

# Arun Baby

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**Bombardier Inc.**  
**Toronto, Ontario**

Aug 23, 2023

**RE: Specialist, Program / Project Control (Job Number: TOR05961)**

**Dear Hiring Manager:**

I am writing to express my interest in the Specialist, Program / Project Control position posted on LinkedIn. After carefully reviewing the job posting, I am confident that as a candidate with several years of process and quality engineering experience in highly regulated industries ranging from aerospace, medical devices, and automotive, where I have successfully managed progressively complex systems, I will be a great fit for this role.

I currently lead all aspects of the process and quality engineering for a company operating in a highly regulated medical devices industry, including engaging with external stakeholders, and championing continuous improvement actions and organizational change. I also act as the project manager for all quality assurance and risk management initiatives for a high-risk medical device and I am also currently pursuing PMP certification.

This opportunity to join your family significantly interests me because my experience and education perfectly align with the opportunity, and I am confident I will be able to make meaningful contributions to the organization. I have also collaborated with Bombardier in the past especially during my graduate studies. My education, experience in highly regulated industries and peer-recognized certifications in the domain of quality, project management and continuous improvement are a testament that I can competently execute the role's responsibilities.

Throughout my career, I have demonstrated the highest levels of service and commitment to the mission of any organization I have worked for. I'd be delighted if you'd give me a chance to discuss how I might add value to Bombardier.

Thank you for your time and consideration. Looking forward to discussing how I might be fit and contribute to the company!

Yours sincerely,  
Arun Baby