and commitment to the mission of any organization I have worked for. I'd be delighted if you'd give me a chance to discuss how I might add value to you.

Thank you for your time and consideration and I look forward to hearing from you.

Yours sincerely,

Arun Baby