

# SINA MARIA SCHLEGEL



## EDUCATION

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### Bachelor of Arts (B.A. HSG) in Economics

University of St.Gallen (HSG)

Sep. 2023 - Sep. 2026

*St.Gallen, Switzerland*

- **Current GPA:** 5.68 / 6.00
- **Relevant Coursework:** Microeconomics; Macroeconomics; Data Handling & Preprocessing; Time Series Analysis; Statistics; Financial Accounting; Business Processes; Financial Management; Game Theory
- **Honors:** "Monique Dornonville de la Cour-Stiftung" Excellence Scholarship awarded by the University of St.Gallen in recognition of excellent academic achievement
- **Additional certificate:** Data Science Fundamentals worth 24 ECTS (current GPA: 5.85/6.00)

### Language Stay

St.Giles International English Language School

Oct. 2022 - Dec. 2023

*Brighton, United Kingdom*

### Bachelor's Program in Mathematics

Swiss Federal Institute of Technology (ETH) Zurich

Sep. 2021 - Sep. 2022

*Zurich, Switzerland*

- Completed First Year (Semester 1 & 2)
- **Relevant Coursework:** Computer Science (C++), Fundamentals of Analysis, Physics, and Linear Algebra

### Swiss Matura (Swiss A-Levels)

Kantonsschule Sargans

Aug. 2017 - Jul. 2021

*Sargans, Switzerland*

- **GPA:** 5.27/6.00
- **Concentration:** Biology and Chemistry
- **Supplementary Subject:** Economics and Law
- **Elective Courses:** Spanish; 3D Printing; Financial Accounting
- **Extracurricular Activities:** Part-time job as an English tutor for a middle school student (Aug. 2019 - Jun. 2021)

## PROFESSIONAL EXPERIENCE

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### Student Assistant at the Chair of Mathematics (10%)

University of St.Gallen (HSG)

Sep. 2024 - present

*St.Gallen, Switzerland*

- Supporting the professor with lecture materials, administrative tasks, and document preparation using L<sup>A</sup>T<sub>E</sub>X
- Contributing to initiatives aimed at enhancing the first-year mathematics courses

### Trainee in Intermediary Banking

VP Bank (Liechtenstein) AG

Feb. 2023 - Sep. 2023

*Vaduz, Liechtenstein*

- Supporting Intermediaries Manager, Team Leads, and Client Advisors in daily operations
- Operating accounts and creating customer profiles
- Maintaining CRM system, including updates on contacts, points of contact, and customer feedback
- Handling general administrative tasks (e.g., client correspondence in German/English, preparation and dispatch of contracts and forms)
- Ensuring efficient processes and workflows and contributing to process improvement initiatives

## SKILLS

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### Technology

Office; Python; C++; CAD; R; L<sup>A</sup>T<sub>E</sub>X

### Languages

German (Native); English (C1); French (B2); Spanish (B1)