



Sokolov Pavel Alexandrovich

Male, 46 years, born on 8 May 1978

+995 (585) 888294 — Please contact me by e-mail.
derryk@gmail.com — preferred means of communication

Reside in: Tbilisi
Citizenship: Russia, work permit at: Russia, Georgia
Not ready to relocate, not ready for business trips

Desired position and salary

Senior technical writer, Lead technical writer — remote

Specializations:

- Technical writer
- Systems analyst

3 500
\$

Employment: full time, part time, project work
Work schedule: full day, flexible schedule, remote working
travel time to work: less than hour

Work experience —22 years 3 months

March 2024 — till
now
6 months

LogicEditor

Tbilisi

IT, System Integration, Internet

- Software Development
- System Integration, Technological and Business Processes Automation, IT Consulting

Technical writer

Developing comprehensive user documentation for a 4K/UHD HDMI 2.0 video compression board transmitting over 1GbE:

- Quick Start Guide: Providing initial setup and basic operation instructions.
- User Guide: Detailed user manual covering advanced features and troubleshooting.
- HTTP API Guide: Documentation for developers on interacting with the board via HTTP.
- Web Application Interface Customization Guide: Instructions for tailoring the web interface to specific needs.
- Lua Application Reference (Programmer's Guide): In-depth guide for developers using the Lua scripting language.

November 2022 —
February 2024
1 year 4 months

Aspose

Australia, www.aspose.com

IT, System Integration, Internet

- Software Development

Technical writer (remote)

Creation of English language technical documentation for Aspose products, encompassing user guides and detailed use cases with code examples.

October 2013 —
October 2022
9 years 1 month

Kaspersky

Moscow, www.kaspersky.ru

IT, System Integration, Internet

- Software Development

Senior technical writer

- Technical and user documentation development (internal IT services, English)
- Templates and documentation style guide development.
- Macros development to automate document formatting.
- Transfer the documentation development from Word to Confluence.
- API documentation development using the DocFX package based on comments in the source code.

February 2009 —
September 2013
4 years 8 months

ABBYY

Moscow, www.abbyy.com

IT, System Integration, Internet

- Software Development

Data Capture Documentation Team Lead

- User and technical documentation development (Russian, English).
- Review of user interface (text).
- User interface and documentation localization.
- Transfer the documentation development from FrontPage and Word to MadCap MadPack.

September 2007 —
January 2009
1 year 5 months

Smartlabs

Russia, www.smartlabs.tv

IT, System Integration, Internet

- System Integration, Technological and Business Processes Automation, IT Consulting

Technical writer — analyst

- Development of user, marketing and technical documentation.
- Development of regulatory documentation.
- User interface design.
- Software testing.

April 2005 —
August 2007
2 years 5 months

Protek

Moscow, www.protek.ru

Medicine, Pharmaceuticals, Pharmacies

- Pharmaceutical Products (Production)
- Pharmaceutical Products (Promotion, Wholesale)
- Industrial Equipment, Machine Tools and Components
- Medical, Diagnostic Equipment, Tools (Promotion, Wholesale)

Technical writer — analyst

- Development of user, marketing and technical documentation.
- Development of regulatory documentation.
- User interface design.
- Software testing.

July 2003 — March 2005
1 year 9 months

Optima
Moscow
FMCG (non-edible)
• Tobacco (Promotion, Wholesale)

Lead technical writer
• Development of user, marketing and technical documentation.
• Development of regulatory documentation.
• Software testing.

June 2002 — July 2003
1 year 2 months

CBOSS
Moscow, www.cboss.ru
IT, System Integration, Internet
• System Integration, Technological and Business Processes Automation, IT Consulting

Technical writer, deputy technical writers team lead
• Development of user, marketing and technical documentation.
• Software testing.

Education

Higher

2002
Moscow state university
Physical department, Physics

Professional development, courses

2021
<https://www.specialist.ru/profile/public/1361338>
Specialist, Various

2004
Technical documentation development
Philosoft, Certificate

Key skills

Languages
Russian — Native
English — C1 — Advanced

Skills
Help+Manual MadCap MadPack MS Excel MS Office MS Word Technical documentation development Visual Basic Applications HTML Atlassian Jira Atlassian Confluence Turbo Pascal Object Pascal/Delphi CSS SQL Git Markdown Documentation development Delphi Google Docs Technical documentation

Additional information

About me

Programming languages:

- Visual Basic — good (Word and Excel automation, see <https://youtu.be/HJFiszplDeY?t=3127>).
- Delphi — good.
- C# — code reading.
- SQL — simple queries.

Programmer's guides for GroupDocs.Viewer: <https://docs.groupdocs.com/viewer/>

API reference for GroupDocs.Viewer for .NET: <https://reference.groupdocs.com/viewer/net/>