

ZDENA SINKHORN

Zganne19@gmail.com

Cell: 701-509-3636

3615 Stagecoach Dr, Evans, CO 80620

Education

University of Missouri, Columbia, Missouri

Degree: Masters of Library and Information Sciences (In Progress **Certification:** Archives and Data Management **GPA:** N/A **Expected Graduation:** May 2024

Relevant Coursework: Information Policy; Organization of Information; Emerging Technologies in Libraries

The College of Wooster, Wooster, Ohio

Degree: Bachelor of Arts **Major:** History **GPA:** 3.85 **Expected Graduation:** May 2022

Relevant Coursework: Global Renaissance Art History; Europe from 1945 Onwards; Craft of History (Rulers and Rebels in European Empires); Art History 102; Northern Renaissance Art History; Tudor-Stuart England; European Renaissance; Grow A Spine: Arts of the Book; Ancient Philosophy: Plato and Aristotle; Romance Narratives; Logic & Philosophy; Art, Love, and Beauty; Traditional China; Spanish 102; Understanding Language; Historical Documentary; Geology of Natural Hazards; American Philosophy; Making History: Theories and Methods; History of Life; Noir; Civil War Gender and Commemoration; Paranoid Nation: Conspiracy Theories in American History; Decolonial Philosophy; Econ 101; Race, Gender and Justice; Why Hitchcock?; History of Ancient Egypt; Archival Research; Scalar

Relevant Professional Experience

Special Collections Department Apprentice; College of Wooster, OH (Spring 2019 to Spring 2022)

- Shelve and catalog archival materials relevant to campus history and current courses offered on campus
- Supervise other members of archive in ongoing projects
- Select materials for developing new and past collections
- Fill out research papers on different events and artifacts relevant to campus history
- Assist patrons with research projects
- Perform database maintenance to create inventory from donated artifacts and materials
- Handle artifacts and work on preserving them
- Organization of information in optimal and accessible manner

Museum Collections Intern; Alabama Department of Archives and History, Montgomery, AL (June 2022 to September 2022)

- Assess collection control files for relevant information
- Organize current collection folders to be more accessible
- Worked with the Past Perfect database system to create and edit catalog entries to better reflect the mission statement of the museum
- Support patrons' accessibility and usage of the materials found in the collection
- Engage in best practices for museum and archival collections when handling materials
- Return materials back to their designated locations according to their accession numbers

Lead Research Assistant; The College of Wooster History Department, Wooster, OH and Wooster:

Summer in Tuscany, Siena, Italy (Summer 2022)

- Researched and created a reference log of Mediterranean port cities from the seventeenth century
- Led a team of two other assistants to build a digital exhibition chronicling historic churches in Siena
- Utilized Scalar's website design to create a public oriented exhibit following the research performed on site in Siena, Italy

Collections Intern; North Carolina Maritime Museum, Beaufort, NC (Summer 2021)

- Catalogued artifacts using the Proficio database system
- Updated catalog records and metadata according to museum standards
- Engaged in Integrated Pest Management
- Cleaned and maintained exhibits and artifacts to museum's standards
- Digitized materials for public use upon request
- Worked with conservator to produce Condition Reports for new and unprocessed materials and artifacts
- Created a public presentation

Collections Intern; Estes Park Museum, Estes Park, CO (Winter 2021/22)

- Reviewed donated materials to recommend acceptance into collection
- Developed background knowledge of Estes Park and surrounding counties
- Created collections policy to be used for the creation of reference room

Teaching Apprentice "Rulers and Rebels in European Empires"; College of Wooster, OH (Spring 2021)

- Assisted professor in classroom activities and instruction
- Hosted office hours to assist students twice a week
- Edited and offered critiques for different assignments throughout the course
- Independently instructed the class about particular subjects

Wooster Digital History Project Fellow; COVID-19 Archive and Pandemic Exhibition Group; Wooster, OH (Summer 2020)

- Develop archival policies and procedures for the creation and continued development of the College of Wooster's Coronavirus Archive within Special Collections
- Work with a group to design and release digital exhibition on past pandemics through WordPress
- Communicate with different departments in professional manner to acquire materials for archive
- Write text for official exhibition
- Effectively work in a team from a remote location
- Perform research within databases to gather information and data for exhibits

Course Design Assistant; Wooster, OH (Summer 2020)

- Assess databases for the College of Wooster History Department
- Work independently to create navigational tool for relevant databases
- Transcribe text for LibraryGuides page for the History Department
- Write concise descriptions of databases to be shared across the History Department

Joann Fabrics; Wooster, OH (2018 to 2020)

- Work with hands on a consistent basis in order to meet customers' needs, including cutting fabric and demonstrating various products
- Complete projects independently or with others
- Maintain order of inventory and merchandise store to company standards
- Clean store and maintain the overall appearance of the store to allow accessibility to goods
- Engage with customers in a friendly and welcoming manner
- Work to make sure customers' questions and requests are answered fully

Longmont Humane Society; Longmont, CO (Summer 2019)

- Complete tasks in a range of environments with animals and both inside and outdoors
- Complete multiple tasks under a time limit
- Engage in demanding physical activity on a regular basis

Awards and Honors

- **Aileen Dunham Prize in History:** Prize given to History major with the highest academic standing in the graduating class, May 2022

- **James R. Turner Prize in History:** Awarded for most distinguished Junior Independent Study Thesis, February 2022
- **David O. Wise Endowed Scholarship:** Awarded for highest academic achievement in the history department who has demonstrated financial need, February 2022
- **Copeland Fund for Independent Study:** (Awarded but declined) Funding provided for Capstone Projects that met the criteria set by committee, April 2021
- **APEX Fellowship:** Funding awarded for unpaid summer internship that was demonstrated to fit in with career goals and meet conditions set by the College of Wooster
- **Phi Sigma Tau:** Philosophy Honor Society member, inducted March 2020

Relevant Skills

- Able to work with historical objects and artifacts in professional capacity
- Experienced in Microsoft Office, Photoshop, Adobe, Past Perfect, Proficio, Google Suite, Scalar, and WordPress
- Data Processing
- Metadata Management and Development with Dublin Core
- Critical thinking and writing skills
- Cataloging and maintenance of object inventories
- Trained in Library of Congress Classification System
- Trained in basic cataloging methodologies for museum collection management
- High reading speed and processing of information gained through courses

References

- Denise Monbarren; Special Collections Librarian; The College of Wooster; dmonbarren@wooster.edu; 330-263-2527
- Christina Welsch; Assistant Professor of History; The College of Wooster; cwelsch@wooster.edu; 330-263-2406
- Tessa Johnstone; Artifacts Registrar; North Carolina Maritime Museum; tessajohnstone@ncdr.gov; 252-504-7755
- Ryan Blocker; Museum Collections Coordinator; Alabama Department of Archives and History; ryan.blocker@archives.alabama.gov; 334-353-4717
- Jessica Michak; Museum Curator of Collections; Estes Park Museum; jmichak@estes.org; 970-577-3764