



# HARPER RUSSO

22 YEARS OLD UI / UX DESIGNER

## PROFILE INFO

Assists the department head in carrying out digital marketing companies works closely with the marketing head for digital promotions and others. My communication skills are excellent, and I have a strong commitment to research.



**Phone**  
123-456-7890



**Email**  
hello@reallygreat



**Address**



**Phone**  
123-456-7890



**Email**  
hello@reallygreats



**Address**

## RECIPIENT

TO:  
KETUT SUSILO  
SALFORD & CO. CEO

123 ANYWHERE ST.,  
ANY CITY

DATE:  
12 JUNE 2022

## COVER LETTER

Dear. Mr. Ketut Susilo,

A cover letter is a three or four paragraph document addressed to an employer to convey your interest in a vacancy.

This letter should also indicate your suitability for the required position. Writing a cover letter as a seasoned professional can be a little different.

First, start with how you found out about the vacancy and why you were interested in the position. In writing this letter, use clear and easy-to-read words. You need to appear professional and friendly, but not too formal.

Thank them for their time and attention, and let them know that you look forward to their response. Happy job search.

Yours faithfully,

*harperrusso*

Harpet Russo